

Memorandum



Date: December 6, 2016

To: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

Agenda Item No. 8(F)(10)

From: Carlos A. Gimenez
Mayor

Subject: Request for Additional Expenditure Authority to Prequalification Pool No. 9013-1/19-1, Office Trailers

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize increased expenditure authority of \$1,000,000 to *Prequalification Pool No. 9013-1/19-1, Office Trailers*, for the Fire Rescue and Internal Services Departments. This prequalification pool is used by County departments to purchase office trailers, including installation services.

The Internal Services Department is requesting \$800,000 in increased spending authority to purchase five (5) new modular office trailers for the Police Department's Training Bureau. The Fire Rescue Department is requesting \$200,000 in increased spending authority to lease, with an option to purchase, temporary trailers to be located at 7055 SW 144 Street for Fire Station No. 62 and for future stations.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

This pool was established under the County Mayor's delegated authority in June 2009 for an initial five-year term plus one (1), five-year option to renew term. The pool is currently in its option to renew term and expires on June 30, 2019. The existing cumulative allocation for the entire 10-year term of the pool is \$8,624,000. If this modification request is approved, the cumulative allocation, as set forth below, will be \$9,624,000.

Department	Existing Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Community Action and Human Services	\$5,200,000	\$0	\$5,200,000	General Fund/ State Funds/ Federal Funds	Kimberly Craig
Fire Rescue	300,000	200,000	500,000	Fire District	Mari Betancourt
Internal Services	924,000	800,000	1,724,000	Internal Service Funds	Frank Suarez
Solid Waste Management	154,000	0	154,000	General Fund	Olga Espinosa-Anderson
Water and Sewer	2,046,000	0	2,046,000	Proprietary Funds	Greg Hicks
Total:	\$8,624,000	\$1,000,000	\$9,624,000		

Track Record/Monitor

Lourdes Betancourt of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

There is no additional delegation of authority sought in this item. The authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, exercise the option to renew term, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted under Resolution No. R-477-13 when the pool was first modified by the Board.

Prequalified Vendors

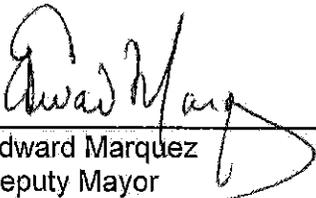
Vendor	Principal Address	Local Address	Principal
Advanced Modular Structures, Inc.	1911 NW 15 Street Pompano Beach, FL	Same	Patricia A. Willis
McGrath Rent Corp. dba Mobile Modular Management Corp.	5700 Las Positas Road Livermore, CA	None	Dennis C. Kakures
Modular Space Corp. dba Modspace	1200 Swedesford Road Berwyn, PA	3120 NW 16 Terrace Pompano Beach, FL	Charles R. Paquin

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There are no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The User Access Program provision applies and the two (2) percent program discount will be collected on all purchases where permitted by the funding source.
- The Small Business Enterprise Bid Preference will be applied in accordance with the ordinance at the time of spot market competition.
- The Local Preference Ordinance will be applied at the time of spot market competition.
- The Living Wage Ordinance does not apply.



Edward Marquez
Deputy Mayor

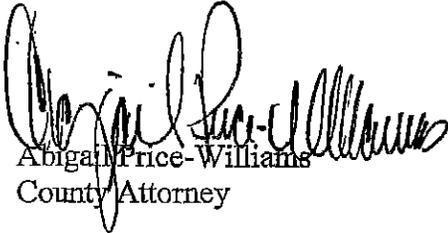


MEMORANDUM

(Revised)

TO: Honorable Chairman Jean Monestime
and Members, Board of County Commissioners

DATE: December 6, 2016

FROM: 
Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(10)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(10)
12-6-16

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE
AUTHORITY IN A TOTAL AMOUNT UP TO \$1,000,000.00
FOR PREQUALIFICATION POOL NO. 9013-1/19-1 FOR
PURCHASE OF OFFICE TRAILERS FOR COUNTY
DEPARTMENTS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional expenditure authority in an amount up to \$1,00,000.00 for prequalification pool 9013-1/19-1 for the purchase of office trailers for County departments. A copy of the solicitation document and the contracts once awarded are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner _____ who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman

Esteban L. Bovo, Jr., Vice Chairman

Bruno A. Barreiro

Jose "Pepe" Diaz

Sally A. Heyman

Joe A. Martinez

Rebeca Sosa

Xavier L. Suarez

Daniella Levine Cava

Audrey M. Edmonson

Barbara J. Jordan

Dennis C. Moss

Sen. Javier D. Souto

The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of December, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Hugo Benitez