

# MEMORANDUM

Agenda Item No. 3(A)(2)

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**TO:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

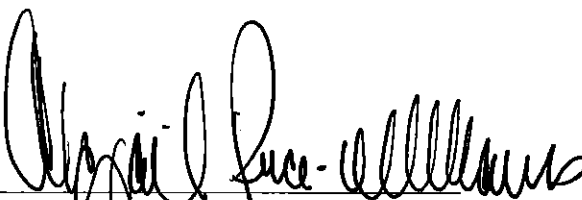
**DATE:** November 15, 2016

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Resolution retroactively authorizing in-kind services from the Parks, Recreation and Open Spaces Department for the November 19, 2016 "International Food and Art Festival" sponsored by Our Lady of the Holy Rosary in an amount not to exceed \$1,000.00 to be funded from the balance of the District 8 FY 2016-17 In-Kind Reserve Fund

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The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Daniella Levine Cava.

  
Abigail Price-Williams  
County Attorney

APW/smm



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners

**DATE:** November 15, 2016

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 3(A)(2)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved: \_\_\_\_\_ Mayor

Agenda Item No. 3(A)(2)

Veto \_\_\_\_\_

11-15-16

Override \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE NOVEMBER 19, 2016 "INTERNATIONAL FOOD AND ART FESTIVAL" SPONSORED BY OUR LADY OF THE HOLY ROSARY IN AN AMOUNT NOT TO EXCEED \$1,000.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 8 FY 2016-17 IN-KIND RESERVE FUND

**WHEREAS**, Our Lady of the Holy Rosary has requested in-kind services from the Parks, Recreation and Open Spaces Department for the November 19, 2016 "International Food and Art Festival" in an amount not to exceed \$1,000.00 (see attached Fee Waiver/In-Kind Service Application); and

**WHEREAS**, the "International Food and Art Festival" is a family-friendly event that brings the community together to experience food, music, and art from the various cultures that make up our diverse community; and

**WHEREAS**, the "International Food and Art Festival" is a district event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and \$1,000.00 of the in-kind services shall be funded from the balance of the District 8 FY 2016-17 In-Kind Reserve funds,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the November 19, 2016 "International Food and Art Festival" sponsored by Our Lady of the Holy Rosary, in an amount not to exceed \$1,000.00 to be funded from the balance of the District 8 FY 2016-17 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Daniella Levine Cava. It was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Jean Monestime, Chairman	
Esteban L. Bovo, Jr., Vice Chairman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Audrey M. Edmonson
Sally A. Heyman	Barbara J. Jordan
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
Juan C. Zapata	

The Chairperson thereupon declared the resolution duly passed and adopted this 15<sup>th</sup> day of November, 2016. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Daija Page Lifshitz

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Management and Budget  
111 N.W. 1<sup>st</sup> Street, Suite 2200  
Miami, FL 33128

Phone: (305) 375-5143  
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event\*** - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event** - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event\*** - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event\*** - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

\*\*Note: Event budget must be included for "Special" and "Major" event types.\*\*

Commissioner sponsoring event Commissioner Doretha Lerner Cove

1. Full legal name of the requesting organization: Our Lady of the Holy Rosary St. Picholas Catholic Church

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt  
 For-Profit  
 Local Government or Public Entity  
 Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):  
Fr. William Sathuro, 2500 SW 152<sup>nd</sup>, Palmetto Bay, FL 33159 (305) 233-8911  
Sandra Howard, (Sec) (Same as above w/ Ext. 101)

4. Specify fee waiver or in-kind service requested (quantify, if applicable): we are requesting the  
Show Mobile - Medium of Commissioner Doretha Lerner Cove will  
pay \$1000 - IN Kind

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries):  
Intentional Food Arts Festival being held the 19<sup>th</sup> of November, 2016  
on church grounds. The purpose of the event is to bring the Entire  
Community of Palmetto Bay, as well as all neighboring communities, such  
as Pinecrest, Cutler Bay, Delwood Heights, etc., together for a day of  
fun filled with the culinary tastes of our rich & diverse  
community.

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)):

2500 SW 152 St, Palmetto Bay, Fl. 33457 Dist #8

8. Description of regional or local impact:

Promoting and Encouraging Local Businesses  
to participate while patronizing their services to the local  
community.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):

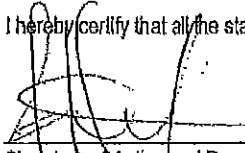
Set-up commences on 11/19/16 after 6PM with all vendors  
completing set-up and 11/19/16 between 6AM - 8AM. Event runs from  
9AM till 5PM & Break down commences early thereafter.

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): See Attached map & proposed schedule of Event

11. Expected number of participants and estimated attendance (per day, if applicable): 3000 ~~4700~~

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): w/d.

I hereby certify that all the statements made in this application are true and correct.

  
\_\_\_\_\_  
Signature of Authorized Representative

7/25/2016  
\_\_\_\_\_  
Date



**SHOWMOBILES, STAGES, BLEACHERS,  
AND SOUND PRODUCTION**  
(305) 226-8315 Ext. 221/(305) 553-8511 (Fax)

**EQUIPMENT (S) CONFIRMATION FORM**

ORGANIZATION/AGENCY: Holy Rosary St Richard Catholic Church and School

EQUIPMENT REQUESTED: Showmobile Medium

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Daniella Cava,  
Commissioner District #8 - Cava will pay \$1,000 in-kind - Holy

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY): Rosary Church will  
pay \$400

BILLING ADDRESS/ZIP CODE: 111 NW 1 Street Suite

NAME/TITLE OF THE EVENT: International Food and Art Festival

ADDRESS OF EVENT: 7500 SW 152 Street Palmetto Bay, FL

TODAY'S DATE: 07/27/16 DATE (S) & TIME OF EVENT: 11/19/16 ~~10AM-5PM~~ 8AM-6PM

SET-UP TIME & DAY: 2PM 11/18/16

TAKE-DOWN & DAY: 7PM 11/19/16

CONTACT PERSON/PHONE: David Santiago 305-393-6015 / Sandra Blanco 305-233-8305 / TR William Sullivan 305-233-8711

AT SITE CONTACT/CELL PHONE#: Jerome Armstrong 305-986-0355

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as outlined in the rental policy. We also understand that the total fee is to be remitted (15) fifteen working days before the event.

\*Fee: \$1,000.00 In-kind District #8  
\* (SEE FEE SCHEDULE FOR EXACT CHARGES)  
Signature: [Signature]  
Commissioner Daniella Cava  
Agency/Group: Commission District #8

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE  
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED  
1/2 (HALF) OF RENTAL FEE. \*There will be no completed reservation on the schedule unless the  
confirmation form is filled out completely and signed.**  
Late equipment arrivals, please call (786) 236-7926





# Consumer's Certificate of Exemption

DR-14  
R. 04/11

Issued Pursuant to Chapter 212, Florida Statutes

85-8014974744C-5	11/30/2018	11/30/2018	RELIGIOUS-PHYSICAL PLACE
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

OUR LADY OF THE HOLY ROSARY  
7500 SW 152ND ST  
PALMETTO BAY FL 33157-2434

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.

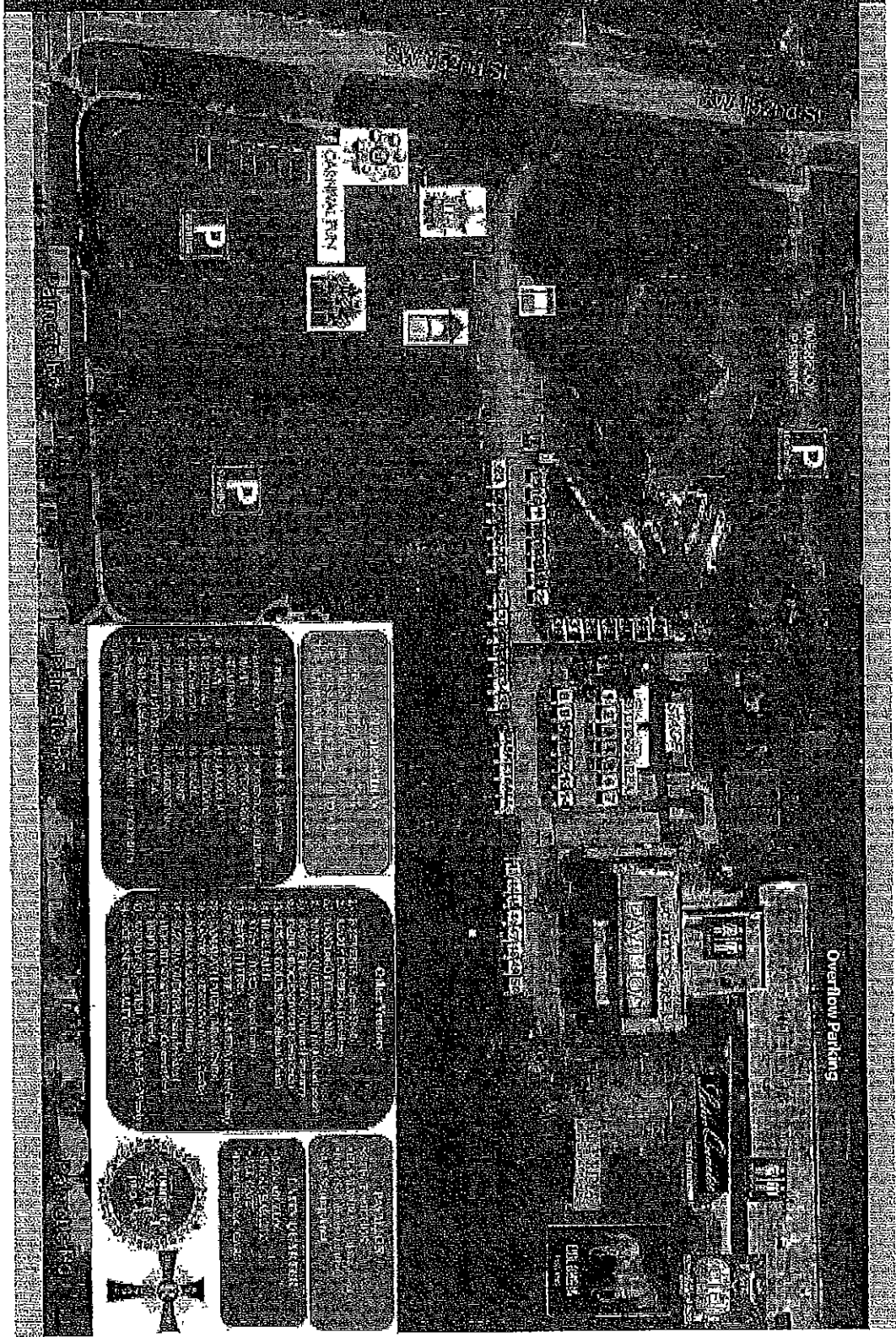


## Important Information for Exempt Organizations

DR-14  
R. 04/11

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.058, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3871. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

Don't forget to visit all the booths and get your passport stamped!



# Entertainment Schedule

Time	Stage	Pavilion	South Lawn	Kiddie Land	Church
9 a.m. - 10 a.m.	DJ Set-Up	Silent Auction Preview/Bar			
10 a.m. - 10:30 a.m.				Open	
10:30 a.m. - 11 a.m.					
11 a.m. - 11:30 a.m.	HRSR School/ Basket Auction	Silent Auction Preview/Bar/Piano by Skylar			
11:30 a.m. - Noon					
Noon - 12:30 p.m.					
12:30 p.m. - 1 p.m.	Youth for Christ Singers/Performers				
1 p.m. - 1:10 p.m.	Comissioner Daniela Leyjne-Cova				
1:10 p.m. - 1:20 p.m.	Irish Dancers	Silent Auction Preview/Bar			
1:20 p.m. - 1:45 p.m.	SIC Miami - Stranger Danger & Bully Awareness Clinic	Chef Starvaggi's Fine Cuisine Presentation	Ron Abuelo Victory Bakery Allcafe Domino Palmetto Cigar Pony Rides		
1:45 p.m. - 2 p.m.	Band Set-up				
2 p.m. - 2:30 p.m.		Silent Auction Preview/Bar			
2:30 p.m. - 3 p.m.	Doug Lenny & Joe Band				
3 p.m. - 3:10 p.m.	Band Break-Down/DJ	Silent Auction Preview/Bar			
3:10 p.m. - 3:15 p.m.	Peruvian National Dance "Marinera Norteña"	UM Piano Concert			
3:15 p.m. - 3:30 p.m.					
3:30 p.m. - 4 p.m.		Silent Auction Preview/Bar			
4 p.m. - 4:30 p.m.					
4:30 p.m. - 5 p.m.		Silent Auction Closing/Bar			
5 p.m. - 5:30 p.m.	Creativo Dancers				
5:30 p.m. - 6 p.m.	Latin Performers/DJ				
6 p.m. +	Closing Ceremony				

Mass

## Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type See Specific Instructions on page 2.	<p><b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p>	
	<p><b>2</b> Business name/disregarded entity name, if different from above <i>Our Lady of The Holy Veilery</i></p>	
	<p><b>3</b> Check appropriate box for federal tax classification; check only one of the following seven boxes:  <input type="checkbox"/> Individual/sole proprietor or single-member LLC  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶  <input type="checkbox"/> Other (see instructions) ▶  <input type="checkbox"/> C Corporation  <input type="checkbox"/> S Corporation  <input type="checkbox"/> Partnership  <input type="checkbox"/> Trust/estate</p> <p><small>Note. For a single-member LLC that is disregarded, do not check LLD; check the appropriate box in the line above for the tax classification of the single-member owner.</small></p>	<p><b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):                  Exempt payee code (if any) _____                  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p><b>5</b> Address (number, street, and apt. or suite no.) <i>7500 SW 152 ST</i></p>	Requester's name and address (optional)
	<p><b>6</b> City, state, and ZIP code <i>Palmetto Bay, FL 33157</i></p>	
	<p><b>7</b> List account number(s) here (optional)</p>	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number								
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or								
Employer identification number								
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53	-0196617							

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶ <i>1/27/2016</i>
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.  
 Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/wo9](http://www.irs.gov/wo9).

#### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.


- By signing the filled-out form, you:
1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
  2. Certify that you are not subject to backup withholding, or
  3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
  4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

# Memorandum



**Date:** November 15, 2016

**To:** Honorable Chairman Jean Monestime  
and Members, Board of County Commissioners



**From:** Carlos A. Gimenez  
Mayor 

**Subject:** District Specific In-Kind Request

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A waiver for in-kind services has been requested by Our Lady of the Holy Rosary for the "International Food and Art Festival" event held on November 19, 2016.

In-kind services have been requested in an amount not to exceed \$1,000.00 from the Parks, Recreation, and Open Spaces Department contributing towards the utilization of one medium showmobile. This event will be funded from the balance of District 8 FY 2016-17 In-Kind Reserve Funds.

  
\_\_\_\_\_  
Edward Marquez  
Deputy Mayor 

Inkind01646