

Memorandum



Date: March 7, 2017
To: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners
From: Carlos A. Gimenez
Mayor
Subject: Recommendation for Approval of a Designated Purchase under Contract No.
CBW600-0/15, Emergency Medical Services Billing

Agenda Item No. 8(F)(11)

Recommendation

It is recommended that the Board of County Commissioners (Board) approve this request for a designated purchase under *Contract No. CBW600-0/15, Emergency Medical Services Billing*, for the Fire Rescue Department. Approval of a designated purchase is being requested, pursuant to Section 2-8.1(b)(3) of the County Code, to authorize the extension of the current contract term by 12 months and increase expenditure authority by \$1,500,000 to ensure continuity of services while the replacement contract is re-solicited and awarded. This contract was approved by the Board on September 20, 2011 for a five-year term through Resolution No. R-734-11 and is used by the Fire Rescue Department to obtain emergency medical services (EMS) billing and collections services for patients transported by Fire Rescue Department emergency medical personnel to local area hospitals. This contract generates \$23,000,000 in revenue annually and is critical to the Fire Rescue Department's operations.

The current term was extended administratively by six (6) months under delegated authority to afford the Fire Rescue Department time to re-solicit this contract. However, changes to the replacement contract's scope of services, such as interfacing with the National Fire Incident Reporting System, the County's Computer Aided Dispatch System, the Records and Maintenance System for a real-time online payment gateway between users and enhanced reporting capabilities, have delayed the re-procurement process. Accordingly, this item is being presented for Board approval as a designated purchase because the Administration has exhausted its authority to further extend the contract, and competition is not practicable at this time as re-procurement activity for the replacement solicitation is currently underway. It is in the County's best interest to authorize this designated purchase to enable continued receipt of emergency medical billing and collections services.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

This cumulative contract allocation is \$6,600,000 for a five-year and six-month term and expires on March 31, 2017. If this request is approved, the new contract expiration date will be March 31, 2018 and the cumulative contract value will be \$8,100,000 as set forth in the table below.

Department	Cumulative Allocation	Additional Allocation Requested	Modified Allocation	Funding Source	Contract Manager
Fire Rescue	\$6,600,000	\$1,500,000	\$8,100,000	Fire District	Marianela Betancourt
Total	\$6,600,000	\$1,500,000	\$8,100,000		

Track Record/Monitor

Celeste Walker of the Internal Services Department is the Procurement Contracting Manager.

Delegated Authority

The County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendor

Awardee	Principal Address	Local Address	Principal
Advanced Data Processing, Inc.	6451 N Federal Highway Suite 1000 Fort Lauderdale, FL	Same	Ken Cooke

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance or compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Applicable Ordinances and Contract Measures

- The User Access Program provision applies, and the two (2) percent program discount will be collected on all purchases.
- The Small Business Enterprise Selection Factor was applied in accordance with the ordinance to the original award.
- The Local Preference Ordinance was not applicable.
- The Living Wage Ordinance does not apply.



Russell Benford
Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

DATE: March 7, 2017

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(11)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's , 3/5's , unanimous) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(11)
3-7-17

RESOLUTION NO. _____

RESOLUTION AUTHORIZING DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; AUTHORIZING AWARD OF ADDITIONAL TIME UP TO 12 MONTHS AND ADDITIONAL EXPENDITURE AUTHORITY IN A TOTAL AMOUNT OF UP TO \$1,500,000.00 FOR CONTRACT NO. CBW600-0/15 FOR PURCHASE OF EMERGENCY MEDICAL SERVICES BILLING AND COLLECTIONS FOR THE FIRE RESCUE DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board finds it is in the best interest of Miami-Dade County to award additional time of up to 12 months and additional expenditure authority in a total amount of up to \$1,500,000.00 for Contract No. CBW600-0/15 for the purchase of emergency medical services billing and collections for the Fire Rescue Department, pursuant to Section 2-8.1(b)(3) of the County Code, by a two-thirds vote of the Board Members present.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. Copies of the contract documents are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

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The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Esteban L. Bovo, Jr., Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of March, 2017. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Oren Rosenthal

OR