

Memorandum



Date: March 7, 2017

To: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

Agenda Item No. 8(F)(12)

From: Carlos A. Gimenez
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez". The signature is written in a cursive style and is positioned over the printed name of the Mayor.

Subject: Request for Additional Time and Expenditure Authority to Prequalification Pool No. 6327-9/16-9, Refurbished Telecommunications Equipment

Recommendation

It is recommended that the Board of County Commissioners (Board) approve an extension of *Prequalification Pool No. 6327-9/16-9, Refurbished Telecommunications Equipment*, for five (5) additional years and increase expenditure authority by \$300,000. This pool was established under the delegated authority of the County Mayor in January 2007 for an initial one-year term plus nine (9), one-year option to renew terms. The second through ninth option terms were approved by the Board.

The pool is used to purchase refurbished telecommunications equipment, such as telephones and accessories, circuit or system cards and associated power supplies, and telecommunications switches. The Information Technology Department manages this pool on behalf of all County departments. The refurbished equipment purchased under this pool is required to offer the same warranty terms as comparable new equipment.

The requirements and terms and conditions of the pool would not change if a replacement solicitation were to be issued. It is anticipated that the same vendors would prequalify for a replacement solicitation. Additional qualified vendors may be added to the pool at any time during the term of the pool, subject to bi-annual ratification by the Board. This prequalification pool will remain advertised on the County's Internal Services Department website to encourage additional participation.

Outreach to registered vendors was conducted to increase the number of prequalified vendors. Internal Services Department staff contacted the Beacon Council, Greater Miami Chamber of Commerce, Miami Dade County Chamber of Commerce, and the School Board of Miami-Dade County in an effort to gain assistance with identifying additional local vendors engaged in providing these services. The Beacon Council provided a list of six (6) local vendors that expressed interest in the solicitation. Staff is following-up with the vendors to verify interest and qualifications. The vendors will be added to the pool if all requirements are met. Outreach efforts will continue during the term of the pool. It is in the County's best interest to modify the existing pool for an additional five-year period so that the Information Technology Department is able to continue purchasing refurbished telecommunications equipment to support countywide operations.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source:

The pool expires on March 31, 2017 and has a cumulative allocation of \$3,024,000 for a term of 10 years and three (3) months. The requested additional allocation of \$300,000 is based on anticipated usage during the five-year extension period. The allocation has been reduced significantly due to a decrease in projected needs associated with the County's migration to the Voice Over Internet Protocol Telephone System. If this extension is approved, the pool's cumulative value would be \$3,324,000 for 15 years and three (3) months.

Department	Cumulative Allocation	Additional Allocation Requested for the Five-Year Extension Period	Modified Allocation	Funding Source	Contract Manager
Information Technology	\$3,024,000	\$300,000	\$3,324,000	Internal Service Funds	Manny Fernandez
Total	\$3,024,000	\$300,000	\$3,324,000		

Track Record/Monitor

Margaret Brown, CPPB, of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

The County Mayor or the County Mayor's designee will have the authority to exercise all provisions of any resultant contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. The County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the pool, subject to bi-annual ratification by the Board. The County Mayor or County Mayor's designee will also have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board.

Prequalified Vendors

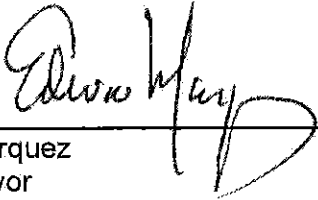
Vendors	Principal Address	Local Address	Principal
A-1 Teletronics, Inc.	2550 118 Avenue North St. Petersburg, FL	None	Patricia Wilkins
Cablexpress Corporation	5404 South Bay Road Syracuse, NY	None	William G. Pomeroy
Enterprise Systems Corporation	4325 W Sam Huston Parkway Suite 130 Houston, TX	None	Darlene G. Gonzalez
KaiserComm, Inc.	4362 Round Lake Road West Saint Paul, MN	None	Steve Wexler
Liberty Communications, Inc.	3281 Crestmoor Drive Woodbury, MN	None	Boyd R. Perittu
Miami Business Telephone Corporation	4933 SW 74 Court Miami, FL	Same	Lilibeth Collantes
SoTel Systems, LLC	19 Worthington Access Drive Maryland Heights, MO	None	Stephanie Grossman
Telesource Services, LLC	1450 Highwood East Pontiac, MI	None	Paula A. Buckman
Teracai Corporation	217 Lawrence Road East North Syracuse, NY	None	Peter Belyea
Unify Enterprise Communications, Inc.	5500 Broken Sound Boulevard Boca Raton, FL	None	Dan Papes
Vibes Technologies, Inc.	1000 Park Drive Lawrence, PA	None	Timothy C. Huffmyer

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status, review of performance or compliance issues and conducting a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The User Access Program provision applies where permitted by funding source.
- The Small Business Enterprise Bid Preference will be applied in accordance with the ordinance at the time of spot market competition where permitted by the funding source.
- The Local Preference Ordinance will be applied in accordance with the ordinance at the time of spot market competition where permitted by the funding source.
- The Living Wage Ordinance does not apply.



Edward Marquez
Deputy Mayor

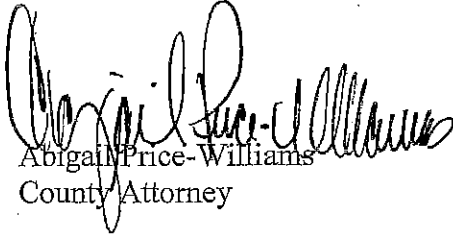


MEMORANDUM

(Revised)

TO: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

DATE: March 7, 2017

FROM: 
Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(12)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's _____, 3/5's _____, unanimous _____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(12)
3-7-17

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL TIME OF FIVE YEARS AND EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO \$300,000.00 FOR PREQUALIFICATION POOL NO. 6327-9/16-9 FOR PURCHASE OF REFURBISHED TELECOMMUNICATIONS EQUIPMENT FOR THE INFORMATION TECHNOLOGY DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional time of five years and expenditure authority in a total amount up to \$300,000.00 for prequalification pool 6327-9/16-9 for the purchase of refurbished telecommunications equipment for the Information Technology Department and authorizes the County Mayor or the County Mayor's designee to (a) solicit pricing and award contracts up to the aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and (c) add vendors to the pool at any time, during the term of the pool, subject to ratification

by the Board on a bi-annual basis. A copy of the solicitation document and the contracts once awarded are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Esteban L. Bovo, Jr., Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

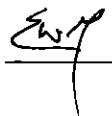
The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of March, 2017. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Eduardo W. Gonzalez