

Memorandum



Date: May 2, 2017
To: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners
From: Carlos A. Gimenez
Mayor
Subject: Request for Additional Time and Expenditure Authority to Prequalification Pool No. 6301-5/15-5, Toner Cartridges for Printers, Copiers and Facsimile Machines

Agenda Item No. 8(F)(3)

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional time and expenditure authority to *Prequalification Pool No. 6301-5/15-5, Toner Cartridges for Printers, Copiers and Facsimile Machines* for the Internal Services Department. The Department is requesting five (5) years of additional time and \$9,250,000 in additional expenditure authority to continue purchasing toner cartridges on behalf of numerous County Departments.

This pool was approved by the Board in June 2007 under Resolution No. R-761-07 for a five-year term with five (5), one-year option to renew terms. The pool is currently in its final option term and includes numerous types of toner cartridges to ensure availability for various County office equipment. The requirements, terms and conditions of the pool would not change if a replacement solicitation were to be issued. It is anticipated that the same vendors would prequalify for the replacement solicitation. Ten (10) vendors have been added to the pool since establishment and additional qualified vendors may be added at any time during the term of the pool, subject to bi-annual ratification by the Board. Accordingly, it is in the County's best interest to modify the existing pool for an additional five-year period.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source:

The current term expires on June 30, 2017. The pool has an existing cumulative allocation of \$20,893,000. If this request is approved, the pool will have a modified cumulative value of \$30,143,000 and will expire on June 30, 2022. The requested annual allocation for the extension term is equal to the value of the previous option term and is based on anticipated usage.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Internal Services	\$20,893,000	\$9,250,000	\$30,143,000	Internal Service Funds	Terrence Thompson
Total	\$20,893,000	\$9,250,000	\$30,143,000		

Track Record/Monitor

Sherry Y. Crockett, CPPB, of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established under Resolution No. R-761-07.

Prequalified Vendors

There are currently 17 prequalified vendors under the pool, of which 14 have a local address and four (4) are certified Small Business Enterprises.

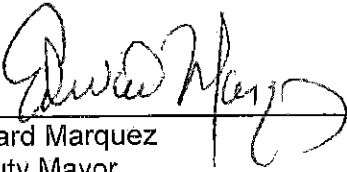
Vendors	Principal Address	Local Address	Principal
Amitesh, Inc.	1955 Katie Hill Way Windermere, FL	None	Bakul Kamani
Brock Industries, Inc. dba Laser-Tone International	6401 E. Rogers Circle Unit 16 Boca Raton, FL	5243 SW 84 Avenue Miami, FL	William Brock
Compu-Imaging, Inc.	9535 NW 13 Street Doral, FL	Same	Craig Von Teuber
Computer Asset Management, Inc.	6619 South Dixie Highway Unit 354 Miami, FL	Same	Daniel Scipione
Copy Corp, Inc.	2861 Corporate Way Miramar, FL	Same	Cyrus Jiveh
CVR Computer Supplies, Inc.	621 Dahill Road Brooklyn, NY	16375 NE 18 Avenue North Miami Beach, FL	William Reinhold
FBA Holding, Inc.	1150 Pelican Bay Drive Daytona Beach, FL	None	Angelo Buquicchio
Galloway Office Supply, Inc.(LDB)	10201 NW 21 Street Miami, FL	Same	Jaime Tournal
J & E Office Supplies Inc. (SBE)	7911 NW 72 Avenue Medley, FL	Same	Jaime Hernandez
Laser Products, Inc. (SBE/DBE)	11975 SW 142 Terrace Unit 105 Miami, FL	Same	Wendy Rudman
Okee-Comp, Corp.	5412 NW 79 Avenue Miami, FL	Same	Rene Hernandez
PC Specialists, Inc.	10240 Flanders Court San Diego, CA	None	Bruce Geier
Qualpath, Inc.	3710 Park Central Boulevard North Pompano Beach, FL	Same	Kevin Deyoung
Rainbow Computers Corp.	6000 NW 97 Avenue Unit 21 Doral, FL	Same	Eduardo Prepelitchi
Replenish Ink, Inc. (SBE)	701 Brickell Key Boulevard PH-10 Miami, FL	Same	Hector Erquiaga
Staples Contract & Commercial, Inc.	500 Staples Drive Framingham, MA	2305 SW 32 Avenue Pembroke Park, FL	Ronald Sargent
Toner Cartridge Recharge, Inc. (SBE)	2500 NW 79 Avenue Doral, FL	Same	Nino Clares-Prieto

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The User Access Program provision applies and the two (2) percent program discount will be collected on all purchases.
- The Small Business Enterprise Bid Preference and Local Preference ordinances will be applied at the time of spot market competition.
- The Living Wage Ordinance does not apply.



Edward Marquez
Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

DATE: May 2, 2017

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(3)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(3)
5-2-17

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL TIME OF FIVE YEARS AND EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO \$9,250,000.00 FOR PREQUALIFICATION POOL NO. 6301-5/15-5 FOR PURCHASE OF TONER CARTRIDGES FOR THE INTERNAL SERVICES DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional time of five years and expenditure authority in a total amount up to \$9,250,000.00 for prequalification pool 6301-5/15-5 for the purchase of toner cartridges for County departments and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to the aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and (c) add vendors to the pool at any time, during the term of the pool, subject to ratification by the Board on a bi-annual basis. A copy of the solicitation document and the contracts once awarded are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Esteban L. Bovo, Jr., Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 2nd day of May, 2017. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Oren Rosenthal