

Memorandum



Date: July 6, 2017
To: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners
From: Carlos A. Gimenez
Mayor
Subject: Recommendation for Approval to Exercise the Remaining Option to Renew Terms Under Contract No. BW9162-4/20(1), Forensic Odontology

Agenda Item No. 8(F)(6)

Recommendation

It is recommended that the Board of County Commissioners (Board) waive competitive bidding procedures under Section 2-8.1 of the County Code and Section 5.03(D) of the Home Rule Charter and authorize the County Mayor or the County Mayor's designee to exercise the remaining three (3), one-year option to renew terms under *Contract No. BW9162-4/20(1), Forensic Odontology*, for the Medical Examiner Department. Forensic odontology is a branch of medicine dealing with the proper handling, examination and evaluation of dental evidence. The County awarded this contract to Dr. Richard Souvion, D.D.S., on September 8, 2015 for an initial term of 13 months plus four (4), one-year option to renew terms under delegated authority.

Under the contract, Dr. Souvion provides examinations and evaluations of dental records and bite-marks to aid in the identification of human remains and criminal suspects; assists in determining causes of death; acts as an expert witness to provide testimony; maintains and catalogues case files; and conducts departmental education programs and training. The contract requires Dr. Souvion to be Board-certified by the American Board of Forensic Odontology and maintain active State of Florida dental licensure. Dr. Souvion has successfully served the County in this capacity for over 45 years. Prior to the award of this contract, staff identified two (2) additional forensic odontologists in the geographic region, one (1) in Miami-Dade County and one (1) in Broward County. When contacted, both confirmed they would be unwilling to participate in a competitive solicitation for the delivery of these services. According to the American Dental Association, forensic dentists typically earn between \$150,000 and \$180,000, annually. The County negotiated the current rates with Dr. Souvion, and staff confirmed the rates charged by Dr. Souvion represent the best value for the County.

Board approval of the option to renew terms is required as the cumulative value of the current term and the requested renewal terms exceeds the County Mayor's delegated authority.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The contract, which is its first option to renew term, expires on September 30, 2017. If the three (3) option to renew terms are exercised, the contract will expire on September 30, 2020 and have an estimated cumulative value of \$544,000, as shown in the table below.

Department	Cumulative Requested Allocation for the Remaining Option to Renew Terms	Funding Source	Contract Manager
Medical Examiner	\$330,000	General Fund	Aylin Concepcion
Total	\$330,000		

Initial Contract Term and First Option to Renew with Total Allocation:		
Term	Period Covered	Amount
Initial Term	September 14, 2015 – September 30, 2016	\$111,000
First Option to Renew	October 1, 2016 – September 30, 2017	\$103,000
Options to Renew Requested for Board Approval and Estimated Amounts:		
Second Option to Renew	October 1, 2017 – September 30, 2018	*\$110,000
Third Option to Renew	October 1, 2018 – September 30, 2019	*\$110,000
Fourth Option to Renew	October 1, 2019 – September 30, 2020	*\$110,000
Cumulative Value		\$544,000

* The contract allows for a Consumer Price Index adjustment of up to three percent (3%) annually. During the first option to renew term, the vendor requested and was granted an increase of 1.3%. Allocations requested for the remaining terms reflect the original award allocations.

Track Record/Monitor

Caroline Burgos, CPPB, of the Internal Services Department is the Procurement Contracting Officer.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise the three (3), one-year option to renew terms on an annual basis. The County Mayor or County Mayor's designee will also have the authority to exercise all provisions of the contract, during the option to renew terms, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Awarded Vendor

Awardee	Principal Address	Local Address	Principal
Richard Souviron, D.D.S., P. A.	336 Alhambra Circle Coral Gables, FL	Same	Richard R. Souviron

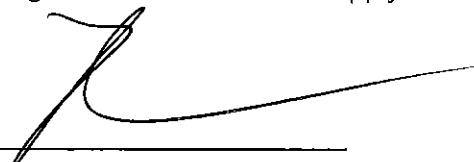
Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There are no adverse findings relating to contractor responsibility.

Pursuant to Resolution No. R-98-12, staff will contact the awarded vendor to negotiate renewal pricing for the option to renew terms on an annual basis. Per the contract, the County may consider an annual adjustment to the vendor's fee based on the sum of the Consumer Price Index for the current year ending June. The County reserves the right to negotiate the amount of the increase with the vendor.

Applicable Ordinances and Contract Measures

- The two (2) percent User Access Program provision applies and will be collected on all purchases.
- The Small Business Enterprise measures do not apply as this is a Bid Waiver contract.
- The Local Preference Ordinance does not apply as this is a Bid Waiver contract.
- The Living Wage Ordinance does not apply.



Russell Benford
 Deputy Mayor

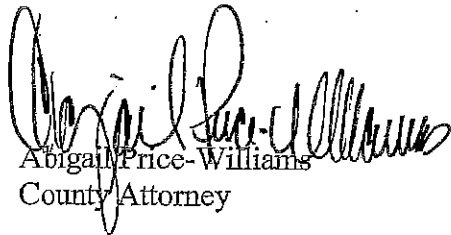


MEMORANDUM

(Revised)

TO: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

DATE: July 6, 2017

FROM: 
Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(6)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's , 3/5's , unanimous) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(6)
7-6-17

RESOLUTION NO. _____

RESOLUTION AUTHORIZING WAIVER OF BID PROCEDURES BY A TWO-THIRDS VOTE OF THE MEMBERS PRESENT PURSUANT TO SECTION 5.03(D) OF THE MIAMI-DADE COUNTY CHARTER AND SECTION 2-8.1 OF THE COUNTY CODE AND AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO EXERCISE THE SECOND, THIRD AND FOURTH ONE-YEAR OPTION TO RENEW PERIODS FOR CONTRACT NO. BW9162-4/20, FORENSIC ODONTOLOGY SERVICES, WITH A TOTAL CONTRACT VALUE OF UP TO \$544,000.00 FOR THE MEDICAL EXAMINER DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board finds it is in the best interest of Miami-Dade County to waive formal bid procedures by a two-thirds vote of the Board members present pursuant to Section 5.03(D) of the Miami-Dade County Charter and Section 2-8.1 of the County Code and authorizes the County Mayor or the County Mayor's designee to exercise the second, third and fourth, one-year option to renew periods for Contract No. BW9162-4/20, Forensic Odontology Services, with a total contract value of up to \$544,000.00 for the Medical Examiner Department.

Section 2. This Board further authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, during the option to renew periods, pursuant to

Section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract is on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Esteban L. Bovo, Jr., Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

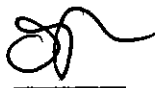
The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of July, 2017. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Oren Rosenthal