

Memorandum



Date: November 7, 2017

Agenda Item No. 8(F)(8)

To: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Approval to Establish a County Bond Counsel Pool

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a County bond counsel pool under *Request for Qualifications (RFQ) No. RFQ-00460* for the Finance Department. The selected firms will be prequalified to provide services, on an as-needed basis, for (i) County bond or debt transactions as bond counsel for which they shall render an approving opinion, and (ii) public finance matters involving the County or any of its departments as special bond counsel. The RFQ was issued under full and open competition, and the vendors recommended for award will be rotated onto bond transactions based on the overall ranking. As a condition for award, each proposer was required to contractually engage with an associate counsel located in Miami-Dade County in an effort to expand the availability of small and local law firms with experience in public finance.

Scope

The scope of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the seven-year term is \$7,000,000. The current pool, *CBWRFQ662*, was awarded with a value of \$7,000,000 for a seven-year term. The Board approved an extension of the current pool for up to one year, on a month-to-month basis, until February 2018, or until a new pool is established, whichever occurs first, through Resolution No. R-161-17.

Department	Allocation	Funding Source	Contract Manager
Finance	\$7,000,000	Bond Proceeds	Frank Hinton
Total:	\$7,000,000		

Track Record/Monitor

Michelle Loren Rapaport of the Internal Services Department is the Procurement Contracting Manager.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to assign work in accordance with the solicitation document, award contracts, and exercise all provisions of the awarded contracts, including any cancellation, renewal and extension provisions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Vendors Recommended for Award

A competitive Request for Qualifications was issued, with award being made to the three-highest ranked proposers. Seven proposals were received in response to the solicitation and were evaluated by the Competition Selection Committee in accordance with the criteria outlined in the solicitation. Award is being recommended to the three-highest ranked proposers.

Vendor	Principal Address	Address of Branch Offices or Headquarters in Miami-Dade or Broward*	Number of Employee Residents	Principal
			1) Miami-Dade 2) Broward 3) Percentage*	
Greenberg Traurig, P.A.	333 SE 2 Avenue Suite 4400 Miami, FL	Same	420	Cesar Alvarez
			154	
			17%	
Hogan Lovells US, LLP	555 13 Street, NW Washington, DC	600 Brickell Avenue Suite 2700 Miami, FL	84	Stephen Immelt
			0	
			3%	
Squire Patton Boggs (US), LLP	4900 Key Tower 127 Public Square Cleveland, OH	200 South Biscayne Boulevard Suite 4100 Miami, FL	37	Mark J. Ruehlmann
			11	
			2%	

*Provided pursuant to Resolution No. R-1011-15. Percentage of employee residents is the percentage of vendor's employees who reside in Miami-Dade County or Broward County as compared to the vendor's total workforce.

Vendors Not Recommended for Award

Vendor	Reason for not Recommending
Bryant Miller Olive, P.A.	Evaluation Scores/Ranking
Cozen O'Connor, PC	
Foley & Lardner, LLP	
Locke Lord, LLP	

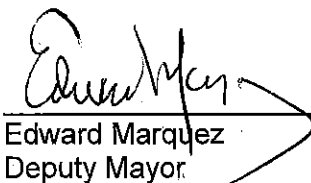
Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Pursuant to Resolution No. R-140-15, prior to the re-procurement of this replacement pool, a full review of the scope of services was conducted to ensure the replacement pool reflects the County's current needs. The review included conducting market research, posting draft solicitation for industry comment, and holding meetings and drafting sessions with the user department.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies and will be collected on all purchases where permitted by the funding source.
- The Small Business Enterprise measures do not apply as these services as exempt per the Ordinance.
- Local Preference Ordinance was included in the solicitation, but did not impact the award recommendation.
- The Living Wage Ordinance does not apply.


 Edward Marquez
 Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

DATE: November 7, 2017

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(8)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(8)
11-7-17

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ESTABLISHMENT OF CLOSED PREQUALIFICATION POOL RTQ-00460 CONSISTING OF GREENBERG TRAURIG, P.A., HOGAN LOVELLS US, LLP AND SQUIRE PATTON BOGGS (US), LLP IN A TOTAL AMOUNT UP TO \$7,000,000.00 FOR COUNTY BOND COUNSEL FOR THE FINANCE DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO ASSIGN WORK IN ACCORDANCE WITH THE SOLICITATION DOCUMENT, AWARD CONTRACTS, AND EXERCISE ALL PROVISIONS OF THE CONTRACTS, INCLUDING ANY CANCELLATION, RENEWAL AND EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the establishment of a closed prequalification pool RTQ-00460, consisting of Greenberg Traurig, P.A., Hogan Lovells US, LLP, and Squire Patton Boggs (US), LLP for County bond counsel for the Finance Department in a total amount up to \$7,000,000.00 and authorizes the County Mayor or County Mayor's designee to assign work in accordance with the solicitation document, award contracts, and exercise all provisions of the contracts including any cancellation, renewal or extension provisions, pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38. A copy of the solicitation document and resulting contracts are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner
Who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Esteban L. Bovo, Jr., Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

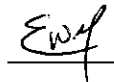
The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of November, 2017. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Eduardo W. Gonzalez