

# Memorandum

MIAMI-DADE  
COUNTY

**Date:** December 5, 2017

**To:** Honorable Chairman Esteban L. Bovo, Jr.  
and Members, Board of County Commissioners

Agenda Item No. 8(F)(6)

**From:** Carlos A. Gimenez  
Mayor

**Subject:** Request for Additional Expenditure Authority to Prequalification Pool No. 7831-0/13,  
Purchase, Repair and Maintenance of Fitness Apparatus and Equipment

## Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority to *Prequalification Pool No. 7831-0/13, Purchase, Repair and Maintenance of Physical Fitness Apparatus and Equipment*, for multiple County departments. The departments are requesting \$285,000 in additional expenditure authority in order to continue purchasing, repairing and maintaining physical fitness equipment, such as cardiovascular and extension machines. The increased spending authority will also be used to purchase additional work benches and storage racks.

The County established this prequalification pool for a two-year term on June 20, 2011. The pool is currently in its five-year extension term. County departments use this pool to purchase fitness equipment, as well as repair and maintenance services for existing fitness equipment at various County locations. The additional expenditure is needed by the Miami-Dade Aviation and the Corrections and Rehabilitation departments to support their operational needs through the remainder of the pool term. The requested amount will be applied as follows:

1. Aviation is requesting \$35,000. The department's original allocation was based on estimated usage. Since award of this pool, the department experienced unforeseen expenditures, such as the purchase of replacement equipment for old equipment beyond repair; such repair services were above the initial projections for replacement of equipment that has exceeded its useful life. This equipment is used by Aviation employees as part of its Wellness Program.
2. Corrections and Rehabilitation is requesting \$250,000. The department has reviewed its past, current and future projections and anticipates the need for additional funding to maintain the current equipment and replace equipment that has surpassed its useful life. The department will also use the increased funding to modernize employee fitness centers across its detention facilities.

## Scope

The impact of this item is countywide in nature.

## Fiscal Impact/Funding Source

The pool term expires on June 30, 2018. The pool has a current cumulative allocation of \$1,000,000. If this request is approved, the pool will have a modified cumulative value of \$1,285,000. The requested increase in expenditure authority is based on projected departmental needs as outlined above.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Aviation	\$130,000	\$35,000	\$165,000	Proprietary Funds	Neivy Garcia
Corrections and Rehabilitation	\$200,000	\$250,000	\$450,000	General Fund	Mohammed Haq
Fire Rescue	\$275,000	0	\$275,000	Fire District	Marianela Betancourt
Parks, Recreation, and Open Spaces	\$55,000	0	\$55,000	General Fund	Lluis Gorgoy
Police	\$340,000	0	\$340,000	General Fund	Laura Romano
<b>Total:</b>	<b>\$1,000,000</b>	<b>\$285,000</b>	<b>\$1,285,000</b>		

**Track Record/Monitor**

Ingrid Bernal of the Internal Services Department is the Procurement Contracting Officer.

**Delegated Authority**

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established.

**Prequalified Vendors**

Vendor	Principal Address	Local Address	Principal
Coastal Fitness - Discount Cardio and Training, Inc.	1900 Okeechobee Blvd A-10 West Palm Beach, FL	None	Michael J. Asenti
Gym Source USA, LLC dba Gym Source	40 E 52 Street New York, NY	8452 NW 6 Court Miami, FL	Arthur Hicks
MFAC, LLC dba M-FAthletic Company, Inc.	1600 Division Road West Warwick, RI	None	Eric D. Falk
Promaxima Manufacturing, LLC	5325 Ashbrook Drive Houston, TX	None	Robert Lepcke
Wellway Exercise Sales and Service Corp.	7540 W McNab Road Number E-5, N Lauderdale, FL	Same	Arnold Davis

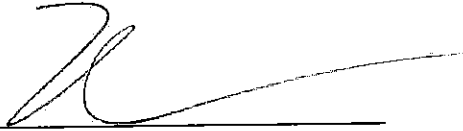
**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Honorable Chairman Esteban L. Bovo, Jr.  
and Members, Board of County Commissioners  
Page 3.

**Applicable Ordinances and Contract Measures**

- The User Access Program provision applies where permitted by funding source.
- The Small Business Enterprise Bid Preference and Local Preference Ordinances were applied in accordance with the ordinances.
- The Living Wage Ordinance does not apply.



---

Russell Benford  
Deputy Mayor



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Esteban L. Bovo, Jr.  
and Members, Board of County Commissioners

**DATE:** December 5, 2017

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(6)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(6)  
12-5-17

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE  
AUTHORITY IN A TOTAL AMOUNT UP TO \$285,000.00 FOR  
PREQUALIFICATION POOL NO. 7831-0/13 FOR PURCHASE,  
REPAIR AND MAINTENANCE OF FITNESS APPARATUS  
AND EQUIPMENT FOR COUNTY DEPARTMENTS

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes additional expenditure authority in an amount up to \$285,000.00 for prequalification pool 7831-0/13 for purchase, repair and maintenance of fitness apparatus and equipment for County departments. A copy of the solicitation document and the contracts once awarded are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner \_\_\_\_\_ who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Esteban L. Bovo, Jr., Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 5<sup>th</sup> day of December, 2017. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Oren Rosenthal

