

# Memorandum



Date: November 7, 2017

To: Honorable Chairman Esteban L. Bovo, Jr.  
and Members, Board of County Commissioners

Agenda Item No. 8(F)(12)

From: Carlos A. Gimenez  
Mayor

Subject: Recommendation for Approval to Award: Vehicle Wash Detergents and Wash Facilities, Repairs, and Maintenance Services

## Recommendation

It is recommended that the Board of County Commissioners approve a competitive contract award, *Contract No. FB-00454, Vehicle Wash Detergents and Wash Facilities, Repairs, and Maintenance Services*, for multiple County departments. The purpose of the contract is to purchase routine preventive maintenance and repair services, as well as Original Equipment Manufactured parts and detergents for vehicle wash and water reclamation systems. The awarded bidders shall be the product manufacturer or authorized distributor or re-seller. This item was submitted for the June Committee agenda, but was pulled due to a protest filed, thus delaying the award. Staff reviewed the protest, confirmed it was valid, and resolved it by rescinding the original award recommendation and replacing it with this award recommendation.

## Scope

The scope of this item is countywide in nature.

## Fiscal Impact/Funding Source

The fiscal impact for the initial five-year term is \$1,715,000. The current contract, *8705-0/17*, is valued at \$898,000 for three years and six months, and expires on July 31, 2017. The allocation under this replacement contract is higher than the current contract due to the immediate repair needs at the Lehman Center, Northeast and Coral Way Facilities managed by the Transportation and Public Works Department, and the new vehicle wash facility managed by Solid Waste Management.

Department	Allocation	Funding Source	Contract Manager
Aviation	\$85,000	Proprietary Funds	Neivy Garcia
Solid Waste Management	\$780,000	Proprietary Funds	Olga Espinosa-Anderson
Transportation and Public Works	\$850,000	DTPW Operating	Angela Mathews-Tranumn
<b>Total:</b>	<b>\$1,715,000</b>		

## Track Record/Monitor

Celeste S. Walker of the Internal Services Department is the Procurement Contracting Manager.

## Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

## Vendors Recommended for Award

An Invitation to Bid was issued under full and open competition. Nine bids were received in response to the solicitation, including three "No Bids." The following outreach efforts were conducted to maximize local firms' participation: market research, future solicitation posting, and electronic mail solicitation

notification through the National Institute of Governmental Purchasing (NIGP), contacting other municipalities and internet searches.

The contract includes five award groups: (1) detergents from various manufacturers for the Department of Solid Waste Management; (2) weekly preventive maintenance for automatic and manual vehicle water reclamation systems for the Department of Solid Waste Management; (3) monthly preventive maintenance for automatic vehicle wash systems for the Department of Solid Waste Management; (4) monthly preventive maintenance for vehicle wash systems for the Department of Transportation and Public Works; and (5) monthly preventive maintenance for drive-through vehicle wash systems for the Aviation Department.

As seen in the table below, the majority of the award is being made to local firms. Wisconsin Cleaning Systems, Inc. will provide products that will be delivered to various County locations. Waste Water Management, Inc. will provide the required maintenance services from its Jupiter office, at no additional cost to the County, for travel or otherwise.

Awardee	Principal Address	Address of Branch Offices or Headquarters in Miami-Dade or Broward*	Number of Employee Residents	Principal	Award
			1)Miami-Dade 2)Broward 3)Percentage*		
Pancar Industrial Supply Corporation (SBE)	6916 NW 46 Street Miami, FL	Same	4	Francisco D. Fletes	Group 1
			1		
			80%		
Waste Water Management, Inc.	150 Evernia Street Suite A Jupiter, FL	None	0	Steven R. Prior	Group 2
			0		
			0%		
Wisconsin Cleaning Systems, Inc. dba Cleaning Systems, Inc.	1997 American Boulevard De Pere, WI	None	0	David R. Krause	Group 1
			0		
			0%		
Car Wash Equipment & Supplies d/b/a Ray-Mar, Inc.	11820 NW 37 Street Coral Springs, FL	Same	1	Bruce Remillard	Group 3
			11		
			92%		
Wash Plus, Inc.	2100 NW 22 Street, Pompano Beach, FL	Same	0	Michael Kelch	Groups 4 and 5
			5		
			99%		

\*Provided pursuant to Resolution No. R-1011-15. Percentage of employee residents is the percentage of vendor's employees who reside in Miami-Dade County or Broward County as compared to the vendor's total workforce.

**Vendors Not Recommended for Award**

Vendor	Reason for Not Recommending
Santex Corporation	Higher than lowest bid
ACE Cleaning Equipment	No Bid*
American Safety Utility Corporation	
Industrial Cleaning Equipment & Supply	

\*A "No Bid" means the vendor responded indicating it will not be providing an offer.

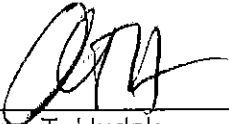
**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced included convicted bidders, debarred bidders, delinquent contractors, suspended bidders, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Pursuant to Resolution No. R-140-15, prior to the re-procurement of this replacement contract, a full review of the scope of services was conducted to ensure the replacement contract reflects the County's current needs; such review included conducting market research.

**Applicable Ordinance and Contract Measures**

- The two percent User Access Program provision applies and will be collected on all purchases.
- The Small Business Enterprise Bid Preference and Local Preference were applied.
- The services provided for Groups 2 through 5 are covered under the Living Wage Ordinance.



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Alina T. Hudak  
Deputy Mayor

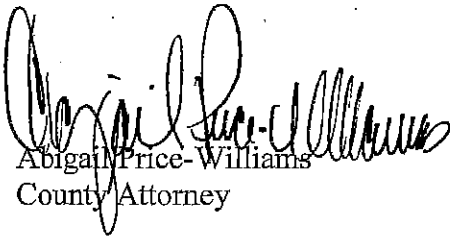


# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Esteban L. Bovo, Jr.  
and Members, Board of County Commissioners

**DATE:** November 7, 2017

**FROM:**   
Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(12)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(12)  
11-7-17

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING AWARD OF CONTRACT NO. FB-00454 FOR PURCHASE OF PREVENTIVE MAINTENANCE SERVICES, PARTS, REPAIRS, AND DETERGENTS FOR VEHICLE WASH AND WATER RECLAMATION SYSTEMS FOR VARIOUS COUNTY DEPARTMENTS IN A TOTAL AMOUNT NOT TO EXCEED \$1,715,000.00 FOR THE FIVE-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO GIVE NOTICE OF THIS AWARD, ISSUE THE APPROPRIATE PURCHASE ORDER TO GIVE EFFECT TO SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE CODE AND IMPLEMENTING ORDER 3-38

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board approves award of Contract No. FB-00454 for purchase of preventive maintenance services, parts, repairs, and detergents for vehicle wash and water reclamation systems for various County departments in a total amount not to exceed \$1,715,000.00 for the five-year term, and authorizes the County Mayor or County Mayor's designee to give notice of this award, issue the appropriate purchase order to give effect to same and exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract is on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner  
Who moved its adoption. The motion was seconded by Commissioner  
and upon being put to a vote, the vote was as follows:

Esteban L. Bovo, Jr., Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 7<sup>th</sup> day of November, 2017. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Oren Rosenthal

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