

MEMORANDUM

Agenda Item No. 8(K)(3)

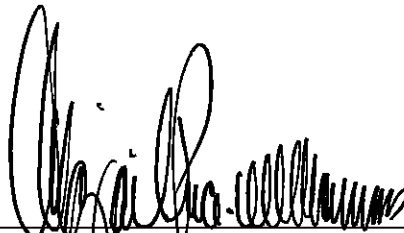
TO: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

DATE: November 7, 2017

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Resolution approving proposed Fiscal Year 2017 State Housing Initiatives Partnership funding recommendations in an amount up to \$775,000.00, to Homebuyer Education and Counseling activities; and authorizing the County Mayor to award such funds, to execute amendments, shell contracts, loan documents and other transactional documents necessary to accomplish the purposes set forth in this resolution, and to exercise termination, waiver, acceleration and other provisions set forth therein

The accompanying resolution was prepared by the Public Housing and Community Development Department and placed on the agenda at the request of Prime Sponsor Housing and Social Services Committee.



Abigail Price-Williams
County Attorney

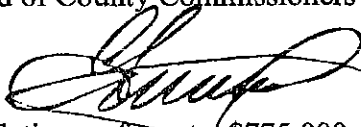
APW/smm

Memorandum



Date: November 7, 2017

To: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Award Recommendations of up to \$775,000 of FY 2017 State Housing Initiatives Partnership (SHIP) Program Funding for Homebuyer Education and Counseling Programs

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the proposed funding recommendations for up to \$775,000 for the FY 2017 Request for Applications (RFA) for the SHIP Program in the Homebuyer Education and Counseling category. Additionally, it is recommended that the Board authorize the County Mayor or County Mayor's designee to execute all letters of commitment, contracts, agreements, and amendments pursuant to the proposed SHIP funding recommendations.

Scope

This item has a countywide impact.

Fiscal Impact/Funding Source

The award of SHIP funds will not have a negative fiscal impact on the County's General Fund.

Table 1 below summarizes the proposed use of FY 2017 SHIP funding in this item:

Category	Amount Requested	Amount Recommended	Score
Homebuyer Education and Counseling (all applicants)	\$775,000	Up to \$800,000	
Trinity Empowerment Consortium	\$175,000	\$175,000	
Centro Campesino Farmworker Center, Inc.	\$200,000	\$200,000	
Opa-Locka Community Development Corporation	\$200,000	\$200,000	
Experts Resource Community Center	\$200,000	\$200,000	
TOTAL	\$775,000	\$775,000	

Track Record/Monitor

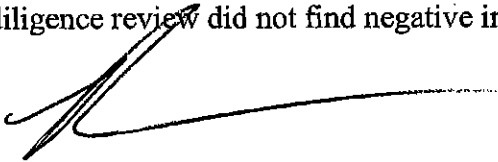
Michael Liu, Director of the Public Housing and Community Development Department (PHCD), will monitor all SHIP activities. PHCD will continue to monitor the projects to ensure compliance with State and County guidelines and policies.

Background

The FY 2017 RFA for Education and Homebuyer Counseling was made available on May 30, 2017 and applications were due by June 30, 2017. The public was advised of the application process through the posting of the notice on PHCD's website and through email distribution to all currently funded agencies. Prior to the issuance of the RFA, PHCD solicited comments on the document from the public through two roundtable meetings for developers held on March 17, 2017 and May 26, 2017. All proposals were reviewed and scored by an Evaluation/Selection Committee appointed by the Mayor or the Mayor's designee.

The FY 2017 SHIP RFA was issued with \$800,000 in available SHIP funding. Four applications were submitted for Homebuyer Education and Counseling services in the amount of \$775,000. The four that were recommended for funding all received a score from 98 -100 points. Given the level of funding requested (\$775,000) versus the amount available (\$800,000), PHCD made the decision to fully fund all applicants at their requested level.

A due diligence review, as required by Resolution No. R-630-13, was conducted. The resolution requires a report of findings to accompany all recommendations for the commitment of County funds. PHCD's due diligence review did not find negative information concerning the four recommended entities.



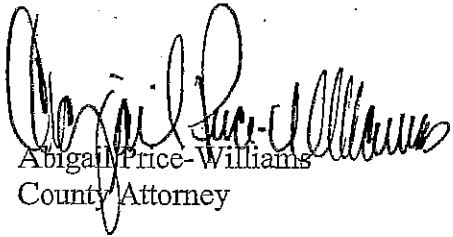
Russell Benford
Deputy Mayor



MEMORANDUM
(Revised)

TO: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

DATE: November 7, 2017

FROM: 
Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(K)(3)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(K)(3)
11-7-17

RESOLUTION NO. _____

RESOLUTION APPROVING PROPOSED FISCAL YEAR 2017 STATE HOUSING INITIATIVES PARTNERSHIP FUNDING RECOMMENDATIONS IN AN AMOUNT UP TO \$775,000.00, TO HOMEBUYER EDUCATION AND COUNSELING ACTIVITIES; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO AWARD SUCH FUNDS, TO EXECUTE AMENDMENTS, SHELL CONTRACTS, LOAN DOCUMENTS AND OTHER TRANSACTIONAL DOCUMENTS NECESSARY TO ACCOMPLISH THE PURPOSES SET FORTH IN THIS RESOLUTION, AND TO EXERCISE TERMINATION, WAIVER, ACCELERATION AND OTHER PROVISIONS SET FORTH THEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board ratifies and adopts the matters set forth in the accompanying justification memorandum as if fully set forth herein.

Section 2. This Board approves the proposed funding recommendations in the amount of \$775,000.00 in Fiscal Year 2017 State Housing Initiatives Partnership (SHIP) funds associated with the Fiscal Year 2017 Request for Applications, as more fully described in the County Mayor's memorandum and incorporated by reference, for Homebuyer Education and Counseling services.

Section 3. The County Mayor or County Mayor's designee is authorized to execute all standard shell contracts, amendments, standard shell documents and other agreements necessary to accomplish the purposes of this resolution and to exercise the cancellation and other provisions contained therein. All funding awards set forth herein are contingent upon availability of funding from the funding source or program and the recipient agency complying with the conditions set forth in this resolution and the justification memorandum. The Board further authorizes the County Mayor or County Mayor's designee, upon a determination that such actions are in the best interest of the County, to subordinate and/or modify the terms of contracts, agreements, amendments and documents so long as such modifications are approved by the County Attorney's Office and are not substantially inconsistent with this resolution and to exercise the termination, waiver, acceleration, or other provisions set forth therein.

The foregoing resolution was offered by Commissioner _____,
who moved its adoption. The motion was seconded by Commissioner _____
and upon being put to a vote, the vote was as follows:

Esteban L. Bovo, Jr., Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of November, 2017. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Shannon D. Summerset-Williams