MEMORANDUM

Agenda Item No. 8(K)(2)

TO:

Honorable Chairman Esteban L. Bovo, Jr.

and Members, Board of County Commissioners

DATE:

November 7, 2017

FROM:

Abigail Price-Williams

County Attorney

SUBJECT:

Resolution approving Substantial Amendments to the Fiscal Year (FY) 2013-2017 Consolidated Plan and the FY 2013-2017 Action Plans for the allocation of \$150,000.00 of one-time supplemental Emergency Solutions Grant (ESG) funds and \$400,000.00 of Community Development Block Grant (CDBG) program income funds and the recapture and reallocation of \$1,382,301.09 of CDBG funds, \$150,000.00 of Home Investment Partnerships (HOME) funds, and \$274.72 of Emergency Solutions Grant (ESG) funds; waiving Resolution No. R-630-13 to permit required due diligence work to be completed by the County Mayor after award recommendation but prior to contract negotiation and execution; authorizing the County Mayor to file substantial amendments with the United States Department of Housing and Urban Development; and authorizing the County Mayor to execute all agreements necessary to accomplish the purposes set forth in this resolution and to exercise the termination, waiver, acceleration, cancellation, or other provisions set forth therein

The accompanying resolution was prepared by the Public Housing and Community Development Department and placed on the agenda at the request of Prime Sponsor Housing and Social Services Committee.

County Attorne

APW/smm

Memorandum GOUNTY

Date:

November 7, 2017

To:

Honorable Chairman Esteban L. Bovo, Jr.

and Members, Board of County Commissioners

From:

Carlos A. Gimenez

Mayor

Subject:

Resolution Approving Substantial Amendments to the Fiscal Year (FY) 2013-17 Consolidated Plan and FY 2013 through FY 2017 Action Plans for the Allocation of \$150,000.00 of one-time, FY 2017 Supplemental Emergency Solutions Grant (ESG) Program funds and \$400,000.00 of Future Community Development Block Grant (CDBG) Program Income and the Recapture and Reallocation of CDBG, Home

Investment Partnerships (HOME), and ESG Program Funds

RECOMMENDATIONS

It is recommended that the Board of County Commissioners (Board):

- Allocate \$150,000.00 of the \$4,092,047.00 of one-time, Supplemental Fiscal Year (FY) 2017 Emergency Solutions Grant (ESG) program funds, described in Resolution No. R-762-17, to The Sundari Foundation, Inc. d/b/a/ Lotus House's (Sundari) Tenant-Based Rental Assistance (TBRA) program. This allocation is intended to replace HOME funding recaptured in this item from Sundari in the same amount, which will be reallocated to Assistance for the Elderly, Inc. for its TBRA program. The purpose of the recapture and reallocation of HOME funds and the allocation of supplemental ESG funds is to meet expenditure guidelines of the HOME and ESG programs and expand the reach of TBRA. The remaining \$3,942,047.00 in Supplemental ESG funds will be administered by the Homeless Trust, which is conducting a process to develop recommendations for the use of these funds in accordance with applicable regulations. Subsequent legislation with recommendations as to the use of the remaining \$3,942,047.00 Supplemental ESG funds will be brought to this Board for approval.
- Approve Substantial Amendments to the FY 2013-2017 Consolidated Plan and FY 2013 through FY 2017 Action Plans in order to allocate the supplemental ESG funds, as described above, and to recapture and reallocate \$1,382,301.09 of CDBG, \$150,000.00 of HOME, and \$274.72 of ESG program funds, including, but not limited to, the recapture of funds from Public Housing and Community Development's (PHCD) Public Housing Modernization Program and the reallocation of those funds to Special Economic Development projects selected as part of a new program administered by PHCD and to district-specific projects recommended as Commission District Fund (CDF) projects, all described more fully below and in Exhibits 1 and 2. The CDBG funds reallocated include a reallocation of \$500,000.00 to Special Economic Development (SPED) activities funded through a newly created program, administered by PHCD and described more fully below.
- Allocate \$400,000.00 of future CDBG Program Income, when such program income becomes available, to the PHCD-administered SPED program with the same restrictions described more fully below and in Exhibit 3, attached hereto. This would allow the SPED program to have a total allocation of \$900,000.00, which is comparable to the prior year's spending in the Special Economic Development category.

• Authorize the County Mayor or County Mayor's designee, for all funding awards, to execute all standard shell contracts, standard shell loan documents, amendments and other agreements necessary to accomplish the purposes of this resolution; to subordinate and/or modify the terms of contracts, agreements, amendments and loan documents for projects and activities approved herein, so long as such modifications are approved by the County Attorney's Office, are not substantially inconsistent with this resolution, and are found by the County Mayor or County Mayor's designee to be in the best interest of the County; and to exercise the termination, waiver, acceleration, cancellation, or other provisions set forth in agreements executed in performance of this resolution.

SCOPE

The impact of this item is countywide in nature and includes all Commission districts.

FISCAL IMPACT/FUNDING SOURCE

This item will not have a negative impact on County general revenue funds. This item allocates, recaptures and reallocates federal CDBG, HOME, and ESG funds.

TRACK RECORD/MONITOR

Michael Liu, Director, PHCD, will monitor all CDBG, HOME, and ESG activities. Through the review of quarterly progress reports, desk audits, and site visits PHCD will monitor these projects to ensure compliance with federal guidelines and County policies.

DUE DILIGENCE

Due Diligence was conducted on all new projects as proposed by Commission Districts. Existing programs that were previously funded were also subject to an updated vetting process. Due to the late notice of Miami-Dade County's CDBG entitlement grant, there was no opportunity to conduct a Request for Applications process, so all programs listed in Exhibit 4, attached hereto, will need to submit a complete budget and Sources and Uses statement and all other documents and affidavits, as required by Resolution No. R-630-13, Sections 1 through 4, prior to contract negotiation and execution. As such, a waiver of Resolution No. R-630-13 is sought in order to permit the due diligence investigation to be done at a later date.

BACKGROUND

PHCD is the County's lead agency for coordination of CDBG, HOME, and ESG funding as well as the submission of consolidated plans, action plans, and amendments thereto to HUD. Activities funded with federal resources must achieve a national objective, serve intended beneficiaries, or achieve other federally mandated objectives. These measures are used by HUD to assess whether a funded activity has achieved the purpose for which the funding was provided. Additionally, action plans and amendments thereto list the activities to be added and identify the geographic distribution of activities, including homeless and special-needs activities, and other actions taken to address the goals and objectives of the applicable consolidated plan. The annual action plan is updated on an ongoing basis as funds are reprogrammed through recapture and reallocation processes throughout the program year.

As part of its strategy, the County will continue to prioritize projects and activities that demonstrate an immediate readiness to proceed. The County will also continue to prioritize agencies that have demonstrated the organizational capacity to complete their respective activities in a timely manner. Further, the County will continue to improve upon its internal systems for monitoring projects and activities to effectively and efficiently identify those activities that may be experiencing delays. In addition, the County continues to evaluate the progress of projects throughout the year and to reprogram funding, where necessary, to assure the timely expenditure of funds.

CITIZEN PARTICIPATION REQUIREMENTS

A public hearing to provide an opportunity for public comments on the Substantial Amendments to the FY 2013-17 Consolidated Plan and the FY 2013 through FY 2016 Action Plans, is scheduled for October 13, 2017 at the Housing and Social Services Committee (HSSC) meeting. Regulations governing the CDBG, HOME, and ESG programs require that substantial amendments be made available for public comments for a period of at least 30 days prior to the final decision on funding allocations by the Board. The County will publish public notices in The Miami Herald, Haiti en Marche, The Miami Times, and Diario de las Americas, informing the public of the availability of the Substantial Amendments to the FY 2013-17 Consolidated Plan and the FY 2013 through FY 2016 Action Plans at PHCD's office located at Miami-Dade Department of Public Housing and Community Development (PHCD) located at 701 NW 1st Court, 14th Floor, Miami, FL 33136 and on the PHCD's website at www.miamidade.gove/housing.

ALLOCATION OF CDBG AND SUPPLEMENTAL ESG FUNDS

The Department recommends the allocation of \$150,000.00 of the \$4,092,047.00 of one-time, Supplemental FY 2017 ESG funds to The Sundari Foundation, Inc. d/b/a Lotus House (Sundari) for its TBRA program. This allocation is intended to replace HOME funding recaptured in this item from Sundari in the same amount, which will be reallocated to Assistance for the Elderly, Inc. for its TBRA program. The purpose of the recapture and reallocation of HOME funds and the allocation of supplemental ESG funds is to meet expenditure guidelines of the HOME and ESG programs and expand the reach of TBRA. The remaining \$3,942,047.00 in Supplemental ESG funds will be administered by the Homeless Trust, which is conducting a process to develop recommendations for the use of these funds in accordance with applicable regulations. Subsequent legislation with recommendations as to the use of the remaining \$3,942,047.00 Supplemental ESG funds will be brought to this Board for approval.

The Department recommends the allocation of future CDBG Program Income of \$400,000.00 when such income becomes available for additional PHCD-administered SPED activities with the same restrictions described below and in Exhibit 3, attached hereto. If CDBG Program Income becomes available in an amount up to \$400,000.00 it could fund up to four (4) additional SPED activities which will collectively create at least eleven (11) jobs in accordance with CDBG regulations, 24 C.F.R. Part 570. The maximum amount of funds to be awarded to projects participating in the SPED program is \$100,000.00.

RECAPTURES AND REALLOCATIONS

All recaptures are described in Exhibit 1. All reallocations are described in Exhibit 2, and the Department's Special Economic Development program is further described in Exhibit 3. All reallocations have undergone a thorough due diligence review as required by Resolution No. R-630-13, the findings of which are attached as Exhibit 4.

CDBG Recapture Recommendations

The Department recommends the recapture of \$1,382,301.09 in CDBG funding: (1) from completed activities which have funds remaining; (2) in order to facilitate the timely expenditure of funds, (3) from projects which had unallowable expenses and thus funds remaining, and (4) from PHCD-administered projects in order to reallocate funds for district-specific CDF and/or SPED projects. All entities with projects listed as the subject of recapture have been informed.

Of the \$1,382,301.09 of recaptured CDBG funds, \$2,837.58 is recommended to be recaptured from district-specific projects which had been funded as a result of CDF recommendations. The Commissioners in the affected districts have been notified of recaptures with a value of more than \$1,000.00 and will have the opportunity to recommend district-specific reallocations through a future recapture and reallocation item. It should be noted, however, that these CDF funds may not be used for public service activities as public service funds are capped annually and are ineligible to be carried over to future years. CDBG funds recaptured from CDF-recommended projects may be used in the following categories: economic development, special economic development, housing, and public facilities and capital improvements.

HOME Recapture Recommendations

The Department recommends the recapture of \$150,000.00 of HOME funds from The Sundari Foundation, Inc. (Sundari) d/b/a Lotus House from its tenant-based rental assistance program in order to reallocate these funds to meet HOME commitment and expenditure requirements. The Department recommends allocating to Sundari \$150,000.00 of ESG funds in order to replace the HOME funds recaptured from its TBRA program.

ESG Recapture Recommendations

The Department recommends the recapture of \$274.72 of ESG funds from Camillus House, Inc.'s Beckham Hall activity, which has funds remaining after the project was completed.

CDBG Reallocation Recommendations

The Department recommends the reallocation of \$1,382,301.09 of CDBG funds to: (1) district-specific projects recommended as CDF allocations; (2) PHCD's SPED program, described below; and (3) projects needing additional funding.

PHCD recommends reallocating \$500,000.00 of recaptured CDBG funds to its SPED program. As part of this PHCD-administered program, PHCD will solicit SPED activities through an application process and will approve and enter into standard shell contracts and loan documents for no fewer than five SPED projects which will collectively create at least fourteen (14) jobs in accordance with CDBG regulations, 24 C.F.R. Part 570. The maximum program budget may not exceed \$100,000.00. Exhibit 3 describes

eligible SPED activities as well as PHCD's underwriting process/criteria which may be amended by the County Mayor or the County Mayor's designee if found to be in the best interest of the County and/or to reflect any change in federal regulations. Eligible SPED activities include acquiring, constructing, rehabilitating or installing commercial or industrial buildings with the goal of creating jobs. These economic development projects can be undertaken by both non-profit and for-profit entities. The eligibility of activities is governed by CDBG regulations, 24 CFR Part 570, including but not limited to, 24 CFR 570.201-207, and as described in Exhibit 3. PHCD will use HUD-defined standards to evaluate and determine the financial feasibility of proposed SPED projects, including determining whether proposed project costs are reasonable; all sources of project financing are committed; and, to the extent practicable, the return of the owner's equity investment will not be unreasonably high. All projects will be subjected to a due diligence review required by Resolution No. R-630-13 prior to selection for participation in the SPED program.

HOME and ESG Reallocation Recommendations

The Department recommends the reallocation of \$150,000.00 in HOME and \$274.72 in ESG program funds, as described in Exhibit 2. The reallocation of HOME funds to Assistance to the Elderly, Inc. is intended to meet expenditure guidelines of the HOME program and expand the reach of tenant-based rental assistance.

SUMMARY

The County is committed to continuing to serve low- and moderate-income residents and neighborhoods throughout the County and to achieving HUD national objectives. The County continues to work with its community development partners to enhance its programs and to better meet the public service, economic development, housing, and capital improvement needs of low- and moderate-income residents and neighborhoods.

Attachments

Russell Benford Deputy Mayor

то:	Honorable Chairman Esteban L. Bovo, Jr. and Members, Board of County Commissioners	DATE:	November 7, 2017
FROM:	Abigain Price-Williams County Attorney	SUBJECT	: Agenda Item No. 8(K)(2)
Pì	lease note any items checked.		
	"3-Day Rule" for committees applicable if	raised	
	6 weeks required between first reading and	l public heari	ng .
	4 weeks notification to municipal officials r hearing	required prior	to public
	Decreases revenues or increases expenditur	res without ba	llancing budget
 .	Budget required		
	Statement of fiscal impact required		
	Statement of social equity required		
	Ordinance creating a new board requires dreport for public hearing	letailed Count	y Mayor's
	No committee review		
· · ·	Applicable legislation requires more than a 3/5's, unanimous) to approve	majority vote	e (i.e., 2/3's,
	Current information regarding funding sou balance, and available capacity (if debt is co		

Approved	Ma	<u>yor</u>	Agenda Item No.	8(K)(2)
Veto			11-7-17	
Override				
	RESOLUTION NO.		_	

RESOLUTION APPROVING SUBSTANTIAL AMENDMENTS TO THE FISCAL YEAR (FY) 2013-2017 CONSOLIDATED PLAN AND THE FY 2013-2017 ACTION PLANS FOR THE OF \$150,000.00 OF ONE-TIME ALLOCATION SUPPLEMENTAL EMERGENCY SOLUTIONS GRANT (ESG) FUNDS AND \$400,000.00 OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM INCOME FUNDS AND THE RECAPTURE AND REALLOCATION OF \$1,382,301.09 OF CDBG FUNDS, \$150,000.00 OF HOME INVESTMENT FUNDS, AND \$274.72 (HOME) PARTNERSHIPS EMERGENCY SOLUTIONS GRANT (ESG) FUNDS; WAIVING RESOLUTION NO. R-630-13 TO PERMIT REQUIRED DUE DILIGENCE WORK TO BE COMPLETED BY THE COUNTY MAYOR OR THE MAYOR'S DESIGNEE AFTER AWARD CONTRACT RECOMMENDATION **BUT PRIOR** TO NEGOTIATION AND EXECUTION; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO FILE SUBSTANTIAL AMENDMENTS WITH THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE ALL AGREEMENTS NECESSARY TO ACCOMPLISH THE PURPOSES SET FORTH IN THIS RESOLUTION AND TO EXERCISE THE TERMINATION, WAIVER, ACCELERATION, CANCELLATION, OR OTHER PROVISIONS SET FORTH **THEREIN**

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. The Board ratifies and adopts the matters set forth in the foregoing recitals and in the accompanying justification memorandum.

Section 2. The Board approves Substantial Amendments to the FY 2013-2017 Consolidated Plan and the FY 2013 through 2017 Action Plans in order to allocate \$150,000.00 of one-time supplemental Emergency Solutions Grant (ESG) funds to The Sundari Foundation, Inc. d/b/a Lotus House for the provision of tenant-based rental assistance; to allocate \$400,000.00 of future Community Development Block Grant (CDBG) Program Income, when such program income becomes available, to the PHCD-administered SPED program with the same restrictions described more fully below and in Exhibit 3, attached hereto; and to recapture and reallocate \$1,382,301.09 of CDBG funds, \$150,000.00 of Home Investment Partnerships (HOME) funds, and \$274.72 of ESG program funds, as described more fully in the justification memorandum and in Exhibits 1, 2 and 3, conditioned upon favorable results of the Due Diligence review to be conducted as described in Section 3, below. The Board further approves the submission of these Substantial Amendments to the United States Department of Housing and Urban Development.

Section 3. The Board waives Resolution No. R-630-13 in order to permit the Mayor or the Mayor's designee to complete the required due diligence investigation prior to contract negotiation and execution. All programs listed in Exhibit 4, Due Diligence attached hereto, will need to submit a complete budget and Sources and Uses statement and all other documents and affidavits, as required by Resolution No. R-630-13, Sections 1 through 4, prior to contract negotiation and execution. In the event that said due diligence review reveals significant negative information about a person or agency awarded funds in this Resolution, the Mayor shall return to the Board with a new recommendation as to that person or agency.

Section 4. All funding allocations set forth herein, as well as all agreements for those allocations, are contingent upon the availability of funding from the funding source or program and the recipient agencies' (borrowers') compliance with the conditions set forth in this resolution and the justification memorandum. In addition, for all funding awards, the Board authorizes the County Mayor or County Mayor's designee to execute all standard shell contracts, standard shell loan documents, amendments and other agreements necessary to accomplish the purposes of this resolution; to subordinate and/or modify the terms of contracts, agreements, amendments and loan documents for projects and activities approved herein, so long as such modifications are approved by the County Attorney's Office, are not substantially inconsistent with this resolution, and are found by the County Mayor or County Mayor's designee to be in the best interest of the County; and to exercise the termination, waiver, acceleration, cancellation, or other provisions set forth in agreements executed in performance of this resolution.

The foregoing resolution was offered by Commissioner who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

Esteban L. Bovo, Jr., Chairman Audrey M. Edmonson, Vice Chairwoman

Bruno A. Barreiro
Jose "Pepe" Diaz
Barbara J. Jordan
Jean Monestime
Rebeca Sosa
Xavier L. Suarez

Daniella Levine Cava
Sally A. Heyman
Joe A. Martinez
Dennis C. Moss
Sen. Javier D. Souto

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The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of November, 2017. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA BY ITS BOARD OF COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as to form and legal sufficiency.

PUN

Brenda Kuhns Neuman

Program Year & IDIS	Agency Name	Activity Title	Activity	Activity Description	Activity Address	Commission District	Reason for Recapture	Amount to be Recaptured	t to be tured
No.	No. No. Service Opment BLOCK GRANT (CDBG) - Public Service (PS)	nBG) – Public Service	(PS)						
2015 / 5455	Goulds Coalition of Ministers and Lay People, Inc.	Public Service	PS	Services: Food distribution, counseling, referrals, clothing (R-925-15, FY 2015 CDF - District 9)	11500 SW 220th St, Miami, FL 33170	(MOSS)	+	\$	1,516.12
2016 / 5616	Goulds Coalition of Ministers and Lay People, Inc.	Public Service	PS	Services: Food distribution, counseling, referrals, clothing (R-853-16, FY 2016 CDF - District 9)	11500 SW 220th St, Miami, FL 33170	9 (MOSS)	-	€9	1,296.96
2016 / 5638	Latinos United in Action Center, Inc.	Public Service	PS	After School Program Educational Training (R-853-16, FY 2016 CDF - District 3)	3321 NW 17th Ave. Miami, FL 33142	(EDMONSON)	1	€	242.50
					CDBG	3 - Public Service Subtotal:	ice Subtotal:	49	3,055.58
1976	Cho Bullis Essilities and Canital Improvements (PFCI)	nis (PFCI)							
2013 / 5218	Sunrise Community, Inc.	Eureka Drive Adult Day Care Center	PFCI	Renovation of two-story building to serve adults with special needs., Adult Day care will serve 100 men, and women. (R-165-13)	9040 Sunset Drive, Miami, FL 33173	CW	-	↔	202.43
		Kenovanon		CDBG - Public	CDBG - Public Facilities and Capital Improvements Subtotal:	ital Improvemen	nts Subtotal:	\$	202.43
2016 / 5630 Fcono	Department of Regulatory and Fronomic Resources (RER)	Historic Preservation	Administratio n	Environmental Clearance process completed with the State Historic Preservation Office (R-728-16)	111 NW 1 St, 12 Fl, Miami, FL 33128	, CW	/-	₩.	6,803.40
					CDBG	l i	Administration Subtotal:	₩	6,803.40
Policinal Adda	sion	,							
2015-2016	Department of Public Housing and Community Development (PHCD)	Public Housing Modernization	Housing	Funding will make needed improvements to outdated structural, electrical, and mechanical exercises in Public Housing Units	701 NW 1 Ct, 16 Fl Miami, FL 33136	M C	4	\$ 1,372	1,372,239.68
				6		CDBG - Housing Subtotal:	ing Subtotal:	₩,	1,372,239.68
			1			S	CDBG TOTAL:	₩.	1,382,301.09
HOME INVES	HOME INVESTMENT PARTNERSHIPS PROGRAM FUNDS (HOME)	M FUNDS (HOME)							
2016/5540	Sundari Foundation Inc. d/b/a/ Lotus House	Tenant-Based Rental Assistance (TBRA)	Housing	HOME TBRA for Homeless	1514 NW 2 Ave, Miami, FL 33136	CW	2	\$ 15	150,000.00
						Ī	HOME TOTAL:	€ >	150,000.00
EMERGENCY	EMERGENCY SOLUTIONS GRANTS PROGRAM (ESG)	(ESG)							
2016 / 5620	Camillus House, Inc.	Beckham Hall Emergency Shelter	ESG	Housing Facility/ Emergency Shelter for the homeless population (R-728-16)	1603 NW 7th Ave Miami, FL 33136	CW	ю	es-	274.72
							ESG TOTAL:	69	274.72



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Amount to be Reallocated		25,000.00	18,774.51	18,774.51	18,774.51	219,156.86	30,000.00	162,907.54	20,580.64	5,000.00	30,000.00	20,000.00	20,000.00	5,070.42	15,990.61
Amc		↔	€>	↔	⇔	\$	₩	₩	₩	€9	69	€	€9	€	\$
Reason for Reallocatio		-	←	-	—	-	-	~	-	7-	τ-	-	-	-	_
Commission District		2 (MONESTIM E)	3 (EDMONSON	3 (EDMONSON)	3 (EDMONSON)	3 (EDMONSON)	6 (SOSA)	6 (SOSA)	8 (CAVA)	(\$SOM) 6	9 (MOSS)	9 (MOSS)	9 (MOSS)	9 (MOSS)	9 (MOSS)
Activity Address		8260 NE 2nd Ave, Miami, FL 33138	6025 NW 6 Ct, Mlami, FL 33127	5000 Biscayne Blvd., Ste 110, Miarni, FL 33137	1555 NW 36 St, Miamí, FL 33142	6150 NW 22 Ave, Miami, FL 33147	6741 SW 24 St, Miami, FL 33155	Various Locations	Blvd, Suite# 301, Cutler Bay, FL	2525 Ponce De Leon Blvd. Suite # 700, Coral Gables, FL, 33134	11025 SW 223 ST, Goulds, FL 33170	11500 SW 220 ST, Міаті, FL 33170	11225 SW 152 St, Miami, FL 33157	890 SW 4th St, Homestead, FL 33030	180 NW 62 St, Miami, FL 33150
Activity Description		African Diaspora of art and culture, and classes for low to moderate income residents of Little Haiti (FY 2017 CDF District 2)	Elderly Meals and Services Program (FY 2017 CDF – District 3)	Workforce Development (FY 2017 CDF - District 3)	Youth Educational Services (YES) (FY 2017 CDF – District 3)	Capital Improvements - 2200 NW 62nd Street (\$19,156.86 of FY 2017 CDF – District 3, and \$200,000 of FY 2015 CDF Allocation (R-925-15) / (R-762-17)	Learning Center for low income children (FY 2017 CDF – District 6)	Sidewalk Improvements within the Boundaries of District 6 (\$66,061.03 of FY 2017 CDF District 6, and prior years, FY 2016 CDF \$88,154.00 R-853-16, FY 2014 CDF \$8,692.51 R-685-14 = \$96,846.51)	Business Incubator Assistance Program - Provide support to small Business and non-profit incubator (FY 2017 CDF – District 8)	Teaching urban youth to think, communicate, collaborate, and learn (FY 2017 CDF – District 9)	Afterschool crime prevention, sports, and academic improvement (FY 2017 CDF - District 9)	Assisting needy residents and single head of households and underprivileged (FY 2017 CDF – District 9)	Provide Seniors with information and assistance with services (FY 2017 CDF - District 9)	Afterschool care, assistance to seniors, and single head of households (FY 2017 CDF - District 9)	Create and Establish a Credit Union for Community (FY 2017 CDF – District 9)
Category		PS	PS	P S	P.S	PFCI	PS	PFC	ED	<u>ရ</u>	R	P.S.	PS	PS	ED
Activity Title	F (CDRG) ACTIVITIES	Cultural Program	Elderly Meals and Services Program	Workforce Development	Youth Educational Services (YES)	Capital Improvements	School Readiness	Sidewalk Improvements	Accelerate South Dade Incubator	Miami Dade Urban Debate League	Afterschool Program	Assistance to LMA & Low to No Income Residents	Diminishing Hunger and Poverty for Seniors	Community Assistance	Community Credit Union
Agency Name	COMMINITY DEVELOPMENT BLOCK GRANT (CDBG) ACTIVITIES	Griot's Gallery & Academy, Inc.	Curley's House of Style, Inc.	Haitian Neighborhood Center Sant La, Inc.	Latinos United in Action Center, Inc.	Overnight Success, Inc.	Llirrafo, Inc.	Department of Transportation and Public Works (DTPW)	Neighbors and Neighbors Association, Inc.	Miami Dade Urban Debate League, Inc.	The Optimist Foundation of Greater Goulds, Florida, Inc.	Goulds Coalition of Ministers & Lay People, Inc.	Richmond Heights Community Association fik/a Richmond Heights Homeowners Association, Inc.	Community Coalition of South Dade, Inc.	Neighbors and Neighbors Association, Inc.
Program Year! CDF	CO (IBS)	2017 CDF - 2	2017 CDF - 3	2017 CDF - 3	2017 CDF - 3	2017 CDF - 3	2017 CDF - 6	2017 CDF – 6	2017 CDF - 8	2017 CDF - 9	2017 CDF 9	2017 CDF - 9	2017 CDF - 9	2017 CDF - 9	2017 CDF - 9

Program Year/ CDF	Agency Name	Activity Title	Category	Activity Description	Activity Address	Commission District	Reason for Reallocatio n	Amount to be Reallocated
2017 CDF - 11	Miami Bridge Youth and Family Services, Inc.	Renovation of Dormitory at Miami Youth Center	PFCI	Conversion of Male/Female Dormitory to individual living quarters. (FY 2017 CDF - District 11)	2810 NW South River Dr, Miami, FL 33125	11 (MARTINEZ)	- .	\$ 2,500.00
2017 CDF 12	Florida Venture Foundation,	Elderly Services	PS	Provide a variety of services to elderly District 12 residents (FY 2017 CDF – District 12)	2418 NW 87 PI, Miami, FL 33172	12 (DIAZ)	-	\$ 15,000.00
2017 CDF - 12	Latin Missions Ministries, Inc.	Afterschool Program	PS	Afterschool Program (FY 2017 CDF - District 12)	7800 SW 56 St, Miami, FL 33155	12 (DIAZ)	-	\$ 5,000.00
2017 CDF - 12	Community Action and Human Services Department (CAHSD)	District 12 Beautification Program	Housing	Painting and Landscaping for Low- to Moderate Income (FY 2017 CDF – District 12)	Various Locations	12 (DIAZ)	۴-	\$ 76,061.03
2017 CDF - 13	S Chapman Partnership, Inc.	Family Resource Center	S S	A developmental asset initiative serving 400 children annually providing after school academic enrichment, and summer programming (FY 2017 CDF – District 13)	1550 North Miami Ave, Miami, FL 33136	13 (BOVO)	-	\$ 26,690.14
2017 CDF 13	Citrus Health Network, Inc.	HAND Program	P.S.	Services in support of permanent supportive housing (i.e. inspections tenant selections, management of tenant-based rental) (FY 2017 CDF - District 13)	240 E 1 Ave, Ste 112, Hialeah, FL 33010	13 (BOVO)	-	\$ 26,690.14
2017 CDF - 13	Association for the Development of the Exceptional, Inc.	Academic/ Vocational/ Employment	SE	Training for adults with developmental disabilities (FY 2017 CDF – District 13)	12700 SW 216 St, Goulds, FL 33170	13 (BOVO)	-	\$ 26,690.14
2017 CDF - 7		Renovation of Gibson Bethel Community Center	PFCI	Renovation of restrooms and other facilities for Gibson Bethel Community Center	5800 SW 66th St., South Miami, FL 33143	7 (SUAREZ)	-	\$ 70,846.03
2017 CDF - 13	Department of Public Housing 3 and Community Development (PHCD)	Okeechobee Metrorail Transit Oriented Development (TOD) Project	PFCI	Pre-construction costs for Okeechobee Project (FY 2017 CDF - District 13)	701 NW 1 Ct, 16 Fl Miami, FL 33136	13 (BOVO)	-	\$ 15,990.61
2017	Department of Public Housing and Community Development (PHCD)	Program Administration Administration	Administration	Program Administration Activities	701 NW 1 Ct, 16 Fl Miami, FL 33136	CW	N/A	\$ 6,803.40
2017	Department of Public Housing and Community Development (PHCD)	Special Economic Development (SPED)	SPED	PHCD-administered Special Economic Development Activities	701 NW 1 Ct, 16 Fl Miami, FL 33136	CW	2	
HOME INVES	HOME INVESTMENT PARTNERSHIPS PROGRAM FUNDS (HOME) ACTIVITIES	RAM FUNDS (HOME) A	CTIVITIES			6	CDBG TOTAL:	\$ 1,382,301.09
2017	Assistance to the Elderly, Inc.	Tenant Based Rental Assistance	Housing	Tenant Based Rental Assistance	5617 NW 7 ST, Міаті, FL 33126	CW/6	8	↔
						I I	HOME TOTAL:	\$ 150,000.00
EMERGENCY 2017	EMERGENCY SOLUTIONS GRANTS PROGRAM (ESC) ACTIVITIES Housing Assistance 2017 Citrus Health Network, Inc. Network of Dade HAN	Housing Assistance Network of Dade HAND	ESG	Provide homeless prevention and rapid rehousing services to 60 households/180 individuals with prevention and rapid re-housing femant-based rental assistance.	240 E 1 Ave, Ste 112, Hialeah, FL 33010	CW	3	\$ 274.72
		7107	!	TO TRUBING INTERIOR BUSING TOTAL BUSING			ESG TOTAL:	\$ 274.72

SPECIAL ECONOMIC DEVELOPMENT PROGRAM

Miami-Dade County is proposing to allocate \$500,000.00 for the Special Economic Development (SPED) Program to be administered by PHCD. This program will select projects and administer CDBG funding for special economic development projects, as described in the CDBG regulations found at 24 Code of Federal Regulations, Part 570 (CDBG Regulations), specifically at 24 C.F.R. 570.203.

Funding for this program is limited to activities that address the High Priority Needs of the NRSAs and Eligible Block Groups (EBGs), as described in the FY 2013-2017 Consolidated Plan. Activities that do not address the High Priority Needs will not be eligible for funding as part of this program. Applicants to the SPED program must have been in business for a minimum of five (5) years. The maximum amount of funds to be awarded to projects participating in the SPED program is \$100,000.00. Applicants selected by PHCD to participate in the SPED program will enter into standard shell CDBG funding agreements and standard shell loan documents with the County.

Eligible Activities

CDBG funds can be used to undertake certain Special Economic Development activities. These activities include:

- Acquiring, constructing and reconstructing, rehabilitating or installing commercial or industrial buildings, structures, and other real property equipment and improvements, including railroad spurs or similar extensions. These are economic development projects undertaken by nonprofit entities.
- Assisting a private, for-profit business. Assistance may include grants, loans, loan guarantees, and technical assistance.
- Providing economic development services in connection with other eligible CDBG economic development activities.
- Participating municipalities may also use CDBG funds to improve public infrastructure facilities in order to help create economic opportunities. This may include infrastructure improvements that benefit businesses, such as water or sewer service to a business area.

Ineligible Activities

Any activity not specifically authorized under the CDBG regulations and statute is ineligible to be assisted with CDBG funds. In addition, regulations stipulate that the following activities **cannot** be assisted with CDBG funds:

- Buildings used for the general conduct of government.
- · General government expenses.
- · Purchase of equipment.
 - Compensation for the use of construction equipment through leasing, depreciation, or use allowances, pursuant to the CDBG Regulations and OMB Circulars A-21, A-87, or A-122 as applicable for an otherwise eligible activity is eligible.
- Purchase of personal property, including equipment, fixtures, motor vehicles, furnishings, or other personal property.

- Income payments made to an individual or family for items such as food, clothing, housing, or utilities.
- Public facilities and improvements carried out to support or benefit a private for-profit business (although these may be eligible for other CDBG funding under the category of Public Facilities and Improvements).
- New housing construction.
- Planning for economic development projects.

The eligibility of activities is governed by the CDBG Regulations, including but not limited to 24 CFR 570.201 – 207.

A recipient may use CDBG funds for special economic development activities in addition to other activities authorized in this subpart that may be carried out as part of an economic development project. Guidelines for selecting activities to assist under this paragraph are provided at § 570.209. The recipient must ensure that the appropriate level of public benefit will be derived pursuant to those guidelines before obligating funds under this authority. Special activities authorized under this section do not include assistance for the construction of new housing. Activities eligible under this section may include costs associated with project-specific assessment or remediation of known or suspected environmental contamination. Special economic development activities include:

- (a) The acquisition, construction, reconstruction, rehabilitation or installation of commercial or industrial buildings, structures, and other real property equipment and improvements, including railroad spurs or similar extensions. Such activities may be carried out by the recipient or public or private non-profit sub-recipients.
- (b) The provision of assistance to a private for-profit business, including, but not limited to, grants, loans, loan guarantees, interest supplements, technical assistance, and other forms of support, for any activity where the assistance is appropriate to carry out an economic development project, excluding those described as ineligible in § 570.207(a). In selecting businesses to assist under this authority, the recipient shall minimize, to the extent practicable, displacement of existing businesses and jobs in neighborhoods.
- (c) Economic development services in connection with activities eligible under this section, including, but not limited to, outreach efforts to market available forms of assistance; screening of applicants; reviewing and underwriting applications for assistance; preparation of all necessary agreements; management of assisted activities; and the screening, referral, and placement of applicants for employment opportunities generated by CDBG-eligible economic development activities, including the costs of providing necessary training for persons filling those positions.

Determining Project Feasibility and Public Benefit

Special Economic Development Projects must demonstrate a sufficient benefit in return for the County's CDBG investment. HUD has established credit underwriting guidelines for selecting Special Economic Development activities to be funded. These guidelines have two parts:

Project Costs and Financial Feasibility

- Project costs are reasonable
- All sources of project financing are committed
- To the extent practicable, CDBG funds are not substituted for non-federal financial support



- Project is financially feasible
- To the extent practicable, the return on the owner's equity investment will not be unreasonably high
- To the extent practicable, CDBG funds are disbursed on a pro rata basis with other finances provided to the project

Public Benefit

When CDBG funds are used for Special Economic Development projects, applicants must demonstrate and ensure that a minimum level of public benefit is obtained. For purposes of this proposal, federal regulations require that at least one full-time equivalent, permanent job is created per \$35,000 of CDBG funds used. The jobs created must be maintained for a minimum of one year.

Credit Underwriting

PHCD will use HUD defined standards to evaluate and determine the financial feasibility of proposed Special Economic Development projects. Credit underwriting will be conducted by PHCD staff.

Evaluation Criteria

- Project costs are reasonable
- All sources of project financing are committed;
- To the extent practicable, CDBG funds are not substituted for non-federal financial support
- Project is financially feasible
- PHCD will conduct a site visit prior to providing funding to any Special Economic Development activity
- To the extent practicable, the return of the owner's equity investment will not be unreasonably high.
- To the extent practicable, CDBG funds are disbursed on a pro-rata basis with other financing committed to the project

PHCD will require **supporting documentation** when determining the feasibility of projects, which **may include**, but not be limited to the following:

- Organizational Chart and Documents, including Articles of Incorporation
- Financial data to show proof that the applicant has funds available to cover the full project cost minus the CDBG funding request: audited or certified financial statements from the applicant's last completed fiscal year, bank statements, tax returns from the last three years and under certain circumstances applicant may be required to provide a personal quarantee
- Evidence of firm commitment if budget indicates the applicant has funding from sources other than PHCD. The commitment must be in writing and signed by a person authorized to make the commitment. The commitment must indicate the total dollar value of commitment and must be valid through the financial closing of the project. It must be supported by evidence of funding availability from an industry recognized financial institution and show evidence of initial underwriting by the lender or from a financial source

determined through documented evidence to be able to support the commitment. Final decisions on the issue of "firm commitment" shall be made by PHCD

- Proposed sources and uses broken out in detail
- Executed Construction Contract with a General Contractor and Sub Contractor's Permits
- Statement of the actual cost of goods, services and equipment proposed in the project: invoices from contractors with supporting evidence of the source of the costs presented
- Recent permitted and approved Construction Plans
- Current Business Plan, with proposed first year pro forma
- Detailed Property Description and Appraisals for properties to be acquired (if applicable)
- Soils Report and Phase 1 Environmental Site Assessment report (if applicable)

Funding consideration will **ONLY** be given to projects that have provided supporting documentation and are deemed feasible.

Funds will not be allocated to a Special Economic Development project already in construction, please note that per 24 CFR Part 58.22, funds cannot be committed to an activity until the related environmental clearance is completed. In all cases PHCD will conduct credit underwriting prior to the execution of the contract with Miami-Dade County.

The documents that PHCD may require from applicants on a case-by-case basis are consistent with HUD's voluntary project underwriting guidelines stated in 24 C.F.R. 570.209(a) and PHCD's Special Economic Development guidelines. PHCD will determine which documents to request from entities to determine the feasibility of proposals. In the case of some projects, PHCD may elect to conduct underwriting to determine the feasibility of a project, prior to conducting the environmental clearance.

When an entity that receives CDBG funds elects to hire a contractor or service provider, whether to administer a program, complete a task or do construction, those contractors must be procured in accordance with CDBG Regulations, including but not limited to 2 C.F.R. Part 200, Subpart D. PHCD must approve all sub-contracts and all processes for procurement before any sub-contract solicitation or request for bids is released. PHCD must approve all competitive and non-competitive procurement processes.

The Davis-Bacon Act is triggered when construction work over \$2,000 is financed in whole or in part with CDBG funds. It requires that workers receive no less than the prevailing wages being paid for similar work in the same area. Davis-Bacon wage rates can fluctuate based on economic conditions, and the applicable rate may not be known until time of bidding. Proposers are encouraged to build in contingencies and general market conditions into their contracts to account for this possibility.

Ongoing Responsibilities, Monitoring, and Record Keeping

Entities receiving CDBG funds will be required to submit quarterly progress reports and will also be subject to annual monitoring site visits. Progress reports will be reviewed to assess the entitity's progress in creating jobs for low- and moderate income persons. Awardees must document and maintain records of jobs created for five (5) years after notice from PHCD that the HUD National Objective has been met.



Evaluation Criteria

Only applications meeting the minimum threshold requirements will be approved. Entities **NOT** clearing the Due Diligence Investigation required by Resolution No. R-630-13 will be given the opportunity to cure any issues within 30 days' notice given by PHCD. Applications for Special Economic Development activities will be evaluated and scored based on the following criteria:

Minimum Threshold Requirements

- Eligible Activity
- Meets HUD National Objective
- Applicant must have demonstrated site control
- · Successfully passed Due Diligence Review
- Budget (demonstrating total project costs to include funds for direct services)
- Sources and Uses Statement (indicating measureable project outcomes)
- Proof of financing: firm commitment (if applicable)

Dun & Bradstreet Reports	N/A	ΝΑ	N/A	N/A	N/A	N/A	ΝΑ
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Prior Year Tax Return	N/A *	- 4/N	N/A *	, AN	A/A	, A/A	* A/N
Web Search Better Business Bureau	ON	ON .	ON .	ON .	2	8	<u>8</u>
Pre Qualification Report	N/A	N/A	N/A	N/A	¥ N	N/A	N/A
A&E Technical Centification Report	W/W	N/A	N/A	N/A	N/A	N/A	N/A
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Yaleuck yalue	Griot's Gallery & Aoademy, Inc.	Curley's House	Haithan Neighborhood Center Sant, La	Latinos United in Action, Inc.	Overnight Success, Inc.	Limaro, Inc.	Mami Dade Department Sidewak Improvements of Transportation and within the Boundaries of Public Works

Dun & Bradsfreet Reports	N/A	N/A	N/A	NIA	N/A	N/A	N/A
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Prior Year Tax Return	N/A	N/A	N/A	N/A.	N/A	N/A *	* WIA
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Pre Qualification Report	Α̈́Α	N/A	NA	N/A	N/A	N/A	N/A
A&E Technical Technical Toges in Report	N/A	N/A	A/N	N/A	N/A	N/A	N/A
Capital Improvement Information System	N/A	N/A	N/A	A/A	NA A	NA	ΝΆ
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Activity Tills	Accelerate South Dade Incubator	Mjami Dade Urban Debale League	Afterschool program	Assisting low- and no- income residents	Diministring Hunger and Poverty for Seniors	Community Assistance	Community Gredit Union
y Beuck / Jame	Neighbors and Neighbors Accelerate South Dade Association, Inc.	Miami Dade Urban Debate League, Inc.	The Optimist Foundation of Greater Goulds, Forida, Inc.	Goulds Coalition of Ministers & Lay People, Inc.	Richmand Heights Community Association Iik's Richmond Heights Homeowner Association	Community Coaftion of South Dade, Inc.	Neighbors and Neighbors Community Greaft Union Association, Inc.

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Prior Year Tax Return	N/A.	N/A.	N/A *	N/A *	N/A -	N/A "	N/A*
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Pre Qualification Report	W.A	N/A	N/A	N/A	N/A	N/A	N/A
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Capital Improvement Information System	N/A	N/A	N/A	N/A	N/A	N/A	N/A
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Ketterly Title	Renovation of Dormitory at Mami Youth Center	Elderly Services	Afterschool program	District 12 Beauditication Program	Family Resource Center	HAND Program	Academic/ Vocational/ Employment
ydeuck gawe	Mami Bridge Youth and Family Services, Inc.	Florida Venture Foundation, Inc.	Latin Mission Ministries	Mami-Dade County Community Adion and Human Services Department (CAHSD)	Chapman Partnership, Inc.	Cifrus Health Network, Inc.	The Association for Davelopment of the Exceptional, incorporated



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Dun & Bradsfreet Reports	N/A	A/A	N K K	N/A	N/A	N/A
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Prior Year Tax Return	N/A *	N/A *	N/A -	N/A *	A/A	N/N
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Pre Qualification Report	N/A	N/A	N/A	NIA	N/A	N/A
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Capital Improvement Information System	N/A	NIA	N/A	N/A	N/A	N/A
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aliT VIVI)A	Okeachobee Metrorall Transit Oriented Development Project	Tenant Based Rental Assistance	Gibson Bethel Community Center	Housing Assistance Network of Dade HAND 2017	Program Administration	Special Economic Development
yaeuck name	Marri-Dade Department of Public Housing and Community Development (PHCD)	Assistance to the Elderty, Inc.	The City of South Miami	Citrus Health Network, Inc.	Department of Public Housing and Community Development (PHCD)	Department of Pubic Housing and Community Development (PHCD)

These items will be obtained at time of Contract execution.

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