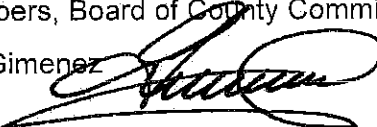


Memorandum



Date: December 5, 2017

To: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Request for Approval to Exercise the Remaining Option to Renew Terms under
Prequalification Pool No. 9562-5/22, Janitorial Services

Agenda Item No. 8(F)(7)

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize the County Mayor or County Mayor's designee to exercise the remaining five, one-year option to renew terms under *Prequalification Pool No. 9562-5/22, Janitorial Services* to allow multiple County Departments to continue to purchase janitorial services for approximately 300 County facilities. If approved, the remaining option terms will be exercised at once to ensure operational efficiency and to prevent disruptions in the processing of invoices for the numerous local and small businesses that provide services under this pool.

This pool was approved by the Board pursuant to Resolution No. R-456-12 in June 2012 for a five-year term plus five, one-year option to renew terms. The pool consolidated 17 individual janitorial services contracts to improve administrative efficiencies, oversight and performance. County departments use this pool to provide a wide array of janitorial services. These services include cleaning and/or disinfecting carpet, tile, windows, whiteboards, toilets, urinals, sinks and water fountains; stripping and refinishing floors; carpet shampooing; dusting blinds and furniture; emptying trash and recycling containers; and refilling paper and soap dispensers; across numerous County facilities of varying sizes. The specific level of janitorial care per facility/site correlates with a prescribed appearance level (high profile, general and low-traffic areas, storage and unconditioned areas, and hardscape areas).

Since this pool was established in 2012, an additional 16 vendors have been prequalified and added to the pool. There are currently 31 prequalified vendors, of which 26 have a Miami-Dade County address and 21 are certified Small Business Enterprise (SBE) firms.

This item is placed for Committee review pursuant to Miami-Dade County Code Section 29-124(f). This item may only be considered by the Board if the Citizens' Independent Transportation Trust has forwarded a recommendation to the Board prior to the date scheduled for Board consideration or 45 days have elapsed since the filing with the Clerk of the Board of this award recommendation. If the Citizens' Independent Transportation Trust has not forwarded a recommendation and 45 days have not elapsed since the filing of this award recommendation, I will request a withdrawal of this item.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The initial pool term expires on November 30, 2017. The initial term was awarded with an allocation of \$92,000,000. There have been two modifications totaling \$792,000 that were approved under delegated authority for janitorial services at additional sites. If this request is approved, the pool will have a cumulative value of \$184,536,000 and will expire on November 30, 2022. The requested allocations for the option to renew terms are based on existing and projected service requirements, as well as the

legislatively mandated Living Wage rate increases, per Section 2-8.9 of the Miami-Dade County Code.

Department	Existing Cumulative Allocation	Renewal Allocation Requested	Cumulative Allocation	Funding Source	Contract Manager
Administrative Office of the Courts	\$382,000	\$69,000	\$451,000	General Fund	Valerie Regits
Animal Services	\$455,000	\$455,000	\$910,000	General Fund/Proprietary Funds	Mike Garatiex
Clerk of Courts	\$100,000	\$35,000	\$135,000	Clerk Revenue	Jose Cardona
Community Action and Human Services	\$153,500	\$142,000	\$295,500	General Fund/Federal Funds	Kimberly Craig
Cultural Affairs	\$720,000	\$1,825,000	\$2,545,000	Proprietary Funds	Daphne Webb
Fire Rescue	\$127,000	\$127,000	\$254,000	Fire Rescue District	Marianela Betancourt
Internal Services	\$38,503,500	\$38,504,000	\$77,007,000	Internal Service Funds	Juan Silva
Library System	\$4,175,000	\$6,609,000	\$10,784,000	Library District	Anna Rodriguez
Parks, Recreation and Open Spaces	\$160,000	\$160,000	\$320,000	General Fund	Lluis Gorgoy
Police	\$5,203,000	\$1,300,000	\$6,503,000	General Fund	Laura Romano
Public Housing and Community Development	\$3,361,000	\$3,361,000	\$6,722,000	Federal Funds	Indira Rajkumar-Futch
Regulatory and Economic Resources	\$62,000	\$0	\$62,000	General Fund/Proprietary Funds	Manuel Blanco
PortMiami	\$433,000	\$200,000	\$633,000	Proprietary Funds	Leticia Smith
Solid Waste Management	\$57,000	\$57,000	\$114,000	General Fund/Proprietary Funds	Olga Espinosa-Anderson
Transportation and Public Works	\$36,507,000	\$36,507,000	\$73,014,000	DTPW Operating	Angela Mathews-Tranumn
Water and Sewer	\$2,393,000	\$2,393,000	\$4,786,000	Proprietary Funds	Susan Pascul
Total:	\$92,792,000	\$91,744,000	\$184,536,000		

*The increase in allocation requested by Cultural Affairs will allow competition for services for the Miami-Dade County Auditorium, Joseph Caleb Auditorium and the African Heritage Cultural Arts Center. The increase requested for the Library System will allow sufficient funding for porter services in regional branches and coverage for special events as well as yearly Living Wage increases.

Track Record/Monitor

Celeste Walker of the Internal Services Department is the Procurement Contracting Manager.

Delegated Authority

The County Mayor or County Mayor's designee will have the authority to exercise all provisions of any resultant contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. The County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the pool, subject to bi-annual ratification by the Board. The County Mayor or the County Mayor's designee will also have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board.

Prequalified Vendors

There are currently 31 prequalified vendors, of which 26 have a Miami-Dade County address and 21 are certified SBE firms. See Attachment 1, Prequalified Vendors.

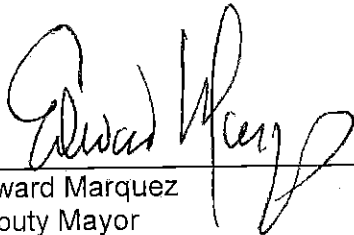
Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The User Access Program provision applies, where permitted by the funding source.
- The Small Business Enterprise Bid Preference and Local Preference ordinances will be applied at the time of spot market competition, where permitted by funding source.
- An SBE set-aside applies for spot market competition up to \$100,000, where permitted by the funding source, when there are three or more SBE firms available.
- The Living Wage Ordinance applies.

Attachment



Edward Marquez
Deputy Mayor

**Request for Additional Time and Expenditure Authority
Prequalification Pool No. 9562-5/22, Janitorial Services**

ATTACHMENT 1 – PREQUALIFIED VENDORS

Vendor	Principal Address	Local Address	Principal	Group(s)
A & A Maintenance Enterprise, Inc.	965 Midland Avenue Floor 3 Yonkers, NY	2332 Galiano Street Coral Gables, FL	Armando Rodriguez, Jr.	2 and 3
A.B.P. Maintenance Corp. (SBE)	8171 SW 93 Court Miami, FL	Same	Jorge Benitez	1 and 2
Able Business Services, Inc. (DBE/SBE)	1234 NW 79 Street Miami, FL	Same	William L. Berry	1
Ace Floor and Custodial Services, Inc.	1801 SW 27 Avenue Miami, FL	Same	Osvaldo Caceres	1
Admire Cleaning Service Corp.	7000 SW 16 Street Pembroke Pines, FL	Same	Guadalupe V. Lorenzo	2
Ann's Janitorial Services, Inc. (SBE)	11846 SW 8 Street Pembroke Pines, FL	2920 NW 67 Avenue Miami, FL	Norma A. Kendall	1
BPT Manufacturing Corp.	1444 Biscayne Boulevard Suite 115-8 Miami, FL	Same	Julius Broadway	1
Chi-Ada Corp. (SBE, DBE)	2750 W Oakland Park Boulevard Suite B Oakland Park, FL	135 NW 163 Street Miami, FL	Bartholomew Okoro	1, and 2
Cleaning Systems, Inc. d/b/a Mirage Building Maintenance	4260 N Hiatus Road Sunrise, FL	Same	James L. Fischer, Sr.	1 and 2
D & A Building Services, Inc.	321 Georgia Avenue Longwood, FL	None	Albert Sarabasa Jr.	3
Eric Fryar d/b/a Emanuel Healthy-Cleaning Services (ACDBE/SBE)	26111 SW 130 Avenue Miami, FL	Same	Eric Fryar	1
Florida Association of Rehabilitation Facilities, Inc. d/b/a RESPECT of Florida	2475 Apalachee Parkway Suite 205 Tallahassee, FL	2121 NW 21 St. Miami, FL	Suzanne Sewell	1, 2, and 3
Globe Facilities Management, Inc. (SBE)	1700 SW 57 Avenue Suite 200 Miami, FL	Same	Oscar Ronda, Jr.	1 and 2
Government Business Development, LLC (ACDBE/DBE/SBE)	555 NE 34 Street Suite 2406 Miami, FL	Same	Francisco M. Abascal	1
Integrity Janitorial Service Corp. (ACDBE/DBE/LDB/SBE)	10871 SW 188 Street Miami, FL	Same	Donald L. James	1
J-Mac Cleaning Services Inc. (SBE)	3582 NW 52 Avenue Miami, FL	Same	Debra Page	1
Jesus Martinez d/b/a Servicemaster Professional Cleaning Solutions (SBE)	16278 SW 97 Terrace Miami, FL	Same	Jesus Martinez	1 and 2

**Request for Additional Time and Expenditure Authority
Prequalification Pool No. 9562-5/22, Janitorial Services**

ATTACHMENT 1 – PREQUALIFIED VENDORS

Vendor	Principal Address	Local Address	Principal	Group(s)
Libby Management, Inc. (SBE)	4466 NW 200 Street Miami Gardens, FL	Same	Olivia Barnishigbin	1
Madson, Inc.	10925 NW South River Drive Medley, FL	Same	Juan Maderal	1
Mark Mills d/b/a M & M Cleaning Services (SBE)	817 Turner Circle Homestead, FL	Same	Mark Mills	1 and 2
McKenzie's Cleaning, Inc. (ACDBE/DBE/SBE)	3600 S State Road 7 Suite 232 Miramar, FL	Same	Terriann McKenzie	1, 2, and 3
Montecarlo Services, Inc. (ACDBE/DBE/LDB/SBE)	1250 SW 27 Avenue PH Miami, FL	Same	Leticia Montero Rodriguez	1
N & K Enterprises, Inc. (ACDBE/LDB/SBE)	147 Alhambra Circle Suite 220 Coral Gables, FL	Same	Neville Jennings	1
National Cleaning Contractors USA, Inc. (DBE/SBE)	14482 SW 38 Lane Miami, FL	Same	Guillermo Alfonso	1, 2, and 3
Omega Maintenance Company, Inc. (DBE/SBE)	13735 SW 176 Terrace Miami, FL	Same	Daphne Cheddesingh	1
Puregreen Health, Inc. d/b/a Puregreen Cleaners (DBE/SBE)	1100 NW 125 Street Suite 104 North Miami, FL	Same	Olanike Afode	1
Rosaire's Quality Care, Inc. d/b/a R and A Services (DBE/SBE)	540 NW 165 Street Road Suite 305A North Miami Beach, FL	Same	Rosaire C. Olivier	1
Triangle Services, Inc.	2700 N 29 Avenue Suite 207 Hollywood, FL	Same	Lonnie Fine	1, 2 and 3
Tri-County Lumping Service, Inc. (DBE/SBE)	18421 NW 30 Avenue Miami, FL	Same	Barbara McCoy	1
Vista Building Maintenance Services, Inc.	8200 Coral Way Miami, FL	Same	Maria Marguerite Haley	1, 2 and 3
Weed-A-Way, Inc. (DBE/SBE)	5900 Dewey Street Suite 202 Hollywood, FL	6600 NW 27 Avenue Suite 21 Miami, FL	Monday Okotogbo	1



MEMORANDUM

(Revised)

TO: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

DATE: December 5, 2017

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No.

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(7)
12-5-17

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL TIME OF FIVE YEARS AND EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO \$91,744,000.00 FOR PREQUALIFICATION POOL NO. 9562-5/22 FOR JANITORIAL SERVICES FOR VARIOUS COUNTY DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional time of five years and expenditure authority in a total amount up to \$91,744,000.00 for Prequalification Pool No. 9562-5/22 for the purchase of janitorial services for various County departments and authorizes the County Mayor or the County Mayor's designee to (a) solicit pricing and award contracts up to the aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and (c) add vendors to the pool at any time, during the term of the pool, subject to ratification by the Board on a bi-annual basis. A copy of the solicitation document and the contracts once awarded are on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Esteban L. Bovo, Jr., Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of December, 2017. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Oren Rosenthal



Memorandum



To: Honorable Chairman Esteban Bovo, Jr.
and Members, Board of County Commissioners

From: Charles Scurr, Executive Director *Charles Scurr*

Date: October 12, 2017

Re: **CITT AGENDA ITEM 5D:**
RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST RECOMMENDING THE BOARD OF COUNTY COMMISSIONERS (BCC) AUTHORIZE ADDITIONAL TIME OF FIVE YEARS AND EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO \$36,507,000.00 FOR PREQUALIFICATION POOL NO. 9562-5/22 FOR JANITORIAL SERVICES FOR THE DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS; AND AUTHORIZE THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS (**DTPW – BCC Legislative File No. 172045**)

On October 12, 2017, the CITT voted (9-0) to forward a favorable recommendation to the Board of County Commissioners (BCC) for the approval of the above referenced item, CITT Resolution No. 17-055. The vote was as follows:

Hon. Anna E. Lightfoot-Ward, Ph.D., Chairperson – Aye
Glenn J. Downing, CFP®, 1st Vice Chairperson – Aye
Joseph Curbelo, 2nd Vice Chairperson – Absent

Oscar Braynon – Aye
Peter L. Forrest – Absent
Prakash Kumar – Aye
Miles E. Moss, P.E. – Absent
Marilyn Smith – Aye
Hon. Linda Zilber – Aye

Melissa Dynan – Aye
Alfred Holzman – Aye
Jonathan Martinez – Aye
Paul J. Schwiep, Esq. – Absent
L. Elijah Stiers, Esq. – Absent

cc: Alina Hudak, Deputy Mayor
Bruce Libhaber, Assistant County Attorney