

Memorandum



Date: November 7, 2017

Agenda Item No. 3(B)(3)

To: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Resolution Ratifying Memorandum of Agreement between Miami-Dade County and the United States Customs and Border Protection for Costs of Equipment Installation and Maintenance

Recommendation

It is recommended that the Board of County Commissioners (Board) ratify the actions of the County Mayor's designee entering into a Memorandum of Agreement (MOA) between Miami-Dade County and the U.S. Customs and Border Protection (CBP) for equipment at Miami International Airport's (MIA) Federal Inspection Services (FIS) Concourse E location, and authorize the County Mayor or the County Mayor's designee to execute the Agreement substantially in the form attached hereto.

Scope

MIA is located primarily within District 6, which is represented by Commissioner Rebeca Sosa; however, the impact of this agenda item is countywide as MIA is a regional asset.

Delegated Authority

In accordance with Miami-Dade County Code Section 2-8.3 related to identifying delegation of Board authority contained within the Agreement, the Miami-Dade County Mayor or County Mayor's designee has the authority to exercise the renewal options and to terminate the Agreement.

Fiscal Impact/Funding Source

The Miami-Dade Aviation Department (MDAD) will reimburse CBP for the ordering, installation and maintenance costs of the equipment required to maintain continuous CBP operations in the reopened FIS, Concourse E location at MIA. These estimated costs shall not exceed \$417,337.50. The funds will be drawn from MDAD's reserve maintenance budget.

Track Record/Monitor

CBP has a positive long-standing relationship with MDAD. Maurice Jenkins, MDAD Director Information Systems and Telecommunications, will monitor the Agreement.

Background

This MOA outlines the responsibilities of the County through its Aviation Department as it relates to the procurement, installation and reimbursements for equipment required by CBP for the performance of inspection services for arriving international passengers at the reopened FIS, Concourse E location. In the past, CBP had funded and procured the equipment it needed to operate at the airports around the county.

Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners
Page 2 of 2

CBP is now requiring airports to pay for this equipment. CBP will retain ownership of all equipment until it vacates the premises at which time it will transfer ownership and rights to MDAD.

A handwritten signature in black ink, appearing to read "Jack Osterholt", written over a horizontal line.

Jack Osterholt
Deputy Mayor

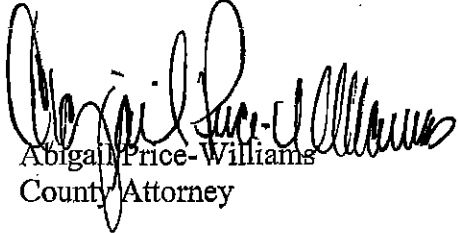


MEMORANDUM

(Revised)

TO: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

DATE: November 7, 2017

FROM: 
Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 3(B)(3)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(B)(3)
11-7-17

RESOLUTION NO. _____

RESOLUTION RATIFYING A MEMORANDUM OF AGREEMENT BETWEEN MIAMI-DADE COUNTY AND UNITED STATES CUSTOMS AND BORDER PROTECTION FOR COSTS OF EQUIPMENT INSTALLATION AND MAINTENANCE IN AN AMOUNT NOT TO EXCEED \$417,337.50, PLUS COSTS FOR EQUIPMENT UPGRADES AT MIAMI INTERNATIONAL AIRPORT'S FEDERAL INSPECTION SERVICES CONCOURSE E LOCATION OVER A FIVE YEAR PERIOD; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO ENFORCE SAME AND EXERCISE THE RIGHTS AND PROVISIONS THEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum and document, copies of which are incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board hereby ratifies, confirms and approves the acceptance and execution by the County Mayor's designee of the attached Memorandum of Agreement between Miami-Dade County and United States Customs and Border Protection (CBP) for costs of equipment installation and maintenance in an amount not to exceed \$417,337.50, plus costs for routine equipment upgrades at the then current CBP prices at Miami International Airport's Federal Inspection Services Concourse E Location over a five year period and authorizes the County Mayor or County Mayor's designee to enforce same and exercise the rights and provisions therein.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Esteban L. Bovo, Jr., Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

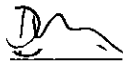
The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of November, 2017. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



David M. Murray

**U. S. CUSTOMS AND BORDER PROTECTION (CBP)
MEMORANDUM OF AGREEMENT TO REIMBURSE CBP**

This Memorandum of Agreement ("MOA") outlines the agreement between the below named Authority and CBP in regards to the sponsor's responsibility to reimburse CBP for costs related to providing the equipment required for the performance of Federal Inspections Services (FIS) at the below named location. The legal authority for CBP to enter into and require such an agreement is found at 8 U.S.C. § 1222-1225 and 1357; 6 U.S.C. § 231; 19 U.S.C. § 2, 482, 1433, 1434, 1448, 1449, 1461, 1459, 1463, 1467, 1499, 1552, 1581, 1644; and 19 C.F.R. §19 and 113.

Airport Authority: Miami Dade Aviation Department (MDAD)
Location: Miami International Airport – Central Terminal E
Miami, FL

MIAMI DADE AVIATION DEPARTMENT AUTHORITY (MDAD) RESPONSIBILITIES

Data and Cabling

MDAD will be responsible for the procurement and installation of all data cabling and electrical components required for connectivity of the Automated Data Processing (ADP) Local Area Network (LAN), Data, Information Technology (IT), and Voice Systems and equipment according to CBP Office of Information Technology (OIT) provided specifications. MDAD must give CBP two weeks advance notice of all cable pulls so that CBP can be present and observe their installation.

Cost Reimbursement for ADP LAN, Data, IT, Circuit, and Tactical Communication Equipment

MDAD agrees to reimburse CBP for all ADP LAN, Data, IT, Voice equipment and connectivity costs, including equipment ordering, installation, maintenance, and costs required to standing-up and maintaining continuous CBP operations at the Miami International Airport, Central Terminal E Federal Inspection Services (FIS) Facility. Estimated ADP LAN, Data, IT, Voice equipment costs total \$417,337.50. Attached is CBP OIT's Cost ROM MIA025Z that identifies the ADP LAN, Data, IT, and Voice equipment for the CBP FIS at Miami International Airport, Central Terminal E for which MDAD will reimburse CBP all ADP LAN, Data, IT, and Voice equipment.

MDAD will be billed for the actual costs of the ADP LAN, Data, IT, Voice equipment costs, and the one-time and recurring charges for the network, and any required replacement equipment.

ADP LAN, Data, IT, Circuit and TacComm Equipment Upgrades

Upgrades to the ADP LAN, Data, IT, Circuit and Voice equipment may be required on a schedule determined by CBP (approximately every 3-5 years, as needed). MDAD agrees to reimburse CBP costs to upgrade ADP LAN, Data, IT, Circuit and Voice equipment. CBP will provide MDAD at minimum a 180 day advance notice of required upgrades.

Accounts Payable Information

Tax Identification Number: 596000573
Bill To Representative: Accounts Payable
Phone Number: 305-876-8498

04/21/17

6

Email Address:

ojameison@miami-airport.com

Address:

P.O. Box 526624
Miami, FL 33152-6624

MDAD Voice Communications Services

The MDAD shall be responsible for reimbursing CBP for the telephone system and equipment, services and line(s) required to establish Voice Communications Services, to include recurring monthly charges and connectivity for CBP OIT installation and maintenance of the Voice Communications Systems and equipment required at Miami International Airport, Central Terminal E. This requirement is identified in CBP's OIT Cost ROM MIA025Z. CBP will retain possessory ownership of the Voice Communications Systems equipment ordered and installed outside of the CBP LAN/Telecomm Room/Closet by the MDAD until CBP vacates the premises. MDAD will also ensure the continued telephone line(s) connectivity at the Central Terminal E at no cost to CBP.

Payment Process

Upon execution of this MOA, CBP OIT will forward a signed original copy to the CBP National Finance Center (NFC). Upon receipt and installation of all equipment, the NFC will issue MDAD a bill for the actual ADP LAN, Data, IT and Circuit Upgrade equipment costs not to exceed \$417,337.50. The CBP NFC will also bill MDAD 90-days prior to the due date for total charges owed for future ADP LAN, Data, IT, Circuit and TacComm equipment upgrades and replacements.

Pursuant to 19 C.F.R. § 24.3a, any amounts due CBP under the terms of this agreement not reimbursed within 30 days of billing will begin accruing interest charges based on current U.S. Treasury borrowing rates and may ultimately be referred for collection against the MDAD surety.

Equipment Ownership

CBP will retain possessory ownership of all ADP LAN, Data, IT, Circuit and Voice equipment ordered by CBP and reimbursed by MDAD until CBP vacates the premises. CBP will transfer ownership rights of all ADP LAN, Data, IT, Circuit and Voice equipment used in CBP operations and reimbursed by MDAD for Central Terminal E when CBP vacates the premises.

Equipment Administrator:

Maurice Jenkins, Director of IT & Telecommunications

Email Address:

mjenkins@miami-airport.com

Phone Number:

305-876-0934

Ship to Address:

Miami-Dade Aviation Dept, Info Systems Div. Concourse D
Room C3130 Miami, FL 33102

U.S. CUSTOMS AND BORDER PROTECTION (CBP) RESPONSIBILITIES

Equipment Connectivity and Maintenance

The CBP OIT will be responsible for ordering and installing required data equipment and connection(s) from the Miami International Airport, Central Terminal E FIS to the CBP National Data Center, and imaging, maintaining, and controlling all of the ADP LAN, Data, IT, Circuit and Voice equipment listed in the attached CBP OIT Cost ROM MIA025Z for Central Terminal E as required by CBP, the costs of which MDAD shall reimburse CBP. MDAD will incur no additional costs or CBP OIT charged service fees for any required ADP LAN, Data, IT, Circuit and Voice equipment maintenance/repair/replacement covered by CBP procured equipment warranties.


AUTHORIZATION (TWO ORIGINALS WITH SIGNATURES ARE REQUIRED)

Agreement to these terms is attested by the signatures below.

R. A. Pyatt
Signature

Email Address

4/24/17
Date

 For

Email Address

4/24/2017
Date

Christopher D. Maston
Port Director, Miami International Airport
Office of Field Operations
U.S. Customs and Border Protection

**U.S. Customs and Border Protection
Office of Information & Technology
Cost Sign-Off Document***

(*Actual costs will be derived from actual obligations)

This is a Rough Order of Magnitude Estimate.

Final costs will be determined once the network designs are completed

Site: MIA025Z - Miami International Airport - Terminal E

Date Prepared: 2/14/2017

Preparer: Donald R Mitchell

Line Item	Description	Qty	Unit Cost	Total
Equipment Costs				
1	Cisco Catalyst 3850X 48-port POE+, Layer-3, Stackable Switch (BRAND NAME or EQUIVALENT) with 24x7x4 support	4	26,000.00	104,000.00
2	Cisco 1000BASE-LX-LH SFP Transceiver Module (BRAND NAME or EQUIVALENT)	4	500.00	2,000.00
3	APC Smart-UPS XL 2200 (BRAND NAME or EQUIVALENT)	4	1,200.00	4,800.00
4	Tripp Lite 3m SC/LC SM Fiber Optic Patch Cable	4	30.00	120.00
5	Desktop: Standard Desk Requirements - Small Form Factor	21	1,200.00	25,200.00
6	Dell P2214T3 - 22 TAA Workstation Monitor - P2214H with 3 Year Warranty	21	\$320.00	\$6,720.00
7	Dell USB Soundbar (BRAND NAME or EQUIVALENT)	21	\$100.00	\$2,100.00
8	3M PF22.0W Privacy Filter (BRAND NAME or EQUIVALENT)	21	\$200.00	\$4,200.00
9	Crossmatch Guardian USB Scanner #920108 (BRAND NAME or EQUIVALENT)	17	\$5,200.00	\$88,400.00
10	Crossmatch L-Guarding 10 print finger print Scanner Mounts for US Visit	17	\$500.00	\$8,500.00
11	3M Passport Reader, Model AT9000 (BRAND NAME or EQUIVALENT)	17	\$2,500.00	\$42,500.00
12	Logitech QuickCam (not WebCam) Pro 9000; (BRAND NAME or EQUIVALENT)	17	\$150.00	\$2,550.00
13	SnakeClamp Flex Arm for Camera (Brand Name or Equivalent)	17	\$20.00	\$340.00
14	SnakeClamp Base Plate Mount for Camera (Brand Name or Equivalent)	17	\$20.00	\$340.00
15	SnakeClamp Camera Mount Adapter (Brand Name or Equivalent)	17	\$20.00	\$340.00
16	Electronic Signature Pad	17	\$300.00	\$5,100.00
17	DELL 3480DN Network Printer (BRAND NAME or EQUIVALENT)	6	\$500.00	\$3,000.00
18	Fujitsu ScanSnap S1500 (Brand Name or Equivalent)	5	\$500.00	\$2,500.00
19	HP ScanJet Enterprise Flow 7500 (BRAND NAME or EQUIVALENT)	1	\$1,500.00	\$1,500.00
20	Cisco Aironet 3700 Series Access Points (10-Pack)	1	\$16,000.00	\$16,000.00
21	Dell Latitude E7470 (Brand Name or Equivalent) Windows 7 Professional 64, No Media, 64 bit, English,	2	\$2,800.00	\$5,600.00
22	5ft CAT 6 550 MHz Snagless Patch cables Blue (per 25 cables)	1	\$275.00	\$275.00
23	10ft CAT 6 550 MHz Snagless Patch cables Blue (per 25 cables)	1	\$300.00	\$300.00
24	14ft CAT 6 550 MHz Snagless Patch cables Blue (per cable)	10	\$17.00	\$170.00
25	25ft CAT 6 550 MHz Snagless Patch cables Blue (per cable)	2	\$30.00	\$60.00
26	Self Gripping Strap Back-to-Back Polypropylene Hook Nylon Loop Shape Cut to Length Roll Length 25 yds. (Velcro)	1	\$30.00	\$30.00
27	3/4" x 6" Velcro Cable Ties (Package qty 100)	1	\$30.00	\$30.00

