

Memorandum



Date: April 10, 2018

To: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Agenda Item No. 8(F)(11)

Subject: Request for Additional Expenditure Authority to Contract No. RFP-00199, Financial and P3 Advisory Services

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize increased expenditure of \$800,000 to *Contract No. RFP-00199, Financial and P3 Advisory Services*, for the Internal Services Department. Additional expenditure authority is required to allow the County to continue to receive financial and public-private partnership (P3) consulting services related to the Civil and Probate Courthouse project.

This contract was competitively awarded to KPMG, LLP (KPMG), pursuant to Resolution No. R-706-16 to provide financial advising and consulting services associated with P3 projects. The County is currently using this contract to support its ongoing efforts to develop a new civil and probate courthouse. Work performed on this contract to date includes a value for money analysis, an assessment of the market trends related to the project scope and the disposition of the County's downtown real estate assets, and assistance with the development of solicitation documents. It is anticipated that the value for money analysis report and Request for Qualifications will be presented for Board consideration in January 2018.

An update to the Civil and Probate Courthouse project was presented to the Chairman's Policy Council on October 4, 2017. At that meeting, the Committee expressed concerns regarding the estimated project timeline. In an effort to continue accelerating the completion of this project, additional expenditure authority for this contract is required to engage KPMG through project completion. This continuing engagement will provide the County with technical assistance related to development of the Request for Proposals, the evaluation of proposals, negotiations with the recommended developer, and achievement of financial close.

An additional modification of this contract is being presented for Board consideration through a separate agenda item to allow the Department of Transportation and Public Works to access this contract for a proposed P3 project to convert approximately 12,957 existing streetlights to energy efficient lights. Additional modifications of this contract may be recommended as staff continues to evaluate infrastructure needs, financing availability, and alternative delivery methods.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The initial contract term expires on October 31, 2018 and has an existing allocation of \$1,200,000. If the requested modification is approved, the contract will have a modified cumulative allocation of \$2,000,000.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Finance	\$1,200,000	\$800,000	\$2,000,000	Capital Outlay Reserve	Blanca Padron
Total	\$1,200,000	\$800,000	\$2,000,000		

Track Record/Monitor

Dan Chatlos is managing the contract on behalf of the Internal Services Department.

Awarded Vendor

Awardee	Principal Address	Local Address	Principal
KPMG, LLP	1350 Avenue of Americas, New York, NY	200 S. Biscayne Boulevard Suite 2000 Miami, FL	Lynne Doughtie

Delegated Authority

The County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There are no adverse findings relating to contractor's responsibility.

Applicable Ordinances and Contract Measures

- The User Access Program provision applies and the two percent program discount will be collected on all purchases where permitted by the funding source.
- The Small Business Enterprise Selection Factor and Local Preference were applied in accordance with the Ordinances.
- The Living Wage Ordinance does not apply.

Edward Marquez
Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

DATE: April 10, 2018

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(11)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(11)
4-10-18

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO \$800,000.00 FOR CONTRACT NO. RFP-00199 FOR THE PURCHASE OF FINANCIAL AND P3 ADVISORY SERVICES FOR THE INTERNAL SERVICES DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes additional expenditure authority as set forth in the incorporated memorandum in an amount up to \$800,000.00 for Contract No. RFP-00199 for the purchase of Financial and P3 Advisory Services for the Internal Services Department.

Section 2. This Board authorizes the County Mayor or County Mayor's Designee to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Esteban L. Bovo, Jr., Chairman

Audrey M. Edmonson, Vice Chairwoman

Bruno A. Barreiro

Jose "Pepe" Diaz

Barbara J. Jordan

Jean Monestime

Rebeca Sosa

Xavier L. Suarez

Daniella Levine Cava

Sally A. Heyman

Joe A. Martinez

Dennis C. Moss

Sen. Javier D. Souto

The Chairperson thereupon declared the resolution duly passed and adopted this 10th day of April, 2018. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Oren Rosenthal

