

MEMORANDUM

Agenda Item No. 3(A)(7)

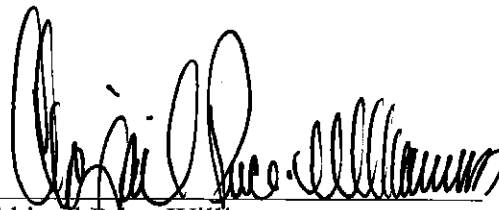
TO: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

DATE: April 10, 2018

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Resolution retroactively authorizing in-kind services from the Parks, Recreation and Open Spaces Department for the December 20, 2017 "West Miami Middle School – Green and Gold Annual Football Game" sponsored by the West Miami Middle School in an amount not to exceed \$2,420.00 to be funded from the balance of the District 6 FY 2017-18 In-Kind Reserve Fund

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Rebeca Sosa.


Abigail Price-Williams
County Attorney

APW/lmp

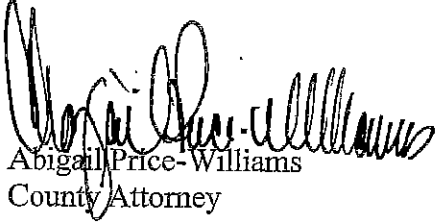


MEMORANDUM

(Revised)

TO: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

DATE: April 10, 2018

FROM: 
Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 3(A)(7)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(7)
4-10-18

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE DECEMBER 20, 2017 “WEST MIAMI MIDDLE SCHOOL – GREEN AND GOLD ANNUAL FOOTBALL GAME” SPONSORED BY THE WEST MIAMI MIDDLE SCHOOL IN AN AMOUNT NOT TO EXCEED \$2,420.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 6 FY 2017-18 IN-KIND RESERVE FUND

WHEREAS, West Miami Middle School has requested in-kind services from the Parks, Recreation and Open Spaces Department for the December 20, 2017 “West Miami Middle School – Green and Gold Annual Football Game” in an amount not to exceed \$2,420.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the “West Miami Middle School – Green and Gold Annual Football Game” is attended by parents, students, faculty, members of the community, business partners, and surrounding neighbors and dates back more than 50 years; and

WHEREAS, the “West Miami Middle School – Green and Gold Annual Football Game” showcases the accomplishments of the parents, students, and respective faculty of West Miami Middle School; and

WHEREAS, West Miami Middle School is part of the Miami-Dade County Public School system; and

WHEREAS, the “West Miami Middle School – Green and Gold Annual Football Game” is a small event, as that term is defined in the attached Fee Waiver/In-kind Service Application,

and \$2,420.00 of the in-kind services shall be funded from the balance of the District 6 FY 2017-18 In-Kind Reserve funds,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the December 20, 2017 "West Miami Middle School – Green and Gold Annual Football Game" sponsored by West Miami Middle School, in an amount not to exceed \$2,420.00 to be funded from the balance of the District 6 FY 2017-18 In-Kind Reserve Fund.

The Prime Sponsor of the foregoing resolution is Commissioner Rebeca Sosa. It was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Esteban L. Bovo, Jr., Chairman	
Audrey M. Edmonson, Vice Chair	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 10th day of April, 2018. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

GKS

Gerald K. Sanchez

**MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Management and Budget
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☒ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event** - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

Commissioner sponsoring event Commissioner Rebecca Sosa

1. Full legal name of the requesting organization: West Miami Middle School

2. Applicant Status: (Select one of the choices below)

- ☒ Not-For-Profit or Tax Exempt
☐ For-Profit
☐ Local Government or Public Entity
☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): _____

Lillian Perez (305) 251-8383 x2296

helbig5@dadeschools.net

7525 SW 24 Street, Miami FL, 33155

4. Specify fee waiver or in-kind service requested (quantify, if applicable): Fee Waiver for West Miami Middle School Green & Gold Football game

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FEE WAIVER/IN-KIND SERVICES APPLICATION
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5. Name, date of event, description, and purpose of the event (If event is a fund-raiser, define the beneficiaries): _____
West Miami Middle School Annual Green & Gold Football Game -- Wednesday, December 20th, 2017
This is an annual football game that is designed to showcase our school and invite the surrounding community to get a
chance to experience our football game and our school environment
6. Please select ALL that apply to event:
- ☐ Economic Development: Event supports vitality or growth of the local economy
 - ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
 - ☐ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
 - ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
 - ☐ Environmental: Event benefits environmental concerns or promotes conservation
 - ☒ Sports and Athletics: Event supports/promotes organized sports or recreational participation
7. Physical address of event venues (please specify Commission District(s)): _____
7525 SW 24 Street
Miami, FL 33155
8. Description of regional or local impact: Our annual Green & Gold football game is a 50 year tradition that invites our surrounding community to
watch and experience the football game which gives the school the opportunity to showcase the school, students, faculty
support and dedication to this tradition.
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): _____
Set-up from 7:30 a.m. to 12:00 p.m. on Wednesday, December 20th, 2017 (Event starts at 1:00 p.m. and ends at 3:50 p.m.)
Pick-up is after 4:00 p.m. or the next day.

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FEE WAIVER/IN-KIND SERVICES APPLICATION
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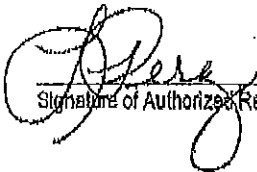
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Entrance to drop-off bleachers is through the north back end of the school (Physical Education field)

Please make sure driver contacts the school once they get there in order to open up the gate (305)281-8383.

11. Expected number of participants and estimated attendance (per day, if applicable): 800

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed):

I hereby certify that all the statements made in this application are true and correct.



Signature of Authorized Representative

11/13/17

Date



**SHOWMOBILES, STAGES, BLEACHERS,
AND SOUND PRODUCTION**
(305) 226-8315 Ext. 4/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: West Miami Middle School

EQUIPMENT REQUESTED: Bleachers (2) 300 seat

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Rebeca Sosa
Commission District #6

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY): _____

BILLING ADDRESS/ZIP CODE: 1000 SW 57 Ave Suite 201 Miami, FL 33144

NAME/TITLE OF THE EVENT: Annual Green & Gold Football Game

ADDRESS OF EVENT: West Miami Middle School 7525 Coral Way Miami, FL

TODAY'S DATE: 11/28/17

DATE (S) & TIME OF EVENT: 12/20/17 1PM - 3:50PM

SET-UP TIME & DAY: 10AM 12/20/17

TAKE-DOWN & DAY: 4PM 12/20/17

CONTACT PERSON/PHONE: Lillian Helbig-Perez 305-261-8383 ext. 2296

AT SITE CONTACT/CELL PHONE#: _____

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We also understand that the total fee is to be remitted (15) fifteen working days before the event.

*Fee: \$2,420.00 In-kind District #6

*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature: _____

Commissioner Rebeca Sosa

Agency/Group: Commission District #6

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED**

**½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the
confirmation form is filled out completely and signed.**

Late equipment arrivals, please call (786) 236-7926

Memorandum



Date: April 10, 2018

To: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez", written over the name in the "From" field.

Subject: District Specific In-Kind Request

A retroactive waiver for in-kind services has been requested by West Miami Middle School for its "West Miami Middle School – Green and Gold Annual Football Game" event held on December 20, 2017.

In-kind services have been requested in an amount not to exceed \$2,420.00 from the Parks, Recreation and Open Spaces Department for the use of two 300-seat bleacher stands. This event will be funded from the balance of District 6 FY 2017-18 In-Kind Reserve Funds.

A handwritten signature in black ink, appearing to read "Edward Marquez", written over the name in the signature block.

Edward Marquez
Deputy Mayor

InkInd01740