

# MEMORANDUM

Agenda Item No. 8(K)(2)

**TO:** Honorable Chairman Esteban L. Bovo, Jr.  
and Members, Board of County Commissioners

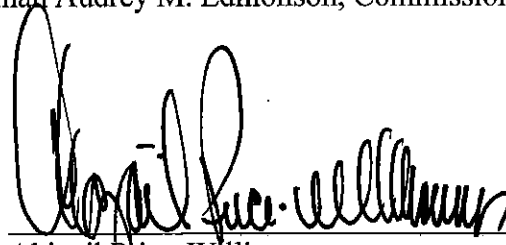
**DATE:** April 10, 2018

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Resolution approving Substantial Amendments to the Fiscal Year (FY) 2013-2017 Consolidated Plan and the FY 2013-2017 Action Plans for the recapture and reallocation of \$1,113,958.46 of Community Development Block Grant funds and \$6,904.00 of Home Investment Partnerships funds; authorizing the County Mayor to file substantial amendments with the United States Department of Housing and Urban Development; and authorizing the County Mayor to execute all agreements necessary to accomplish the purposes set forth in this resolution and to exercise the termination and other provisions set forth therein

**This item was amended from the original version as stated on the County Mayor's memorandum.**

The accompanying resolution was prepared by the Public Housing and Community Development Department and placed on the agenda at the request of Prime Sponsor Housing and Social Services Committee, and Co-Sponsors Vice Chairwoman Audrey M. Edmonson, Commissioner Barbara J. Jordan and Commissioner Xavier L. Suarez.



Abigail Price-Williams  
County Attorney

APW/jls

# Memorandum



**Date:** April 10, 2018

**To:** Honorable Chairman Esteban L. Bovo, Jr.  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor

A handwritten signature in black ink, appearing to be "Carlos A. Gimenez", written over a horizontal line.

**Subject:** Resolution Approving Substantial Amendments to the Fiscal Year (FY) 2013-2017 Consolidated Plan and FY 2013 through FY 2017 Action Plans for the Recapture and Reallocation of Community Development Block Grant and Home Investment Partnership Funds

Proposed Amendment to Agenda Item 1(G)1 read into the record by the County Attorney's Office that requested on handwritten page 11, the following changes should be made: The entry in "Amount to be Reallocated" column for the reallocation to Florida Sickle Cell, Inc, d/b/a Foundation for Sickle Cell Research should read : "\$79,369.00." The entry in "Amount to be Reallocated" column for the reallocation to Public Housing and Community Development should read: "\$500,500.33."

It is recommended that the Board of County Commissioners (Board) authorize the County Mayor or the County Mayor's designee to file with the United States Department of Housing and Urban Development (HUD) Substantial Amendments to the FY 2013-2017 Action Plans and the corresponding FY 2013-17 Consolidated Plan to:

- Recapture and reallocate \$1,113,958.46 of Community Development Block Grant (CDBG) Program funds;
- Recapture and reallocate \$6,904.00 of Home Investment Partnership (HOME) funds, and;
- Authorize the County Mayor or County Mayor's designee to execute all standard shell contracts, amendments, standard shell loan documents and other agreements necessary to accomplish the purposes of this resolution, and to exercise the cancellation and other provisions contained therein.

## **SCOPE**

The impact of this item is countywide in nature.

## **FISCAL IMPACT/FUNDING SOURCE**

This item will not have a negative impact on County general revenue funds. This item recaptures and reallocates federal CDBG and HOME funds.

## **TRACK RECORD/MONITOR**

Michael Liu, Director, Public Housing and Community Development Department (PHCD), will monitor all CDBG and HOME activities. Through the review of quarterly progress reports, desk audits, and site visits, PHCD will monitor these projects to ensure compliance with federal guidelines and County policies.

## **DUE DILIGENCE**

Due diligence review was conducted pursuant to Resolution No. R-630-13 for projects which are recommended in this legislation for reallocated CDBG and/or HOME funds if the projects had not already

received CDBG and/or HOME funds. Due diligence review was updated for existing projects previously funded with CDBG and/or HOME funds. No deficiencies were found as to new or existing projects.

### **BACKGROUND**

PHCD is the County's lead agency for coordination of CDBG, HOME, and Emergency Solutions Grant funding as well as the submission of consolidated plans, action plans, and amendments thereto to HUD. Activities funded with federal resources must achieve a national objective, serve intended beneficiaries, or achieve other federally mandated objectives. These measures are used by HUD to assess whether a funded activity has achieved the purpose for which the funding was provided. Additionally, action plans and amendments thereto list the activities to be added and identify the geographic distribution of activities, including homeless and special-needs activities, and other actions taken to address the goals and objectives of the applicable consolidated plan. These goals and priorities include providing services in Neighborhood Revitalization Strategic Areas (NRSAs) or Eligible Block Groups (EBGs). All reallocations in this legislation as shown in Exhibit 2, attached hereto, are located in NRSAs and EBGs. Two of the reallocations to Verde Gardens are provided for the benefit of over 145 formerly homeless families living with disabilities. The annual action plan is updated on an ongoing basis as funds are reprogrammed through recapture and reallocation processes throughout the program year.

As part of its strategy, the County will continue to prioritize projects and activities that demonstrate an immediate readiness to proceed. The County will also continue to prioritize agencies that have demonstrated the organizational capacity to complete their respective activities in a timely manner. Further, the County will continue to improve upon its internal systems for monitoring projects and activities to effectively and efficiently identify those activities that may be experiencing delays. In addition, the County continues to evaluate the progress of projects throughout the year and to reprogram funding, where necessary, to assure the timely expenditure of funds.

### **CITIZEN PARTICIPATION REQUIREMENTS**

A public hearing to provide an opportunity for public comments on the Substantial Amendments to the FY 2013-17 Consolidated Plan and the FY 2013 through FY 2017 Action Plans, is scheduled for March 12, 2018 at the Housing and Social Services Committee (HSSC) meeting. Regulations governing the CDBG and HOME programs require that substantial amendments be made available for public comments for a period of at least 30 days prior to the final decision on funding allocations by the Board. The County publishes public notices in *The Miami Herald*, *Haiti en Marche*, *The Miami Times*, and *Diario de las Americas*, informing the public of the availability of the Substantial Amendments to the FY 2013-17 Consolidated Plan and the FY 2013 through FY 2017 Action Plans at PHCD's office located at 701 NW 1<sup>st</sup> Court, 14<sup>th</sup> Floor, Miami, FL 33136 and on PHCD's website at [www.miamidade.gov/housing](http://www.miamidade.gov/housing).

### **RECAPTURES AND REALLOCATIONS**

All recaptures are described in Exhibit 1, and all reallocations are described in Exhibit 2, attached hereto.

#### **CDBG Recapture Recommendations**

The Department recommends the recapture of \$1,113,958.46 in CDBG funding: (1) from completed activities which have funds remaining; (2) from projects experiencing serious delays and the agency

cannot proceed, (3) from a project that could not secure additional needed financing, and (4) from PHCD-administered projects in order to reallocate funds for district-specific CDF projects. All entities with projects listed as the subject of recapture have been informed.

The Commissioners in the affected districts have been notified of recaptures with a value of more than \$1,000.00 and will have the opportunity to recommend district-specific reallocations through a future recapture and reallocation item. It should be noted, however, that these CDF funds may not be used for public service activities as public service funds are capped annually and are ineligible to be carried over to future years. CDBG funds recaptured from CDF-recommended projects may be used in the following categories: economic development, housing, and public facilities and capital improvements.

HOME Recapture Recommendations

The Department recommends the recapture of \$6,904.00 of HOME funds from Carrfour Supportive Housing, Inc.'s tenant-based rental assistance program. The Department recommends the reallocation of these funds to Citrus Health Network, Inc.'s tenant-based rental assistance program in order to meet HOME commitment and expenditure requirements.

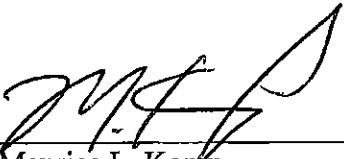
CDBG Reallocation Recommendations

The Department recommends the reallocation of \$1,113,958.46 of CDBG funds to: (1) district-specific projects recommended as CDF allocations; (2) projects needing additional funding, and; (3) County department programs, including updating electrical, refrigeration, and air conditioning systems impacted by Hurricane Irma in Public Housing sites.

SUMMARY

The County is committed to continuing to serve low- and moderate-income residents and neighborhoods throughout the County and to achieving HUD national objectives. The County continues to work with its community development partners to enhance its programs and to better meet the public service, economic development, housing, and capital improvement needs of low- and moderate-income residents and neighborhoods.

Attachments

  
\_\_\_\_\_  
Maurice L. Kemp  
Deputy Mayor

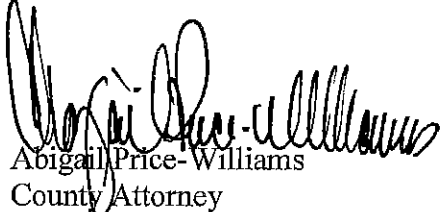


# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Esteban L. Bovo, Jr.  
and Members, Board of County Commissioners

**DATE:** April 10, 2018

**FROM:**   
Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 8(K)(2)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_ ) to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(K)(2)  
4-10-18

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING SUBSTANTIAL AMENDMENTS TO THE FISCAL YEAR (FY) 2013-2017 CONSOLIDATED PLAN AND THE FY 2013-2017 ACTION PLANS FOR THE RECAPTURE AND REALLOCATION OF \$1,113,958.46 OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS AND \$6,904.00 OF HOME INVESTMENT PARTNERSHIPS FUNDS; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO FILE SUBSTANTIAL AMENDMENTS WITH THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE ALL AGREEMENTS NECESSARY TO ACCOMPLISH THE PURPOSES SET FORTH IN THIS RESOLUTION AND TO EXERCISE THE TERMINATION AND OTHER PROVISIONS SET FORTH THEREIN

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:**

**Section 1.** The Board ratifies and adopts the matters set forth in the foregoing recitals and in the accompanying justification memorandum.

**Section 2.** The Board approves Substantial Amendments to the FY 2013-2017 Consolidated Plan and the FY 2013 through 2017 Action Plans to recapture and reallocate \$1,113,958.46 of Community Development Block Grant (CDBG) funds and \$6,904.00 of Home Investment Partnerships (HOME) funds, as described more fully in the justification memorandum

and in Exhibits 1 and 2, attached hereto. The Board further approves the submission of these Substantial Amendments to the United States Department of Housing and Urban Development.

**Section 3.** All funding allocations set forth herein, as well as all agreements for those allocations, are contingent upon the availability of funding from the funding source or program and the recipient agencies' (borrowers') compliance with the conditions set forth in this resolution and the justification memorandum. In addition, for all funding awards, the Board authorizes the County Mayor or County Mayor's designee to execute all standard shell contracts, standard shell loan documents, amendments and other agreements necessary to accomplish the purposes of this resolution; to subordinate and/or modify the terms of contracts, agreements, amendments and loan documents for projects and activities approved herein, so long as such modifications are approved by the County Attorney's Office, are not substantially inconsistent with this resolution, and are found by the County Mayor or County Mayor's designee to be in the best interest of the County; and to exercise the termination, waiver, acceleration, cancellation, or other provisions set forth in agreements executed in performance of this resolution.

The foregoing resolution was offered by Commissioner ,  
who moved its adoption. The motion was seconded by Commissioner  
and upon being put to a vote, the vote was as follows:

Esteban L. Bovo, Jr., Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Bruno A. Barreiro	Daniella Levine Cava
Jose "Pepe" Diaz	Sally A. Heyman
Barbara J. Jordan	Joe A. Martinez
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 10<sup>th</sup> day of April, 2018. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

 for

Brenda Kuhns Neuman



Program Year & IDIS No.	Agency Name	Activity Title	Activity Category	Activity Description	Activity Address	Commission District	Reason for Recapture	Amount to be Recaptured
<b>COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) - Public Service (PS)</b>								
2015 / 5419	Black Economic Development Coalition, Inc. d/b/a Tools for Change	Technical Assistance to Small Businesses - 2015	PS	Provide technical assistance to small businesses. (R-579-15)	180 NW 62 St, Miami, FL 33150	3 (Edmonson)	1	\$ 63.79
2016 / 5639	Girl Power World Literacy Crusade of Florida, Inc.	Girl Power Program	PS	Summer camp program to provide girls with summer educational activities. (R-853-16)	1600 NW 3 St, Ste. 100, Miami, FL 33136	3 (Edmonson)	1	\$ 370.00
2016 / 5638	Latinos United in Action Center, Inc.	Public Service	PS	After School Program Education Training (R-853-16)	1555 NW 36 St, Miami, FL 33142	3 (Edmonson)	1	\$ 242.50
2016 / 5616	Goulds Coalition of Ministers and Lay People, Inc.	Public Service	PS	Services: food distribution, counseling, referrals, and clothing (R-853-16, FY 2016 District 9 CDF Funds)	11500 SW 220 St, Goulds, FL 33170	9 (Moss)	1	\$ 1,296.96
2015 / 5455	Goulds Coalition of Ministers and Lay People, Inc.	Public Service	PS	Services: food distribution, counseling, referrals, and clothing (R-925-15, FY 2015 District 9 CDF Funds)	11500 SW 220 St, Goulds, FL 33170	9 (Moss)	1	\$ 1,516.12
<b>CDBG - Economic Development (ED)</b>								<b>CDBG - Public Service Subtotal: \$ 3,489.37</b>
2015 / 5425	Black Economic Development Coalition, Inc. d/b/a Tools for Change	Micro Enterprise Landing Program - 2015	ED	Provide loans to small businesses in NRSAs to create 11 jobs. (R-579-15, FY 15 District 3 CDF Funds)	180 NW 62 St, Miami, FL 33150	3 (Edmonson)	1	\$ 1,369.43
2015 / 5423	Eco Tech Visions Foundation, Inc.	Business Incubator	ED	Economic Development - Job Creation (R-579-15)	667 NW 90 St, Miami, FL 33157	2 (Monestime) 3 (Edmonson)	1	\$ 43,279.34
<b>CDBG - Special Economic Development (SPED)</b>								<b>CDBG - Economic Development Subtotal: \$ 49,648.77</b>
2016 / N/A	CEEK-VR, Inc.	CEEK	SPED	Facility/Program will create content and develop virtual reality hardware and software. Will hire local low-income residents and create 120 jobs within three (3) years. (R-853-16)	1701 NW 66 St, 1716 NW 67 St, and 1721 NW 66 St, Miami, FL 33147	3 (Edmonson)	3	\$ 500,000.00
<b>CDBG - Public Facilities and Capital Improvements (PFCI)</b>								<b>CDBG - Special Economic Development Subtotal: \$ 500,000.00</b>
2015 / 5470	The Association for Development of the Exceptional, Inc.	ADE South Construction Agency for Adults w/Developmental Disabilities - 2015	PFCI	Build a 2,000 sq. ft. classroom for low-income special needs population. The facility will include handicap accessible bathrooms and a parking lot with 45 spaces. (R-579-15, FY 2015 District 8 CDF Funds of \$48,916.00 and FY 2015 District 11 CDF Funds of \$10,000 = \$58,916.00)	12700 SW 216 St, Goulds, FL 33170	8 (Levine Cava) 11 (Martinez)	2	\$ 400,819.95
2014 / 5388	Miami-Dade Parks, Recreation and Open Spaces (PROS)	Southridge Park	PFCI	Park Improvements (R-685-14)	19355 SW 114 Ave, Miami, FL 33157	9 (Moss)	1	\$ 136.24
2013 / 5271	Miami-Dade Parks, Recreation and Open Spaces (PROS)	The Women's Park	PFCI	Site Improvements. (R-165-13)	10251 W. Flagler St, Miami, FL 33174	10 (Soulo)	1	\$ 10,901.22
<b>CDBG - Public Facilities and Capital Improvements Subtotal: \$ 411,857.41</b>								

Program Year & DIS No.	Agency Name	Activity Title	Activity Category	Activity Description	Activity Address	Commission District	Reason for Recapture	Amount to be Recaptured
<b>CDBG - Housing</b>								
2016 / 5611	Community Action and Human Services (CAHSD)	District 12 Beautification Program	Housing	Provide homeowners with exterior painting and landscaping assistance. (R-553-15)	Various Locations	12 (Diaz)	1	\$ 542.75
2016 / 4524	Internal Services Department (ISD)	Gran Via Parking Extension	Housing	Build 50 additional parking spaces. (R-390-16)	12700 SW 8 St, Miami, FL 33184	11 (Martinez)	1	\$ 33,031.49
2017	Department of Public Housing and Community Development (PHCD)	Public Housing Modernization	Housing	Funding will make needed improvements to outdated structural, electrical, and mechanical systems in Public Housing Units	701 NW 1 Ct, 16 Fl Miami, FL 33136	CW	4	\$ 115,388.67
<b>CDBG - Housing Subtotal:</b>								<b>\$ 148,962.91</b>
<b>CDBG TOTAL:</b>								<b>\$ 1,113,958.46</b>
<b>HOME INVESTMENT PARTNERSHIPS PROGRAM FUNDS (HOME)</b>								
2015 / 5521	Carfour Supportive Housing, Inc.	Carfour Tenant-Based Rental Assistance 2015	TBRA	Provide rental assistance to formerly homeless families with special needs. (R-525-15 and R-579-15)	1398 SW 1 St, Miami, FL 33135	5 (Barrero)	1	\$ 6,904.00
<b>HOME TOTAL:</b>								<b>\$ 6,904.00</b>

Program Year/ CDF	Agency Name	Activity Title	Category	Activity Description	Activity Address	Commission District	Reason for Reallocation	Amount to be Reallocated
<b>COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ACTIVITIES</b>								
2017	Historic Hampton House Community Trust, Inc.	Historic Hampton House Build-Out	PFCI	Provide millwork and window treatment in library, archives and office area and complete Dr. Martin Luther King, Jr. and Muhammad Ali museum rooms. (\$33,031,46-R-390-16)	4240 NW 27 Avenue, Miami FL	3 (Edmonson)	2	\$ 108,031.46
2017	Carfour Supportive Housing, Inc.	Verde Gardens	PFCI	Provide fencing for three folios for Verde Gardens, a county-owned housing project serving 145 formerly homeless families with disabilities community garden/farm.	12550 SW 282nd St., Homestead, FL 33033	9 (Moss)	3	\$ 171,000.00
2017	Carfour Supportive Housing, Inc.	Verde Gardens	Housing	Rehab and install high energy efficiency LED street lights at Verde Gardens, a county-owned housing project serving 145 formerly homeless families with disabilities thus improving crime prevention.	12550 SW 282nd St., Homestead, FL 33033	9 (Moss)	3	\$ 115,000.00
2017 CDF - 1	Neighbors and Neighbors Association, Inc.	Business Incubator Assistance Program	ED	Business Incubator Assistance Program	5120 NW 24th Ave, Miami, FL 33142	1 (Jordan)	1	\$ 20,580.64
2017 CDF - 2	Haitian American Chamber of Commerce of Florida, Inc.	Economic Development	ED	Micro enterprise Lending to create 2 jobs.	1125 NE 125 St #208, North Miami, FL 33161	2 (Monestime)	1	\$ 71,061.03
2017 CDF - 3	Florida Sickle, Inc. dba Foundation for Sickle Cell Disease Research	Sickle Cell Foundation Build-Out Research Facility	PFCI	To build a comprehensive Sickle Cell Disease Medical and Research facility located in District 3.	2350 N. University Dr., Unit 841224 Pembroke Pines, FL 33084	3 (Edmonson)	1	\$ 79,369.00
2017 CDF - 8	Rebuilding Together Miami-Dade, Inc.	Leisure City Home Rehabilitation	Housing	Home Rehabilitation in Leisure City	1390 South Dixie Highway, Ste 2123, Miami, FL 33146	8 (Levine Cava)	1	\$ 48,916.00
2017	Public Housing and Community Development	Public Housing Rehabilitation - Multiple Sites	Housing	Unit interior rehabilitation to include painting, replacement of plumbing fixtures, flooring replacement, kitchen cabinet replacement, reglaze bathtubs, mechanical or electrical upgrades, etc.	701 NW 1st Court, 16th Floor, Miami, FL 33136	Countywide	3	\$ 500,500.33
<b>CDBG TOTAL:</b>								<b>\$ 1,114,458.46</b>
<b>HOME INVESTMENT PARTNERSHIPS PROGRAM FUNDS (HOME) ACTIVITIES</b>								
2017	Citrus Health Network, Inc.	Tenant-Based Rental Assistance	TBRA	Provide rent assistance to persons with special needs.	240 E 1st Ave, Ste 112, Hialeah, FL 33010	13 (Bovo)	2	\$ 6,904.00
<b>HOME TOTAL:</b>								<b>\$ 6,904.00</b>