

MEMORANDUM

Agenda Item No. 8(K)(2)

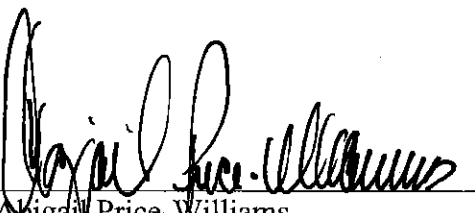
TO: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

DATE: September 5, 2018

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Resolution approving proposed Fiscal Year 2018 State Housing Initiatives Partnership funding recommendations in an amount up to \$675,000.00, for Homebuyer Education and Counseling Services; and authorizing the County Mayor to award such funds, to execute amendments, shell contracts, loan documents and other transactional documents necessary to accomplish the purposes set forth in this resolution, and to exercise termination, waiver, acceleration and other provisions set forth therein

The accompanying resolution was prepared by the Public Housing and Community Development Department and placed on the agenda at the request of Prime Sponsor Housing and Social Services Committee.


Abigail Price-Williams
County Attorney

APW/smm

Memorandum



Date: September 5, 2018

To: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez", written over the name in the "From:" field.

Subject: Award Recommendations of up to \$675,000.00 of FY 2018 State Housing Initiatives Partnership (SHIP) Program Funding for Homebuyer Education and Counseling Services

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the proposed funding recommendations for up to \$675,000.00 for the FY 2018 Request for Applications (RFA) for the SHIP Program in the Homebuyer Education and Counseling category. Additionally, it is recommended that the Board authorize the County Mayor or County Mayor's designee to execute all letters of commitment, contracts, agreements, and amendments pursuant to the proposed SHIP funding recommendations.

Scope

This item has a countywide impact.

Fiscal Impact

The award of SHIP funds will not have a negative fiscal impact on the County's General Fund. Table 1 below summarizes the recommended use for FY 2018 SHIP funding:

Table 1	
Category	FY 2018 SHIP Funding Available
Homebuyer Education and Counseling Services	\$900,000.00
Total FY 2018 SHIP:	\$900,000.00

Track Record/Monitor

Michael Liu, Director of the Public Housing and Community Development Department (PHCD), will monitor all SHIP activities. PHCD will continue to monitor the projects to ensure compliance with State and County guidelines and policies.

Background

The FY 2018 RFA for Homebuyer Education and Counseling Services was made available on April 4, 2018, and applications were due by May 4, 2018. The public was advised of the application process through notice postings on PHCD's website, through email distribution to all currently funded agencies and PHCD's Developer Contact email distribution list. Prior to the issuance of the RFA, PHCD solicited comments on the document from the public through two roundtable meetings for developers held on February 28, 2018 and March 22, 2018, which resulted in a Question & Answer Addenda that was posted to PHCD's website on April 16, 2018. All proposals were reviewed and scored by an Evaluation/Selection

Committee appointed by the County Mayor or the County Mayor's designee. All applicants had the opportunity to discuss their scores with PHCD staff.

The FY 2018 SHIP RFA was issued with \$900,000.00 in available SHIP funding. The minimum threshold score is 70 points. Four applications were submitted for FY 2018 RFA Homebuyer Education and Counseling Services in the amount of \$850,000.00. The four applications for funding received scores ranging from 62 to 100 points. As a result of not meeting the minimum score requirement, Real Estate Education and Community Housing, Inc. is not recommended for funding. The other three applications met the minimum score requirement, receiving scores between 95–100 points, and are recommended for their full funding requests totaling \$675,000.00.

Funding Source

Table 2 below summarizes the proposed use of FY 2018 SHIP funding in this item:

Table 2			
Category	Amount Requested	Amount Recommended	Score
Homebuyer Education and Counseling Services (all applicants)	\$850,000.00	\$675,000.00	
Experts Resource Community Center, Inc.	\$250,000.00	\$250,000.00	100
Trinity Empowerment Consortium, Inc.	\$225,000.00	\$225,000.00	95
Opa-Locka Community Development Corporation	\$200,000.00	\$200,000.00	95
Real Estate Education and Community Housing, Inc., REACH	\$175,000.00	\$0.00	62
TOTAL	\$850,000.00	\$675,000.00	

A due diligence review, as required by Resolution No. R-630-13, was conducted. The resolution requires a report of findings to accompany all recommendations for the commitment of County funds. PHCD's due diligence review did not find negative information concerning the four organizations.


Maurice L. Kemp
Deputy Mayor

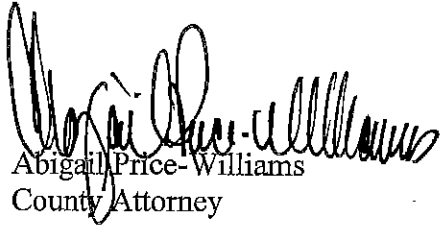


MEMORANDUM

(Revised)

TO: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

DATE: September 5, 2018

FROM: 
Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(K)(2)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(K)(2)
9-5-18

RESOLUTION NO. _____

RESOLUTION APPROVING PROPOSED FISCAL YEAR 2018 STATE HOUSING INITIATIVES PARTNERSHIP FUNDING RECOMMENDATIONS IN AN AMOUNT UP TO \$675,000.00, FOR HOMEBUYER EDUCATION AND COUNSELING SERVICES; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO AWARD SUCH FUNDS, TO EXECUTE AMENDMENTS, SHELL CONTRACTS, LOAN DOCUMENTS AND OTHER TRANSACTIONAL DOCUMENTS NECESSARY TO ACCOMPLISH THE PURPOSES SET FORTH IN THIS RESOLUTION, AND TO EXERCISE TERMINATION, WAIVER, ACCELERATION AND OTHER PROVISIONS SET FORTH THEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board ratifies and adopts the matters set forth in the accompanying justification memorandum as if fully set forth herein.

Section 2. This Board approves the proposed funding recommendations in the amount of \$675,000.00 in Fiscal Year 2018 State Housing Initiatives Partnership (SHIP) funds in the Request for Applications for Homebuyer Education and Counseling Services, as more fully described in the County Mayor's memorandum and incorporated by reference.

Section 3. This Board authorizes the County Mayor or County Mayor's designee to execute all standard shell contracts, amendments, standard shell documents and other agreements necessary to accomplish the purposes of this resolution and to exercise the cancellation and other provisions contained therein. All funding awards set forth herein are contingent upon availability of funding from the funding source or program and the recipient agency complying with the conditions set forth in this resolution and the justification memorandum. This Board further authorizes the County Mayor or County Mayor's designee, upon a determination that such actions are in the best interest of the County, to subordinate and/or modify the terms of contracts, agreements, amendments and documents so long as such modifications are approved by the County Attorney's Office and are not substantially inconsistent with this resolution and to exercise the termination, waiver, acceleration, or other provisions set forth therein.

The foregoing resolution was offered by Commissioner ,
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Esteban L. Bovo, Jr., Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Daniella Levine Cava	Jose "Pepe" Diaz
Sally A. Heyman	Eileen Higgins
Barbara J. Jordan	Joe A. Martinez
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared this resolution duly passed and adopted this 5th day of September, 2018. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Shannon D. Summerset-Williams