

MEMORANDUM

Agenda Item No. 14(A)(3)

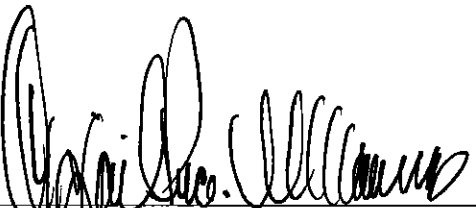
TO: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

DATE: July 24, 2018

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Resolution appointing Kametra Driver and Sandra Gilley and reappointing Jose Rene Infante and Kentward Forbes to the Naranja Lakes Community Redevelopment Agency Board; and reappointing Kentward Forbes as chair of the Naranja Lakes Community Redevelopment Agency Board

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Dennis C. Moss.



Abigail Price-Williams
County Attorney

APW/lmp



MEMORANDUM

(Revised)

TO: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

DATE: July 24, 2018

FROM: 
Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 14(A)(3)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor

Veto _____

Override _____

Agenda Item No. 14(A)(3)

7-24-18

RESOLUTION NO. _____

RESOLUTION APPOINTING KAMETRA DRIVER AND SANDRA GILLEY AND REAPPOINTING JOSE RENE INFANTE AND KENTWARD FORBES TO THE NARANJA LAKES COMMUNITY REDEVELOPMENT AGENCY BOARD; AND REAPPOINTING KENTWARD FORBES AS CHAIR OF THE NARANJA LAKES COMMUNITY REDEVELOPMENT AGENCY BOARD

WHEREAS, the Board of County Commissioners (“Board”) previously established the Naranja Lakes Community Redevelopment Agency (“CRA”) through Ordinance 02-216 and appointed an initial CRA Board of Commissioners (“CRA Board”) pursuant to Section 163.356, Florida Statutes; and

WHEREAS, the Board, as the governing body of the CRA, has the authority to make appointments to the CRA Board, when necessary, after the establishment of the initial CRA Board; and

WHEREAS, pursuant to Section 2-1464 of the Miami-Dade County Code, this Board designates the chair of the CRA Board, and pursuant to Section 2-1470 of the Miami-Dade County Code, this Board appoints and reappoints members to the CRA Board by resolution; and

WHEREAS, this Board wishes to fill vacancies on the CRA Board and reappoint two members, including the chair of the CRA Board, whose terms expire this year; and

WHEREAS, Kametra Driver and Sandra Gilley reside within the Naranja Lakes Community Redevelopment Area in Miami-Dade County and have been nominated to serve as CRA Board members; and

WHEREAS, Jose Rene Infante is one of the original members of the CRA Board, having been first appointed to the CRA Board by Ordinance 02-216 in 2002; and

WHEREAS, Mr. Infante is the founder and president of Redland Market Village, a business located within the Naranja Lakes Community Redevelopment Area; and

WHEREAS, Kentward Forbes resides within Miami-Dade County and is currently the chair of the CRA Board; and

WHEREAS, the terms of Mr. Infante and Mr. Forbes expire on November 15, 2018, and they have been nominated for reappointment; and

WHEREAS, Mr. Forbes has also been nominated for reappointment as chair,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board appoints Kametra Driver, whose resume is attached as Exhibit 1, and Sandra Gilley, whose resume is attached as Exhibit 2, to the Naranja Lakes Community Redevelopment Agency Board for a term of four years beginning upon the effective date of this Resolution, and reappoints Jose Rene Infante, whose resume is attached as Exhibit 3, and Kentward Forbes, whose resume is attached as Exhibit 4, to the Naranja Lakes Community Redevelopment Agency Board for a term of four years to begin on November 16, 2018.

Section 2. Pursuant to Sections 2-1464 and 2-1470 of the Miami-Dade County Code, this Board hereby designates Kentward Forbes as chair of the the Naranja Lakes Community Redevelopment Agency Board.

The Prime Sponsor of the foregoing resolution is Commissioner Dennis C. Moss. It was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Esteban L. Bovo, Jr., Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Daniella Levine Cava	Jose "Pepe" Diaz
Sally A. Heyman	Eileen Higgins
Barbara J. Jordan	Joe A. Martinez
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 24th day of July, 2018. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Brenda Kuhns Neuman

KAMETRA DRIVER
27364 SW 143rd Ct.
Homestead, FL 33032
(305) 785-2390 mobile; memi016@yahoo.com

SUMMARY OF QUALIFICATIONS

- 25 years management experience
- 15-years experience as Grant Peer Reviewer
- Skilled in community development
- Excellent communication, organizational, time management, and problem solving skills
- Experience working with youth prevention (drug, pregnancy and drop-out) program development, and domestic violence and sexual assault victims
- Experienced in grants, writing news releases, public service announcements, brochures, and newsletters

WORK EXPERIENCE

City of Homestead, Homestead, FL

Community Redevelopment Agency (CRA) Executive Director (2/18-present)

Responsible for administering the economic renewal and redevelopment of downtown Homestead and design objectives to maximize the CRA's impact on improving the community's quality of life.

City of Homestead, Homestead, FL

Economic Development Manager (10/16-2/18)

Responsible for structuring projects and programs that support community economic development. Administered and implemented economic plans, programs and policies.

WeCare of South Dade, Inc. Miami, FL

A non-profit coalition of social service agencies

Executive Director (8/01-10/16)

Coordinate and manage collaborative efforts between the 100 network partners. Organize and supervise the development and implementation of neighborhood network linking social service providers in South Miami Dade County. Assist agencies with grant writing, research and development, non-profit management, and capacity building.

Accomplishments:

- Increased agency operations budget from \$75,000 to more than \$1 million in two years
- Provided capacity-building technical assistance to non-profit organizations
- Developed and implemented training program
- Developed mental health action team to address the lack of mental health services for children
- Assisted city with development of resident energy assistance program
- Increased coalition membership and agency participation 40-percent
- Developed, implemented and operated Non-profit Management Incubator
- Developed and coordinated the South Dade Drug-Free Communities Coalition
- Established and provided leadership over South Dade Out-of-School Collaborative made up of afterschool programs
- Created the "Eat Well, Play Hard" annual physical fitness event for youth

ReCapturing the Vision, Miami, Florida

A non-profit agency dedicated to the betterment of teens and their families in Miami, Florida.

Events Coordinator (12/00-05/01)

Managed the planning and execution of various projects and special events. Performed staff training on protocol and office administration. Recruited and trained volunteers for their service at each event. Created all written correspondence for events including news releases, advertisements and public service announcements and

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developed media kits, letters and presentation packets. Wrote monthly column for local gospel newspaper. Began development of agency marketing and public relations plan.

Self-Employed, Tulsa, Oklahoma

Marketing and Public Relations Consultants for ministries, churches and small businesses.

Consultant, (05/99-01/01)

Coordinated conferences and special events. Managed and trained volunteers and staff for each event. Developed marketing plans and materials to enhance agency's overall presentation of services and to promote company growth and exposure. Organized, trained and developed staff, both paid and non-paid, in administrative procedures. Wrote procedures manuals for conference coordination, bookstore operations and radio broadcast editing.

Accomplishments:

- Assisted with the coordination and media advertising for Woman Thou Art Loosed Conference 1999-2000.
- Successfully managed and coordinated 2nd annual conference for Greenwood Christian Center.
- Increased product sales over 300% for church bookstore.

Word Alive, Inc., Tulsa, Oklahoma

Full service marketing and media agency providing graphic design, television services and on-site and post duplication to ministries.

Service Manager (05/98-05/00)

Responsible for monitoring client activity and managing active accounts with television broadcasts, duplication orders or packaging development. Consulted clients on effective marketing strategies for products and television commercials, and coordinated and oversaw requests with appropriate agency departments as well as outside entities including call centers and television and radio stations. Worked closely with television department in creative development of product and conference commercials and weekly television broadcasts. Assisted with graphic designs for conference ads, video and audio tape covers, fliers, and logo development.

Accomplishments:

- Structured, organized and managed the new Service Department.
- Improved company/client relations and increased customer satisfaction.
- Successfully bridged gap between agency departments, promoting a team atmosphere.
- Assisted with management, organization and structure of television department.

Tulsa Community Action Agency, Tulsa, Oklahoma

A citywide, multi-purpose, non-profit community-based organization serving low-income residents of Tulsa County:

Research/Development Coordinator/PIO, (05/95-09/96)

Responsible for public relations for the \$6 million agency. Developed and structured the newly created position. Planned and organized professional development training for staff of 200. Wrote all agency news releases and public service announcements. Coordinated media events and served as spokesperson for the agency. Researched and co-wrote grants for agency programs. Developed and managed juvenile delinquency prevention and early intervention program for youth age 15-18. Supervised interns. Coordinated and executed youth summer employment program. Assisted participants of entrepreneurial development program with writing business plan.

Accomplishments:

- Assisted with the successful development and operation of small minority-owned electrical service business, grossing \$5,000 per month during first six months.
- Successfully co-authored two juvenile delinquency prevention proposals for \$15,000 each.

Youth Services Coordinator, (08/95-03/96)

Developed and managed juvenile delinquency prevention and early intervention program for youth age 15-18. Supervised interns. Coordinated and executed youth summer employment program.

Accomplishments:

- Assisted with the successful development and operation of small minority-owned electrical service business, grossing \$5,000 per month during first six months.
- Successfully co-authored two juvenile delinquency prevention proposals for \$15,000 each

EDUCATION

Masters in Public Administration, (Expected graduation: May 2019) Barry University, Miami FL
Bachelor of Arts, Communications, Emphasis: Public Relations, May 1991 University of Tulsa, Tulsa, OK.

COMMUNITY INVOLVEMENT

- Genesis Hopeful Haven Group Home Board Member, 2015-2016
- South Dade Chamber of Commerce Board of Directors 2013-2016
- Certified Parenting Education Facilitator (2009-2013)
- Mentor, God's Little Women Teen Girls Group (2010)
- Foster parent to two teenage girls (2009-2016)
- Miami-Dade County Community Action Agency Board of Directors (2007-2012)
- Assistant Director, Second Baptist Church Youth Group, (2005-2008)
- Certified Victim Advocate, (2006)
- Miami Dade County Homeless Trust Board, (2004-2006)
- Member, Miami Dade County Workgroup on School Overcrowding, (2003-2004)
- Homestead/Florida City Human Relations Board (2002-2006)
- Miami-Dade County Strategic Planning Committee, Miami, FL (2002-2003)

SANDRA GILLEY

14201 SW 272ND ST. NARANJA, FL 33032
(786) 236-8776

OBJECTIVE | I'm interested in Being a Board member for The Community Redevelopment Agency for The Naranja Community Center.

SKILLS & ABILITIES | Work side by side assisting Doctors with daily activities. Manager of radiology department.

EXPERIENCE | Radiologist Assistant- 1990-2015

EDUCATION | Mays Senior High School 1965-1968
High School Diploma
Miami Dade Community College

COMMUNICATION | Excellent written and verbal communication skills

LEADERSHIP | Women Ministry Society at Greater New Mt. Zion Church. (*Secretary*)
Usher Board Ministry (*Secretary*)
Lay organization (*Vice President*)

REFERENCES | Larkin Community Hospital -7031 SW 62nd Ave
South Miami, FL 33143
Greater New Mt. Zion Church.
890 SW 4th Street. Homestead, FL 33030
Naranja Lakes Community Redevelopment Agency

Resume Jose Rene Infante

An inspirational entrepreneur, community leader, change agent and innovator, Rene Infante is founder and president of Redland Market Village, a fresh food and flea market destination in South Miami-Dade County since 1993, with foot traffic of over 40,000 persons per weekend, and close to 500 families making a living at the Market. In partnership with the Miami-Dade County Office of Economic Development, Redland Market Village, formerly known as Bargain Town, has certified over 393 jobs.

Rene combines his entrepreneurial spirit with a community driven philosophy that focuses on job creation and economic development in South Miami-Dade County. This area has experienced lack of economic opportunities and chronic unemployment for decades, recently as high as 28%. During the past 27 years, Rene has helped generate over 2,000 jobs through his business ventures and projects. He was instrumental in securing \$30 million in federal funding for the Miami-Dade South Busway project during Mayor Alex Penelas' tenure, providing jobs and access to public transportation for the residents of South Dade.

From 1988 to 1993, Rene was president, CEO and general manager of Southwest Dade Storage and Industrial Park, a 140,000 square foot complex on 17.5 acres of land that included among its tenants The Miami Herald, Burger King, V. J. Growers and the HRS of Florida. Rene operated a flea market within the Southwest Dade Storage and Industrial Park, having as many as 437 stalls rented by the summer of 1992, when Hurricane Andrew hit.

In 1988, Rene led U.S. Portable Building Systems, a company created to design-build a 192-bed minimum security detention center in Miami-Dade County. He participated in a joint venture to build the Metro West Detention Center, a 3,000-bed, \$34 million jail complex, the first design-build public project in Miami-Dade County. The project was completed in 1993, on time and on budget. The company also built two after school care program facilities for Metropolitan Dade County at Miami Dade community College North and South campuses.

Prior entrepreneurial experience include being president, CEO and majority shareholder of Property Management and Maintenance, Inc. a company dedicated to providing cleaning services, property up-keep and landscaping replacement and maintenance to commercial and public facilities. Some of its most reputable clients were several banks, the Hialeah Race Track, the Dade County Youth Fair and the Miami Orange Bowl.

As Office and Dispatcher Manager for Stand By Labor, a temporary workforce placement company dedicated to assign duties to over 400 temporary workers, Rene was charged with staffing, setting up, and dismantling the 1972 Democratic Party and Republican Party Conventions at the Miami Beach Convention Center.

Rene was president and shareholder from 1968 to 1979 of Caoni Corporation, a Homestead-Unincorporated Miami-Dade County 200-acre farming and tropical vegetables company serving the exile and Hispanic market. He had previously served as a loan officer in charge of installment loans for the International Bank of Miami.

Rene Infante was born in La Habana, Cuba, and in 1961 fled the Castro regime under of the Peter Pan Program. He lived with a foster family in Columbus, Ohio, for a year until he reunited with his mother and sister in Miami. Rene attended Mt. Olive Junior College in Mt. Olive, North Carolina, as a business major. He resides in Coral Gables, Florida, with his wife, children and grandchildren.

KEN C. FORBES

OBJECTIVE

To improve the quality of life for residents in economically disadvantage communities.

EDUCATION

- Bowen Mills Theological Seminary – Fitzgerald, GA – August, 1982
- Miami Dade Community College – Miami, FL – May, 1970

WORK EXPERIENCE

- Community Coalition of South Dade, Inc. – President – Oct., 2011 - Present
- Naranja Optimist Club, Inc. – President – Jan., 2001 – Oct., 2011
- Economic Development Eternal Networking, Inc. – July, 1999 – Jan., 2001
- Warner Bros. Music Publications, Inc. – Product Expediter – July, 1992 – July, 1999
- Florida Power & Light Company – Accounting Records – July, 1992 – Jan., 1987.

COMMUNITY EXPERIENCE

Naranja Lakes Community Redevelopment Agency – Commissioner, Chairperson

South Florida Rapid Transit – Project Advisory Group - Member
2013 Annexation and Incorporation Task Force - Chair

Naranja Area Business Council – Vice President

PLANT Weed and Seed Steering Committee – Member

CHI Naranja Advisory Board – Member

Dade County Juvenile Justice Council – Executive Board Member

Naranja Community Advisory Committee – Chairperson

Dade County Emergency Management Committee – Member

REFERENCES

Available upon request