

MEMORANDUM

Agenda Item No. 11(A)(12)

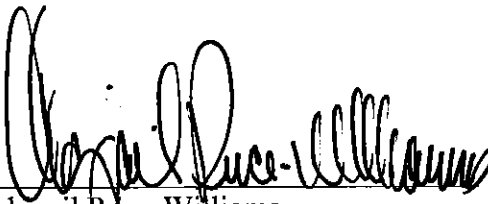
TO: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

DATE: September 5, 2018

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Resolution directing the
County Mayor to determine
the feasibility of creating and
staffing County employees at
telecommuting centers in Miami-
Dade County and to prepare a
report to this Board

The accompanying resolution was prepared and placed on the agenda at the request of Co-Prime Sponsors Commissioner Dennis C. Moss and Commissioner Jean Monestime.



Abigail Price-Williams
County Attorney

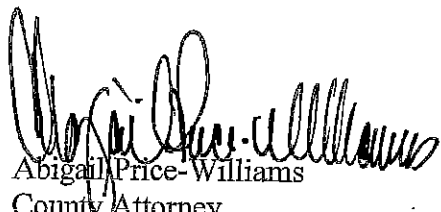
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MEMORANDUM
(Revised)

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Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's _____, 3/5's _____, unanimous _____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(12)
9-5-18

RESOLUTION NO. _____

RESOLUTION DIRECTING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO DETERMINE THE FEASIBILITY OF CREATING AND STAFFING COUNTY EMPLOYEES AT TELECOMMUTING CENTERS IN MIAMI-DADE COUNTY AND TO PREPARE A REPORT TO THIS BOARD

WHEREAS, the Board of County Commissioners is interested in pursuing a comprehensive approach to addressing traffic congestion in Miami-Dade County; and

WHEREAS, plans to remedy traffic congestion may include alternative work arrangements; and

WHEREAS, transportation initiatives such as creating telecommuting centers have been used in other locales to alleviate traffic congestion and to provide an alternative means of maximizing the efficient use and capacity of roadways; and

WHEREAS, telecommuting is, broadly, an alternative work arrangement used where individual job and supervisory tasks are well-suited for working remotely, on the road, at home, or in a satellite location for all or part of a regular work week while maintaining the traditional total number of hours per work week; and

WHEREAS, workers who telecommute do not need to generate overtime hours, experience no changes in their salaries, benefits, or job responsibilities, and by working remotely, may mitigate overall roadway congestion; and

WHEREAS, in addition, a reduction in the length of a work commute for County workers will improve employee morale; and

WHEREAS, many County employees, particularly those who work in locations considerably south and west of the downtown Miami Central Business District (“CBD”), would be well-served by the availability of an alternative work location; and

WHEREAS, those County employees who work in “back office” capacities – human resources, accounting, compliance, information technology, and operations, among others, are well-suited to make use of telecommuting centers or other alternative work arrangements; and

WHEREAS, the Public Health Trust and some County departments under the purview of the Mayor, including the Aviation Department and Information Technology Department, utilize telecommuting arrangements; and

WHEREAS, this Board believes that developing telecommuting centers and allowing telecommuting arrangements that do not have a negative impact upon public service or impede a department from accomplishing its mission in an efficient and cost effective manner will enhance the County’s ability to attract and retain employees, meet the needs of an ever-changing work force, and provide long-term operational cost savings,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board:

Section 1. Directs the County Mayor or County Mayor’s designee to determine the feasibility of creating and staffing County employees at telecommuting centers in Miami-Dade County. Such a study shall, at a minimum: 1) identify the number of County employees who occupy “back-office” functions that could make use of a telecommuting center; 2) identify potential telecommuting center sites and evaluate the feasibility of utilizing sites such the Homestead Air Reserve Base; 3) determine whether the benefits of utilizing telecommuting centers necessitates the creation of a pilot program; 4) estimate the impact of traffic mitigation from

diverting County workers from the CBD to telecommuting centers; and 5) provide recommendations as to how telecommuting centers, home-based telecommuting, or flexible working hours might be implemented in order to create better work-life balance for County employees and ensure compatibility with the County's long-term transportation goals.

Section 2. Directs the County Mayor or County Mayor's designee to prepare a report containing the findings and recommendations resulting from the study identified in Section 1. The completed report shall be placed on an agenda of the Board within 120 days of the effective date of this resolution pursuant to Miami-Dade County Ordinance No. 14-65.

The Co-Prime Sponsors of the foregoing resolution are Commissioner Dennis C. Moss and Commissioner Jean Monestime. It was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Esteban L. Bovo, Jr., Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Daniella Levine Cava	Jose "Pepe" Diaz
Sally A. Heyman	Eileen Higgins
Barbara J. Jordan	Joe A. Martinez
Jean Monestime	Dennis C. Moss
Rebeca Sosa	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of September, 2018. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Javier Zapata