

# Memorandum



**Date:** July 17, 2019

**To:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

HCCO  
Agenda Item No. 3D

**From:** Carlos A. Gimenez  
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez", written over the name in the "From" field.

**Subject:** Recommendation for Approval to Establish a Prequalification Pool for Overhead Doors, Security Gates, and Automatic Doors; and Authorizing the Use of Charter County Transportation Surtax Funds for Such Purpose

## **Recommendation**

It is recommended that the Board of County Commissioners (Board) approve the establishment of a prequalification pool, *RTQ-01136, Overhead Doors, Security Gates, and Automatic Doors* for multiple County Departments. The County currently uses one pool and two contracts to obtain services for overhead doors, security gates, and automatic doors:

- *Prequalification Pool, 6050-1/24 - Roll-Up Doors: Inspection, Repair, Furnish and Installation Services*, was approved by the Board for five-year term with one, five-year option to renew on November 19, 2013 through Resolution No. R-943-13. The pool is currently valued at \$3,443,401 for a five-year and five-month term and expires on July 31, 2019.
- *Contract, 9793-0/19 - Security Gates Services*, was approved under delegated authority by the Mayor for a five-year term on February 13, 2014. The contract is currently valued at 755,083 for a five-year and five-month term and expires on July 31, 2019.
- *Contract, FB-00088 - Security Gates Services*, was approved under delegated authority for a five-year term on September 24, 2014 and subsequently modified by the Board through Resolution No. R-991-18 on October 2, 2018. The contract is currently valued at \$1,277,000, for a five-year term and expires on October 31, 2019.

This item is placed for Board review pursuant to Miami-Dade County Code Section 29-124(f). The Board may only consider this item if the Citizens' Independent Transportation Trust (CITT) has forwarded a recommendation to the Board prior to the date scheduled for Board consideration or 45 days have elapsed since the issuance of this recommendation. If CITT has not forwarded a recommendation and 45 days have not elapsed since the issuance of this recommendation, a withdrawal of this item will be requested.

## **Background**

The pool will provide for the repair, replacement, supply and installation of overhead and automatic doors, and security gates. These doors and security gates are located throughout the County and are used to secure facilities. Services provided through this pool will ensure County doors and gates remain in optimal operating condition to protect against unauthorized access.

Twelve vendors responded to the solicitation, including three "No Bids." Nine vendors are being recommended for inclusion in the pool. Of the nine recommended vendors, seven are local and two are Certified Small Business Enterprise firms. During market research, staff identified potential vendors and sent an e-mail blast to 50 vendors to engage their interest and participation in the solicitation prior to advertisement. Upon advertisement, 5,996 vendors were notified. The consolidation of these solicitations is recommended as it will allow the County to streamline the management and provision of these goods and services as well as providing an opportunity for additional vendors to be added to the pool at any time, subject to Board ratification.

**Scope**

The scope of this item is countywide in nature.

**Fiscal Impact/Funding Source**

The fiscal impact for the five-year term is \$6,848,568. Pool No. 6050-1/24 is currently valued at \$3,443,401 for a five-year and five-month term; Contract No. 9793-0/19 is currently valued at \$755,083 for a five-year and five-month term; and Contract No. FB-00088 is currently valued at \$1,277,000 for a five-year term. The allocation under the replacement pool is higher on an annualized basis than the previous pool and combined contracts due to additional services being added, including preventative maintenance and service to automatic doors. A portion of this contract is funded by the Charter County Transportation Surtax funds.

Department	Allocation	Funding Source	Contract Manager
Aviation	\$300,000	Proprietary Funds	Neivy Garcia
Community Action and Human Services	\$150,000	Federal Funds and General Fund	Richard Signori
Corrections and Rehabilitation	\$500,000	General Fund	Zuleika Davidson
Fire Rescue	\$750,000	Fire District	Marianela Betancourt
Internal Services	\$785,000	Internal Service Funds	Jennyfer Calderon
Library System	\$100,000	Library District	Kimberly Craig
Parks, Recreation, and Open Spaces	\$400,000	General Fund	Bernie Rodriguez
Police	\$575,000	General Fund	Laura Romano
PortMiami	\$109,000	Proprietary Funds	Gyselle Pino
Public Housing and Community Development	\$1,225,000	Federal Funds	Indira Rajkumar-Futch
Transportation and Public Works	\$1,230,000	DTPW Operating, Charter County Transportation Surtax Funds, and Federal Funds	Angela Mathews-Tranumn
Water and Sewer	\$724,568	Proprietary Funds	Susan Pascul
<b>Total:</b>	<b>\$6,848,568</b>		

**Track Record/Monitor**

Jessica Tyrrell of the Internal Services Department is the Procurement Contracting Manager.

**Delegated Authority**

Upon approval of this item, a pool of prequalified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

### **Vendors Prequalified for Pool**

A Request to Qualify was issued under full and open competition. Fifty vendors received notification of the solicitation, of which twelve responded, including three "No Bids." Nine vendors are being recommended for inclusion in the pool as set forth in the table below. Of the nine recommended vendors, seven are local and two are Certified Small Business Enterprise firms.

The pool includes four groups: Group 1, Repair, replace, supply, and install Overhead Doors; Group 2, Repair, replace, supply and install Security Gates and Communication Systems; Group 3, Repair, replace, supply, and install Automatic Doors; and Group 4, Purchase of Overhead Doors, Security Gates and Communication Systems, and Automatic Doors.

<b>Vendor</b>	<b>Principal Address</b>	<b>Local Address</b>	<b>Principal</b>	<b>Group(s) Prequalified</b>
Above All Garage Door of South Florida, Inc.	3590 NW 34 Street Miami, FL	Same	Mario D. Rodriguez	Groups 1 and 4
Another Garage & Gate, Inc.	3771 NW 51 Street Unit A Miami, FL	Same	Raudel Diaz	Groups 1, 2, and 3
Atlas Door & Gate, Inc. (SBE)	276 W 24 Street Hialeah, FL	Same	Yacelys Diaz	Groups 1-4
Coast to Coast Garage Door, LLC	10501 NW 50 Street Suite 106 Sunrise, FL	None	Jerome Payne	Group 1
Dash-Door & Closer Service, Inc.	8800 NW 23 Street Miami, FL	Same	Steven V. Sanko	Group 3
Door Systems of South Florida, Inc.	1300 NW 15 Avenue Pompano Beach, FL	None	Blair Novy	Group 1
Rollingdoors.com Service, LLC	7214 NW 78 Terrace Medley, FL	Same	Armando Archetti	Group 1
SGA Management, Inc.	1709 NW 79 Avenue Doral, FL	Same	Seriozha Sergio Gonzalez	Groups 1, 2, and 4
Smart House Solutions, Inc. (SBE)	5401 SW 99 Court Miami, FL	Same	Ulises Pomar	Groups 1-4

### **Vendors Not Prequalified for Pool**

<b>Vendor</b>	<b>Local Address</b>	<b>Reason for Not Recommending</b>
Automation Integrated	No	No Bid*
Flamingo Networks Corp.	Yes	
LCN, Inc. dba Consolidated Parking Equipment	Yes	

\*A "No Bid" means the vendor responded indicating that it will not be providing an offer.

### **Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement pool reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and holding meetings with the client departments. The scope of services was updated to consolidate three current contracts/pools that are similar in nature, and to include preventative maintenance services and services for automatic doors.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies where permitted by the funding source.
- Each Work Order under this Prequalification Pool must be submitted to the Small Business Development Division – Internal Services Department for review and application of various measures, to include: SBE-Construction, SBE-Goods & Services, Responsible Wages, Community Workforce Program (CWP), Resident First and Employ Miami-Dade County, if applicable.
- Living Wage does not apply.



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Alina T. Hudak  
Deputy Mayor

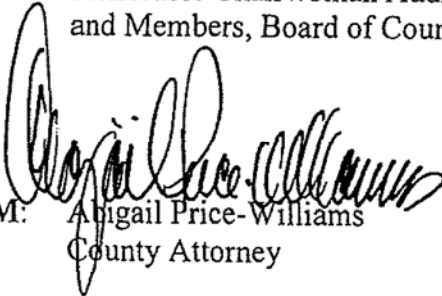


# MEMORANDUM

(Revised)

TO: Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

DATE: September 4, 2019

FROM:   
Abigail Price-Williams  
County Attorney

SUBJECT: Agenda Item No.

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-01136 IN A TOTAL AMOUNT UP TO \$6,848,568.00 FOR THE PURCHASE OF OVERHEAD DOORS, SECURITY GATES, AND AUTOMATIC DOORS FOR MULTIPLE DEPARTMENTS FOR A FIVE-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS; AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS FOR SUCH PURPOSES

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that:

**Section 1.** This Board authorizes the establishment of prequalification pool RTQ-01136 for the purchase of overhead doors, security gates, and automatic doors for multiple departments in a total amount up to \$6,848,568.00 for a five-year term; and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. A copy of the solicitation document and resulting contracts are on file and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner ,  
who moved its adoption. The motion was seconded by Commissioner  
and upon being put a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman	
Rebeca Sosa, Vice Chairwoman	
Esteban L. Bovo, Jr.	Daniella Levine Cava
Jose "Pepe" Diaz	Sally A. Heyman
Eileen Higgins	Barbara J. Jordan
Joe A. Martinez	Jean Monestime
Dennis C. Moss	Sen. Javier D. Souto
Xavier L. Suarez	

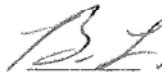
The Chairperson thereupon declared this resolution duly passed and adopted this 4<sup>th</sup> day of September, 2019. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Bruce Libhaber