

# Memorandum



**Date:** July 10, 2019

**To:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez", written over the "From:" line.

Agenda Item No. 8(F)(11)

**Subject:** Request for Additional Expenditure Authority to Prequalification Pool No. RTQ-00448, Dell Hardware, Software, Cloud Solutions, Professional Services, and Maintenance and Support

## **Recommendation**

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority to Prequalification Pool No. RTQ-00448, *Dell Hardware, Software, Cloud Solutions, Professional Services, and Maintenance and Support*, for the Information Technology Department. The Department is requesting \$865,000 in additional expenditure authority to continue purchasing Dell branded products and services on behalf of multiple County Departments.

The County established this pool on December 22, 2016 for a three-year term under the Mayor's delegated authority. The original allocation was based on the County's need to support thin client devices, desktop virtualization roll-out, ongoing maintenance and support for Dell servers, as well as for desktop computers for public use at Miami-Dade Public Library System (MDPLS) locations. The requested additional expenditure authority will allow the acquisition of thin client computers, desktop computers, and laptops for Information Technology that was not anticipated originally.

A replacement prequalification pool will be established for a five-year term upon expiration of the current pool to ensure continued access to Dell products and services. Once specific needs for purchases under the new pool have been identified by Information Technology, the requested expenditure authority will be presented for approval.

## **Scope**

The impact of this item is countywide in nature.

## **Fiscal Impact/Funding Source**

The pool term expires on December 31, 2019. The pool has a current cumulative allocation of \$990,000. If this request is approved, the pool will have a modified cumulative allocation of \$1,855,000. Of the additional allocation being requested, \$345,000 is for countywide thin client and computer needs. The remaining \$520,000 is for MDPLS's purchase and replacement of computers for public library locations.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Information Technology	\$961,000	\$865,000	\$1,826,000	Internal Service Funds	Albert Falcon
Library System	\$29,000	\$0	\$29,000	Library District	Kimberly Craig

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Total:	\$990,000	\$865,000	\$1,855,000		

### **Track Record/Monitor**

Beth Goldsmith of the Internal Services Department is acting as the Procurement Contracting Manager.

### **Delegated Authority**

The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

### **Prequalified Vendors**

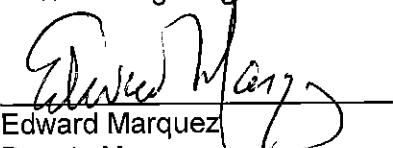
Vendor	Principal Address	Local Address	Principal
En Pointe Technologies Sales, LLC	1940 E Mariposa Avenue El Segundo, CA	None	Michael Rapp
PCMG, Inc.	14120 Newbrook Drive Suite 100 Chantilly, VA	None	Sharon Ennis
Prosys Information Systems, Inc.	6025 The Corners Parkway Suite 120 Norcross, GA	9725 NW 117 Avenue Suite 420 Miami, FL	Michelle Clery
SMX Services & Consulting, Inc.	1000 Brickell Avenue Suite 900 Miami, FL	Same	Richard Quevedo
United Data Technologies, Inc.	2900 Monarch Lakes Boulevard, Suite 300 Miramar, FL	None	Enrique A. Fleches

### **Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

### **Applicable Ordinances and Contract Measures**

- The User Access Program provision applies where permitted by funding source.
- The Small Business Bid Preference and Local Preference will be applied at the time of spot market competition where permitted by the funding source.
- The Living Wage does not apply.

  
Edward Marquez  
Deputy Mayor

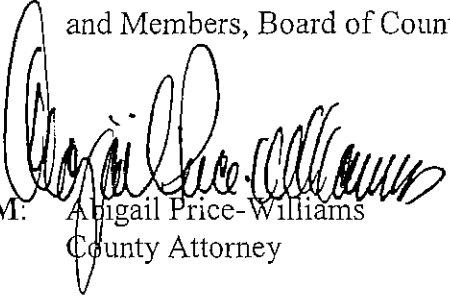


# MEMORANDUM

(Revised)

TO: Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

DATE: July 10, 2019

FROM:   
Abigail Price-Williams  
County Attorney

SUBJECT: Agenda Item No. 8(F)(11)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ ) to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(11)

7-10-19

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING ADDITIONAL EXPENDITURE  
AUTHORITY IN A TOTAL AMOUNT UP TO \$865,000.00 FOR  
PREQUALIFICATION POOL NO. RTQ-00448 FOR PURCHASE  
OF DELL HARDWARE, SOFTWARE, CLOUD SOLUTIONS,  
PROFESSIONAL SERVICES, AND MAINTENANCE AND  
SUPPORT FOR THE INFORMATION TECHNOLOGY  
DEPARTMENT

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes additional expenditure authority in a total amount up to \$865,000.00 for Prequalification Pool No. RTQ-00448 purchase of Dell Hardware, Software, Cloud Solutions, Professional Services, and Maintenance and Support for the Information Technology Department. A copy of the solicitation document and the contracts once awarded are on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman

Rebeca Sosa, Vice Chairwoman

Esteban L. Bovo, Jr.

Jose "Pepe" Diaz

Eileen Higgins

Joe A. Martinez

Dennis C. Moss

Xavier L. Suarez

Daniella Levine Cava

Sally A. Heyman

Barbara J. Jordan

Jean Monestime

Sen. Javier D. Souto

The Chairperson thereupon declared this resolution duly passed and adopted this 10<sup>th</sup> day of July, 2019. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Oren Rosenthal