

# Memorandum



**Date:** July 10, 2019

**To:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

Agenda Item No. 8(F)(12)

**From:** Carlos A. Gimenez  
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez", written over the printed name.

**Subject:** Recommendation for Approval to Establish a Prequalification Pool for Well Drilling Services

## **Recommendation**

It is recommended that the Board of County Commissioners (Board) approve the establishment of a prequalification pool, *RTQ-01055, Well Drilling Services*, for multiple County departments. The current pool, 6969-0/14, was approved by the Mayor on April 23, 2012 for a two-year term. The pool was subsequently modified by the Board through Resolution No. R-944-13 for additional allocation and through Resolution No. R-327-14 for an additional five-year term and additional allocation. The pool has 12 vendors, of which five have local addresses and one is a certified Small Business Enterprise.

The replacement pool will provide for the purchase of well drilling services along the Biscayne Aquifer and within jurisdictional wetlands for multiple County departments. The original solicitation included two groups: 1) Well Drilling Services, and 2) Geophysical Studies. The County will not utilize Group 2, which will be handled in accordance with the Consultants Competitive Negotiations Act and Section 2-10.4 of the County Code.

Services will include the installation of monitoring wells, refurbishment and development of wells, well abandonment tasks, and other related needs. Monitoring wells are used for groundwater quality testing, saltwater intrusion monitoring, measuring water levels, and as a mechanism to abate and close abandoned wells. Groundwater monitoring is an important component in the protection of our drinking water supply as it establishes baseline water quality of the aquifer system, identifies trends in groundwater quality, and detects anti-predicts changes in groundwater quality resulting from the effects of various land use activities or contamination.

Eight vendors responded to the solicitation, including one "No Bid." Three vendors are being recommended for inclusion in the pool for Group 1, of which two have local addresses. Upon advertisement, 8,367 vendors were notified. The pool will remain open to allow additional vendors that meet the prequalification criteria to be added.

The requested allocation will be utilized as enumerated below.

- 1) The Internal Services Department is requesting \$100,000 to purchase well drilling services in order to repair existing wells or to open new wells for the irrigation systems at County facilities.
- 2) The Parks, Recreation, and Open Spaces Department is requesting \$16,000 to purchase well drilling services for emergency or unforeseen instances. Several parks use well water for their domestic water supply with geothermal pool heaters at West Perrine, Tamiami, and South Dade Pools.
- 3) The Regulatory and Economic Resources Department is requesting \$125,000 to purchase well drilling, maintenance, repair, installation, and/or abandonment of monitoring wells used for the ambient monitoring program, wellfield protection monitoring program, and saltwater intrusion monitoring program.

- 4) The Department of Solid Waste Management is requesting \$8,000 to purchase well drilling and monitoring services on an as needed basis.
- 5) The Department of Transportation and Public Works is requesting \$150,000 to purchase cleaning of drainage wells throughout Miami-Dade County when their performance is impacted. The drainage wells are underground structures that dispose unwanted water from parking lots, roads, buildings, roofs and bridges.
- 6) The Water and Sewer Department is requesting \$2,344,000 to purchase well drilling services to develop new wells, maintain or retrofit existing wells, and/or close abandoned wells along the Biscayne Aquifer and in jurisdictional wetlands.

**Scope**

The scope of this item is countywide in nature.

**Fiscal Impact/Funding Source**

The fiscal impact for the five-year term is \$2,743,000. The current pool, 6969-0/14, is valued at \$4,518,821 for a seven-year and three-month term, and expires on August 31, 2019. The allocation under this replacement pool is lower than the previous pool and is based on estimated usage and projections for future capital projects anticipated during the term.

Department	Allocation	Funding Source	Contract Manager
Internal Services	\$100,000	Internal Service Funds	Jennyfer Calderon
Parks, Recreation, and Open Spaces	\$16,000	General Fund	Bernie Rodriguez
Regulatory and Economic Resources	\$125,000	Proprietary Funds	John Lariosa
Solid Waste Management	\$8,000	Proprietary Funds	Karina Careaga
Transportation and Public Works	\$150,000	Storm Water Utility Funds	Rodney McMillian
Water and Sewer	\$2,344,000	Proprietary Funds	Susan Pascual
<b>Total:</b>	<b>\$2,743,000</b>		

**Track Record/Monitor**

Jessica Tyrrell of the Internal Services Department is the Procurement Contracting Manager.

**Delegated Authority**

Upon approval of this item, a pool of prequalified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

**Vendors Prequalified for Pool**

A solicitation was advertised under full and open competition. Eight vendors responded to the solicitation, including one "No Bid." Three vendors are being recommended for inclusion in the pool as set forth in the table below.

Pursuant to disclosure requirements in Resolution No. R-477-18, fewer than 75 percent of vendors recommended are local due to a diminished market. Additional outreach is being conducted to obtain outstanding prequalification documents from the remaining four vendors.

Vendor	Principal Address	Local Address	Principal
A.C. Schultes of Florida, Inc.	11865 US Highway 41 South Gibsonton, FL	1451 SE 9 Court Hialeah, FL	Najib Halwani
All Webbs Enterprises, Inc.	309 Commerce Way Jupiter, FL	None	David W. Webb
Wingerter Laboratories, Inc.	1820 NE 144 Street North Miami, FL	Same	Jill W. Chin-You

#### **Vendors Not Prequalified for Pool**

Vendor	Local Address	Reason for Not Recommending
GFA International, Inc.	Yes	Vendor did not submit the required documents to satisfy the prequalification criteria. Upon submission of the required documents, the vendor may be added to the pool.
Layne Christensen Company	No	
MC & M Construction-18-Corp.	No	
NV5, Inc.	Yes	No Bid*
American Safety Utility Corp.	No	

\*A "No Bid" means the vendor responded indicating that it will not be providing an offer.

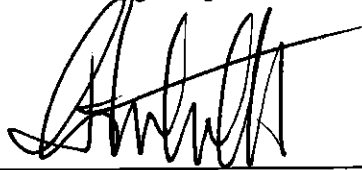
#### **Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance or compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-14, prior to the re-procurement of the replacement pool, a full review of the scope of services was conducted to ensure the replacement pool reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and holding meetings and drafting sessions with the user departments.

#### **Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies where permitted by the funding source.
- The Small Business Enterprise (SBE) Bid Preference and Local Preference will be applied at the time of spot market competition where permitted by the funding source. An SBE set-aside applies for spot market competition up to \$100,000 where permitted by the funding source when there are three or more SBE-certified firms available.
- The Living Wage does not apply.



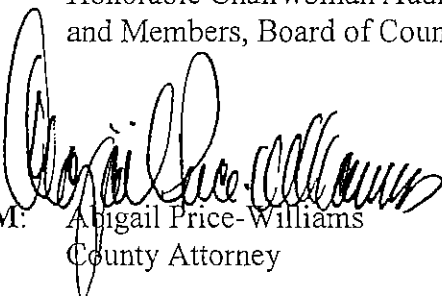
Jack Osterholt  
Deputy Mayor



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**DATE:** July 10, 2019

**FROM:**   
Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(12)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ ) to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(12)

7-9-19

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-01055 IN A TOTAL AMOUNT UP TO \$2,743,000.00 FOR THE PURCHASE OF WELL DRILLING SERVICES FOR MULTIPLE COUNTY DEPARTMENTS FOR A FIVE-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

**WHEREAS, WHEREAS,** this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA,** that this Board authorizes the establishment of prequalification pool RTQ-01055 for the purchase of well drilling services for multiple County departments in a total amount up to \$2,743,000.00 for a five-year term; and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. A copy of the solicitation document and resulting contracts are on file and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner \_\_\_\_\_,  
who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and  
upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman	
Rebeca Sosa, Vice Chairwoman	
Esteban L. Bovo, Jr.	Daniella Levine Cava
Jose "Pepe" Diaz	Sally A. Heyman
Eileen Higgins	Barbara J. Jordan
Joe A. Martinez	Jean Monestime
Dennis C. Moss	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared this resolution duly passed and adopted this 10<sup>th</sup> day of July, 2019. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

Hb/

Hugo Benitez