



MEMORANDUM


Agenda Item 15(C) 2

TO: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

DATE: June 4, 2019

FROM: Honorable Harvey Ruvin, Clerk
Circuit and County Courts

SUBJECT: Re-appointment of Shirley
Everett to serve as a
member of the Small
Business Enterprise
Construction (SBE-C)
Advisory Board


Linda L. Cave, Director
Clerk of the Board Division

It is recommended that the Board consider the re-appointment of Ms. Shirley Everett to serve as a member of the Small Business Enterprise Construction (SBE-C) Advisory Board.

In accordance with Section 10-33.02 of the Miami-Dade County Code, the Board of County Commissioners shall appoint a representative of the National Association of Black Women in Construction (NABWIC). The Department of Small Business Development has submitted the name of Ms. Everett, as recommended by the respective organization, for re-appointment to the SBE-C Advisory Board.

The memorandum from Mr. Gary Hartfield, Small Business Development, Division Director, the recommendation for NABWIC-SFL and the resume for Ms. Everett, are attached for your review.

LLC/lrs

Attachment



National Association of Black
Women in Construction, Inc.

March 27, 2019

SBE-C Advisory Board
c/o Small Business Department
Miami-Dade County
111 NW 1st Street, 19th Floor
Miami, FL 33128

Dear Madam/Sir:

Please be advised that the Board of Directors of National Association of Black Women in Construction South Florida Chapter, Inc. (NABWIC-SFC) voted to have Shirley Everett to continue representing, NABWIC-SFC, Inc. on the Miami Dade County SBE-C Advisory Board.

Shirley is a founding member of NABWIC-SFC and currently holds the position as President of the organization. Ms. Everett meets the requirements to serve on the board because she is a resident of Miami-Dade County and her business, Everett Painting, a certified CSBE, is located in Miami-Dade County.

It is our opinion that Ms. Everett more than meets all requirements and is more than qualified to serve on the Advisory Board. We believe that she would be a tremendous asset to the board.

She is ready, willing and able to serve and should be allowed to do so.

Sincerely,

Margaret Hall,
Founding Board Member NABWIC-SFC, Inc.

P.O. Box 173967, Hialeah, Florida 33017

National Association of Black Women in Construction (NABWIC) visit us on www.nabwic.org

SHIRLEY EVERETT
7900 NW 27th Avenue, Suite 236
MIAMI, FLORIDA 33147

PROFESSIONAL QUALIFICATION

Over 40 years as a painting, waterproofing, sealant, wallcovering contractor, property management, loss prevention manager, small business advocate and business development.

Shirley Everett has performed work on transportation projects since 1993. The projects included are Florida Turnpike Pompano Station, Seaport – Terminal 3, 4, & 5, Miami International Airport – Concourse H, South Terminal and North Terminal.

Her company has also performed work with the federal government. Those projects were the VA Hospitals in Miami and Tampa and John F. Kennedy Space Center/NASA, Coco Beach Nitrogen Sandblasting and Painting.

Shirley Everett experience has been in Residential and Multifamily Housing, Healthcare, Hotels, Sport Complexes, Hospitals, Airports and Seaports.

Everett Painting Company, Inc
President 1986 – Present
(Contact Shirley Everett 786-985-4875)

Estimating, scheduling, payroll, pre-bids, preparing the bids, negotiating contracts, hiring and firing, inventory of purchase materials, ordering materials needed for projects, tool box meetings and managing the operations of the company and responsible for the manpower planning and training.

MAMK Properties, Inc.
President 1986 – Present
(Contact Shirley Everett 786-985-4875)

Negotiated the purchase and lease agreements of the rental and commercial properties. Organized and hired Subcontractors to perform the renovations and maintained the properties. Collected and recorded payments.

Burdines Federated Stores
Loss Prevention Manager 1974 – 1990
(Contact Federated Stores)

Provide necessary training to sales associates and department managers. Carried out various enforcement strategies and practices. Initialized and executed inventory control audits. Develop department aims and directions. Constructed incentives for employees to reduce shortage. Increased profits by reducing shortage by 15%.

EDUCATION

Florida International University – Business Management,
Advance Estimating II

Miami-Dade Community College AA Degree, Beginners
Estimating and Plan Reading

FAMU/FDOT Construction Management Development
and Bond Guarantee Program

Turner Construction Management Program

Miami-Dade County Department of Housing & Community Development Green Program

CERTIFICATIONS

SBE-C certified in Miami-Dade County
HUBZONE certified SBA
SDB certified SBA
DBE certified FDOT and Miami-Dade County
Section 3 Miami Dade Housing Agency
M/WBE Florida Department of Equal Opportunity
8(a) certified 1999
WOSB
Turner Construction Management Certificate
NANA Business Plan Certificate
79thStreet Corridor Initiative Green Certificate

PROFESSIONAL AFFILIATIONS

CSBE Association, Inc
ABC Contractor Florida East Coast
79th Street Business Association
Miami Dade Chambers
National Association of Black Women In Construction