

Memorandum



Date: July 10, 2019

To: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez", written over a horizontal line.

Agenda Item No. 8(F)(14)

Subject: Request for Additional Expenditure Authority to Contract No. FB-00289, Boiler and Water Heaters Maintenance, Repairs and Installation

Recommendation

It is recommended that the Board of County Commissioners authorize additional expenditure authority in the amount of 1) \$195,000 to *Contract No. FB-00289 Group No. 1, Boiler and Water Heaters Maintenance, Repairs and Installation*, for the Miami-Dade Corrections and Rehabilitation Department, and 2) \$190,000 to Prequalification Pool No. FB-00289 Group No. 2 for the Miami-Dade Public Housing and Community Development Department. The departments are requesting additional expenditure authority in the amount of \$385,000 to ensure there is sufficient funding to continue purchasing maintenance, repairs, and installation services for boilers and water heaters.

The County awarded this competitively-established contract April 1, 2016 for a five-year term under the Mayor's delegated authority. The contract includes two groups, Group 1- Maintenance and Repair of Boilers and Water Heaters; and Group 2 - Prequalification of bidders for the Purchase, Replacement, Installation, and Removal of Boilers and Water Heaters. Group 1 was awarded to the lowest priced responsive and responsible bidder and Group 2 is an open prequalification pool wherein vendors can submit documentation to become prequalified any time during the term of the pool.

Board approval is required as the requested allocation will cause the cumulative contract allocation to exceed \$1 million dollars. Additional expenditure authority is needed as follows:

1) Corrections and Rehabilitation is requesting \$195,000 for preventive maintenance and emergency repairs for various correctional facilities. These services are covered under Group 1. The boilers currently provide steam for the kitchens and hot water for the facilities. The department is requesting additional allocation due to unforeseen emergency repairs throughout their facilities, which have consumed a large portion of their allocation.

2) Public Housing and Community Development is requesting \$190,000 to replace and repair boilers and water heaters in housing developments countywide. These services are covered under Group 2. The increased allocation is needed to allow PHCD to pursue a rational preventive maintenance program for boilers and water heater maintenance, repairs and installation. In addition, unanticipated new tariffs on steel have also raised the cost of boilers and water heaters by up to 20 percent, negatively impacting original budgets for these items. It is imperative to ensure that funds are available as it will impact the health and well-being of residents, including elderly residents.

The requested allocation is necessary for continued maintenance and repairs of boilers and water heaters at multiple County facilities, to ensure residents and personnel have access to hot water and steam.

In efforts to increase vendor participation in Group 2, staff sent an e-mail blast to three vendors identified through market research. To date, no response has been received, but staff will continue its outreach

efforts. Group 2, which is a prequalification pool, will remain open to allow additional vendors that meet the prequalification criteria to be added, subject to ratification by the Board on a bi-annual basis.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The contract term expires on March 31, 2021. The contract has a current cumulative allocation of \$835,000. If this request is approved, the contract will have a modified cumulative allocation of \$1,220,000.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Corrections and Rehabilitation	\$347,000	\$195,000	\$542,000	General Fund	Zuleika Davidson
Internal Services	\$78,000	\$0	\$78,000	Internal Service Funds	Jennyfer Calderon
Public Housing and Community Development	\$335,000	\$190,000	\$525,000	Federal Funds	Indira Rajkumar-Futch
Transportation and Public Works	\$75,000	\$0	\$75,000	DTPW Operating	Angela Mathews-Tranumn
Total:	\$835,000	\$385,000	\$1,220,000		

Track Record/Monitor

Jessica Tyrrell of the Internal Services Department is the Procurement Contracting Manager.

Delegated Authority

The County Mayor or the County Mayor's designee will have the authority to exercise all provisions of the contract, including any renewals or extensions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

For Group 2, the County Mayor or the County Mayor designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

Awarded Vendor

Vendor	Principal Address	Local Address	Principal
South Florida Boiler and Gas Services, Inc.	4239 SW 71 Avenue Miami, FL	Same	Charles J. Posten

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies where permitted by the funding source.

Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners
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- Group 1: The Small Business Enterprise Bid Preference and Local Preference were applied.
- Group 2: The SBE Bid Preference does not apply to Public Housing and Community Development because it has a Federal funding source. The preference will be applied at the time of spot market competition for other County Departments, if applicable. An SBE set-aside will be applied for spot market competitions up to \$100,000 when there are three (3) or more SBE certified firms available, if permitted by the funding source.
- The Living Wage may be applicable.


Maurice Kemp
Deputy Mayor

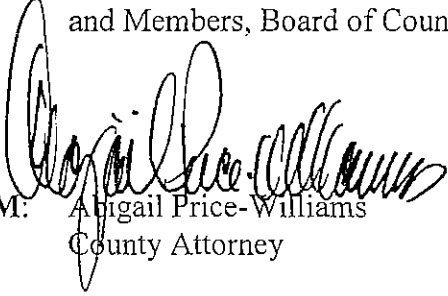


MEMORANDUM

(Revised)

TO: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

DATE: July 10, 2019

FROM: 
Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(14)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____) to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(14)
7-10-19

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE
AUTHORITY IN A TOTAL AMOUNT UP TO \$195,000.00 FOR
CONTRACT NO. FB-00289 (GROUP NO. 1) AND AN AMOUNT
UP TO \$190,000.00 FOR PREQUALIFICATION POOL NO. FB-
00289 (GROUP NO. 2) FOR THE PURCHASE OF BOILER AND
WATER HEATERS MAINTENANCE, REPAIRS AND
INSTALLATION

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional expenditure authority in an amount up to \$195,000.00 for Contract No. FB-00289 (Group No. 1) and an amount up to \$190,000.00 for Prequalification Pool No. FB-00289 (Group No. 2) for the purchase of boiler and water heaters maintenance, repairs and installation for multiple departments. A copy of the solicitation document and the contracts once awarded are on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner _____ ,
who moved its adoption. The motion was seconded by Commissioner _____
and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman

Rebeca Sosa, Vice Chairwoman

Esteban L. Bovo, Jr.

Jose "Pepe" Diaz

Eileen Higgins

Joe A. Martinez

Dennis C. Moss

Xavier L. Suarez

Daniella Levine Cava

Sally A. Heyman

Barbara J. Jordan

Jean Monestime

Sen. Javier D. Souto

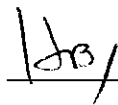
The Chairperson thereupon declared this resolution duly passed and adopted this 10th day of July, 2019. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Hugo Benitez