

# Memorandum



**Date:** June 4, 2019

**To:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

Agenda Item No. 8(F)(8)

**From:** Carlos A. Gimenez  
Mayor

**Subject:** Recommendation for Approval to Award Bridge Crane and Hoist Preventive Maintenance

**This item was amended at the May 16, 2019 Health Care and County Operations Committee meeting to replace the word "Preventative" with the word "Preventive" throughout the Mayor's memorandum.**

## **Recommendation**

It is recommended that the Board of County Commissioners (Board) approve a competitive contract award, *Contract No. FB-00970, Bridge Crane and Hoist Preventive Maintenance*, for multiple County Departments.

The current contract, *9285-0/18, Bridge Crane and Hoist Preventive Maintenance*, was approved by the Board on January 22, 2014 through Resolution No. R-85-14. The contract provides for annual service, inspection and repair of roughly 280 cranes, bridge cranes and hoists. Servicing may include lubrication, repairing damaged housing, replacing frayed or loose cables, replacing switches, disc brakes and motor brakes, fixing leaks and other operational issues as required.

Departments will utilize this contract for bi-annual and annual inspections, maintenance and repair on existing installed cranes, bridge cranes and hoists at County facilities, as well as to purchase new and unused cranes, bridge cranes and hoists when existing systems reach the end of their operational lifespan.

Three bids were received in response to the solicitation. The recommended vendor is the sole respondent for Group 1 and has a local address. A total of 1,336 vendors were notified upon advertisement. Additional outreach efforts included contacting vendors identified through market research as well as notifying incumbent vendors. Staff will continue its outreach efforts to encourage additional vendors to become prequalified for the pool.

## **Scope**

The scope of this item is countywide in nature.

## **Fiscal Impact/Funding Source**

The fiscal impact for the five-year term is \$3,394,000. The current contract, *9285-0/18*, is valued at 3,416,400 for five years and two months and expires July 31, 2019. The allocation under the replacement contract is consistent with the current contract.

Department	Allocation	Funding Source	Contract Manager
Aviation	\$11,000	Proprietary Funds	Neivy Garcia
Fire Rescue	\$165,000	Fire District	Marianela Betancourt
Internal Services	\$71,000	Internal Service Funds	Jennyfer Calderon
Transportation and Public Works	\$407,000	DTPW Operating Funds	Angela Mathews-Tranumn
Water and Sewer	\$2,740,000	Proprietary Funds	Susan Pascual
<b>Total:</b>	<b>\$3,394,000</b>		

**Track Record/Monitor**

Jessica Tyrrell of the Internal Services Department is the Procurement Contracting Manager.

**Delegated Authority**

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract, including any cancellation and extension provisions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38. In addition, upon approval of this item, a pool of prequalified vendors will be established to participate in spot market competitions.

The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

**Vendor Recommended for Award**

An Invitation to Bid was issued under full and open competition. One vendor responded to the solicitation for Group 1 and 2 before the closing date; two vendors responded for Group 2 after the solicitation closing date. All three submittals are being recommended for Group 2. Two of the three vendors have a local address, and the vendor being recommended for award of Group 1 is the incumbent vendor.

Pursuant to disclosure requirements in Resolution No. R-477-18, fewer than 75 percent of vendors recommended for inclusion in the pool are local vendors due to bridge crane manufacturing, supply, and maintenance being a specialized niche market rather than a competitive local market within Miami-Dade County. Market research findings and consultation with the Small Business Development Division support this conclusion.

The replacement contract includes two groups: Group 1: Preventive Maintenance, Parts, Repairs, and Testing, and Group 2: Purchase of New Cranes, Bridge Cranes, and Hoists. Group 1 is awarded to the lowest priced responsive, responsible Bidder in the aggregate and Group 2 is a prequalification pool which will remain open to allow vendors to be added at any time, subject to ratification by the Board on a bi-annual basis.

**Vendor Recommended for Award and Vendors Prequalified for Pool**

Vendor	Principal Address	Local Address*	Number of Employee Residents	Principal	Group(s)
			1) Miami-Dade 2) Percentage*		
Equipment Repair Co, Inc.**	2601 West 3 Court Hialeah, FL	Same	Not Applicable	James A. Blue, Jr.	2
Material Handling Systems, Inc.**	2741 NE 4 Avenue Floor 4 Pompano Beach, FL	None	Not Applicable	Ronald Fontes	2
Sunshine Hoist & Steel Erectors, Inc.	6201 SW 121 Street Miami, FL	Same	2	Norman Beaty	1 and 2
			50%		

\*Provided pursuant to Resolution No. R-1011-15. Percentage of employee residents is the percentage of vendors' employees who reside in Miami-Dade County as compared to the vendor's total workforce.

\*\* The vendor's submittal was received after the solicitation closing date.

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**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement pool reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and holding meetings and drafting sessions with the client departments. The scope of services was updated to remove unnecessary language and add a group for the purchase of new cranes and hoists.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies where permitted by the funding source.
- The Small Business Enterprise (SBE) Bid Preference and Local Preference were applied for Group 1. The Small Business Enterprise (SBE) Bid Preference and Local Preference will be applied to Group 2 at the time of spot market competition where permitted by the funding source.
- The Living Wage shall apply for Group 1 when the contract value exceeds \$100,000 per year.



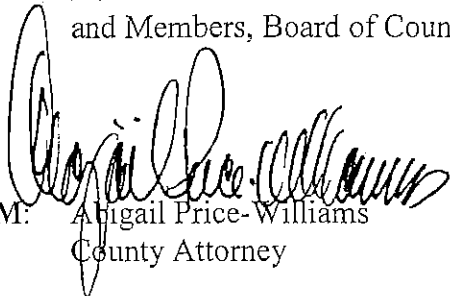
Jack Osterholt  
Deputy Mayor



**MEMORANDUM**  
(Revised)

TO: Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

DATE: June 4, 2019

FROM:   
Abigail Price-Williams  
County Attorney

SUBJECT: Agenda Item No. 8(F)(8)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(8)  
6-4-19

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING AWARD OF CONTRACT NO. FB-00970 GROUP NO. 1 FOR THE PURCHASE OF BRIDGE CRANE AND HOIST PREVENTIVE MAINTENANCE, AND ESTABLISHING AN OPEN PREQUALIFICATION POOL FOR GROUP NO. 2 OF CONTRACT NO. FB-00970 FOR THE PURCHASE OF NEW CRANES, BRIDGE CRANES AND HOISTS FOR MULTIPLE DEPARTMENTS FOR A FIVE-YEAR TERM IN AN AMOUNT NOT TO EXCEED \$3,394,000.00; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO GIVE NOTICE OF AWARD FOR GROUP NO. 1, ISSUE THE APPROPRIATE PURCHASE ORDERS TO GIVE EFFECT TO SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING FOR GROUP NO. 2, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

**Section 1.** This Board approves award of Contract No. FB-00970 Group No. 1 for the purchase of bridge crane and hoist ~~[[preventative]]~~<sup>1</sup>>>preventive<< maintenance for a five-year

<sup>1</sup> Committee amendments are indicated as follows: words stricken through and/or [[double bracketed]] shall be deleted, words underscored and/or >>double arrowed<< constitute the amendment proposed.

term, and authorizes the County Mayor or County Mayor's designee to give notice of this award for Group No. 1, issue the appropriate purchase orders to give effect to same and exercise all provisions of the contract pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

**Section 2.** This Board approves the establishment of an open prequalification pool for Group No. 2 of Contract No FB-00970 for a five-year term for the purchase of new cranes, bridge cranes and hoists for multiple departments, and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing for Group No. 2 and award contracts up to an aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. A copy of the solicitation document and resulting contracts are on file and available upon request from the Internal Services Department, Strategic Procurement Division.

**Section 3.** The Board approves the award of Group No. 1 and Group No. 2 of Contract No. FB-00970 for an amount not to exceed \$3,394,000.00.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman

Rebeca Sosa, Vice Chairwoman

Esteban L. Bovo, Jr.

Jose "Pepe" Diaz

Eileen Higgins

Joe A. Martinez

Dennis C. Moss

Xavier L. Suarez

Daniella Levine Cava

Sally A. Heyman

Barbara J. Jordan

Jean Monestime

Sen. Javier D. Souto

The Chairperson thereupon declared this resolution duly passed and adopted this 4<sup>th</sup> day of June, 2019. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

EWI for

Oren Rosenthal