

MEMORANDUM

Agenda Item No. 3(A)(1)

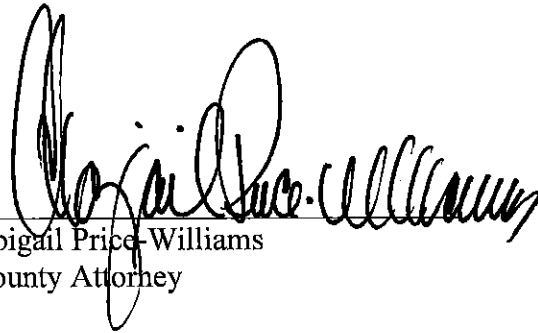
TO: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

DATE: June 4, 2019

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Resolution retroactively
authorizing in-kind services
from the Parks, Recreation and
Open Spaces Department for the
April 20, 2019 "Spring Fling"
sponsored by the Town of Miami
Lakes in an amount not to exceed
\$1,400.00 to be funded from the
balance of the District 13 FY
2018-19 In-Kind Reserve

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Esteban L. Bovo, Jr.



Abigail Price-Williams
County Attorney

APW/uw



MEMORANDUM
(Revised)

TO: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

DATE: June 4, 2019

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 3(A)(1)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(1)
6-4-19

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE APRIL 20, 2019 "SPRING FLING" SPONSORED BY THE TOWN OF MIAMI LAKES IN AN AMOUNT NOT TO EXCEED \$1,400.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 13 FY 2018-19 IN-KIND RESERVE

WHEREAS, the Town of Miami Lakes has requested in-kind services from the Parks, Recreation and Open Spaces Department for the April 20, 2019 "Spring Fling" in an amount not to exceed \$1,400.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the Town of Miami Lakes is a municipality located in Miami-Dade County; and

WHEREAS, the "Spring Fling" is a family-friendly event, which brings the community to Miami Lakes Picnic Park for fun and safe activities; and

WHEREAS, the "Spring Fling" is a special event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and \$1,400.00 of the in-kind services shall be funded from the balance of the District 13 FY 2018-19 In-Kind Reserve,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the April 20, 2019 "Spring Fling" sponsored by the Town of Miami Lakes in an amount not to exceed \$1,400.00 to be funded from the balance of the District 13 FY 2018-19 In-Kind Reserve.

The Prime Sponsor of the foregoing resolution is Commissioner Esteban L. Bovo, Jr. It was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

- | | |
|--------------------------------|----------------------|
| Audrey M. Edmonson, Chairwoman | |
| Rebeca Sosa, Vice Chairwoman | |
| Esteban L. Bovo, Jr. | Daniella Levine Cava |
| Jose "Pepe" Diaz | Sally A. Heyman |
| Eileen Higgins | Barbara J. Jordan |
| Joe A. Martinez | Jean Monestime |
| Dennis C. Moss | Sen. Javier D. Souto |
| Xavier L. Suarez | |

The Chairperson thereupon declared the resolution duly passed and adopted this 4th day of June, 2019. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

MSM for

Ryan Carlin

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION
FY 2008-09

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

****Note: Event budget must be included for "Special" and "Major" event types.****

Commissioner sponsoring event

Commissioner Bove

1. Full legal name of the requesting organization: Town of Miami Lakes

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- Local Government or Public Entity
- Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):

Kristina Labossiere 954-873-5735
Labossiere.K@miamilakes-fl.gov

4. Specify fee waiver or in-kind service requested (quantify, if applicable):

Medium Show mobile

5. Name, date of event, description, and purpose of the event (If event is a fund-raiser, define the beneficiaries): Spring Fling Saturday, April 20th

To create a fun and safe event for families to enjoy!
10 AM - 1 PM

6. Please select ALL that apply to event:

- Economic Development:** Event supports vitality or growth of the local economy
- Youth/Education:** Event benefits youth of any age and/or offers educational benefits
- Health and Social Services:** Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture:** Event supports music, theatre, literature, art or culture
- Environmental:** Event benefits environmental concerns or promotes conservation
- Sports and Athletics:** Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): Picnic Park West 15151 NW 82nd Ave.
Miami Lakes FL 33016

8. Description of regional or local impact: To promote coming to the park to spend time with family in a fun and safe environment.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): We need the stage delivered by 7 AM on Saturday (or Friday night) the event ends at 1 PM 2 PM pick up would be great.

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable):

The Stage will be set up in front of Basketball Court on the grass facing the community center.
(see attachment)

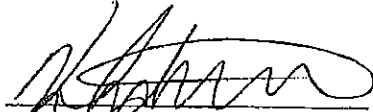
11. Expected number of participants and estimated attendance (per day, if applicable):

about 5,000 patrons \$ 8,200

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed):

Total event budget

I hereby certify that all the statements made in this application are true and correct.


Signature of Authorized Representative

4/17/2019
Date



**SHOWMOBILES, STAGES, BLEACHERS,
AND SOUND PRODUCTION**
(305) 226-8315 Ext. 5/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: Town of Miami Lakes

EQUIPMENT REQUESTED: Showmobile Medium

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Esteban Bovo, Jr.
Commission District #13

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY): _____

BILLING ADDRESS/ZIP CODE: 111 NW 1st Street Suite 2810

NAME/TITLE OF THE EVENT: Spring Fling

ADDRESS OF EVENT: 15151 NW 82 AVE

TODAY'S DATE: 04/17/19 DATE (S) & TIME OF EVENT: 04/20/19 10AM - 1PM

SET-UP TIME & DAY: 8AM 04/20/19

TAKE-DOWN & DAY: 2PM 04/20/19

CONTACT PERSON/PHONE: Kristina Labossierre 954-873-5735

AT SITE CONTACT/CELL PHONE#: _____

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We also understand that the total fee is to be remitted (15) fifteen working days before the event.

*Fee: \$1,400.00 In-kind District #13
*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature: _____
Commissioner Esteban Bovo, Jr.
Agency/Group: Commission District #13

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED**

½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.

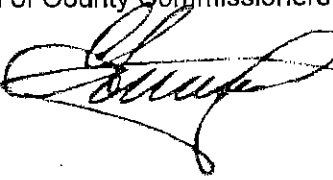
Late equipment arrivals, please call (786) 236-7926

Memorandum

MIAMI-DADE
COUNTY

Date: June 4, 2019

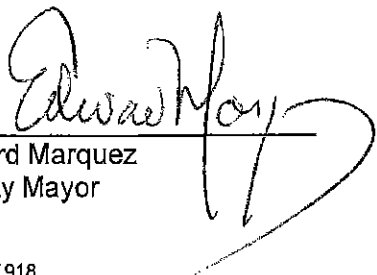
To: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

From: Carlos A. Gimenez 
Mayor

Subject: District Specific In-Kind Request

A retroactive waiver for in-kind services has been requested by the Town of Miami Lakes for its "Spring Fling" event held April 20, 2019.

In-kind services have been requested in an amount not to exceed \$1,400.00 from the Parks, Recreation and Open Spaces for the use of a medium showmobile. This event will be funded from the balance of District 13 FY 2018-19 In-Kind Reserve Fund.


Edward Marquez
Deputy Mayor

Inkind01918