



# MEMORANDUM

Agenda Item 15(D)1

TO: Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

DATE: June 4, 2019

FROM: Honorable Harvey Ruvin, Clerk  
Circuit and County Courts

SUBJECT: Nominations for  
Appointment to The  
Children's Trust by the  
Governor

  
Linda L. Cave, Director  
Clerk of the Board Division

It is recommended that the Board consider the nomination of candidates for the gubernatorial appointment to The Children's Trust to fill two (2) vacancies resulting from the term expirations of Mr. Sanford L. Bohrer and Reverend Richard P. Dunn II.

On May 7, 2019, the Board recommended the following candidates for gubernatorial appointment to The Children's Trust:

- Sanford L. Bohrer
- Shirley L. Brown
- Nestor Caballero
- Rev. Richard P. Dunn
- Michael Joseph
- Annie Neasman

Sanford L. Bohrer, however, resigned from The Children's Trust prior to distribution of the ballot on May 7, 2019. Due to Mr. Bohrer's resignation, it is recommended that the Board reconsider the nomination of candidates to fill the two gubernatorial appointment vacancies on The Children's Trust.

Section 2-1521 of the Code of Miami-Dade County provides for the creation of The Children's Trust, which consists of 33 members, for the purpose of funding improvements for the children of Miami-Dade County in the areas of health, development, safety, parental responsibility, community responsibility and other necessary and important children's services.

The Code also establishes that seven (7) members of The Children's Trust be appointed by the Governor of the State of Florida from a list of candidates recommended by the Board of County Commissioners. The County Commission is to submit to the Governor the names of at least three (3) persons to fill each vacancy.

The Office of the Chair has received nominations and expressed interest from the following individuals seeking to fill the two (2) vacant seats on The Children's Trust:

- Rev. Shirley L. Brown
- Mark Buchbinder
- Nestor Caballero
- Dr. Helen Sachs Chaset
- Ada Cuevas
- Vivian Greer-Digon
- Rev. Richard P. Dunn II (Incumbent)
- Dr. Karlyn G. Emile
- Melissa Sabatier Fernandez
- Cathi Gordon Graham

Honorable Chairwoman Audrey M. Edmondson  
and Members, Board of County Commissioners  
June 4, 2019  
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- Suze Guillaume
- Alise Johnson Henry
- Dr. Gillian Hotz
- Michael Joseph
- Dr. Isabel Lassús
- Annie R. Neasman
- Dr. Yanetsi Nuñez
- Daniel R. Oré
- Karine Melissa Purchas
- Sara Smith
- Rickey James Thomas
- Sophie Thomashausen
- Leslie M. Veiga
- Dr. Karina Villalba
- Lawrence A. Walmsley
- Jessica L. Yates
- Richard Yi

Attached is a ballot from which you are requested to make a selection of at least six (6) nominees. The six highest ranking candidates will be forwarded to the Governor. Attached for your information and review is a copy of the resume for each nominee.

LLC/lrs  
Attachments

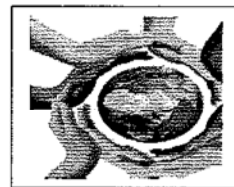
**Children's Trust  
Nomination for appointment by Governor**

Vote ( ✓ ) for Six (6)			
Rev. Shirley L. Brown	<input type="checkbox"/>	Dr. Isabel Lassús	<input type="checkbox"/>
Mark Buchbinder	<input type="checkbox"/>	Annie R. Neasman	<input type="checkbox"/>
Nestor Caballero	<input type="checkbox"/>	Dr. Yanetsi Nuñez	<input type="checkbox"/>
Dr. Helen Sachs Chaset	<input type="checkbox"/>	Daniel R. Oré	<input type="checkbox"/>
Ada Cuevas	<input type="checkbox"/>	Karine Melissa Purchas	<input type="checkbox"/>
Vivian Greer-Digon	<input type="checkbox"/>	Sara Smith	<input type="checkbox"/>
Rev. Richard P. Dunn II (Incumbent)	<input type="checkbox"/>	Rickey James Thomas	<input type="checkbox"/>
Dr. Karlyn G. Emile	<input type="checkbox"/>	Sophie Thomashausen	<input type="checkbox"/>
Melissa Sabatier Fernandez	<input type="checkbox"/>	Leslie M. Veiga	<input type="checkbox"/>
Cathi Gordon Graham	<input type="checkbox"/>	Dr. Karina Villalba	<input type="checkbox"/>
Suze Guillaume	<input type="checkbox"/>	Lawrence A. Walmsley	<input type="checkbox"/>
Alise Johnson Henry	<input type="checkbox"/>	Jessica L. Yates	<input type="checkbox"/>
Dr. Gillian Hotz	<input type="checkbox"/>	Richard Yi	<input type="checkbox"/>
Michael Joseph	<input type="checkbox"/>		

Commissioner \_\_\_\_\_  
(Please sign ballot)

Commission District Number \_\_\_\_\_

Rev. Shirley L. Brown, M.Div, ACPE  
The Center for Faith & Health Global Network, Inc.  
P. O. Box 565702  
Miami, FL 33256  
[Sbrown7337@comcast.net](mailto:Sbrown7337@comcast.net)



February 5, 2019

To: the Nominating Chair of the Board of The Children's Trust Services  
Miami-Dade County, Board of County Commissioners  
Office of the Chairwoman, Audrey M. Edmonson  
111 NW First Street, Suite 220  
Miami, FL 33128

**Re: The Children's Trust Board Vacancy**

I hope this letter finds you in good health. Enclosed is a copy of my resume in application for a board vacancy with the Children's Trust Services.

As a former Human Services worker and Community Organizer, I've been involved in community development, health advocacy, spiritual care and counseling to ensure the health, safety and wellbeing of children and their families for over 25 years.

As Cathedral Administrator for the Episcopal Diocese of Connecticut (1987-1994), I also served as Youth Ministry coordinator for after-school musical program and Church School Superintendent empowering and supporting disenfranchised Black and Hispanic immigrant children and their families. Later as the Executive Director of the Centers of Excellence – an interfaith coalition of churches in Hartford, Connecticut - I assisted in launching community programs to prevent increasing infant mortality rates and decrease truancy throughout the impoverished areas of the City of Hartford. This program was in collaboration with the Hartford Seminary, Hartford Foundation for Public Giving and United Way of the Capital Area.

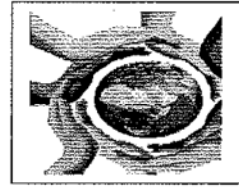
Throughout my 21 year vocation as a Licensed Hospice / Community Health Chaplain, Bereavement Counselor and most recently Senior Congregational Health Chaplain & Pastoral Care Educator (1997 to present), I continue to work with families and children in trauma, providing health and wellness education and bereavement support. Fourteen of the 21 years I served with Baptist Health South FL through a Congregational Health Partnership program, facilitating training programs to equip volunteers in the faith community to support families & children in crisis referred by the Department of Children and Families.

As a Bereavement Counselor, I facilitated training for the FL State Attorney's Office Victim Advocacy Services, supporting FL Parents of Murdered Children and other advocacy groups like the Trayvon Martin Foundation who provide help to families and children following a violent / traumatic loss. Over 700 people were trained and 45 Traumatic grief support programs organized, throughout the Tri-counties area, to offer Hope to families including children's grief activities to help them cope with sibling bereavement.

I'm a Cum Laude Masters of Divinity graduate of Emory University School of theology, Atlanta, GA and I'll be completing a Doctorate of Ministry in Community Health Leadership in the coming year. Should I be selected for this position, I bring a wealth of knowledge and experience working with children and families throughout the Miami-Dade County and serving on numerous boards to improve the social and economic health disparities that are pervasive in disenfranchised families.



Rev. Shirley L. Brown, M.Div, ACPE  
The Center for Faith & Health Global Network, Inc.  
P. O. Box 565702  
Miami, FL 33256  
[Sbrown7337@comcast.net](mailto:Sbrown7337@comcast.net)



Thank you for the opportunity to apply for this distinguished opening on the board with the Children's Trust Services and taking the time to review my resume, as well as consider my vocational credentials and experiences.

Very Truly Yours

*Shirley L. Brown*

Rev. Shirley L. Brown, M.Div. - President  
Center for Faith & Health Global Network, Inc.



**REV. SHIRLEY L. BROWN, M. Div., D. Min, A.C.P.E,**  
P. O. BOX 565702  
MIAMI, FL 33256  
**intlchaplain1@gmail.com**

### **CAREER OBJECTIVE**

**Licensed Professional Chaplain with 25 years of experience in Healthcare, Congregational Care Chaplaincy, Pastoral Training and Education, Spiritual Care Counseling.** A hard worker, compassionate community leader with the ability to build rapport with clergy and community leaders to develop programs to transform communities utilizing skills in: communication (oral and written), marketing & promotion, bereavement support, spiritual formation, training and education.

### **PROFESSIONAL CHAPLAINCY EXPERIENCE**

**Bristol Hospice of Miami – Hospice Care Organization – Miami, FL**  
**Clinical Chaplain and Bereavement Coordinator – June 2017 to Nov. 2018**

**Responsibilities:** Per Diem position providing emotional and spiritual care to patients with life-limited illnesses, their bereaved families and the staff. Patient charting and documenting progress notes following inter-disciplinary team meeting. Coordinated Spiritual care with Community Clergy to meet religious needs of patients and family.

**Baptist Health South Florida (BHSF) - Pastoral Care Services. Center for Congregational Health, Miami, FL**  
**Sr. Congregational Health Chaplain & Pastoral Care Educator — February, 2003 to February, 2016**

**Responsibilities:**

- Served as the Coordinator for Clinical Pastoral Education department, marketing and developing of Congregational Care Programs to Faith Leaders throughout Miami-Dade, Broward and Monroe Counties – a total of 256 congregations of all faiths
- Coordinated and Facilitated Community Development trainings for clergy and congregation:
  - Coordinator & Educator - Community Health Promotion & Disease Prevention programs
  - Coordinator and Trainer - Bereavement Support Group program
  - Coordinator and Trainer - Spiritual Care-Team services Program
  - Coordinator & Trainer - Faith & Health Support Group program
- Assisted BHSF Pastoral Care Education Department in conducting in-house workshops for medical and allied health professionals: i.e., 'Grief Seminars, Spiritual Growth workshops and other Health-related educational seminars.
- Assisted with the planning, coordination of International Health Outreach Project in Aruba to establish Diabetes and Dialysis Center for natives and medical tourism.

**HOSPICE CARE OF SOUTHEAST FLORIDA, Ft. Lauderdale, FL**  
**Spiritual Care Counselor & Bereavement Facilitator – 2000 to 2003**

**Responsibilities:**

- Assessed emotional and spiritual factors related to patient during end of life journey, and provided intervention appropriately.
- Developed individualized Spiritual care plan customized to patient / family care goals, needs and concerns.
- Provided spiritual care intervention as needed for identified care problems / challenges related to patient care,

- Provided Bereavement after-care follow-up to grieving family.
- Coordinated spiritual care and sacraments with community clergy and conducted religious / memorial services, and other pastoral rites in keeping with the faith tradition of patient / family
- Served on Advisory Council to review and revise Interdisciplinary Care-Plan and Patient Care Rights guidelines in Palliative Care.
- Facilitated Cross-Cultural Communication and End of Life Workshops during onboarding of new employees and conducted Bereavement/Grief Workshops for hospice staff and faith communities upon request.

**M.D. ANDERSON CANCER CENTER, Houston, TX - Interfaith Staff Chaplain, Pastoral Care Svc., 1999 - 2000**

**Duties:** Staff Chaplain position providing emotional and spiritual supportive-care to meet the diverse needs of patients and their families in oncology; helped patients cope physically, emotionally, and spiritually during treatment, post-surgery and or during the dying process. Served as on-call chaplain, provided follow-up bereavement services, and conducted memorial and religious services at the families request.

**TEXAS HEART INSTITUTE / TEXAS CHILDREN'S HOSPITAL, Houston, TX**

**International Chaplain Resident - Clinical Pastoral Education Training, 1998 – 1999**

- Assigned to International Patient Care department, provided spiritual supportive care and bereavement counseling to International patients and families seeking medical care in the U.S.
- Provided patient support, advocacy and translation services for clinical and non-clinical hospital Staff, including physicians. Collaborated with the International departments' objectives to ensure high measurable levels of patient satisfaction and retention.
- Facilitated communication of diverse cultural needs of Spanish & Dutch speaking patients, and coordinated guest services for patients from Netherlands Antilles, Latin America, and United Arab Emirates (UAE).
- Coordinated cross-cultural sensitivity training for International staff, fostering opportunity for better patient care outcomes, better communication and working relationships with foreign medical staff referral base.
- Assisted with the planning and coordination of International Health Outreach Project in Aruba to establish Cardiac-Catheterization lab and training of local health professionals to manage and market services.

**THE CARTER CENTER - ATLANTA HEALTH MINISTRIES Program - Atlanta, GA**

**Project Director of Interfaith Health Ministries, May, 1997 - August 1998**

- Served as the Hewlett Fellow of The Carter Center's **Interfaith Health Program (IHP)**: an Internship project conducting research and development to design cutting-edge Faith & Health programs and community health initiatives launched by former President Jimmy Carter, in response to community health disparities in underprivileged, under-served and un-insured communities.
- Following internship, appointed as Project Director of the Atlanta Health Ministries providing leadership and coordinating Community Health initiatives in collaboration w. communities of faith, to address identified health disparities: poverty, substance abuse, gun-violence, chronic diseases i.e., breast cancer, diabetes, child asthma etc
- Coordinated workshops in '**Training for Transformation**', to equip Congregational Health lay volunteers in community health education; and organized faith-based prevention outreach programs to promote awareness of health issues in faith communities in collaboration with Emory University School of Medicine / Public Health, the Centers for Disease Control, Inter-Denominational Theological Center (ITC), and St. Joseph's Hospital.
- Faith & Health Speaker for faith-based communities and non-profits in Atlanta, GA and throughout the Caribbean.

**THE GENERAL BOARD of GLOBAL MINISTRIES - UMC, Atlanta, GA -**

**Administrator to the General Secretary, June 1995 – June, 1997**

**Duties:** Assisted in registering, organizing educational resources and training sessions for candidates preparing for Foreign and domestic missions in the United Methodist Church and other main-line denominations.

**FORMAL EDUCATION**

<b>Florida Center for Theological Studies</b>	<b>Doctor of Ministry (D. Min.) Program, 2004 to 2007</b>
<b>St. Luke's, Texas Heart Institute / Texas Children's Hospital, Houston, TX</b>	<b>Clinical Residency Program – Completed 4 Units of CPE Chaplain Certification - A.C.P.E. - 1999</b>
<b>The Carter Center Interfaith Health Program</b>	<b>Hewlett Fellow – Post-Graduate Internship in a Medical-Religious Partnership launched by President Jimmy Carter in collaboration with Emory School of Public Health, Nursing School, the CDC &amp; the Interdenominational Theological Center. June, 1997 to September, 1997, Atlanta, GA</b>
<b>Emory University Candler School of Theology, Atlanta, GA</b>	<b>Masters of Divinity, 1994 – 1997 (Graduated) Robert W. Woodruff Scholar, <i>Magna Cum Laude</i></b>
<b>Hartford Seminary – Hartford, CT</b>	<b>Masters of Religious Studies</b> <ul style="list-style-type: none"><li>• Christian-Jewish Interfaith Program 1991 - 1993</li><li>• Black Min. Leadership Program 1988 – 1990 (Graduated)</li></ul>
<b>St. Joseph's College West Hartford, CT</b>	<b>Master's Degree Program, 1987 - 1988 Pastoral Counseling</b>
<b>New Hampshire College Manchester, NH</b>	<b>B. S. Degree in Human Services: Community Development &amp; Political Science, (Graduated 1986)</b>
<b>John Wesley College, <i>The Netherlands Ant.</i></b>	<b>High School Diploma A &amp; B (1964-1969) Dutch Liberal Arts Program and Languages</b>

**Affiliations, Certifications, Endorsements, Licenses:**

- **Ordained Clergy & Chaplaincy Endorsement** – National Baptist Convention, USA
- **Certified Chaplaincy** – Association of Professional Chaplains (**APC**)
- **Clinical Member** – Association of Clinical Pastoral Education (**ACPE**);
- **Bereavement Specialist** - Association of Death Education and Counseling (**ADEC**).
- **Power Ambassador** - American Heart & American Stroke Association
- **Professional Skills:** Pastoral Care Leadership, Preaching, Teaching, Crisis Counseling, Health Advocacy, Health & wellness education, Transformational Leadership coaching  
*Received numerous Awards, Recognitions, Governmental Proclamations & Ministerial affirmations.*

**References will be furnished upon request**



**MARK BUCHBINDER, ESQ.**

5104 SW 72nd Avenue  
Miami, Florida 33155

Telephone: (305) 669-1350  
Facsimile: (305) 663-5859  
Mobile phone: (305) 742-5501

E-Mail: buchbim@gmail.com

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February 5, 2019

Dear Governor DiSantis:

I wish to be considered for appointment to The Children's Trust in Miami- Dade County, FL.

Attached is a biographical resume of my work and community activity history which gives you a sketch of my life long community involvement history. I have worked and volunteered over the years in the private sector, the non-profit sector and for government – all of which has given me a broad perspective in policy making and evaluating issues. You can be sure of my commitment

I worked extensively with The Children's Trust at its inception when I was the President/CEO of the Alliance for Human Services. As the sponsor of the I Have a Dream-Overtown program we were fortunate enough to be the recipient for several years of funding from The Children's Trust, always scoring high in our annual evaluations, and being selected in 2010 as the Youth Development Program of the Year. As a volunteer for the past several years I was part of teams who read grant applications for various Trust programs. As you can see, I have experienced much of the inner workings of the Trust.

I have not sought appointment to the Trust Board as it was my personal belief that it was not appropriate to be a Trustee when an organization that you are intimately involved with is being funded. I Have a Dream-Overtown has completed its active programming and is no longer Trust funded.

I feel uniquely qualified for this position and am eager to be an active Trustee. I seek your consideration and appointment Please feel free to contact me if you have any questions or would like to discuss any issues.

Very Truly Yours,

Mark Buchbinder

Attachment

# **MARK BUCHBINDER**

5104 S.W. 72 Avenue  
Miami Florida 33155

buchbim@gmail.com  
Mobile: 305-742-5501

(305) 669-1350  
(305) 663-5859 FAX

## **PROFESSIONAL VISION**

Seeking opportunities in the public, private or non profit sector, to create, develop and implement programs and policies for the betterment of the community. A varied career of experiences that harmonizes with a personal philosophy of approaching issues in a holistic fashion. A proven track record as a catalyst and facilitator who creates opportunities that involve others in a collaborative manner which moves issues and projects forward.

## **PROFESSIONAL WORK**

### **Alliance for Human Services**

President/CEO 2004-2008

The Alliance serves as the county-wide agency in Miami, Florida that is responsible for the development of the community's Social Services Master Plan, the distribution of funding for community-based organizations, and the management and facilitation of cross-systems and public/private human services issues.

### **U.S. Department of Housing and Urban Development (HUD)**

Community Builder/ Community Planning & Development 1998 – 2004

- Facilitated partnerships between federal, state and local government and private and non profit entities.
- Designed and implemented workshops and conferences on a variety of housing and community development issues and governmental programs.
- Researched and developed responses to meet constituent concerns both individual and organizational.
- Supervised and led cross programmatic teams which addressed and resolved community needs.

### **Sadowski Legal Fellowships in Community Development (Greater Miami LISC)**

Program Director 1995-98

- Created and implemented a legal *Pro Bono* program to involve law firms and law students in community development issues.
- Designed and taught workshops for attorneys and community development professionals and volunteers on legal and organizational issues.
- Structured and conducted conferences on public policy issues.
- Coordinated and facilitated the development of policy issues and strategies.

### **Florida Conflict Resolution Consortium** South Florida Regional Coordinator 1993-95

- Set up regional office within the state of Florida university system which examined public policy issues and developed mechanisms for resolution.
- Developed and taught training workshops on public policy mediation, public involvement mechanisms and negotiation techniques.
- Facilitated large group workshops and commissions in the development of public policy, including the Governor's Commission for a Sustainable South Florida.
- Mediated disputes between state agencies, local governments and community groups.

### **Attorney** Private Practice 1970-93

- Specialized in real estate and general civil work
- Clients included mortgage companies, builders and real estate companies.

- Considerable involvement in governmental and conventional financing including affordable housing and structured project development.

**Florida Rural Legal Services** (Migrant Legal Services) Staff Attorney 1968-69

**VISTA Volunteer** Broward County, Florida 1967-68

**Mediator** Certified by the Supreme Court of Florida Circuit Court Mediation (through 2007). Florida Conflict Resolution Consortium. Division of Land Sales, Condominiums and Mobile Homes. Department of Insurance.

**Arbitrator** Certified by Circuit Court Non-Binding Arbitration. American Arbitration Association Panel of Arbitrators. (through 2007)

**Adjunct Instructor**

- University of Miami School of Architecture Department of Planning. Created and taught a course on the graduate level entitled "Developmental Regulations in the Planning Process" which interrelates the planning process with practical aspects of the governmental, political and legal processes. Also taught classes in Environmental Management and Housing Systems.
- Florida International University Department of Political Science. Taught undergraduate courses in Constitutional Law and Interpretations.

**EDUCATION**

**Columbia Law School**

- Juris Doctor 1967 State Farm Scholarship Award

**University of Miami**

- Master of Science in Urban and Regional Planning 1976  
Thesis: An Analysis of Section 235 Housing Subdivisions in Dade County, Florida.
- Bachelor of Arts 1964

**Harvard University – Kennedy School of Government**

- Community Builders Program 1998

**COMMUNITY INVOLVEMENTS**

**American Bar Association** Housing and Urban Development Committee, Committee on Regulations of Land Use.

**Florida Bar Association** Disabilities Law Committee, Public Interest Section, Real Property and Trust Section. Member of State and Local Government Law Section.

**Dade County Bar Association**

**South Miami Kendall Bar Association**

**Attorneys' Real Property Council**

**American Planning Association**

**Society of Professionals in Dispute Resolution (SPIDER)**

**International Association of Public Participation Practitioners (IAP3)**

**Florida Bar Foundation** - Board of Directors 1992-98

**Florida Institutional Legal Services, Inc.** 1985-92. President, one term. Appointed as a representative of the Florida Bar.

**Miami Coalition for the Homeless** President 1991-93

**Governor's Homeless Task Force** 1991-92

**Dade County Homeless Task Force** 1993

**We Will Rebuild** (Housing Committee) 1992-93

**Florida Developmental Disabilities Planning Council** Chairman 1982-84

Governor Appointed member of this Council 1975-85. The Council was chosen as the outstanding council of the year in 1984 by the National Association of Developmental Disabilities Councils.

**Florida Epilepsy Foundation** Past President and Charter Member

**Greater Miami Epilepsy Foundation** Past President and Charter Member  
**Dade Association for Retarded Citizens** Past member: Board of Directors and Advocacy Committee  
**Union for Reform Judaism (URJ)** Board of Directors (2004-present); Social Action Commission 1993-Present (Southeast Region Social Action Chairman 1997-2010; Vice-Chairperson of South District (present)  
**Jewish Community Services** Board of Directors 1997-2004  
**Florida Community Loan Fund** Board of Directors (2005-2012)  
**New Theatre** Board of Directors (2004-2008)  
**Community-Based Care Alliance** Board of Directors (2004-present)  
**Marina Lakes Townhomes Homeowners Association** President (2013-present)  
**I Have a Dream – Overtown** President (2003-present) – sponsor of a class of students at Phillis Wheatley Elementary School in Miami, FL in a longitudinal program from first grade through college

**\*\*PART TIME SINCE 2009**

Special Magistrate, Village of Pinecrest, FL  
Hearing Officer, Miami-Dade County  
Facilitation of Strategic Planning Process, Smart Growth Partnership  
Liberty City Community Revitalization Trust  
Dania Beach Waterfront Revitalization Plan  
Palm Beach County Nonprofit Developer Forum  
HUD Habitat III Regional Convening – UM School of Architecture  
Nominee for The Children's Trust Champions for Children award  
Miami Senior High School Alumni Association Scholarship Committee Chair

Mark Buchbinder



## Beautiful Dreamers: "I Have a Dream" Overtown Celebrates Final Graduation Ceremony

*Published Friday, June 10, 2016*

At first glance, it looked much like any other high school graduation.

Packed with proud students and even prouder parents and caregivers, the conference space at Miami Dade College's Wolfson Campus buzzed with laughter and excitement as red, white and blue stars – a nod to the evening's "Reach for the Stars" theme – twinkled around the room. But as snippets of the conversations that filled the room became more distinct, it was clear that "I Have a Dream" Overtown's class of 2016 was something very different.



"I Have a Dream" Overtown founders Mark and Margie Buchbinder with Martin Karp, Miami-Dade District 3 school board member

In 2003, Mark and Margie Buchbinder founded the Overtown chapter of "I Have a Dream" (IHAD), a national organization that follows children living in disadvantaged areas from elementary school through high school graduation, providing them with enrichment, inspiration and mentoring – and a promise to help pay for their secondary education. With the last of the Buchbinders' "kids" moving on to college and other educational pursuits, the program has come to a close, but the couple will continue to support the young men and women who have become such an integral part of their lives.

"Thirteen years ago, we created an opportunity for a group of kids that they may not have had otherwise," said Mark Buchbinder. "Now they can go on and give back because of that opportunity."



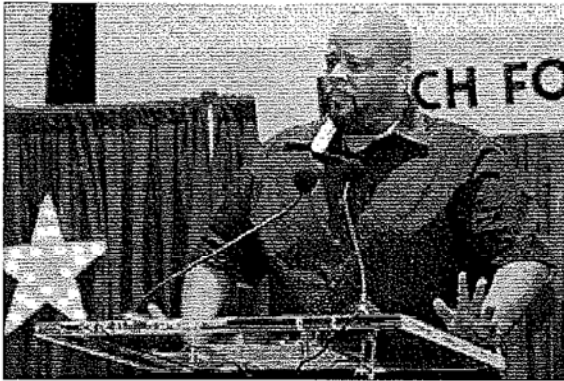
"Friends and brothers" take the stage to express their thanks

"Friends and brothers" take the stage to express their thanks

Eric Lewis feels the same. The IHAD Overtown program director has been with the Buchbinders and their young "Dreamers" from the beginning.

"The program lined up perfectly with my vision of being 'equally yoked,'" said Lewis, going on to explain the idea of "matching up with people that share your passion, energy and other important things in life."

I Have a Dream Overtown, supported by The Children's Trust, Miami-Dade County Public Schools, Florida International University, Miami-Dade College, VISTA and a host of other partners and sponsors, has seen 62 Dreamers graduate -- this year's multi-ethnic group of 30 joining 2015's 32. Speaking with the former, one quickly realizes that pride, accomplishment and gratitude are the common threads of their experience.



Program Director Eric Lewis addresses his graduates

Program Director Eric Lewis addresses his graduates

Experiences like those shared by a group of seven young men that took the stage on graduation night to thank the Buchbinders and Lewis for their help, encouragement and support. The boys also spoke of their own bond, one of "friends and brothers." Not only did they do their own recruiting (one young man brought two friends into the program), but they served as each other's support system, another commonality amongst the Dreamers. From the smaller cliques to the group as a whole, friend-to-friend mentoring helped carry all the kids through.

One Dreamer was thankful for being given the opportunity to "not become a statistic." Another quietly announced that she'd be "forever appreciative" for the program. One by one, the Dreamers expressed their appreciation for the tutoring help that helped them ace a particularly difficult class, the road trips to visit college campuses (for some, it was the first time they'd ventured outside the county), and for the experience of tearing open an acceptance letter to their university of choice.



Graduating Dreamer Cristopher Cruz takes in the ceremony alongside his mom, Ebylin Cassanova

Brothers Cristhian and Cristopher Cruz are among this year's graduating class. When they joined IHAD eight years ago, Cristhian says going to college wasn't something he or his family even thought of; it just wasn't an option. Having emigrated from Honduras with their single-parent mother, the family was simply trying to survive. IHAD cleared a path to a new reality. Being a Dreamer, said Cristopher, "gave me hope and goals for the future. Knowing you have people that care about you makes a difference." His brother agrees.

"The program is something I'll always be grateful for," said Cristhian.

Standing nearby, the boys' mother beamed. In her native Spanish, Ebylin Cassanova explained that IHAD, much more than just an educational lifeline for the boys, provided her and her sons with a safety net in a strange new country. She is especially grateful to Lewis, crediting him for acting as a father figure to her children, which helped her tremendously as a single parent. The program is seen as a godsend by many Dreamer parents.

"It's good to know there's someone else besides yourself motivating your kids to succeed," said Glenda Ucles, mother of Dreamer Estrella Arauz. "I wish there were more programs like this one."

A



Dreamer Luiza Helmholtz and AmeriCorps VISTA volunteer Morayo Oshode share an emotional moment during the ceremony

rauz, who will study computer science at college, chatted away about her future plans, and the long-lasting friendships she's built with other Dreamers.

"The program's meant a lot to me."

For La-Kayla Lymus, being chosen for IHAD as a first-grader "helped me discover my worth," she said thoughtfully. Noting the confidence and motivation instilled by the Buchbinders and Lewis, "IHAD is the family I always wanted."

And family is what the Buchbinders consider their Dreamers.

Graduation may be over, said Mark, "but we're not gonna say 'mission accomplished,' because as a parent, the mission is never accomplished. And these are our kids."

*Written by Elisa Chemayne Agostinho & Shawanda James  
Photography by Gregory Reed*

February 5, 2019

RE: Open Gubernatorial Appointments to The Children's Trust Board of Directors

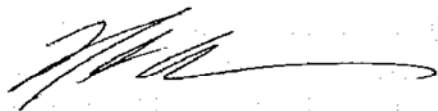
I would like to submit my resume and express my interest in one of the two open vacancies on The Children's Trust Board of Directors.

My experience as a Certified Public Accountant and in audits of similar governmental agencies would prove to be a valuable addition to this outstanding Board. As managing partner of my accounting firm, I have the flexibility in my schedule to attend all the meetings and serve as needed.

I look forward to meeting with the selection committee and further discussing my strengths and desire to serve our community through membership in the Board.

Thank you for the opportunity and I look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Nestor Caballero', with a long horizontal flourish extending to the right.

Nestor Caballero, CPA



## Profile & Qualifications



**Nestor Caballero, CPA, MST**

**ncaballero@cflgcpa.com**

### **Caballero Fierman Llerena & Garcia, L.L.P.**

#### **Position**

Managing Partner

#### **Personal**

- Born in Habana, Cuba 7/26/71
- Married to Michelle P. Caballero with three wonderful kids (Kaitlyn 13, Stefany 10 and Christian 8).

#### **Education**

- Masters of Taxation, Florida International University- 1997
- B.A., major in Accounting and Finance, Florida International University- 1995
- A.A., Accounting, Miami Dade Community College- 1992
- Hialeah Miami-Lakes High School- Class of 1989

#### **Experience**

Over twenty-five years of experience in accounting, taxation, auditing, and consulting. Experience includes participation in auditing and consulting engagements for governmental, employee benefit plans, charter schools, not-for-profit, commercial and public clients.

#### **Professional History**

- Caballero Fierman Llerena & Garcia, LLP- Partner -2004 to Present
- Grau & Company, P.A.- Manager- 2002 to 2004
- Rachlin Cohen & Holtz LLP- Supervisor- 1996 to 2002
- Infante Lago & Co. CPA's- Senior - 1993 to 1996

#### **Professional and Civic Affiliations**

- President- Trojans Athletic Booster Club, Inc.
- Past Board Member- Miami Dade County Public Schools Audit and Budget Advisory Committee
- Past Board Member of the United Way Miami Dade Audit Committee
- Member – American Institute of Certified Public Accountants
- Member – Florida Institute of Certified Public Accountants (FICPA)
- Past Chair- FICPA Miami Dade Chapter
- Member – South Florida Hispanic Chamber of Commerce
- Member- Coral Gables Chamber of Commerce
- Member – College of Business Administration Alumni Association for Florida International University
- Past-Board Member- Alfalit International, Inc.

#### **Achievements**

- Inducted into the Miami Dade College School of Accounting Alumni Hall of Fame
- Named by South Florida Business Journal as one of the Power Leaders in Law and Accounting

**Helen Sachs Chaset, Ed.D.**  
**20185 E. Country Club Dr., Apt. 2207**  
**Aventura, Florida, 33180**  
**305-792-4202, 305-206-6637, hchaset@gmail.com**

### **Education**

1969 Clark University, Worcester, Massachusetts, B.A., Psychology  
1975 School of Education and Human Development, George Washington University, Washington, D.C.,  
M.A., Education/Special Education  
1994 School of Education and Human Development, George Washington University, Washington, D.C.,  
Ed.D., Education - Special Education and Program Evaluation

### **Certification**

Maryland State Department of Education: Advanced Professional (Special Education, Grades K-12, Principal, Supervisor)

### **Work History**

2011-17 Director, Professional Development, Scheck Hillel Community School, North Miami Beach, Florida  
2000-08 Principal, Burning Tree Elementary School, Montgomery County Public Schools, (MCPS), Montgomery  
County, Maryland  
1998-2000 Assistant Principal, Rosemary Hills Elementary School, MCPS  
1997-98 Principal Intern, Wyngate Elementary School, MCPS  
1996-97 Assistant Principal, Stedwick Elementary School, MCPS  
1987-96 Program Manager, Interagency Coordinating Board, Community Use of Schools, Montgomery County  
Government, Montgomery County, Maryland  
1986-87 Supervisor, Department of Interagency, Alternative and Supplementary Programs, MCPS  
1985-86 Principal Trainee, Cashell, Summit Hall and Gaithersburg Elementary Schools, MCPS  
1984-85 Educational Diagnostician, Diagnostic and Professional Support Team, MCPS  
1982-84 Administrative Assistant to Department Chair, Department of Special Education, George Washington  
University, Washington, DC  
1977-82 Teacher Specialist for Instruction and Parent Involvement, Title I, MCPS  
1975-77 Diagnostic/Prescriptive Teacher, Broad Acres Elementary School, MCPS  
1969-74 Teacher, Hampton and Newport News, Virginia Public Schools, K-12; Leavenworth, Kansas Public  
Schools; and Christ Church Child Center, Bethesda, Maryland

### **Relevant Community Volunteer Work**

Chair, Board of Directors, Jewish Community Services of South Florida, Inc. 2016-18, Board Member, 2008-current  
Reading Tutor, After School Program, Community Activity Center, Miami Rescue Mission, 2008-2011  
Chair, Board of Directors, Family Support Center, Inc., Bethesda, MD  
Vice President for Youth and Education: Congregation Etz Hayim, Arlington, VA  
Vice President for Membership: Congregation Etz Hayim, Arlington, VA  
Religious School Teacher: Congregation Etz Hayim, Arlington, VA  
Religious School Teacher: Congregation Beth El, Bethesda, MD (designed and implemented the congregation's first Jewish  
education program for students with learning disabilities)

### **Selected Professional Experience**

#### **Leadership**

- Supervised and evaluated school-based professional and supporting services staff (school staffs of 51, 64, 70 and 80)
- Recruited and selected staff to fill vacancies and trained new staff in curriculum and its implementation
- Analyzed Montgomery County Public Schools Criterion Referenced Test and Maryland School Performance Assessment Program data and planned instructional improvements
- Supervised 19 staff for Community Use of Schools and managed operations, contracting and fiscal accounts for school age services programs, state and federal grants
- Supervised staff in ten interagency, alternative and supplementary programs for Montgomery County Public Schools
- Coordinated efforts of Steering Committee for Minority Achievement and Participation; responsible for development and publication of Resource Manual, Minority Achievement and Participation, MCPS
- Trained administrators in selected modules for Principal Certificate of Advanced Proficiency, National Association of Elementary School Principals, Alexandria, Virginia
- Awarded Fulbright grants for exchange program with principal in Northern Ireland (2004, 2005)
- Participated in Oxford Roundtable, an international conference of educational leaders
- Served on Leadership Development Advisory Committee for Montgomery County Public Schools
- Served on the Executive Board of the Elementary Chapter of Montgomery County Association of Administrative and Supervisory Personnel
- Served on Executive Board of the Maryland Association of Elementary School Principals



### **Collaboration and Community Involvement**

- Worked collaboratively with PTA leadership to increase school volunteerism, up to 7,000-9,000 volunteer hours annually
- Increased parent involvement through monthly coffees in school and at offsite workplaces of parents
- Recruited membership and trained parents for Title I Parent Advisory Councils at local and state levels
- Facilitated development, secured funding, recruited membership and provided technical assistance to community groups whose mission was to raise academic achievement: Raising Hispanic Academic Achievement, Inc.; The George B. Thomas Learning Academy (Olney Sherwood Saturday School); and American Coalition for Assistance and Mentoring Programs
- Served on Task Force for Mentoring sponsored by Montgomery County Human Relations Committee
- Served as chair of Board of Directors of Family Support Center, Inc., a non-profit organization offering youth counseling, evaluation and referral in the Washington metropolitan area and chair of Board of Directors of Jewish Community Services of South Florida, Inc.
- Participated in Immersion Spanish for Educators, Guadalajara, Mexico (maintain basic conversational competency)

### **Program/Curriculum Development**

- Monitored instructional programs, incorporating strategies from school improvement plans
- Developed and implemented intervention programs to improve achievement of selected students
- Developed and implemented Latchkey Initiative, countywide after school enrichment program at 24 elementary and middle school sites serving 2,000 students annually
- Developed and implemented interagency agreements to provide mental health services in 3 elementary schools, serving 1,200 students and their families
- Developed and implemented state and federal grant programs to meet county and school system needs: Prevention of Child Sexual Abuse; Prevention of Student Disruption; School Community Centers; Instruction in Critical Languages; Art Instruction; Child Care for Older School Ageds; Before and After School Enrichment; Saturday Schools (Community Support for Academic Achievement); Leadership for Violence Prevention; and Core Knowledge

### **Staff Development**

- Planned and convened conference on "*Transgenerational Transmission of Trauma and Resilience*" in collaboration with University of Miami Miller School of Medicine and Jewish Community Services of South Florida, Inc.
- Established short and long-term goals to address faculty training needs in early literacy, use of technology, inclusion of students with disabilities, and team collaboration, and developed plans for training, support and technical assistance
- Planned and conducted faculty seminars in communication skills, reading and writing exposition, inclusion, vocabulary development and use of technology
- Planned and coordinated conference for all elementary administrators in Montgomery County Public Schools on "Leading in the Digital Age"
- Designed and conducted training for teachers: Parent Conferencing; Behavior Management; Using Math Manipulatives; Developing Language Skills; Strategies for Teaching ESOL Students; and Five-Minute Learning Games
- Designed and conducted training for administrators: Interagency Collaboration; Private Industry Techniques for Marketing and Public Relations; Using Demographics to Analyze Client Needs
- Trained School Improvement Teams on group process and quality management tools in own schools and at various locations around the state of Maryland (for the Maryland Business Roundtable for Education)

### **College/University Teaching and Organizational Development**

- The Johns Hopkins University School of Continuing Education 1992-2005 (Strategies for Students At-Risk of Academic Failure: Translating Recent Research into Practice; Curriculum Modification and Adaptation; Language and Learning Disabilities; Successful Strategies for Inclusion)
- Hood College, 1983-2008 (Systemic Change Processes in School Improvement; Curriculum Development for School Administrators; Supervision and Leadership; Evaluation of Exceptional Children; Educational Methods for Exceptional Children)
- Morgan State University, 1996 (Leadership and Group Process)
- George Washington University, 1982-83 (Assessment in Special Education)
- National Association of Elementary School Principals, Certificate of Advanced Proficiency Program 1993-1996 (Political and Communications Skills; Leadership and Group Process; Organization and Fiscal Skills)
- Maryland Business Roundtable, 1992-93 (Organizational Diagnosis; Teambuilding; Time Management)
- Montgomery County Public Schools Office of Staff Development, 1978- 1984 (Analysis of Instruction; Diagnostic and Prescriptive Techniques for the Regular Classroom; Training of Trainers; Teambuilding; Minority Achievement and Participation Initiative)

To whom it may concern,

One is applying for the position of board member of the Children's Trust. One would be interested in this opportunity since one understand the importance of raising funds for the well being of children and youth programs. One has and is currently working in the early childhood education and educational field since nineteen ninety-five until the present time. One has worked for the Head Start program, for-profit and not-for-profit programs. One is currently the executive director for a high-quality, Gold Seal Accredited early child care center. One would like this opportunity in becoming a board member of the Children's Trust to make a difference in the community and impact many lives at a larger scale.

One thanks you for your time and consideration in reading my resume.

Sincerely,

*Ada Cuevas, Ms. Ed*

Ada Cuevas, Ms. Ed

Executive Director of Early Learning Is The Answer School



**Ada I. Cuevas, Ms. Ed.**  
2617 N.W 25th Avenue.  
Miami-Dade, Florida 33142  
(305) 610.2570 Cell phone

**PROFESSIONAL OBJECTIVE:** One is a dedicated, highly motivated, individual who is ambitious, dependable and with vast knowledge and abilities in all child care operations. My objective is to obtain a position that allows one to utilize one's experience and skills to serve the educators, children, families, and the community.

**EMPLOYMENT**

**Executive Director** Years Employed (9/05/2008-Present)  
Early Learning Is The Answer School (E.L.I.T.A.) Hallandale-Beach, Florida 33009

Supervise Schedule, assign, train and evaluate all E.L.I.T.A. staff. Ensure that the program meets licensing, compliance, curriculum and program standards. Keep the Owners of E.L.I.T.A. informed of center status and performance. Interview and hire staff. Assist teachers in formulating weekly lesson plans. Train staff to work directly with parents to assist them to understand the program better. Manage the accuracy and timeliness of reports that include but are not limited to: time cards, parents sign-in / out sheet for the children; attendance and program related reporting such as (CCFP, VPK, CCEP, CDS, Family Central, and Private Clients.). Maintain cooperative and supportive relationships with parents, staff and other agencies through an exchange of oral and written information and knowledge while upholding confidentiality and non-disclosure commitments. Serve as a developmentally appropriate role model for classroom staff. Direct classroom responsibilities according to enrollment and promote E.L.I.T.A to maintain full enrollment. Supervise the service of food through a catering program. Guided Early Learning is The Answer School in achieving a 5-Star Quality Counts rating in January of 2010. A.P.P.L.E. Accreditation awards to the school on the 2<sup>nd</sup> day of November 2019. Gold Seal Quality of Care given by Department of Children and Family on November 11, 2011.

**DIRECTOR** Years Employed (08/05/2005-8/23/2007)  
Smart Start Day School, Miami-Dade, Florida 33143

One Supervised Schedule, Assigned, trained and evaluated all Smart Starts staff. Ensured that the program met licensing, compliance and curriculum standards. Kept the Owners of Smart Starts informed of all centers status and performance. Interviewed and hired staff with the assistance and approval of the owners. Assisted all the educators in formulating weekly lesson plans. Trained staff to work directly with parents and supported them to understand the program better. Managed the accuracy and timeliness of reports that included but were not limited to: time cards, parents sign-in / out sheet for the children; attendance and program related reporting such as

(CCFP, VPK, JTPA, CDS, and Private Clients.). Maintained cooperative and supportive relationships with parents, staff and other agencies through an exchange of oral and written information and knowledge while upholding confidentiality and non-disclosure commitments. One served as a developmentally appropriate role model for classroom staff. Directed classroom responsibilities according to enrollment and promoted Smart Starts to maintain full enrollment. Supervised the service of food through a catering program and planned and put in effect menus for Smart Starts (Georgia) School and followed up by placing the food order for that center weekly. Convened parent meetings with the assistance of appropriate staff.

Guided Smart Starts Schools in accomplishing Apple Accreditation & Gold Seal Award, in three of the four Schools.

United States Department of Agriculture (USDA) Food Program in two of the four Smart Starts Schools.

Guided in accomplishing the Quality Enhancement Grant Program for the Georgia Smart Starts School as well as a Georgia Pre K Second Class Room, for the Georgia Smart Starts School.

**Assistant Director**  
Allapattah Child Care Center

Years Employed (8/1997-7/30/2005)  
Miami-Dade, Florida 33125

Performed most administrative duties for the Center. Assisted in writing and editing the programs Personnel Policies and Procedures. Toured prospective Parents; Enrolled and completed all paperwork for new clients and updated Immunization and physicals for all children enrolled. Schedules evaluated for children in need, adjusted staff and children schedules. Successfully dealt with parents, teachers and children's concerns. Experienced with children with special needs. Accomplished by the Child Care Food Program a Certificate of Achievement of a **less than 1% Audit Error Rate**.

**Internship Dade County Public School**  
Citrus Groves Elementary  
Ms. Payne, Elsa A.

Years Employed (8/2004-12/2004)  
Miami-Dade, Florida 33125

Instructed the first-grade classroom performed and evaluated all teachers' duties performed weekly lesson plans for First Grade Students. Checked and grade all student papers, gave home learning, input grade for report cards, dealt successfully with a parent, teacher, and children concerns. Experience with children with special needs.

**Office Administrator**  
Allapattah Child Care Center

Years Employed (8/1995-8/1997)  
Miami-Dade, Florida 33125

Enrolled all children into the center, assisted in the preparation of the food menus, scheduled and conduct meetings/training, prepared the Monthly Calendar, Newsletter, and In-kind typed all documents, planned field trips, solicited donations for the child care, intake all applications for free, reduced and non-needing food application. Purchased all educational, office supplies, and equipment for the center. Report all daily cash collections; provided supportive therapy to children and their families, ensure the implementation of family-centered IEP for all enrolled

children. Provide training for the program, staff, and families. Provide parent support groups for families and maintained documentation of training, carried out designated screening procedures according to schedule and Head Start guidelines; utilized local resources for all components and staff training, supervised and evaluated center staff, coordinate center activities in all component areas. Provided a safe and healthy environment for all children, observed and record children's behavior, maintained a monthly inventory of First Aid Kits, and inventory of all foods utilized in the kitchen.

**Education**

Presently Pursuing a Ph.D. PhD-ED-Doctor of Philosophy in Education with a Specialization in Early Childhood Education

Northcentral University

Presently

Master of Science Degree in Educational Leadership - Barry University Miami-Dade, Florida - December/2014

Early Childhood Education-Administrator – Miami Dade College. December/2011

Specialization in Infant and Toddlers – Miami Dade Community College 2010

Bachelor's in science Pre-K-Primary ESE Endorsement

Years Attended (8/2002-5/2009)

Barry University Miami-Dade, Florida

Barry University Dean's List Award for Excellence in Education

Barry University Premier Student for outstanding academic achievement

Associate in Arts

Years Attended (1999 -2002)

Miami-Dade Community Collage Miami-Dade, Florida

Infant & Toddler Specialist, Miami-Dade College

Program Administration Scale (P.A.S) Assessor

Director Credential

Certificate No: 5848443

Expiration 01/01/2024

Director Credential Advanced Level

Expiration 01/01/2019

Nationals Child Development Associate Credential

Child Development Associate Credential of the State of Florida

Expiration 8/11/2016

CPR/First Aid Certified Currently

Expiration 7/2019

Florida Department of Children & Family

10 Hours Behavioral Observation and Screening

Certificate No: 1336401

10 Hours Developmentally Appropriate Practices for Young Children

10 Hours Special Needs Appropriate Practices

Certificate No: 1651213

20 Hours Child Care Training Course Developed

Certificate No: 1336400

Food Safety & Sanitation Manager

Certificate No: 7224

VPK Director Endorsement Certified

VPK Education Standards Certified

FCCPC Renewal Verification Birth-Five

Certificate No: 5067864

Professional Development Specialist Currently (CDA)

Specialist ID: P12637224

for the State of Florida

Train-the-Trainer

Certificate No: 2725012

Ages and Stages Training I and II Certified

Conscious Discipline Certified

Supporting Implementation of the





**VIVIAN GREER-DIGON**

2154 S.W. 99<sup>th</sup> Avenue - MIAMI, FL 33165  
PHONE: 305.733.0108 – E-MAIL: Vgreer@miamidade.gov

February 1, 2019

Miami-Dade County, Board of County Commissioners  
Office of the Chairwoman, Audrey M. Edmonson  
111 NW First Street, Suite 220  
Miami, FL 33128

Dear Honorable Chairwoman Commissioner Audrey M. Edmonson,

Please accept this letter and enclosed curriculum vitae expressing my interest to serve on The Children's Trust Board of Directors.

Whether as a tradition, as an artistic performance, or social experience, throughout history, the arts have symbolized ideas, and expressed needs, wishes, and beliefs. As an awareness of the needs of children and families throughout Miami-Dade County with the purpose to provide health, safety, the improvement of children's well-being, youth enrichment programs, and community responsibility, I have created, directed, and managed unique inclusive youth enrichment arts programs committed to expose children with special needs in fine arts, leadership and social learning opportunities. With this in mind, I hold the position of Committee Member on the (DEEAC) Miami-Dade County Public Schools – Diversity, Equity, and Excellence Advisory Committee, appointed by Dr. Marta Perez, Miami-Dade County School Board Member, District 8; Board Member on the UN Women National Committee United States – Miami Chapter; and Grants Panelist at the Miami-Dade County Department of Cultural Affairs. My vast experience in private, governmental and non-profit organizations is multifaceted as an arts educator for over 40 years, business owner, administrator, and civic leader that has provided me with the knowledge, abilities and skills to successfully serve on The Children's Trust Board of Directors.

In September, 1971, I founded L'Ecole de Ballet Arts Studio in Miami-Dade County with a vision to promote higher standard in dance education by making the learning experience of performing arts for the children and youth of our multi-cultural community. The arts studio

was sustainable financially for 34 years by assessing and maintaining annual budgets. With my managerial knowledge, I administered the arts studio, developing and implementing strategic business and marketing plans, and with the ability to work collaborative, I also trained and supervised staff members and volunteers. As director, I used my critical thinking skills and innovative abilities to create produce, direct, and choreograph 34 full-house Dance Gala Performances at the Miami-Dade County Auditorium.

Seeking new avenues to further develop myself and my professional career, I joined the Division of Arts and Culture, Miami-Dade County Parks, Recreation and Open Spaces in 2006, and became manager for Raices Hispanic Cultural Arts Center at Miller Drive Park, founded in 1996. Raices serves the needs of the children, youth and adults of our community and it is dedicated to promoting and preserving Hispanic culture for future generations. I brought my extensive professional experience with executive leadership accomplishments to direct, plan and manage a year-round specialized phase of arts and cultural programs.

In the summer of 2010, I created, developed and implemented a multi-arts innovated program, G.E.M. Girls Empowerment and Mentoring Arts Program, for young girls at The Women's Park (ages 10-15), and G.E.M. 'Little Sisters' at The Fair – Fine Arts Gallery, (ages 6-9), providing an oasis of arts full of sound and color to underserved girls. An now, in its tenth year, the award winning G.E.M (NACo 2013 Achievement Award Winner) continues its empowered program placing great emphasis on at-risk girls' self-expression and creativity in building confidence, connect with new friends, and discover limitless potential in their life pursuits; as we nurture their inborn love for the arts. Since the G.E.M. Summer Arts Camp is funded by The Children's Trust with the support of the Miami-Dade County Department of Cultural Affairs, the Miami-Dade County Mayor, and Board of County Commissioners, it has allowed G.E.M.'s summer youth enrichment program to grow and reach to girls with special needs living in Miami-Dade County. In order to expand a broader population of underserved girls, G.E.M. addresses girls whose ability to participate in this arts summer camp maybe limited by geography, economics or disability to attend in an all funded educational, social and cultural summer program. My involvement in G.E.M. is an indication of my passion for my profession as an arts educator, a dedicated and effective advocate for the needs of children and families, a community leader, and as an Adjunct Professor (Leadership Development) at Barry University - PACE School of Professional and Career Education

Over the course of eleven years, Miami-Dade County Parks presented Noches Tropicales, a series of family oriented free concerts at Tropical Park and Miami-Dade County Auditorium with the mission to celebrating Hispanic music and dance. Noches Tropicales concerts were funded by the 2011 Knight Arts Challenge winner of a matching grant of \$100,000.00 granted to Miami-

Dade Parks from the John S. and James L. Knight Foundation, and sponsored by Target with funding exceeding \$400,000.00. As project manager, I organized, directed and executed final artistic presentations, including managing supporting grants' programming budgets, negotiating artists' contracts, and serving also as Master of Ceremonies.

My collaboration with the Miami-Dade County Youth Fair, as a volunteer member for over 30 years, has proved the close partnership that continues to this day as Performing Arts – Dance Superintendent and Advisor. I coordinate all aspects of the dance competitions presented annually at the FIU Wertheim Performing Arts with over 1,000 participants from Miami-Dade County Public Schools and private dance studios. I secure locally and nationally recognized dance teachers and choreographers to serve as judges; and recruit, train and manage volunteers for the registration and coordination of the competitions.

I have been fortunate to work in the visual and performing arts for private organizations, business owner, higher education institutions, government, and nonprofit organizations serving as board member. My dedication, passion, extensive professional experience, and my eagerness to contribute to a high caliber board are the reason I have chosen to apply to serve on The Children's Trust Board of Directors. Please do not hesitate to contact me to should you have any further questions. I can be reached by phone at 305-733-0108 or my email at [Vgreer@miamidade.gov](mailto:Vgreer@miamidade.gov). I look forward to hearing from you.

Sincerely,

Vivian Greer-Digon

Enclosure: Curriculum-vitae



***Vivian Greer-Digon***

2154 SW 99th Avenue  
Miami, Florida 33165

Phone: 305.733.0108

[Vgreer@miamidade.gov](mailto:Vgreer@miamidade.gov)

**PROFILE:**

Through my knowledge and involvement in arts administration and educational initiatives, support, promote and advocate to improve the lives of all children and families in Miami-Dade County to enable children to achieve their full potential with the purpose to provide health, safety, youth enrichment programs and community responsibility resulting in The Children's Trust ability to meet its mission.

**PROFESSIONAL HISTORY:**

**March 2015 – Present**

Barry University - Miami, Florida

*Adjunct Professor*

*PACE School of Professional And Career Education*

*Leadership Development ADM 353 - Providing students analysis and interpretation of leadership skills and abilities to develop a relationship between current work environments and management theory.*

**Miami-Dade County Parks, Recreation and Open Spaces**

**January 2006 – August 2016**

**August 2015 – August 2016**

**August 2016 – Present**

*Recreational Specialist Supervisor*

*Manager - RAICES Hispanic Cultural Arts Center at Miller Dr. Park*

*Interim Manager - The Women's Park*

*Manager – The Women's Park*

- Plan, develop and coordinate The Women's Park inclusive arts educational and cultural programs - Summer Arts Camps, ARTreach Programs - by providing enjoyment and rewarding experiences to Miami-Dade County multi-cultural community.
- Direct and organize the promotion and administration of Performing Arts and Visual Arts to children ages 6-15, and adults.
- Prepare an overall budget for the programs with special statistical and narrative reports, as supporting information.
- Oversees the Center's operations and supervises a core of four (4) employees for the ARTreach adult Program; sixteen (8) summer employees / seven (7) arts teachers / one (1) Visual Arts Artist in Residence; and ten (10) volunteers during the G.E.M. Arts Camp Programs at The Women's Park and The Fair.
- *G.E.M. Girls Empowerment and Mentoring Summer Arts Program* – Program Director and Coordinator for girls ages 10-15 at The Women's Park including G.E.M. 'Little Sisters' ages 6-9 at The Fair – Fine Arts Gallery. NACo, The National Association of Counties granted Miami-Dade County a 2013 Achievement Award for the G.E.M. program in the category of Parks and Recreation. FIU Florida International University Department of Women's Studies identified G.E.M. as a valued internship partner by making G.E.M. the 2013 Internship Dean's List. Miami-Dade County Cultural Affairs SAS-C award FY 2017-2018 in the amount of \$9,492.00 granted to Miami-Dade County Parks for the project of G.E.M. 2018 Summer Arts Camp.
- *Noches Tropicales* - Project Manager and Coordinator - a series of free concerts presented by Miami-Dade County Parks at Tropical Park and Miami-Dade County Auditorium, and sponsored by Target with funding exceeding \$400,000.00. *Noches Tropicales* - 2011 Knight Arts Challenge winner of a matching grant of \$100,000.00 from the John S. and James L. Knight Foundation.
- Implement an integrated marketing and publicity campaign to support the Center's Arts and Cultural initiatives; and *Noches Tropicales* including radio, television, social media, and word-of-mouth.
- *In the Company of Women* – Annual Awards Ceremony to honor the achievements of women leaders. Together with The Women's Park, it pays tribute to women for their contributions to our community.



*Vivian Greer-Digon*

**August 1971 – December 2005**

**L'Ecole de Ballet Arts Studio - Miami, Florida**

*Owner / Director*

- Produced, directed and choreographed 34 original Dance Gala Performances. The annual performances were presented at the Miami-Dade County Auditorium with over 2,000 attendees.
- Created, organized and marketed Gala Performances and studio dance programs and cultural activities.
- Increased annual attendance by 30% in each Gala Performance.
- Prepared, maintained and streamlined annual budget.
- Developed and maintained policies for the Arts Studio. Received recommendations and adapted the policies according to needs of the business.
- Worked with numerous public, private and non-profit organizations in the development of cultural resources for the dance competitors.
- Extensive teaching experience with all age groups on all levels including master classes, specializing but not limited to modern techniques, improvisation and choreography.
- Taught creative movements, elementary classical ballet and modern jazz for children, increasing their abilities by their development of controlled movement, coordination and self-discipline.
- Mentored over 15,000 young girls to pursue their goals in a professional, as well as an entertaining environment.

**April 1987 – Present**

**Miami-Dade County Youth Fair and Exposition**

*Dance Superintendent and Advisor -  
Performing Arts*

- Develop partnerships as a Volunteer Member for the Miami-Dade County Youth Fair and Exposition with vendors in the related industry.
- Liaison with all Miami-Dade Public School Performing Arts Programs and Private Arts Studios.
- Recruit, train and manage volunteer staff with registration and coordination of over 1,000 performers for the annual dance competitions.
- Recruit and interview panel of judges; coordinate and maintain judges' scheduling equally per competition.
- Master of Ceremonies and moderator of dance competitions.

**EDUCATION:**

2012	Barry University, Miami, Florida – Master of Arts in Administration, MAA
2011	Barry University, Miami, Florida – Bachelor of Science in Administration, BSA

**PROFESSIONAL/COMMUNITY AFFILIATIONS (CURRENT AND PAST)**

- Miami-Dade County Public Schools – Diversity, Equity, and Excellence Advisory Committee (DEEAC)
- UN Women National Committee United States, Miami Chapter – Board Member (Co-VP of Events)
- Miami-Dade County Department of Cultural Affairs - Grants Panelist
- Arts & Business Council of Miami, National Arts Marketing Project – Steering Committee Member
- Viernes Culturales / Cultural Fridays – Board Member
- Speaker - Building Relationships that Empower Symposium Panel Discussion – Miami-Dade County Public Schools, June 2015
- Speaker - Ethical Governance Day 2015 – Miami-Dade Commission on Ethics and Public Trust



FAITH COMMUNITY BAPTIST CHURCH  
REV. RICHARD P. DUNN, SENIOR PASTOR/TEACHER  
10401 N.W. 8TH AVENUE  
MIAMI, FL 33150  
PH: (305) 691-3200  
EX: (305) 691-0384

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February 4, 2019

To Whom It May Concern:

I am requesting an opportunity to continue to serve as part of The Governing Board of The Miami-Dade County Children's Trust. I was a Gubernatorial Appointee recommended by The Miami-Dade County Commission to serve until March 2019. That is why I am humbly requesting your support again so that I can serve a Full-Term on The Governing Board of The Miami-Dade County Children's Trust. My entire Adult Life has been devoted to trying to save and improve The "quality of life" for The Children and Youth in Miami-Dade County.

Thanking you in Advance for your consideration.

Sincerely,

Richard P. Dunn II

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# PASTOR RICHARD P. DUNN II

Address ▪ City, State Zip Code ▪ Telephone: (786) 344-7770 ▪ [dmdlove30@aol.com](mailto:dmdlove30@aol.com)

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## PROFESSIONAL SUMMARY

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### SKILLS HIGHLIGHTS

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- |  |   |  |
|--|---|--|
| <ul style="list-style-type: none"><li>• Community Outreach</li><li>• Conflict Resolution</li><li>• Congregational Leadership</li><li>• Crisis Management</li></ul> | <ul style="list-style-type: none"><li>• Financial Management</li><li>• Operations Management</li><li>• Program Development</li><li>• Program Management</li></ul> | <ul style="list-style-type: none"><li>• Public Speaking</li><li>• Recruitment</li><li>• Spiritual Counseling</li><li>• Team Building</li></ul> |
|--|---|--|

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### DEMONSTRATED SUCCESSES

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- Appeared on Good Morning America, MSN, CNN, and NBC.
- Established single-member districts.
- Help organized to build the first detached single-family homes in Miami-Dade County's history by a Black church/Community Development Corporation (CDC).
- Organized the largest boycott in Miami-Dade County's history over the Miami-Dade County School Board's decision to overlook a well-qualified African-American for Superintendent.
- Recognized by Ebony magazine as one of the County's Top 30 Young Black Leaders of the Future.
- Recognized by Legacy magazine as 2012 50 Most Powerful Black Professionals in South Florida.

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### PROFESSIONAL EXPERIENCE

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Senior Pastor, Month: 2008 – Current

Faith Community Baptist Church - Miami, FL

- Serve in the capacity of Chief Executive Officer of a faith-based organization.
- Prepare for and preach the Word of God in each service, lead in observing the ordinances.
- Counsel congregants.
- Development of community outreach programs
- Direct all financial, budgeting, monitor and approve expenditures, operating, purchasing, human resource, and administrative functions.
- Direct the planning and facilitating of all elements necessary for maintaining quality worship.
- Ensure timely execution of financial reporting, operating forecast, cash flow planning, and new project planning/implementation.
- Hold wedding ceremonies, funerals and baby dedications.
- Mentor, supervise and evaluate pastoral staff.

Page 1 of 3

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## PASTOR RICHARD P. DUNN II

Address ▪ City, State Zip Code ▪ Telephone: (786) 344-7770 ▪ [dmdlove30@aol.com](mailto:dmdlove30@aol.com)

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### PROFESSIONAL EXPERIENCE

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#### Faith Community Baptist Church (*Continuation*)

- Oversee all ministry areas to ensure effective functioning of operations.
- Oversee building programs that include stewardship teaching and fundraising efforts.
- Provide administrative leadership in all aspects of church operations.

#### *Recruiter, Month* 1991 - 1992

##### Miami-Dade County Public Schools Adult Education - Miami, FL

- Conducted personal interviews and telephone interviews to identify high school and adult student prospects to determine their educational needs, concerns, and interests.
- Assisted and mentored students through the full admissions process.
- Communicated approved presentations to promote programs to prospective adult and high school students.

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### LEADERSHIP

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#### *Appointed Governor Board, 2018 – Current*

##### Miami-Dade Children's Trust | Miami, FL

- Provided leadership in the committee.

#### *President, Month Year*

##### People United to Lead the Struggle for Equality (P.U.L.S.E.) | Miami, FL

- Created and implemented community-building strategies that engaged residents and anchor institutions to take action in neighborhood revitalization efforts.
- Developed, marketed and facilitated educational activities/seminars, meetings, and events; resulting in improved relationships, programs, and resources.
- Identified and developed community leaders to promote and support building healthy, mixed-income residential communities; resulting in increased capacity for social change.
- Influenced and expanded inclusiveness by encouraging diverse residents, faith-based organizations, businesses and city officials to participate with community outreach events and activities.
- Planned and coordinated community events.
- Planned and implemented recruitment strategies to increase organization's membership, donations and volunteers.

#### *Chairman, Month Year*

##### Neighbors United for Housing Task Force | Miami, FL

- Engaged residents and anchor institutions to participate in organized urban renewal tasks to restore vibrant, diverse neighborhoods and build community.

#### *President, 2006 – 2009*

##### African-American Council of Christian Clergy | Miami, FL

- Provided leadership in all aspects of the organization.



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## PASTOR RICHARD P. DUNN II

Address ▪ City, State Zip Code ▪ Telephone: (786) 344-7770 ▪ [dmdlove30@aol.com](mailto:dmdlove30@aol.com)

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*Chair, Month Year*

Religious Affairs Committee/Miami-Dade Branch of the NAACP | Miami, FL

- Provided leadership in the ad-hoc committee.

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### COMMUNITY RELATIONS

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*District 5 Representative, November 2010*

City of Miami Commission | Miami, FL

- Reviewed, debated, and commented upon policies and legislation and made recommendations to the city council on behalf of residence of the Overtown, Liberty City, Little Haiti, Buena Vista, and Wynwood communities.

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### EDUCATION

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Doctor of Ministry | name of university

Master of Divinity, Counseling and Pastoral Care | Interdenominational Theological Center (I.T.C.), Month Year

Bachelor of Science, Business Management | Central State University, Month Year

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### LICENSE AND ORDINATION

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Ordained, July 1983 – Name of church

Licensed, July 1979 – Name of church

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### ADDITIONAL TRAINING

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ACPE, Clinical Pastoral Education (CPE) – One Unit, July 1984

Please consider my resume and cover letter for one of the vacancies on the Children's Trust Board of Directors.

With more than 15 years of experience in health program management and a proven record of developing and maintaining mutually beneficial community partnerships here and abroad, I believe that I'm very qualified for this position.

As the former Country Program Director-Haiti, at International Health Connection, I served as the principal liaison between the Port-au-Prince office and the Miami, FL office, to ensure effective operations and communication. I oversaw the timely coordination of all activities and monitored adherence to all grant timelines and budgets. I also coordinated all medical mission trips throughout the Caribbean and Latin America. I led the development of strategies for fundraising and I built strong relationships with staff in the field to engage them in program design and implementation.

In the same manner, in my role as Program Director of Special Olympics Health, I honed my recruitment, outreach, program expansion, and team-building skills. In that position, I developed a statewide partnership network of 423 affiliates. I helped expand our services from 1 site in Broward to 40 sites in the tri-counties. I recruited 32 health professionals who volunteered to offer free health screening services to our consumers on an on-going basis.

I was responsible for a staff of 12 at three different sites, and I have worked with several agencies to help meet the health needs of our consumers. On a yearly basis, my team and I always exceeded our goals and fulfilled our commitment to our sponsors and stakeholders. Fittingly, we have served thousands of individuals with intellectual and developmental disabilities in Florida. My experience includes:

- Program expansion and team management
- Community outreach/marketing
- Budget management and policy implementation
- Recruitment
- Program development, implementation, and evaluation, globally

I look forward to hearing from you to further discuss my interest and skills set. Thank you.

Kindest regards,

Karlyn Emile, DHSc, MPH, CHES

# KARLYN G. EMILE, DHSC., MPH, CHES

Pembroke Pines, Florida  
786 320 2003 | drkarlynemile@gmail.com

## PROFILE

Highly qualified professional armed with broad-based background and skills in the areas of public health education, health care delivery, strategic planning and execution. Display outstanding ability to plan, coordinate, and implement practices and procedures to bring significant improvements in efficiency, quality and processes towards the successful attainment of organizational goals.

## EDUCATION

<b>Doctor of Health Science—Global Health</b>   Nova Southeastern University (NSU)	2014 - 2016
<b>Master of Public Health</b>   Florida International University (FIU)	2009 - 2012
<b>Bachelor of Public Administration</b>   Florida International University (FIU)	2003 - 2005

## HONORS SOCIETY

2003- Member of Phi Theta Kappa International- MDC  
2010- Member of the Delta Epsilon Iota Honors Society-FIU Chapter

## PROFESSIONAL MEMBERSHIP

American Public Health Association	2010-present
American Association of Developmental Medicine and Dentistry	2013-present

## LICENCES AND CERTIFICATIONS

- Professional Guardian
- Completed 20-hour Community Emergency Response Team (CERT).
- Certified Parenting Specialist with Miami Dade County Children's Trust.
- Certified Health Education Specialist (CHES)

## LANGUAGES

English, French, Creole, and conversant in Spanish

## ACCOMPLISHMENTS

- Recognized and rewarded for the following awards: 2017-Community Action Award - Haitian American Nursing Association, 2016-Local Hero Award - American Association of Developmental Medicine and Dentistry, 2014-Service Award - Special Olympics Florida.
- Well-regarded Preceptor at FIU, Barry University, and NSU for Public Health students.
- Expert in IRB - approved research studies both in the United States and Haiti.
- Special Olympics Health Promotion Super Trainer appointed to conduct Train-the-Trainers sessions for all healthcare professionals in North America.
- Public speaking engagement at different venues, including conferences, universities, and community events.
- Authored an editorial piece for the Association of Interdisciplinary Doctors of Health Science: Mindfulness about Improving the Health and Well-being of Persons with Intellectual and Developmental Disabilities.
- Developed the following scientific posters that were presented at national conferences.
- Instrumental in creating the Staff Development Curriculum on Dementia and Intellectual Disabilities with the National Task Group on Intellectual Disabilities and Dementia Practices.

## EXPERTISE AND QUALIFICATIONS

- Highly proficient in the latest Microsoft Office programs.
- Extensive experience as a Preceptor and Lecturer for Florida International University, Chamberlain College, Barry University and Nova Southeastern University Public Health students.
- Co-investigator for the HRSA Maternal Child Health Grant, MOTHERS F.I.R.S.T. at FIU.
- Possess excellent leadership, organizational, planning, and interpersonal skills.
- Experience with IRB- approved research studies both in the US and abroad.

- Ability to conduct research and a willingness to keep up to date with the latest scientific and medical research studies.
- Demonstrated ability to work and perform at the highest standards in complex and demanding environments.

## WORK EXPERIENCE

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### **International Health Connection, Inc. Miami, Florida** | Country Program Director - Haiti 2010-2018

- Served as the principle liaison between the Port-au-Prince office and the Miami, FL office, to ensure effective operations and communication.
  - Oversaw the timely coordination of all activities and monitored adherence to all grant timelines and budgets.
  - Coordinated all medical mission trips throughout the Caribbean and Latin America.
  - Led the development of strategies to maximize giving from donors and secure new sources of financial support.
  - Built strong relationships with staff in the field to engage them in program design and implementation.
- 

### **Healthy Community, Special Olympics FL, Hollywood, FL** | Regional Director 2013-2018

- Oversaw the day-to-day operations of four (4) Healthy Community sites.
  - Monitored budgets of over one million dollars.
  - Scheduled interdisciplinary teams for ensuring effective continuity of care.
  - Developed strategies to recruit volunteers, interns, healthcare professionals and clinical directors.
  - Expanded the program from one site to 42 sites in Florida and recruited 309 partners.
  - Solicited monetary sponsorship from donors and secured several grants for expansions.
  - Established affiliations with numerous hospitals, universities and local health professionals.
  - Developed metrics to evaluate effectiveness of all programs and projects.
  - Monitored financial performance and implemented tactics to reduce costs and improve quality of services.
  - Developed strategic plan, monitoring and adapting as needed.
  - Created projects plans and maintained projects objectives.
  - Monitored production and quality to customer/stakeholder/sponsor standards.
  - Identified and resolved issues and risks.
  - Reported on progresses, offered viable solutions and opportunities as they arose.
  - Led meetings and set expectations for the team.
  - Analyzed and interpreted collected data for all projects.
- 

### **Alliance for Aging, Miami Florida** | Medicaid Benefits Counselor 2008-2013

- Conducted home visits to screen individuals for Medicaid eligibility.
  - Coordinated with the Department of Children & Families Office of Economic Self-Sufficiency staff and the Department of Elder Affairs to process clients for entitlement.
  - Delivered outreach presentations, health fairs, and training throughout Miami-Dade and Monroe Counties.
  - Participated in several health fairs and community events in order to promote the agency's programs.
  - Assisted with strengthening current health and wellness programs throughout the community by providing technical assistance to provider agencies.
  - Ensured accuracy of work and met deadlines regularly.
- 

### **Indian River County Department of Health Vero Beach, Florida** | Program Consultant 2007 - 2008

- Conducted psychosocial assessments through the risk appropriate care process.
  - Developed individual plan of care for complex maternal and child health cases.
  - Collaborated with hospital discharge planners, protective service workers, obstetrical, and pediatric providers to ensure safety.
  - Collaborated with hospitals, local obstetricians, maternal health and HIV/AIDS service organizations to provide services to the program's participants.
  - Maintained a database of clients, report statistics as required.
  - Provided health education, such as prenatal care, smoking cessation, HIV/AIDS, healthy sexual behavior, nutrition, and breastfeeding to the program's participants.
-



Melissa Sabatier Fernandez  
6056 SW 158 Passage  
Miami, FL. 33193  
305-979-1083  
MelSabatier@gmail.com

To Whom It May Concern,

I am excited to see that The Children's Trust is seeking a new member for its Board of Directors. **With a career and history of community involvement in education, I am aligned with The Trust's mission to improve the lives of children, youth and families within our community.** Throughout my professional career my passions have been in the areas of policy development, community outreach, leadership, and education. With my experience ranging from all levels of education, I believe my abilities can positively contribute to the Board of Directors of The Children's Trust.

I am currently the BRACE Advisor, Behavior Specialist, and School Safety Specialist at a charter high school in Pembroke Pines, FL. I am responsible for advising students on collegiate matters, maintaining discipline and establishing policies, as well as maintaining a safe school that is in line with the new parameters set by the Marjory Stoneman Douglas Act. Regardless of my role in secondary education, I have maintained a relationship with Florida International University through my position as the Chapter Advisor for the undergraduate chapter of Alpha Xi Delta. Within this role, I oversee the chapter's risk management, educational standards, and program development.

Throughout my graduate career at Florida International University, I assisted in the advisement of the Student Government Association. In this role, I supervised a council of approximately 60 students, planned events for the community and student organizations, and served as a liaison for the Board of Governors and Board of Trustees. I coordinated all outreach efforts to other university departments, including presentation requests and evaluations, as well as taught first year experience courses. I served as the advisor for the Campus Leaders Orientation Team, where I handled all matters pertaining to the orientation student group that promoted campus involvement opportunities and activities to students. This position entailed developing training programs, addressing recruitment and retention strategies, as well as fostering a relationship with the Office of Orientation and Commuter Students and Student Affairs. Aside from these roles, I completed additional practicums with the office of Student Conduct at Florida International University and Housing at Bowling Green University.

I have received my Bachelor's degree in Elementary Education and Master's degree in Higher Education Administration from Florida International University. I am currently earning my doctorate in Educational Leadership and Administration from the University of Florida. My research concentration lies within educational policies and student achievement levels pertaining to students in municipally operated charter schools.

These experiences, combined with my understanding of policy development, need for continuous growth, organizational skills, time management, and passion for positively impacting the community, would allow me to make a meaningful contribution to The Children's Trust Board of Directors.

It is my hope that an opportunity will present itself for us to further discuss the compatibility of the expectations and qualifications you are seeking for the role. Thank you for your consideration, and I look forward to hearing from you soon.

Sincerely,

Melissa Sabatier Fernandez

# MELISSA SABATIER FERNANDEZ

## Summary of Qualifications

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- **Primary & Secondary Education:** Developed and mapped outcome-based learning objectives aligned to state and district standards and assessments. Analyzed and developed data driven methods to determine and assess gaps in learning objectives, track individual student progress, and provide performance based reports for curriculum changes and cross-curricular integration. Established and implemented discipline models and policies, as well as established scholarship funds, college visits, college application processes, and high education preparation programs schoolwide.
  - **Higher Education:** Over 10 years of higher education experience, which includes advising student groups, student code of conduct, residence life, and alumni programming. Over 4 years of A&S budget development, while administering and managing budgets ranging from \$30,000 through \$10.2 million. Working understanding of the university administration and processes; experience working with vendor and artist contracts related to student events. Experience in developing and implementing policies and projects, as well as working with community members and diverse populations.
- 

## Education

January 2014- Current	University of Florida	Gainesville, FL.
Doctorate in Educational Leadership and Administration		
September 2008- December 2009	Florida International University	Miami, FL.
Higher Education Administration Master's program- Public Policy		
September 2005- December 2008	Florida International University	Miami, FL.
Bachelor of Science in Elementary Education		

## Dean's List

Fall 2006, Summer 2007-Fall 2008

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## Professional Experience

August 2015- Current	Pembroke Pines Charter High School	Pembroke Pines, FL.
<i>Administrator- School Safety Specialist, Behavior Specialist, BRACE Advisor</i>		
<ul style="list-style-type: none"><li>• Implement and develop discipline, safety, attendance, and behavior policies.</li><li>• Coordinate and partner with Broward County Public Schools to implement the Student Code of Conduct, inclusive of drug and alcohol policies, and progressive discipline model.</li><li>• Supervise the implementation of school wide policies in line with the Marjory Stoneman Douglas High School Public Safety Act.</li><li>• Lead the school wide Threat Assessment Team by implementing the BCPS threat assessment procedures at the middle and high school level.</li><li>• Oversee and facilitate the Dual Enrollment and Early Admissions program, while partnering with Broward College Admissions.</li><li>• Coordinate and oversee the planning and execution of graduation and senior awards for over 400 seniors, as well as the Silver Knight nomination process.</li><li>• Manage scholarship programs, which includes local, state, national, foundation, and private scholarship funds.</li><li>• Direct the application process for the FAFSA and FFAA for all seniors through classroom visits, parent meetings, and information sessions.</li><li>• Partner with admissions representative of various universities and colleges across the nation to design the on-campus college visits calendar for colleges and universities to visit Pembroke Pines Charter High School throughout the school year.</li><li>• Host and coordinate the Sophomore College Tour to local South Florida colleges and universities, as well as the Junior College Tour for juniors to visit top state institutions.</li></ul>		

- Advise student, parents, and teachers on college admissions and policies, while maintaining over a 95% college acceptance rate.
- SACS accreditation committee member.

August 2013- June 2015                                      iMater Academy Elementary                                      Hialeah, FL.

*Instructional*

- Teach students Mathematics, Science, Language Arts, Reading, and Social Studies using Sunshine State Standards, FCAT benchmarks and Common Core. Engage with parents when enforcing disciplinary actions and maintaining communication of students' progress.
- Construct lesson plans incorporating differentiated instruction, student learning needs, assessment scores, technology and manipulatives.
- Elementary Science and Social Studies Leader with the responsibility to attend curriculum and instruction workshops to represent the school and advise other staff members on curriculum and instruction techniques.
- Provide Data Driven Instruction by creating data reports using student assessment data and tracking student progress, while developing methods to improve and maintain their achievement levels.
- Developed and implemented the 2013-2014 and 2014-2015 Student Improvement Plan (SIP) - a document stating the current academic status of the students in the school and clearly outlining how the administration and staff target student needs to meet achievement goals.
- Chairperson for various committees including, but not limited to, Career Week, Field Day, and Spirit Week.
- 2014-2015 Teacher of the Year

August 2009- June 2013                                      Excelsior Language Academy of Hialeah                                      Hialeah, FL.

*Instructional*

- Teach students Mathematics, Science, Language Arts, Reading, and Social Studies using Sunshine State Standards, FCAT benchmarks and Common Core. Engage with parents when enforcing disciplinary actions and maintaining communication of students' progress.
- Construct lesson plans incorporating differentiated instruction, student learning needs, assessment scores, technology and manipulatives.
- Elementary Science, Math and Social Studies Leader with the responsibility to attend curriculum and instruction workshops to represent the school and advise other staff members on curriculum and instruction techniques.
- Provide Data Driven Instruction by creating data reports using student assessment data and tracking student progress, while developing methods to improve and maintain their achievement levels.
- Committee member for the presentation of SACS accreditation for the K-8 and the High School.

January 2009- August 2009                                      Florida International University                                      Miami, FL.

*Advisor*

- Advise the Campus leaders Orientation Team, which is composed of 16 student leaders.
- Prepare a two month training program after managing an application and selection process, as well as create presentations for University community.
- Coordinate with the Office of Orientation and Commuter Students the summer orientation schedule and the schedule of the team's presentations at orientations and open house.
- Coordinate with the Office for the Art of Teaching to schedule the student presentations at the First Year Experience courses.

December 2008- August 2009                                      Florida International University                                      Miami, FL.

*Graduate Assistant*

- Report directly to the Assistant Director of Campus Life/SGA Advisor.
- Responsible for contacting outside vendors to get quotes, report to advisor meetings, communicate with SGA council in regards to legislation, managerial duties, prepare binders and information packets for various events, prepare travel arrangements (TAR), BOT liaison, BOG liaison, purchasing, and co-advise the Student Government Association.
- Partnered with other administrators to create surveys to assess the satisfaction and programming needs of student communities.
- Created intern and graduate assistant training programs, manuals and modules, in line with university policies, to assist in their professional development and succession into the institution.

June 2007- December 2008                                      Florida International University                                      Miami, FL.

*Senior Clerk*

- Report directly to the Assistant Director of Campus Life/SGA Advisor.
- Responsible for contacting outside vendors to get quotes, preparation of presentations for the University community, produce data reports, track vendor agreements and contracts, respond to daily emails received







- Lobby on behalf of Greek and Collegiate Housing issues and legislation at the NIC Congressional Visits. Trained to lobby on behalf of the Collegiate Housing and Infrastructure Act. Met with 12 Representatives on Capitol Hill corresponding to over 7 districts in the United States.
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## **Publications and Presentations**

Essentials Spring 2010 Edition

- Article: First Generation Hispanic Students: Bridging the Gap
- 

## **Collegiate Leadership**

### **Alpha Xi Delta Fraternity**

*2009 President*

*2008 Alumnae Relations*

*2007 Financial Vice-President*

### **Student Government Association**

*2006-2007 Academic Affairs Chairperson*

*2005-2006 Intern Comptroller*

### **Homecoming Council**

*2006 Assistant Director of Finance*

### **Pan-Hellenic Council**

*2007 Rho Gamma-Sorority Recruitment*

### **Omicron Delta Kappa**

*2008-2009 Programming Vice-President*

*2008 Member*

### **Order of Omega**

*2008 Treasurer*

Please consider my application for position of board member of the Children's Trust. I enclose a resume and the following for your review.

I moved to Miami almost 40 years ago and the first campaign I participated in was the petition to pass the bond referendum to build a new children's courthouse. It took over 35 years for that courthouse to become a reality.

In those decades I was a teacher, a mother and a PTA vice president. I volunteered for many political campaigns and community causes. As a Cub Scout leader I lobbied the legislature on behalf of tort reform and along with the statewide PTA returned to Tallahassee to persuade our elected officials to increase education funding for our public schools.

I was a volunteer guardian ad litem and advocated for children in dependency system at the old juvenile courthouse on 27th Avenue.

In 1998 I returned to school and entered the University of Miami School of Law. I graduated with a Juris Doctorate in 2001. I started my legal career as a prosecutor with the Miami-Dade Attorney's office. I then went into private practice at a small family law firm and then worked as an attorney with Children's Legal Services. After 5 years observing and learning the child welfare system I was hired by office of regional counsel to represent parents in the dependency system. After early retirement I returned to the child welfare system as an attorney ad litem representing children. I advocate on behalf of children with special needs, children prescribed psychotropic medications and children who are victims of human trafficking. And that civic cause that I worked for as a new Miami resident? I currently practice in the that same Children's Courthouse.

As a public interest attorney I have an understanding of the needs of children in the child welfare system. As a former teacher who worked with children of all ages and abilities I understand the need for quality education. As a volunteer for a variety of civic causes I appreciate the need for collaborating and working with individuals and institutions. I have served as a board member for my condominium association and I am aware of the time and dedication serving on a board entails.

I am an unconventional candidate as I am not an executive nor a member of multiple boards. However I have experience in working with others to achieve common goals as well as working collaboratively with those who have opposing goals. Finding common ground and working on finding solutions to challenging problems has been my life's work. I have learned that to be an effective leader, coworker and team player it is essential to be results driven.

Thank you for your consideration,  
Cathi Gordon Graham  
powrmom10@aol.com  
11 Island Ave  
Miami Beach, Florida 33139  
305 761 0887

## Suze Guillaume

400 NW 130th Street

Miami, FL 33168

(305)-219-5923

[suzeguillaume@gmail.com](mailto:suzeguillaume@gmail.com)

February 6, 2019

Miami-Dade County, Board of County Commissioners  
Office of the Chairwoman, Audrey M. Edmonson  
111 NW First Street, Suite 220  
Miami, FL 33128

Dear Honorable Audrey M. Edmondson,

Winning the youth of today and engaging their family members in productive activities is critical for our community and a necessity. I have mastered this art through developing a first year experience program assessing requirements of youth in the community, by efficiently interacting with them to determine their needs and interests. In this regard, I would like to express my interest in becoming a Board Member with The Children's Trust where I can use my experience and skills to help the organization reach its objectives.

My leadership experience as a program coordinator of the First Year Academic and College Life Experience Program and an advisor, along with my ability to deliver high performance results, pinpoint me as a powerful, cross-functional contributor equipped to perform proficiently as a Board Member for The Children's Trust. I've also developed a reading program for children in Liberty City and Little Haiti. Over 500 kids participated in my program last year. I'm also a proud graduate of Miami Foundation's Miami Fellows Program where I've learn how to work with various organizations in Miami.

Some of the qualifications I can offer your company are a solid knowledge of excellent communication skills, both written and oral, a passion for working with families and my willingness to be a team player. I am also fluent in the Creole language. In me, you will find someone who applies unusual dedication and self-motivation, and offers the focus, drive, and leadership skills to excel effortlessly in a high-pressure, fast-paced environment.

My resume is enclosed. I am eager to explore possibilities with The Children's Trust and I look forward to meeting with your organization soon. If there are any questions feel free to contact me at 305-219-5923 or e-mail me at [suzeguillaume@gmail.com](mailto:suzeguillaume@gmail.com). Thank you for your time and cooperation.

Best regards,

*Suze Guillaume*

Suze Guillaume

## SUZE GUILLAUME

400 NW 130<sup>th</sup> St  
Miami, FL 33168  
305-219-5923

[suzeguillaume@gmail.com](mailto:suzeguillaume@gmail.com)

**OBJECTIVE:** To obtain a board position that will enable me to use my strong organizational skills, educational background, and ability to work with a dynamic team.

**EDUCATION:** **Nova Southeastern University, Fischler School of Education and Human Services**

- Master of Science in Education; Educational Leadership; May 2012

**University of Florida, College of Journalism and Communication**

- Bachelor of Science in Telecommunication; May 2006

**WORK  
EXPERIENCE:**

*Advisor, MDC North Campus Advisement & Career Services, Miami, FL May 2012 – present*

- Work closely with students to identify and refine educational and career goals and provide ongoing advisement to those students
- Advising new and continuing students based on program requirements, academic and financial aid guidelines, and test results
- Monitoring registration and grade reports and following up with students, program director, financial aid, and/or admissions
- Actively initiating and continuing ongoing guidance to students whose grades, attendance, and/or personal barriers put them at risk
- Schedule students effectively according to program planning grids
- Building and nurturing ongoing relationships with students and faculty members
- Collaborating with program director and other departments to identify and address student needs

*Program Manager, MDC North Campus F.A.C.E. Program, Miami, FL Dec 2007-present*

- Knowledge of academic advising and career development principles and practices
- Assist with the development, implementation and evaluations of programs and activities for the F.A.C.E. Program and FTIC Resource Center
- Assist with the design, and implementation of comprehensive career services programs for students
- Resolve student issues and problems that relate to the F.A.C.E. Program
- Assist with producing, developing, advertising, and marketing the F.A.C.E. Program and the FTIC Resource Center including handouts, newsletters, news releases, pamphlets, brochures and webpage
- Assist with the coordination of the annual and seasonal job fairs and the annual college fair
- Maintain effective working relationships with faculty, staff, and community leaders
- Participate in training activities and workshops

*Special Events Coordinator, Make-A-Wish Foundation, Ft. Lauderdale, FL, Dec 2007-June 2008*

- Assisted in all aspects of daily operations
- Created Wish Stories using Microsoft Publisher



- Planned events to raise money for children living with extreme medical conditions
- Organized Make-A-Wish database on a monthly basis
- Prepared and maintain budget for every wish that is granted
- Participated in writing grant proposal with the Development Team

*Event Planner, Evangelical Mission & Social Development Inc, Jan 2002-May 2006*

- Maintained and organized existing databases for non-profit organization
- Facilitated coordination for all monthly sponsorship meetings
- Planned yearly award ceremonies for organization
- Solicit to major companies in the South Florida area
- Develops and facilitates workshops related to advisement, career exploration, transfer process and employability skills
- Screen members of the community for benefits from the government
- Organized office which includes filing, answering the phones, and meeting with committee members

Alise J. Henry

direct: 954-430-7822  
[ahenry@bressler.com](mailto:ahenry@bressler.com)

February 12, 2019

***Via Overnight Mail***

Miami-Dade County, Board of County Commissioners  
Office of the Chairman, Jean Monestime  
111 NW First Street, Suite 220  
Miami, Florida 33128

***Re: The Children's Trust Open Board Positions***

Dear Chairman Monestime:

Please accept this letter and resume as my application for a Board position with The Children's Trust. I have lived in Miami for more than 20 years and have a proven track record of public service and advocacy which I believe will serve the Trust well.

I have volunteered for several local non-profit organizations including Educate Tomorrow, the Junior League of Miami, Lotus House, and Big Brothers, Big Sisters. I also served for several years on the Board of the Junior League of Miami, where I was honored with the Leadership Award in 2008. I have twice been honored with the U.S. Presidential Points of Light Volunteer Service Award. Lastly, I have both grassroots volunteer and fundraising experience that I believe will assist the Trust in its mission of supporting the local community.

Please do not hesitate to contact me at 786-223-8417, or [ahenry@bressler.com](mailto:ahenry@bressler.com) if you would like any additional information.

Very truly yours,

Alise Johnson Henry

**Alise Johnson Henry**  
1170 NE 102<sup>nd</sup> Street  
Miami Shores, Florida 33138  
ahenry@bressler.com  
w) 305-501-5486  
c) 786-223-8417

**EMPLOYMENT  
EXPERIENCE:**

2010-present

**BRESSLER, AMERY & ROSS**

**Counsel, Miami**

Represent financial services firms, financial advisors and corporations in litigation and regulatory matters before FINRA, and in state and federal courts and in investigations. Responsible for all aspects of litigation including drafting pleadings, discovery, depositions, oral arguments, fact and expert witness preparation, testimony, client relationships and counseling, and conducting final hearings and trials. Conducted more than 100 mediations and settlement conferences. Supervise and train attorneys and staff.

2007- 2010

**UBS FINANCIAL SERVICES INC.**

**Director, Associate General Counsel, Fort Lauderdale**

**Litigation Counsel** Represented UBS and its employees in arbitration proceedings before FINRA and before state and federal courts. Respond to regulatory inquiries from SEC, FINRA and state regulatory authorities. Counsel management and Financial Advisors as to legal, compliance and regulatory risks. Supervision of outside counsel.

**Regional Counsel** Primary Counsel to Regional and Branch Management teams. Counseled Management and Financial Advisors as to regulatory and legal risks, compliance and industry developments. Supervised internal investigations. Trained employees regarding compliance issues, firm policies, and on legal and regulatory matters. Investigated and recommended discipline for employees, reviewed subpoenas, trust and other legal documents.

2003-2007

**UNITED STATES SECURITIES AND EXCHANGE COMMISSION ("SEC")**

**Senior Trial Attorney, Southeast Regional Office, Miami**

Responsible for the litigation, negotiation and trial of securities regulatory actions on behalf of the Commission. Represented the Commission in a broad range of actions including securities fraud, Ponzi schemes, issuer offering frauds, accounting frauds, Internet stock touting, "pump and dump" schemes, viatical settlement schemes and broker dealer actions in federal court and before Administrative Law Judges.

1997-2003

**AKERMAN, LLP**

**Associate Attorney, Miami**

Represented corporations and municipalities in various federal and state courts. Litigated various business disputes including claims for fraud, actions under the private and federal securities acts, breach of contract, shareholder disputes, banking disputes, regulatory disputes, receiverships, Title VII and employment actions. Conducted hearings, bench and jury trials. Drafted appellate briefs in both federal and state courts. Conducted numerous settlement mediations and agreements.

1994-1997

**LAW CLERK, United States Chief Magistrate Judge William Turnoff, Miami**

Drafted judicial opinions and bench memoranda in hundreds of civil, commercial and criminal actions at the federal level for the United States District Court. Drafted orders resolving discovery disputes, motions to dismiss, motions for summary judgment, motions for attorney's fees, motions to intervene, and post-trial motions. Assisted judge in conducting civil trials and hearings. Responsible for administrative management of more than 200 active cases. Supervised and organized summer program for interns.

Jan. 1990-July 1990

**PRODUCTION ASSISTANT, Cable News Network, ("CNN")  
The Capital Gang**, Washington, D.C.

Researched political issues, booked guests, selected video, formulated story ideas, and wrote promotional announcements for nationwide political talk show. Assisted show hosts, Pat Buchanan, Robert Novack, Mark Shields and Al Hunt in preparing for live broadcast.

May 1988-Sept. 1988

**INTERN, National Commission to Prevent Infant Mortality**, Washington, D.C.

Researched health issues, scheduled press events and interviews, wrote press releases, assisted in organization of national conference on commission's report.

**EDUCATION:**

May 1994

**Admission to the Florida Bar**

May 2001

**Roll of Solicitors for England and Wales** (inactive)

**Admitted into the Northern, Middle and Southern Federal Districts of Florida**

Jan. 1991-Dec. 1993

**University of Florida Law School**, Gainesville, Florida

Juris Doctorate with Honors

Articles Editor, Research Editor, Florida Law Review

Research Assistant for Professor Juan Perea

Aug. 1986-Dec. 1989

**Vanderbilt University**, Nashville, Tennessee

Awarded Bachelor of Arts in Political Science, with Honors

Reporter for School Newspaper

**ADDITIONAL  
EXPERIENCE:**

Rated AV Preeminent Martindale-Hubbell

Board Member of Southeastern Women in Financial Services

Guest lecturer at the University of Miami School of Law

Recipient of the U.S. Presidential Points of Light Volunteer Service Award (2006 & 2007)

Prior Board Member of the Junior League of Miami

Recipient of League Leadership Award

Village of Miami Shores Recreation Advisory Board Member

Alpha Chi Omega Alumni

Leadership Miami Graduate

Counsel in various published court opinions

Author of several published articles

**REFERENCES:**

**Virginia Emmons McNaught**

President, Educate Tomorrow

[emmons@educatetomorrow.org](mailto:emmons@educatetomorrow.org)

**Deborah Koch**

Executive Director at American Red Cross Greater Miami

**Teresa Verges**

Director, Investor Rights Clinic

University of Miami School of Law

(305) 284-8548

**The Honorable Magistrate Judge William Turnoff**

U.S. Southern District of Florida

(305) 523-5710



Thursday, January 31, 2019

Miami-Dade County Board of County Commissioners  
Office of the Chairwoman, Audrey M. Edmonson  
111 NW First Street, Suite 220  
Miami, FL 33128

Dear Chairwoman Edmonson:

I would like to be considered a candidate for The Children's Trust Board of Directors. I am the Director of the KiDZ Neuroscience Center at the University Of Miami Miller School Of Medicine and for the last 25 years have been dedicated to improving the health and safety of children and their families in our community. As a behavioral neuroscientist and internationally recognized expert in pediatric neurotrauma, neurorehabilitation, concussion management and injury prevention, I have been committed to championing the needs of children of all abilities. My team and I have developed, implemented, evaluated and disseminated a number of evidence based injury prevention programs for decreasing brain and spinal cord injuries across South Florida and the State.

The WalkSafe Program ([www.iwalksafe.org](http://www.iwalksafe.org)) that I created and direct was developed in 2003 and recognized as a best practice model program to decrease pediatric pedestrian injuries by the National Safe Routes to School federal initiative. WalkSafe, is a pediatric pedestrian injury prevention program with an educational curriculum for elementary school age, teaching children to walk to school safely with their families. Over the last ten years, with a countywide program we have been able to decrease the number of children that get hit by cars by 72% in Miami Dade County. Similarly, the BikeSafe Program ([www.ibikesafe.org](http://www.ibikesafe.org)) initiated in 2009 targets middle school age students in schools and parks has also been successful in developing an educational curriculum and now being piloted to develop an elementary school version.

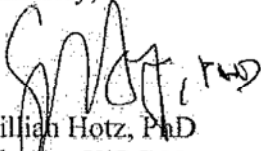
As the Director of the Concussion Program, in 2012 we were able to develop with the MDCPS Department of Athletics a Countywide Concussion Care Program. The program includes baseline computerized neurocognitive testing for all high school athletes that play contact sports, as well as training and educating high school coaches, athletic directors, trainers, athletes and their families about concussion management in sports.

I have served on a number of advisory groups and boards over the years and was instrumental in chairing the task force to pass the State Legislation for the Management of Youth Concussion in March, 2012. I have been the Principal Investigator of many national, state and local research grants and continue to be successful; being currently funded by the Florida Department of Transportation, The Miami Dolphins Foundation, Brainscope and Scythian Biosciences. I am able to manage large budgets and understand the importance of cost effective programs. I am a consensus builder and have been said to have a dynamic and

energetic personality and am tirelessly advocating to improve the health and safety of all children and their families in our county.

From review of The Children's Trust strategic plan and funding priorities I am quite familiar with many of these programs and well versed on the process of grant funding, as I was fortunate enough to receive funding from The Children's Trust from 2006-2011 for the WalkSafe program. Our team also participates in The Children's Trust Family Expo every year. I possess the knowledge, abilities, skills and time necessary to meet the qualifications to become a board member. It would be truly an honor to be a member of this board and I could bring to it a high level of expertise to improve the health, wellness and safety of the children and families in Miami Dade County.

Sincerely,



Gillian Hotz, PhD  
Director KiDZ Neuroscience Center  
Research Professor  
Department of Neurosurgery /The Miami Project to Cure Paralysis  
University of Miami Miller School of Medicine  
Phone: 305-243-4004  
Email: [ghotz@med.miami.edu](mailto:ghotz@med.miami.edu)



Co-Director, Pediatric Brain and Spinal Cord Program	2001-2010
Director SkateSafe Program	2013- Present
Director, Neurotrauma Outcome Research Program	2001-Present
Director, KiDZ Neuroscience Center	2010-Present
Director BikeSafe Program	2009 –Present
Director, Snoezelen/Multi-Sensory Program	2004 -2009
Director WalkSafe Program	2001-Present
Co-Director, Hot Wheels Program	2002 – 2007
Director, Concussion Program	1998 – Present
Assistant Director, Division Neurorehabilitation	1998 – 2002
Program and Research Coordinator, Department of Neurology	1993 – 1998
Research Coordinator/Post-Doctoral Fellow	1992 – 1993
Clinical Researcher: St. Michael's Hospital, University of Toronto	1986-1989 Toronto Ontario

## PUBLICATIONS

18. Books, monographs, abstracts published:

**Hotz, G.,** Nedd, K. Concussion center dynamics for diagnosis and treatment. In: *Neurosensory Disorders in Mild Traumatic Brain Injury*, 2019.

**Hotz, G.** Pediatric Test of Brain Injury (PTBI). In: *Encyclopedia of Clinical Neuropsychology*, 2<sup>nd</sup> Edition, 2018.

**Hotz, G** and Ransom, D. Team and High Risk Sports: The Baseline Model: Is it useful to measure and athlete's abilities before the sport season? In: *Sports Concussions: a complete guide to recovery and management*: Isabelle Gagnon and Alain Ptito, *CRC Press*. 2017.

Collins MW, Kontos AP, Okonkwo DO, Almquist J, Bailes J, Barisa M, Bazarian J, Bloom OJ, Brody DL, Cantu R, Cardenas J, Clugston J, Cohen R, Echemendia R, Elbin RJ, Ellenbogen R, Fonseca J, Gioia G, Guskiewicz K, Heyer R, **Hotz G**, Iverson GL, Jordan B, Manley G, Maroon J, McAllister T, McCrea M, Mucha A, Pieroth E, Podell K, Pombo M, Shetty T, Sills A, Solomon G, Thomas DG, Valovich McLeod TC, Yates T, Zafonte R. Statements of Agreement From the Targeted Evaluation and Active



Management (TEAM). Approaches to Treating Concussion Meeting Held in Pittsburgh, October 15-16, 2015. *Neurosurgery*. 2016. 79(6):912-929.

Solving the Concussion Crisis: International Collaboration to address concussion management, science, policy and future directions. Toronto, September, 2015.

Report to Congress: Traumatic Brain Injury in the United States: Epidemiology and Rehabilitation: Submitted by the CDC: Division of Unintentional Injury Prevention. Member of Expert Advisory Panel. March, 2015.

**Hotz, GA.** and Little, DM. Psychological and Behavioral Complications of Trauma, In: *Complications in Surgery and Trauma*, 2<sup>nd</sup> Edition: S. Cohn & M. Dolich, Editors, CRC Press. 2014.

**Hotz, GA.** Countywide Concussion Care Program. The 31<sup>st</sup> Annual Symposium of the National Neurotrauma Society. Nashville, TN, August 4-7, 2013.

**Hotz, GA.** Perspectives in Pediatric Brain Injury. The Brain Injury Professional Magazine, Guest Editor, Vol. 9, issue 4, 2012.

Mellman T and **Hotz, GA**, Psychological and Behavioral Complications of Trauma, In: *Complications in Surgery and Trauma*, S Cohn ed., Marcel Dekker, Inc., 509-518, 2006.

Augenstein, JA, **Hotz, GA**, Nedd, KJ, Digges, KH et al, Assessment of Mild Traumatic Brain Injury: A Systematic Trauma Center Approach, In: *Traumatic Brain Injury, Bioscience and Mechanics*, FA Bandak, RH Eppinger, AK Ommaya, eds., Mary Ann Liebert, Inc. 125-137, 1996.

## JOURNALS

**Hotz, G.**, Delouche, S., Flores, D. Preventing the brain from being injured. *Frontiers for Young Minds*, 2019. (Pending Publication).

**Hotz, G.**, Delouche, S., Ballesteros, C., Pomares, B. Walksafe keeps walking for 15 years: a program review. *American Journal of Public Health*, November 2018.

Stein, M., Jain, S., Giacino, J., Levin, H., Dikmen, S., Nelson, L., Vassar, M., Okonkwo, D., Diaz-Arrastoa, R., Robertson, C., Mukherjee, P., McCrea, M., MacDonald, C., Yue, J., Yuh, E., Sun, X., Campbell-Sills, L., Temkin, N., Manley, G., Opeoli, A., Badjatia, N., Boase, K., Bodien, Y., Bullock, M., Chestnut, R., Corrigan, J., Crawford, K., Duhaime, A., Ellenbogen, R., Feeser, V., Ferguson, A., Foreman, B., Gardner, R., Gaudette, E., Goldman, D., Gonzalez, L., Gopinath, S., Gullapalli, R., Hemphill, C., **Hotz, G.**, Korley, F., Kramer, J., Kreitzer, N., Lindsell, C., Machamer, J., Madden, C., Martin, A., McAllister, T., Merchant, R., Noel, F., Palacios, E., Perl, D., Puccio, A., Rabinowitz, M., Rosand, J., Sander, A., Satris, G., Schnyer, D., Seth, S., Sherer, M., Taylor, S., Toga, A., Valadka, A., Vespa, P., Wang, K., Zafonte, R; TRACK-TBI Investigators. Posttraumatic stress disorder and major depression after civilian mild traumatic brain injury: a TRACK-TBI study. *JAMA Psychiatry*, 2018.

**Hotz, G.**, Pomares, B., Hooshmand, J. The effectiveness of an on-bicycle curriculum on children. *Traffic Injury Prevention*, October 2018.

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Duhaime AC; TRACK-TBI Investigators. Traumatic Brain Injury-Related Symptoms Reported by Parents: Clinical, Imaging, and Host Predictors in Children with Impairments in Consciousness Less than 24 Hours. *Journal of Neurotrauma*. 35(19):2287-2297, June 2018.

**Hotz, G.**, Crittenden, R., Pomares, B., Siegel, J., Nedd, K. Concussion: Video Education for High School Football Players. *The Sports Journal*, April 2018.

**Hotz, G.**, Lopez, A., Shnayder, M., Pomares, B., Siegel, J., Nedd, K. Academic Accommodations for a Countywide Concussion High School Program. *The Sport Journal*, vol. 19, December 2017.

**Hotz, G.**, Steinmetz, J., Koru-Sengul, T., Crittenden, R., Pomares, B. Five-Year Concussion Injury Surveillance of a Countywide High-School Football Program. *OAJ Exercise and Sports Medicine*, 1(2):007, 2017.

**Hotz, G.**, Crittenden, R., Siegel, J., Duerr, E., Hurley, E., Pagan, E., Golden, C., Cade, W., Nedd, K. Providing Concussion Education to High School Football Players. *Current Research: Concussion*, V2, Issue 3, pp. 103-108, autumn 2016.

Cushing M, Hooshmand J, Pomares B, **Hotz G.** Vision Zero in the United States Versus Sweden: Infrastructure Improvement for Cycling Safety. *Am J Public Health*, 106(12):2178-2180, 2016.

Bovis SE, Harden T, **Hotz G.** Pilot Study: A Pediatric Pedestrian Safety Curriculum for Preschool Children. *J Trauma Nurs*. 23(5):247-56, 2016, doi: 10.1097/JTN.0000000000000228.

Vayssier N, Solomon R, Severyn J, Hurley E, Greenberg J, **Hotz G.** Sustaining a Pediatric Injury Prevention Program through Educational Curriculum Dissemination. *Health Promot Pract*, 17(4):569-77, 2016, doi: 10.1177/1524839915601372.

**Hotz, G. et al.** The challenges of providing concussion education to high school football players. *Curr. Res. Concussion* 2, pp. 103–108, 2015.

**Hotz, G. et al.** Countywide concussion injury surveillance system. *Curr. Res. Concussion* 2, pp. 11–16, 2015.

**Hotz, G.**, Plante, E., Helm-Estabrooks., Nelson, NW. The Importance of Orientation in Evaluating Recovery in Pediatric Traumatic Brain Injury. *International Journal of Physical Medicine & Rehabilitation*, S5:004, 2014.

**Hotz, G.**, Quintero, A., Crittenden, R., Goldstein, D., Baker, L., Nedd, K. A Countywide Program to Manage Concussions in High School Sports. *Sports Journal*, March 2014.

Hooshmand, J., **Hotz, G.**, Neilson, V., Chandler, L. BikeSafe: Evaluating a bicycle Safety Program for Middle School Age Children. *Accident Analysis and Prevention*. 66(pp. 182-186), 2014.

Gutierrez, CM., Slagle, D., Figueras, K., Anon, A., Huggins, AC., **Hotz, G.** Crossing Guard Presence: Impact on Active Transportation and Injury Prevention. *Journal of Transport and Health*, 1 (p. 116-123), 2014.

Jeffrey E. Max, MBBCh, Elisabeth A. Wilde, Ph.D., Ering D. Bigler, Ph.D., Wesley K. Thompson, Ph.D., Marianne MacLeod, M.A., Ana C. Vasquez, Tricia L. Merkley, Ph.D., Jill V. Hunter, M.D., Zili D. Chu, Ph.D., Ragini Yallampalli, M.S., **Gillian A. Hotz, Ph.D.**, Sandra B. Chapman, Ph.D., Tony T. Yang, M.D., Ph.D., Harvey S. Levin, Ph.D. Neuroimaging Correlates of Novel Psychiatric Disorders after Pediatric Traumatic Brain Injury. *Journal of the American Academy of Child and Adolescent Psychiatry*, 2012.

Jeffrey E. Max, MBBCh, Elisabeth A. Wilde, Ph.D., Ering D. Bigler, Ph.D., Wesley K. Thompson, Ph.D., Marianne MacLeod, M.A., Ana C. Vasquez, Tricia L. Merkley, Ph.D., Jill V. Hunter, M.D., Zili D. Chu, Ph.D., Ragini Yallampalli, M.S., **Gillian A. Hotz, Ph.D.**, Sandra B. Chapman, Ph.D., Tony T. Yang, M.D., Ph.D., Harvey S. Levin, Ph.D. Psychiatric Disorders after Pediatric Traumatic Brain Injury: A Prospective Longitudinal Controlled Study. *Journal of Neuropsychiatry and Clinical Neurosciences*, 2012.

**Hotz, G.**, Moyenda, Z., Ford, H., Bitar, J., Bitar, M., Andrews, D., Green, B., Ginzburg, E. Developing a Trauma Critical Care & Rehab Hospital in Haiti: A year after the Earthquake. *American Journal of Disaster Medicine*, Volume 7, No. 4, pp. 273-279, Fall 2012.

Padelson, PD., Pineda, J., Bell, MJ., Abend, NS., Berger, RP., Giza, CC., **Hotz, G.**, Wainwright, MS. Common Data Elements for Pediatric Traumatic Brain Injury: Recommendations from the Working Group on Demographics and Clinical Assessment. *J Neurotrauma*, 2011.

Theresa M. Dulski, MPH; Sridhar V. Basavaraju, MD; **Gillian A. Hotz, PhD**; Likang Xu, MD, MS; Monica U. Selent, DVM, MPH; Vincent A. DeGennaro, MD; David Andrews, MD; Henri Ford, MD; Victor G. Coronado, MD, MPH; Enrique Ginzburg, Factors associated with inpatient mortality in a field hospital following the Haiti earthquake, January-May 2010. *American Journal of Disaster Medicine*, Vol. 6, No. 5, September/October 2011.

**Hotz, G.**, Ginzburg, E., Wurm, G., DeGennaro, V., Andrews, D., Basavaraju, S., Coronado, V., Xu, L., Dulski et. Al. Post-Earthquake Injuries at a Field Hospital-Haiti 2010. CDC and Prevention, Morbidity and Mortality Weekly Report. January 7, 2011.

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**Hotz, G.**, Helm-Estabrooks, N., Wolf Nelson, N., and Plante, E., The Pediatric Test of Brain Injury: Development and Interpretation. *Topics in Language Disorders*, 29:207-223, 2009.

**Hotz, G.**, Kennedy, A., Lutfi, K., and Cohn, S., Preventing Pediatric Pedestrian Injuries. *Journal of Trauma*, 66:1492-1499, 2009.

**Hotz, G.**, Garces de Marcilla, A., Lutfi, K., Castellon, P., and Duncan, R., The WalkSafe Program: Developing and Evaluating the Educational Component. *Journal of Trauma*, 66:17-22, 2009.

- Laatsch, L., Harrington, D., **Hotz, G.**, Marcantuono, J., Mozzoni, M.P., Walsh, V., and Hersey, K.P., An Evidence Based Review of Cognitive and Behavioral Rehabilitation Treatment Studies in Children with Acquired Brain Injury. *Journal Head Trauma Rehabilitation*, 22:248-256, 2007.
- Hotz, G.A.**, Castelblanco A., Duncan, R., Lara, I., Weiss A., and Kuluz, J., Snoezelen: A Controlled Multi-Sensory Stimulation Therapy for Children with Severe Brain Injury. *Brain Injury*, 20:879-888, 2006.
- Hotz, G.A.**, Cohn, S., Castelblanco, A., Colston, S., et al. WalkSafe: A School Based Pedestrian Safety Intervention Program. *Traffic Injury Prevention*, 5:1-8, 2004.
- Hotz, G.A.**, Cohn, S., Nelson, J., Mishkin, D., Li, P., and Duncan, R., Pediatric Pedestrian Trauma study: A Pilot Project. *Traffic Injury Prevention*, 5:132-136, 2004.
- Hotz, G.A.**, Cohn, S., Mishkin, D., Duncan, R., and Li, P., Outcome of motorcycle riders at one year post-injury. *Traffic Injury Prevention*, 5:87-89, 2003.
- Hotz, G.A.**, Cohn, S., Popkin, C., Ekeh, P., Duncan, R. The Impact of a Repealed Motorcycle Helmet Law in Miami-Dade County. *Journal of Trauma*, 52:469-474, 2002.
- Hotz, G.A.**, Helm-Estabrooks, N., and Nelson, N. The Development of the Pediatric Test of Brain Injury. *Journal of Head Trauma Rehabilitation*, 16:426-440, 2001.
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- Helm-Estabrooks, N. and **Hotz, G.A.** Sudden Onset of Stuttering in an Adult: Neurogenic or Psychogenic, *Seminars Speech and Language*, 9:23-30, 1998.
- Hotz, G.A.** and Helm-Estabrooks, N., Perseveration in Closed Head Injury. *Brain Injury*, 9: 161-172, 1995.
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- Moulton, R., Tucker, W., Sullivan, I., Gutman, M., and **Hotz, G.**, Development of an Audit Tool for Preventable Death from Head Injury, *Annals of the Royal College of Physicians and Surgeons*, 25:188-193, 1992.
- Gutman, M.B., Moulton, R., Sullivan, I., **Hotz, G.**, Tucker, W., and Muller, P. Risk Factors Predicting Operable Intracranial Hematomas in Head Injury. *Journal of Neurosurgery*, 77:9-14, 1992.
- Moulton, R., **Hotz, G.**, and Tucker, W. The Impact of Delayed Transfer on Mortality in Head Injury, *Annals of the Royal College of Physicians and Surgeons*, 24:197-200, 1991.



Gutman, M., Moulton, R.J., Sullivan, I., Brown, T., Hotz, G., and Tucker, W. Relative Incidence of Intracranial mass Lesions and Severe Torso Injury Following Accidental Injury: Implications for Triage and Management. *Journal of Trauma*, 31:974-977, 1991.

Shedden, P.M., Moulton, R., Sullivan, I., Hotz, G., Tucker, W., and Muller, P. Effect of Population Characteristics on Head Injury Mortality. *Journal of Pediatric Neuroscience*, 16:203-207, 1990/91.

## PROFESSIONAL

### 22. Funded Research Performed

9/17/2018-8/31/2021      **School-Aged Pedestrian and Bicycle Education and Injury Prevention Programs in Miami Dade County**  
PI: Gillian Hotz, Ph.D  
Percent Effort: 8%

8/3/2018-2/28/2019      **BRAINSCOPE II**  
Miami Site: Gillian Hotz, Ph.D  
Percent Effort: 15%

5/1/2017-5/31/2019      **Miami Dolphins Foundation Grant:  
Countywide High School Concussion Program**  
Project Director: Gillian Hotz, Ph.D.

8/1/2016-8/30/2022      **Scythian Biosciences: The Effects of Cannabinoids on MTBI**  
Project Director: Gillian Hotz, Ph.D.  
Percent Effort: 20%

6/1/2016-9/30/2017      **NCAA-DOD: Concussion Assessment Research & Education (CARE)**  
Consortium-Longitudinal  
Clinical Study Core  
Miami Site: Gillian Hotz, Ph.D.  
Co-Investigator  
Percent Effort: 2%

6/1/2016-5/31/2017      **BRAINSCOPE I**  
EEG Device for Concussion Study  
Miami Site: Gillian Hotz, Ph.D.  
Percent Effort: 5%

8/1/2015-7/2017      **GE/NFL HEAD HEALTH CHALLENGE: Phase 2**  
Advanced MRI Applications for Mild Traumatic Brain Injury  
Miami Site: Gillian Hotz, Ph.D.  
Percent Effort: 20%

9/1/2013-9/1/2020      **National Institute of Health & Other Agencies; NINDS**  
Track-TBI: Transforming Research & Clinical Knowledge in TBI  
Principal Investigator: Geoff Manley, MD, Ph.D. UCSF

Miami Site PI: Gillian Hotz, Ph.D.

1/2010- ongoing      **MDCPSB: Countywide Concussion Injury Surveillance System**  
Project Director: Gillian Hotz, Ph.D.

7/1/2015-6/30/2019      **Florida Department of Transportation: Transportation Alternative Program**  
WalkSafe Educational Component and Dissemination  
Principal Investigator: Gillian Hotz, Ph.D.  
Percent Effort: 10%

7/1/2015-6/30/2018      **Florida Department of Transportation: Transportation Alternative Program**  
BikeSafe Dissemination in Parks & Recreation in MDC  
Principal Investigator: Gillian Hotz, Ph.D.  
Percent Effort: 15%

10/1/2014-9/2017      **Florida Department of Transportation: WalkSafe Statewide**  
Principal Investigator: Gillian Hotz, Ph.D.  
Percent Effort: 10%

10/1/2013-6/30/2019      **Florida Department of Transportation/UF: WalkSafe/BikeSafe 5 E Model**  
Principal Investigator: Gillian Hotz, Ph.D.  
Percent Effort: 10%

10/1/2013-2016      **Florida Department of Transportation/ UF: PSA/ Marketing Campaign**  
Principal Investigator: Gillian Hotz, Ph.D.  
Percent Effort: 10%

10/1/2013-9/2014      **Florida Department of Transportation: WalkSafe Statewide**  
Principal Investigator: Gillian Hotz, Ph.D.  
Percent Effort: 10%

10/2012-9/2014      **Center for Disease Control: Community Transformation Grant**  
Principal Investigator: Gillian Hotz, Ph.D.

7/2012-6/2013      **Florida Department of Transportation: WalkSafe**  
Principal Investigator: Gillian Hotz, Ph.D.  
Percent Effort: 10%

7/2012-6/2013      **Florida Department of Transportation: Public Service Announcement**  
Principal Investigator: Gillian Hotz, Ph.D.  
Percent Effort: 2%

7/2012-6/2013      **The Florida Department of Transportation: BikeSafe**  
Principal Investigator: Gillian Hotz, Ph.D.

8/2012-6/2016	<p><b>Florida Department of Transportation: Safe Routes to School</b>  Principal Investigator: Gillian Hotz, Ph.D.  Percent Effort: 10%</p>
8/2012-6/2015	<p><b>Florida Department of Transportation: Transportation Enhancement</b>  Principal Investigator: Gillian Hotz, Ph.D.  Percent Effort: 8%</p>
7/2011-6/2014	<p><b>The Miami Project to Cure Paralysis</b>  Accelerometer Concussion Study in College Football Players  Co-Principal Investigator: Stephen Olvey, MD &amp; Gillian Hotz, Ph.D.  Percent/ Funded Effort: 5%</p>
7/2011-6/2012	<p><b>Florida Bureau of Emergency Medical Services</b>  EMS Matching Grant (M-9050)  25% Match from the Miami Project  Statewide Implementation of WalkSafe  Principal Investigator: Gillian Hotz, Ph.D.  Percent/ Funded Effort: 10%</p>
8/2011-7/2012	<p><b>The Center for Disease Control/Department of Health  Communities Putting Prevention to Works Amendment</b>  Principal Investigator: Gillian Hotz, Ph.D.  Percent Effort: 9%</p>
7/2011-6/2012	<p><b>Florida Department of Transportation: Safe Routes to School</b>  Principal Investigator: Gillian Hotz, Ph.D.  Percent Effort: 9%</p>
7/2011-6/2012	<p><b>Florida Department of Transportation: Public Service Announcement</b>  Principal Investigator: Gillian Hotz, Ph.D.  Percent Effort: 2%</p>
8/2011-7/2012	<p><b>The Robert Wood Johnson Foundation: WalkSafe</b>  Principal Investigator: Gillian Hotz, Ph.D.  Percent Effort: 10%</p>
7/2011-6/2012	<p><b>The Florida Department of Transportation: BikeSafe</b>  Principal Investigator: Gillian Hotz, Ph.D.  Percent Effort: 9%</p>
6/2010-3/2012	<p><b>The Center for Disease Control/ Department of Health: Communities  Putting Prevention to Work</b>  Principal Investigator: Gillian Hotz, Ph.D.  Percent Effort: 9%</p>
7/2010-6/2011	<p><b>Florida Department of Transportation: Safe Routes to School</b></p>

Principal Investigator: Gillian Hotz, Ph.D.  
Percent Effort: 12%

7/2010-6/2011      **Florida Department of Transportation: Transportation Enhancement**  
Principal Investigator: Gillian Hotz, Ph.D.  
Percent Effort: 8%

8/2010-7/2011      **The Children's Trust: Prevention**  
Principal Investigator: Gillian Hotz, Ph.D.  
Percent Effort: 5%

10/2010-9/2011      **The Florida Department of Transportation: BikeSafe**  
Principal Investigator: Gillian Hotz, Ph.D.  
Percent Effort: 5%

10/2010-12/2011      **The American Red Cross: Hospital Bernard Mevs Project Medishare**  
Principal Investigator: Barth Green, M.D.  
International Director: Gillian Hotz, Ph.D.

09/2009-7/2010      **Miami-Dade Metropolitan Planning Organization (MPO)**  
Unified Planning Work Program for the MPO  
BikeSafe Project  
Principal Investigator: Gillian Hotz, Ph.D.  
Percent/ Funded Effort: 5%

08/2009-07/2010      **The Children's Trust**  
Prevention (826-230) WalkSafe  
Principal Investigator: Gillian Hotz, Ph.D.  
Percent/ Funded Effort: 5%

03/2009-02/2010      **Brain Injury Association of Florida (BIAF)**  
BIAF Mini-Grant  
Mild Brain Injury Project  
Principal Investigator: Gillian Hotz, Ph.D.  
Percent/ Funded Effort: 0%

08/2008-07/2009      **The Children's Trust**  
Prevention (826-230)  
The WalkSafe Program  
Principal Investigator: Gillian Hotz, Ph.D.  
Percent/ Funded Effort: 10%

05/2009-06/2010      **Florida Bureau of Emergency Medical Services**  
EMS Matching Grant (M-9050)  
25% Match from The Miami Project  
Statewide Implementation of WalkSafe  
Principal Investigator: Gillian Hotz, Ph.D.



Percent/ Funded Effort: 15%

10/2007-09/2010      **National Institute on Disability and Rehabilitation Research**  
 Field Initiated Research Grant (H133G070119)  
 Investigating the Effects of Snoezelen in Children Recovering from Severe  
 Brain Injury  
 Principal Investigator: Gillian Hotz, Ph.D.  
 Percent/ Funded Effort: 20%

07/2007-06/2008      **The Children's Trust**  
 Miami-Dade County Child and Youth Safety Initiative  
 Community Partnership/ Buckle Up for Life  
 Principal Investigator: Gillian Hotz, Ph.D.  
 Percent/ Funded Effort: 5%

05/2008-06/2009      **Florida Bureau of Emergency Medical Services**  
 EMS Matching Grant (M-8099)  
 25% Match from The Miami Project  
 Statewide Implementation of WalkSafe  
 Percent/Funded Effort: 15%

07/2007-06/2009      **Florida Department of Transportation**  
 Safe Routes to School (AOY74-WALKSAFE)  
 Safe Routes to School-WalkSafe County Program  
 Principal Investigator: Gillian Hotz, Ph.D.  
 Percent/ Funded Effort: 15%

07/2007-06/2010      **Florida Department of Transportation**  
 Transportation Enhancement (AOY29)  
 WalkSafe-Miami-Dade County  
 Principal Investigator: Gillian Hotz, Ph.D.  
 Percent Effort: 15%

05/2007-06/2008      **Florida Bureau of Emergency Medical Services**  
 EMS Matching Grant (M-7071)  
 25% Match from FedEx  
 Statewide Implementation of WalkSafe  
 Principal Investigator: Gillian Hotz, Ph.D.  
 Percent/ Funded Effort: 15%

09/2006-08/2007      **The Children's Trust**  
 Innovation and Research (664-230)  
 WalkSafe: Evaluating a High-Risk District  
 Principal Investigator: Gillian Hotz, Ph.D.  
 Percent/ Funded Effort: 30%

05/2004-04/2009      **National Institute of Neurological Disorders and Stroke**

	<p>R01 (Ro1NS021889-22)          Neurobehavioral Outcome in Children with Brain Injury          Principal Investigator: Harvey S. Levin, Ph.D. (Baylor University)          Role: Miami Site Principal Investigator: Gillian Hotz, Ph.D.          Percent/Funded Effort: 15% (2004-2008); 5% (2009)</p>
09/2005-08/2006	<p><b>Prevention &amp; Promotion Programs (105-230)</b>          WalkSafe: A County-Wide Pedestrian Injury Prevention Program          Principal Investigator: Gillian Hotz, Ph.D.          Percent/ Funded Effort: 30%</p>
07/2004-06/2005	<p><b>Florida Brain and Spinal Cord Injury Program</b>          Snoezelen: Effects of Snoezelen in Children Recovering from Severe TBI          Principal Investigator: Gillian Hotz, Ph.D.          Percent / Funded Effort: 15%</p>
07/2003-06/2004	<p><b>Florida Brain and Spinal Cord Injury Program</b>          Snoezelen: A Controlled Multisensory Stimulation Therapy          Principal Investigator: Gillian Hotz, Ph.D.          Percent/ Funded Effort: 7%</p>
10/2003-10/2004	<p><b>Florida Department of Transportation</b>          Pediatric Pedestrian Injury Study          Principal Investigator: Gillian Hotz, Ph.D.          Percent/ Funded Effort: 50%</p>

### 23. Editorial Responsibilities

Guest Editor for Brain Injury Professional Magazine	11/2012
Editorial Board of Frontiers in Sports Neurology	7/2011-Present
Reviewer for:	
CDC: TBI Grants	2012- Present
Journal of Neurotrauma	2006- Present
Journal of Pediatrics	2005- Present
Journal Traffic Injury and Prevention	2002- Present

### 24. Professional and Honorary Organizations

2013- Present	<b>Protecting Athletes &amp; Sports Safety</b>
2010- Present	<b>Florida Concussion Task Force:</b> Chairperson
2009- Present	<b>The Sarah Jane Brain Project,</b> Steering Committee Member and National Advisory Board Member (Appointed)
2006- Present	<b>American Association of Multi-Sensory Environments,</b> Founding Board Member and Treasurer/Secretary (Appointed)
2005- Present	<b>Miami-Dade Community Traffic Safety Teams,</b> Member

2005- Present	<b>Florida Department of Health: State of Florida Injury Prevention Advisory Council, Member (Appointed) Pediatric Trauma Committee</b>
2002- Present	<b>Florida Committee on Trauma, Member (2002-2009), Co-Chair of Rehab Planning Team (2009- Present)</b>
2002- Present	<b>Florida Department of Health: Brain and Spinal Cord Injury Program, Member</b>
1997-2000	<b>American Academy of Neurology: Concussion in Sports Dissemination Programs, Co-Chair (Appointed)</b>
1997-1999	<b>Aspen Group: Child and Adolescent Traumatic Brain Injury Task Force, Member</b>
1996- Present	<b>International Neurotrauma Society, Member</b>
1992- Present	<b>American Society for Neurorehabilitation, Member</b>
1992- Present	<b>Brain Injury Association of Florida, Member</b>
1992- Present	<b>International Brain Injury Association, Member</b>
1990-1993	<b>Health and Welfare Canada: Task Force for Rehabilitation Services for Traumatic Brain Injury, Member</b>
1986- Present	<b>The American Speech and Language Hearing Association, Member</b>
1986-1989	<b>Ashby House, Toronto, Canada, Board Member</b>

25. Honors and Awards (with dates)

2017	Spotlight on Health: Aspen Institute: Ideas Festival Scholar
2016	President's Council on Fitness, Sports and Nutrition: Community Leadership Award
2015	University of Miami: Iron Arrow Honor Society
2012	Clinical Innovation Award, National Brain Injury Society Conference
2011	Miami Dade County School Board: Proclamations & Resolutions for WalkSafe/BikeSafe
2009	Dave Hovda Angel Award, Sarah Jane Brain Foundation
2008/2009/2010	Miami Dade County School Board: Proclamations & Resolutions WalkSafe

26. Post-Doctoral Fellowships: None

27. Other Professional Activities (conferences, presentations, etc.)

**Hotz, G.** Return to Play Following Sports Injury. March, 2019, the Annual Meeting of the AANS/CNS Spine Summit, 2019, Miami Beach, FL.

**Hotz, G.** Concussions: On the Field and in the Office. February, 2019, National Pri-Med 2019 Conference, Broward Convention Center.

**Hotz, G.** Concussion Workshop for ATCS. August, 2018, University of Miami, FL.

**Hotz, G.** What You Need to Know About Concussions in Sports. March, 2018. Advances in Medical Research and Patient Care Continuing Medical Education, University of Miami, FL.

**Hotz, G.** Concussion Workshop for ATCS. August, 2017, University of Miami, FL.

**Hotz, G.** Athletics: Concussion Update. March, 2017, Barry University, Miami Shores, FL.

**Hotz, G.** Why all the Talk about Concussion. January, 2017, Coral Gables Chamber of Commerce, Miami, FL.

**Hotz, G.** Concussion Workshop for ATCS. August, 2016, University of Miami, FL.

**Hotz, G.** Managing PCS in a Neuro Sport Clinic. AAN Sports Concussion Conference, Denver, CO. July 2015.

**Hotz, G.** Countywide Concussion Injury Surveillance System. AAN Sports Concussion Conference, Chicago, IL. July, 2013 (poster).

**Hotz, G.** Youth Concussion Panel, Sarah Jane Brain Project, NY, New York, May, 2014.

**Hotz, G.** Cognitive Rehabilitation for Children: Past and Present. (Moderator). ACRM 90<sup>th</sup> Annual Conference. Progress in Rehabilitation Research. Orlando, FL. Nov. 12-16, 2013.

**Hotz, G.** Why All the Talk about Concussions. Changing the Game: A Statewide Traumatic Brain Injury Conference. University of North Florida. Oct. 4, 2013.

**Hotz, G.** Evidence Based Injury Prevention Programs. The NABIS 11<sup>th</sup> Annual Conference on Brain Injury. New Orleans, LA, Sept 18-21, 2013.

**Hotz, G.** Why All the Talk About Concussion. Florida Recreation & Park Association. 2013 Annual Conference. Orlando, FL August 26-29, 2013.

**Hotz, G.** Countywide Concussion Care Program. The 31<sup>st</sup> Annual Symposium of the National Neurotrauma Society. Nashville, TN, August 4-7, 2013.

**Hotz, G.** Perspectives in Pediatric Brain Injury: National Brain Injury Society Conference. Nov 12-15<sup>th</sup>, 2012. Miami, FL.

**Hotz, G. & Plante, E.** Neurocognitive Assessment and the Test of Pediatric Brain Injury. NABIS. Nov. 15, 2012, Miami, FL.

**Hotz, G.** Why all the Talk about Concussion. Florida Hockey High School League, April, 25, 2012, Ft. Lauderdale, FL.

**Hotz, G.** Countywide Concussion Care Program. Concussion Summit, LA City Hall, March 29, 2012. Los Angeles, CA.

**Hotz, G.** Injury Prevention Programs for Children. Children's Hospital of Los Angeles, March, 29, 2012, Los Angeles, CA.

**Hotz, G.** Snoezelen and Children with Brain Injury. 9<sup>th</sup> International Snoezelen Conference, October, 20-21, 2011, Paris, France.



**Hotz, G.** Early Assessment of Children Recovering from Severe Brain Injury. ACRM, October 12-15, 2011, Atlanta, GA.

**Hotz, G.** Neurocognitive Assessment of Children Recovering from Brain Injury. The Ninth Annual Conference on Brain Injury. Sept 14-17, 2011. New Orleans, LA.

**Hotz, G.** Why all the Talk about Concussion? The 29<sup>th</sup> Annual National Neurotrauma Symposium. July 10-13, 2011. Hollywood, FL.

**Hotz, G.** An Evidence Based Neurocognitive Assessment for Children Recovering from Brain Injury. June 15, 2011, Federal Interagency Conference of Traumatic Brain Injury. Washington, DC.

**Hotz, G.** The Pediatric Test of Brain Injury. April 20, 2011, Holland Bloorview Kids Rehabilitation Hospital, Toronto, Ontario Canada.

**Hotz, G.** Concussion and ImPACT training Workshop for Athletic Trainers, March, 3, 2011, Miami Project to Cure Paralysis, Miami FL.

**Hotz, G.** Concussion Workshop for PE teachers. Feb. 18, 2011, Felix Varela High School, Miami, FL.

**Hotz, G.** Neurocognitive Assessment of Children with Pediatric Acquired Brain Injury. 8<sup>th</sup> Annual Pediatric Brain & SCI Conference, Miami, FL, November, 8-9, 2010.

**Hotz, G.** Concussion in Sports: Ransom Everglades Assembly, Miami, FL. November, 2010.

**Hotz, G.** WalkSafe: A 5E Program. 75<sup>th</sup> Road Safety Congress. Feb. 22-24, Stratford-, UK, 2010.

**Hotz, G.** Novel Treatment for Children with Severe TBI. The 7<sup>th</sup> Annual Pediatric Brain & SCI Conference. Nov.9-11<sup>th</sup>, Coconut Grove, FL, 2009.

**Hotz, G.** WalkSafe a 5-E Program. Walk21 NYC. Oct. 9-11, New York City, NY, 2009.

**Hotz, G.** A Randomized Controlled Trial of Multi-Sensory Environmental Therapy after Pediatric Neurotrauma. Neurotrauma 2009. The Second Joint Symposium of the International & National Neurotrauma Societies. Sept 7-11, Santa Barbara, CA, 2009.

**Hotz, G.** Concussion in High School Football Review for Coaches and Trainers. Miami-Dade County Athletics Department. August 12, Miami, FL, 2009.

**Hotz, G.** Overview of a Successful Pedestrian Safety Oriented Public/Health Transportation Collaboration. Pedestrian Injury Prevention State Workshop. NHTSA. June 2&3, Washington, DC. 2009.

**Hotz, G.** A Novel Treatment Program during Early Stages of Recovery from TBI. Pediatric TBI Issues in Management, Rehabilitation and Research. Tampa General Hospital, April 25. Tampa, FL. 2009.

**Hotz, G.** The Effects of Multisensory Environments in Children Recovering from Severe Brain Injury. 6<sup>th</sup> Annual Pediatric Brain & SCI Conference, Nov 10&11, Miami, FL, 2008.

- Hotz, G.** Importance and Efficacy of Evidence Based Practice of MSE, International Snoezelen Association, 2008, Oct 2-5<sup>th</sup>, Neuwied, Germany.
- Hotz, G.** WalkSafe Statewide Program. Florida Committee on Trauma Meeting. July 9<sup>th</sup>, Orlando, FL. 2008.
- Hotz, G.** Randomized Controlled Trials in Rehabilitation. UC Neurotrauma Meeting, June 23-25<sup>th</sup>, Carmel, CA. 2008.
- Hotz, G.** WalkSafe Update. Florida Safe Kids Annual Meeting. May 21<sup>st</sup>, Tampa, FL. 2008.
- Hotz, G.** WalkSafe: A Pediatric Pedestrian Injury Prevention Program. 2007 Forging New Frontiers: Sustaining Innovations for Healthy Communities. Injury Free Coalition for Kids. Nov. 30<sup>th</sup>-Dec. 2<sup>nd</sup>, Ft. Lauderdale, FL, 2007.
- Hotz, G.** Pediatric TBI: Early Intervention and Continuum of Care. AANS/CNS Pediatric Neurological Surgery Annual Meeting, Nov. 26-Dec.1, Miami, FL, 2007.
- Hotz, G.,** Helm-Estabrooks, N., Nelson, N., Plante, E. Pediatric Traumatic Brain Injury: Neurocognitive and Language Assessment. American Speech Language and Hearing Association. Nov. 15-18, Boston, MA, 2007.
- Hotz, G.** WalkSafe: Statewide Implementation of a pediatric pedestrian injury prevention program. 1st National Safe Routes to School Conference. Nov.5-7, Dearborn, Michigan, 2007.
- Hotz, G.** Importance of Early Neurocognitive Assessment. Pediatric Brain & SCI Conference, Nov. 2-4, Coconut Grove, FL, 2007.
- Hotz, G.** Efficacy of MSE with a Snoezelen Approach. 5<sup>th</sup> International Snoezelen Association Conference Sept. 20-21<sup>st</sup>, Montreal, Canada, 2007.
- Hotz, G.** WalkSafe: Countywide Program. Pro Bike Pro Walk Florida, August 27-31<sup>st</sup>, Orlando, FL, 2007.
- Hotz, G.** Early Neurocognitive Assessment and Outcome. Pediatric Brain & SCI Conference. Nov.2-4, Miami, FL., 2006.
- Hotz, G.** WalkSafe: A county-wide pedestrian injury prevention program. FDOT, St. Augustine, FL, April , 2006.
- Hotz, G.** Assessment & Treatment of Low Level Patients. Patricia Neal Rehab Center. Knoxville, TN, March, 2006.
- Hotz, G.** A Novel treatment for low level patients. Pediatric Brain Injury Conference. Miami, FL, November, 2005.
- Hotz, G.** Neuroplasticity in children recovering from severe brain injury. Come to Your Senses C Conference. Toronto, Canada, October, 2005.

- Hotz, G.** A room for brain injury. World Wide Snoezelen Conference. Holland, October, 2005.
- Hotz, G.** Snoezelen: A novel treatment for children with severe brain injury. Children's Specialized Hospital. New Jersey, December, 2004.
- Hotz, G.** Measuring Outcomes in Children with Traumatic Brain Injury. Pan American Trauma Society, XVII Congress. November, 2004, Miami, FL.
- Hotz, G.** The Effect of Snoezelen Therapy in children with severe TBI. Pediatric Traumatic and Acquired Brain Injury: The Continuum of Care. Miami, FL. October, 2004.
- Hotz, G.** WalkSafe: Findings of a 3 year study. SafeKids State Meeting. Tampa, FL, August, 2004.
- Hotz, G.** Snoezelen: A controlled multisensory stimulation therapy for children with traumatic brain injuries. The First International Conference in Israel on Snoezelen, Herzeliya, Israel, May 2004.
- Hotz, G.** Neurorehabilitation: The Program, Team and Outcomes. Pediatric Neurotrauma: The Aftermath of the Injury. Miami, FL, October 2003.
- Hotz, G.** Assessing the Neurocognitive Effects of TBI in Children. Brain Injury Association of Florida, Annual Professional Workshop, Palm Beach, FL. April 2002.
- Hotz, G.** The Development of the Pediatric Test of Brain Injury. Brain Injury Association, 20<sup>th</sup> Annual Symposium, Atlanta, July 2001.
- Hotz, G., Calvin, R.** A Traumatic Brain Injury and SCI Point-of-Care, Team-based Information System. Brain Injury Association, 19<sup>th</sup> Annual Symposium. Chicago, July, 2000.
- Kelly, J., Rosenberg, J., **Hotz, G.A.** Concussion in Sports: A Dissemination Program. Annual Academy of Neurology 51<sup>st</sup> Meeting. Toronto, Canada, April, 1999.
- Hotz, G., Rosenberg, J., Kelly, J., Potts, A., Brooks, J:** A Dissemination Strategy for Sports related concussions in High School Athletes: A pilot curriculum. 1998. Sports: related concussion and nervous system injuries. Orlando Regional Healthcare System. Orlando, Florida, March, 1998.
- Hotz, G.** Functional outcomes after traumatic brain injury. Florida State Association of Rehabilitation Nurses. Haines City, Florida, May, 1997.
- Hotz, G.** Concussion in Sports: Post-concussive symptoms. University of Miami/ HealthSouth Doctors Hospital. Miami, Florida. March, 1997.
- Augenstein, J., **Hotz, G., Nedd, K. et al.** A systematic Approach to Mild Traumatic Brain Injury in a Trauma Center. Head Injury 1994, International Symposium on Head Injury Research. Department of Transportation and George Washington University, Washington, DC. October, 1994.
- Hotz, G.** Early Rehabilitation Intervention. Highlights in TBI Management. University of Miami/HealthSouth. Miami, Florida, November, 1993.

**Hotz, G.** Neuropathology Review and the Role of the Speech Language Pathologist. New Jersey Speech Language and Hearing Association. Atlantic City, New Jersey, April, 1993.

**Hotz, G.** Neuropathology Review and the Management of Acute Traumatic Brain Injury. A post-graduate course. Cape Cod Institute for Communication Disorders. June, 1992.

**Hotz, G.** The Brief Test of Head Injury, Validity and Reliability. The 6th National Traumatic Brain Injury Symposium, MIEMSS, Baltimore, March, 1991.

Helm-Estabrooks, N and **Hotz, G.** Comparing Different Measures of Severe Head Injury; Do They Agree? The International Brain Injury Symposium, New Orleans, March, 1991.

**Hotz, G.** Brief Test of Head Injury. Head Injury Symposium Multidisciplinary Issues in patient care, University of Toronto, Toronto, April, 1990.

Moulton, R, J., **Hotz, G.**, Brown, T., & Tucker, W. Development of a screening tool for the identification of potentially preventable deaths from head injury. Society of University Neurosurgeons, Toronto, May, 1989.

**Hotz, G.** The Bedside Assessment of Severe Head Injury: A New Screening Test. The 5th National Brain Injury Symposium, MIEMSS, Baltimore, March, 1989.

Moulton, R.J. and **Hotz, G.** The Impact of Patient and Injury Characteristics on Head Injury Mortality. The 5th National Brain Injury Symposium. MIEMSS, Baltimore, March, 1989.

Moulton, R.J. and **Hotz, G.** Demographic and Etiologic Factors in Traumatic Brain Injury: Implication for Prevention Strategies. The 5th National traumatic Brain Injury Symposium, Baltimore, March, 1989.

**Hotz, G.** and Moulton, R.J. Acute Interdisciplinary Head Injury Team. The 4th National Traumatic Brain Injury Symposium, MIEMSS, Baltimore, March, 1988.

**Hotz, G.** and Moulton, R.J. Length of hospital stay in severely head injured patients. The 4th National Traumatic Brain Injury Symposium, Baltimore, March, 1988.

#### **TEACHING**

28. Teaching Award Received: Dave Hovda Angel Award 2009

29. Teaching Specialization: Courses taught, professional teaching activities

IN SERVICES FOR Trauma and Neurosurgery Residents 2000- Present

DAILY ROUNDS on patients

Train Research Assistants, Coordinators, Managers and Admin Asst in Research Lab 2001- Present

Concussion Clinic: Credentialed IMPACT Consultant 2005- Present

30. Thesis and Dissertation Advising/Post-doctoral student supervision: None

#### **SERVICE**

31. University Committee and Administrative Responsibilities

2008-2012 Administrative Services Committee at the University of Miami Miller School of Medicine



1997- Present Trauma Advisory Committee: Ryder Trauma Center

32. Community

Presidents Council Award on Fitness, Sports & Nutrition 5, 2016.

Miami Today: Innovative Thinker Award 6, 2016.

Project Medishare: International Director of Hospital Bernard Mevs Project Medishare at Trauma Critical Care and Rehabilitation Hospital in Port –Au- Prince, Haiti since June, 2010 to present.

WalkSafe: Direct multiple outreach events, town hall meetings, focus groups and training of teachers to implement the WalkSafe Program, an evidence based elementary school based pedestrian injury prevention program, county and statewide since 2001 to present.

BikeSafe: Direct multiple outreach events, focus groups and training of park staff, PE teachers to implement the BikeSafe Program, an evidence based bicycle safety education program, county wide since 2009 to the present.

SkateSafe: Piloting new program to educate youth and adolescents about safe skate boarding skills and helmet use.

Concussion Program: Direct workshops, outreach events, training seminars for athletic trainers, coaches, athletes, students to increase education and awareness of concussion management. Since 2011 annually train all Athletic Trainers & Directors, in Miami-Dade County to implement ImPACT a computerized neurocognitive baseline assessment for all High School Football players. Concussion expert for University of Miami Hurricanes Football team. In 2014 trained all HS football coaches with USA Football coaching program. Developed a countywide high school concussion injury surveillance system.

Dear Chairwoman Edmonson,

Allow me first to congratulate you again for being elevated by your peers to Chairwoman of the County Commission. It is a great sign for our community's future to have you serving at a greater level of leadership.

As you know, we need new voices and fresh perspectives serving the public. I know I have much to contribute toward that goal and I humbly submit myself for consideration for an appointment to the board of The Children's Trust.

I care deeply about children's welfare as both a father and an elected official. I offer a well-balanced background in both education and experience. I have a Masters Degree in Business Administration and I am a practicing attorney with a focus in civil rights and land use. I know that I can serve as our community well and ensure our voices are well-represented on the board.

Attached is my resume for your review and consideration.

Very Truly Yours,

Michael

Michael Joseph, Esq.  
*Associate*

## **MICHAEL JOSEPH, ESQ.**

4770 Biscayne Blvd. Suite 1400, Miami, FL 33137  
(786) 245-2307 | MJoseph@galbutwalters.com

A community advocate and attorney practicing in immigration, civil rights and land use law. My past experiences have provided me the skills and knowledge essential to represent stakeholders effectively, in a role of public responsibility.

### **Experience**

#### **Vice Mayor | City of North Miami Beach Commission, FL**

**November 2018 – Present**

Elected to have the opportunity and responsibility to serve the community and develop strategic planning, contract negotiations, civil service bargaining, pension reform, zoning overlay and site plan approvals. Furthermore, establish legislative policies and regulations affecting 47,000 residents.

#### **Associate Attorney | Galbut Walters & Associates, LLP., Miami, FL**

**January 2013 – Present**

Represent clients in civil rights litigation in federal and state court, as well as in complex local and federal relations involving municipal zoning, code compliance, and comprehensive land use planning. Provide legal counsel and referrals for immigration matters such as Petitions for Permanent Status, or Temporary Protective Status applications. Manage multi-million dollar commercial transactions from inception to end; represent lenders, buyers, sellers, landlords, and tenants. Practice also includes representing low income individuals and nonprofits before county and municipal boards throughout South Florida.

#### **Sole Practitioner, General Counsel | Michael Joseph, P.A., Miami, FL**

**November 2010 – January 2013**

Represented low-income clients in the areas of immigration and customs enforcement, family, and criminal law. Attended criminal pre-trials, sentencing, and parole violation hearings for misdemeanor cases. Litigated administrative law cases, including attending pre-trial motions and negotiating in settlement conferences.

#### **Special Assistant, Office of the Chief Counsel | U.S. Department of Homeland Security, Miami, FL**

**October 2007 – August 2010**

Researched legal issues and drafted administrative appeal briefs to be submitted to the U.S. Board of Immigration Appeals. Provided the Deputy Regional Counsel with analytical and administrative support in planning and coordinating a variety of security-sensitive activities between various federal agencies. Created and implemented the USCIS background check program, M.I.K.E, empowering the agency for the first time to submit name search request and receive immediate results from the FBI criminal database.

**Honors:** Service Recognition, 2010

**Honors:** United States Citizenship and Immigration Services Special Act Award, 2007

## Education

Juris Doctorate | St. Thomas University School of Law, Miami, FL

May 2010

Admitted to the Florida Bar

Admitted to the U.S. District Court, Southern District of Florida

University of Pittsburg School of Law, Pittsburg, PA

July 2007

Thurgood Marshall Fellow

Master of Business Administration | Florida International University College of Business, Miami, FL

May 2006

Bachelor of Business Administration | Florida International University College of Business, Miami, FL

May 2004

## Civic Involvements

City of North Miami Beach Public Utilities Commission (Commission Liaison)

City of North Miami Beach Code Enforcement Board (Commission Liaison)

Voter's Council of North Miami Beach, Inc. (Member)

Miami-Dade County Commission on Human Rights (Past Member)

Miami-Dade County Small Business Architectural and Engineering Board (Past Member)

Miami-Dade County Small Business Enterprise Goods and Services Advisory Board (Past Vice-Chair)

City of Miami Bayfront Park Management Trust (Past Member)

## Professional Memberships

Dade County Bar Association

The Haitian Lawyers Association

The Caribbean Bar Association

## Languages

French Creole (proficient)

French (conversational)

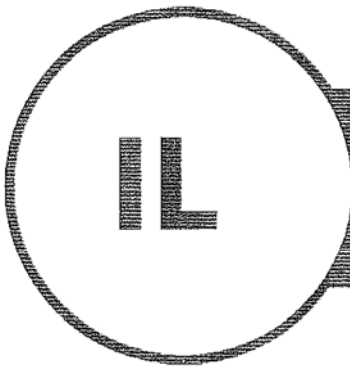
## Honors & Awards

Member of the 5,000 Role Models of Excellence & Past Scholarship Recipient

The Council on Legal Education Opportunity (CLEO) Scholarship Recipient

Service Recognition, City of Miami Bayfront Park Management Trust, 2011





# ISABEL LASSÚS

362 EAST 63RD STREET | HIALEAH, FLORIDA 33013

## CONTACT

362 East 63<sup>rd</sup> Street  
Hialeah, FL 33013  
isalassus@gmail.com  
(786) 234-9696

## AUDREY M. EDMONSON, CHAIRWOMAN

MIAMI-DADE COUNTY BOARD OF COUNTY COMMISSIONERS  
111 NW FIRST STREET, SUITE 220 • MIAMI, FL 33128

Dear Ms. Edmonson,

As a person who is dedicated to educating and helping children in Miami-Dade County, I was thrilled to see a posting for the Board of Directors of The Children’s Trust. I am certain that I possess the knowledge, experience, and heart that will assist the board in its efforts to help the county’s children and families.

I’ve been extremely committed the continuing education and well-being of children. My dedication and perseverance in those endeavors have resulted in many personal accomplishments, many of which are seen in my classroom. There, I help shape the lives of children - many who came from other countries and are just learning to speak English - and their families.

It is that dedication to children and families that I wish to bring to The Children’s Trust. The Board of Directors are tasked with planning and investing in their futures, and it is my hope that I can join the Board and assist in those futures.

I welcome the opportunity to discuss openings in the Board of Directors with you.

Sincerely,  
Dr. Isabel Lassús



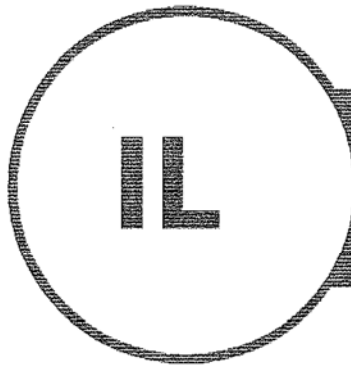
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LINKEDIN.COM/IN/DR-ISABEL-LASSUS-94852745



# ISABEL LASSÚS

362 EAST 63RD STREET | HIALEAH, FLORIDA 33013

## OBJECTIVE

To obtain a position as an Adjunct Professor, bringing 13 years' experience along with a commitment to utilize exceptional abilities to impart lessons in accordance to instructional plans while facilitating classroom discussions.

## SKILLS

- State of Florida Department of Education Professional Educator's Certificate, valid through June 30, 2020
- Elementary Education K-6 with ESOL Endorsement K-12
- Reading K-12 Certified
- Fluent in Spanish

## EXPERIENCE

**AFTER SCHOOL TEACHER • YMCA OF GREATER MIAMI • 8/2007 - PRESENT**

**EDUCATOR • HIALEAH ELEMENTARY SCHOOL • 1/2006 - PRESENT**

**ADJUNCT PROFESSOR COLLEGE OF COMMUNITY EDUCATION • MIAMI-DADE COLLEGE • 2/2007 - 12/2008**

## EDUCATION

**DOCTORATE DEGREE, EDUCATION  
6/2015 • NOVA SOUTHEASTERN UNIVERSITY**

**MASTERS OF SCIENCE, READING K-12  
12/2006 • BARRY UNIVERSITY**

**BACHELOR OF SCIENCE, ELEMENTARY EDUCATION K-6 WITH ESOL  
ENDORSEMENT K-12  
12/2005 • BARRY UNIVERSITY**



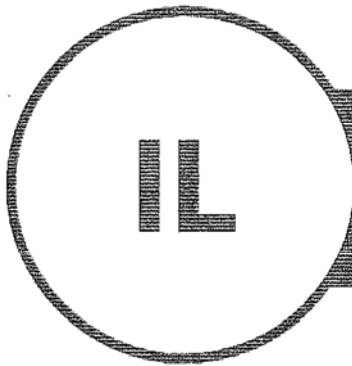
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# ISABEL LASSUS

1B362 EAST 63RD STREET | HIALEAH, FLORIDA 33013

## REFERENCES

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Available upon request

## RESPONSIBILITIES & COMMITTEE MEMBERSHIPS

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- Parent Teacher Association (PTA) Vice President (2017-Present)
- Future Educators of America Sponsor (2015-present)
- Grade Level Chair/Department Head (2009-2012; 2014-2015)
- Reading Under the Stars Committee Member (2008-Present)
- Spanish Heritage Committee (2008-Present)
- Discipline Committee (2014-Present)
- Spot to Success Recipient
- Do the Right Thing Nominating Teacher
- Red Ribbon Week Committee Member

## AWARDS & ACKNOWLEDGEMENTS

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- Hialeah Elementary School Teacher of the Year (2018-2019)
- City of Hialeah Education Merit and Inspiration 2018 Elementary School Teacher of the Year Award
- Hialeah Elementary School Quora Recipient of the Month (October 2018-2019)
- Dean's List (Barry University & Nova Southeastern University)
- Graduated Magna Cum Laude
- Academic Honor Society Member: Delta Epsilon Iota
- National Board Candidate
- FLDOE High Impact Teacher
- Junior National Young Leaders Conference Ambassador
- Certificate of Special Recognition awarded by Frederica S. Wilson (Member of Congress)
- Florida Fund for Minority Teachers Scholarship Recipient



ISALASSUS@GMAIL.COM



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Since 1967

# JESSIE TRICE COMMUNITY HEALTH SYSTEM

February 26, 2019

Miami-Dade County, Board of County Commissioners  
Office of the Chairwoman, Audrey M. Edmonson  
111 NW First Street, Suite 220  
Miami, FL 33128

## BOARD OF DIRECTORS

### Officers

Irene Taylor Wooten  
Chairperson

Paul Roberts  
Vice Chairman

Carla A. Jones  
Treasurer

Angel Lightfoot  
Secretary

Isabelle Rosete  
Member at-Large

Annie R. Neasman  
President & CEO

## BOARD MEMBERS

Russell Benford  
Olga Connor  
Sherwood DuBose  
Ivette Klein  
Thamara Labrousse  
Tishria Windingall  
Janice Ricketts Robert  
Thomas  
Terrell West  
Lenora Yates

As a lifelong community servant and advocate for health and wellbeing - particularly for our children and families, I was excited to learn that The Children's Trust is seeking additional members for its Board of Directors. I would like to express my interest in being considered a candidate for Board Membership, employing my expertise to further the mission of improving the lives of children and families in Miami-Dade County. As President & CEO of Jessie Trice Community Health System, Inc. (JTCHS), I provide effective leadership for the operation of the organization to achieve its mission, vision, goals and objectives. I am an experienced healthcare leader with demonstrated skills in strategic and critical thinking, negotiation, diplomacy and relationship building. My awareness of the needs of children/families and passion for governance and leadership has afforded me the opportunity to serve as a Board Member for Health Choice Network of Florida as well as Hialeah Hospital. These experiences have allowed me to offer commitment, speak my mind, and provide operational advice with demonstrated financial literacy.

I have a rewarding career in public service, with a focus on improving health equality in the underserved communities of Florida. My early career was with the Public Health Trust of Miami-Dade County's Jackson Memorial Hospital and after progressing through the ranks, my leadership was sought by the State of Florida Department of Health where I was Director for the Division of Family Health Services. Soon after, I was appointed by the Governor as Deputy Secretary for Health & Chief Public Health Nurse. After serving my appointment for four years, in May 2004, I returned to Miami, recruited by the Board of Directors of the then Economic Opportunity Family Health Center (now JTCHS) to be the organization's President and CEO.

As the 1<sup>st</sup> Federally Qualified Health Center in the state, since 1967 JTCHS has had the opportunity to experience most, if not all of the challenges that the communities we serve face. I recognize the impactful work that The Children's Trust does, targeting the overall wellbeing of children and families in Miami-Dade County. I believe that my passion and experience will be a value-add to your existing team; part of something that is already wonderful.

I have enclosed my resume that briefly highlights the work I have done over the years and sincerely extend my service to the governing board of The Children's Trust. I thank you in advance for your consideration and look forward to receiving a favorable response.

Sincerely,

Annie R. Neasman, RN, MS  
President & CEO

Jessie Trice Community Health System, Inc. d/b/a Jessie Trice Community Health Center, Inc.  
5607 NW 27 Avenue, Suite #1; Miami, FL 33142  
Tel: (305) 805-1700; Fax: (305) 805-1715 [www.jtchc.org](http://www.jtchc.org)



*Annie Ruth Miles Neasman*  
6799 Brookline Drive  
Miami, Florida 33015

Home: (305) 816-0154  
Office: (305) 805-1700  
Fax: (305) 805-1715

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**PROFESSIONAL EXPERIENCE:**

May 2004 – Present	<b>JESSIE TRICE COMMUNITY HEALTH SYSTEM, INC. PRESIDENT &amp; CHIEF EXECUTIVE OFFICER</b> (A 501C3, not-for-profit, multi-site comprehensive community health center and social services provider; 47k users, 154k visits; \$29MM; 335 FTE)
August 2001- April 2004	<b>DEPUTY SECRETARY FOR HEALTH/CHIEF PUBLIC HEALTH NURSE</b> Florida Department of Health, Tallahassee, Florida
June 2001- July 2001	<b>DIRECTOR, PERFORMANCE IMPROVEMENT AND CHIEF NURSE</b> Florida Department of Health, Tallahassee, Florida
November 1999 – June 2001	<b>DIRECTOR, DIVISION OF FAMILY HEALTH SERVICES</b> Florida Department of Health, Tallahassee, Florida
June 1996 – October 1999	<b>EXECUTIVE ADMINISTRATOR</b> Miami-Dade County Health Department, Miami, Florida
May 1993 - June 1996	<b>DEPUTY DISTRICT ADMINISTRATOR FOR HEALTH</b> Health and Rehabilitative Services (HRS) District 11 Dade and Monroe Counties, Miami, Florida
February 1990 - May 1993	<b>PUBLIC HEALTH UNIT SENIOR ADMINISTRATOR</b> Health and Rehabilitative Services- District 11 Dade and Monroe Counties, Miami, Florida
April 1984 - January 1990	<b>ADMINISTRATOR, PUBLIC HEALTH TRUST</b> North Dade Health Center
December 1980 - 1984	<b>ADMINISTRATOR, DEPARTMENT OF NURSING/ PATIENT EDUCATION</b> Jackson Memorial Hospital
August 1979 - 1984	<b>INSTRUCTOR</b> Department of Nursing/Patient Education Jackson Memorial Hospital  <b>CHAIRPERSON, NURSING POLICY AND PROCEDURE COMMITTEE</b> Jackson Memorial Hospital
January 1979 - 1980	Coordinator, Mandatory Continuing Education for Nurses Jackson Memorial Hospital
October 1974 - 1979	Coordinator Coronary Care Course for Nurses Instructor-Critical Care Course Short Term Instructor/Coordinator Various Workshops - Jackson Memorial Hospital

**Annie Ruth Miles Neasman**

January 1971                      Instructor  
September 1974                Nursing Research and Development  
   Jackson Memorial Hospital;  
   Miami, Florida

**EDUCATION:**

March 1976                      Florida International University  
   Miami, Florida  
   Master of Science Degree (MS) in Adult Education

June 1969                        Florida A & M University  
   Tallahassee, Florida  
   Bachelor of Science Degree (BS) - Major: Nursing

**PROFESSIONAL ORGANIZATIONS:**

-American Public Health Association                      -Florida Nurses Association  
-National Association of Community Health Centers    -Miami Children's Initiative – Chair, 2008  
-Black Nurses Association- President, 2007                -Florida Association of Community Health Centers, Board Chair  
-Hialeah Hospital Board of Directors, 2014

**AWARDS:**

HRS-Senior Management Service Award - 1996  
Florida A & M University Nursing Hall of Fame - 1996  
University of South Florida - Public Health Woman of the Year - 1994  
Nu Chapter - Chi Eta Phi Nursing Sorority Humanitarian Award - May 1994  
Health Care Executive Woman of the Year Award - June 2002  
Zeta Phi Beta Sorority, Community Health Award – February 2005  
Black Nurses Association, Outstanding Nursing Leadership in Administration- 2009  
Black Nurses Association, Outstanding Service to the Community, 2012  
Delta Sigma Theta Sorority, Inc. Dade County Alumnae Chapter-  
    Outstanding Community Service in Physical & Mental Health- 2013  
Legacy Award for One of South Florida Most Powerful Black Professionals- 2014  
National Association of Community Health Centers / Grassroots Advocacy /Hall of Fame, Inducted 2016  
Early Learning Coalition of Miami-Dade/Monroe Counties/ David Lawrence, Jr., Lifetime Achievement  
    Award, November 2017  
Plaza Health Network Foundation/ Women of Distinction & Caring Award/ November 2018

**CIVIC ACTIVITIES:**

Delta Sigma Theta Sorority  
Black Nurses Association

**PERSONAL**

2 Adult Children: Beatrice & Barry  
1 Grandson: Miles Jonathan

**PUBLICATIONS:**

Neasman, A., Schobel, R.C. and Lemberg, L.: Arrhythmias in the Coronary Care Unit II - Physiologic Basis of Paroxysmal Bradycardia - Dependent A-V Block. Heart & Lung, 4, No. 5. 795-798, Sept. - Oct. 1975

Schobel, R.C., Neasman, A. and Lemberg L.: Arrhythmias in the Coronary Care Unit III - Physiologic Basis of Paroxysmal Tachycardia - Dependent A-V Block. Heart & Lung, 4, No. 6

Annie Ruth Miles Neasman

Neasman, A., Schobel, R.C. and Lemberg L.: Arrhythmias in the Coronary Care Unit - Physiologic Basis of Paroxysmal Tachycardia Dependent Bundle Branch Block. Heart & Lung, 4, Col. 5.

Neasman, A., Schobel, R.C. and Lemberg L.: Arrhythmias in Coronary Care Unit - Physiologic Basis of Bradycardia Dependent Bundle Branch Block, Heart & Lung, Vol. 5 322-325, March - April 1976

Neasman, A., Schobel, R.C. and Lemberg L.: Arrhythmias in Coronary Care Unit - Physiologic Basis for Use of Antiarrhythmics Drugs, Heart & Lung, Vol. 5, 496-501, May - June 1976

Neasman, A., Lemberg L.: Chest Pain in a Young Patient, Heart & Lung, Vol. 7 150-153, Jan. - Feb. 1978



# YANETSI NUÑEZ

898 WEST 64 STREET | HIALEAH, FLORIDA 33012

## CONTACT

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898 West 64<sup>th</sup> Street  
Hialeah, FL 33012  
yanet282@hotmail.com  
(305)720-0910

## AUDREY M. EDMONSON, CHAIRWOMAN

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MIAMI-DADE COUNTY BOARD OF COUNTY COMMISSIONERS  
111 NW FIRST STREET, SUITE 220 • MIAMI, FL 33128

Dear Ms. Edmonson,

Thank you for taking the time to review my resumé. I am interested in your opening in your Board of Directors for The Children's' Trust. I feel that my experience as an educator, combined with my Doctorate in the field of Education, would be an asset to your organization.

I have dedicated my career to education and helping children. In my capacity at Hialeah Elementary School, I have firsthand experience in helping children learn and grow. This often includes the involvement of their parents as I feel proper education begins in the classroom but extends to the home. In fact, many of my daily lesson plans involve parents because of this. The Board of Directors for The Children's Trust have similar goals. Therefore, I believe that both I and the Board can mutually work towards these common goals.

It is my hope that I can sit with you and discuss how I can help The Children's Trust achieve these goals with my assistance. I look forward to discussing this with you further

Sincerely,  
Dr. Yanetsi Nuñez



YANET282@HOTMAIL.COM



305-720-0910





# YANETSI NUÑEZ

898 WEST 64TH STREET | HIALEAH, FL 33012

## OBJECTIVE

To inspire creativity and higher-order thinking in a manner that increases student achievement. Additionally, I aspire to continue my career as a classroom teacher in a position that offers opportunities for professional growth while utilizing teaching strategies that focus on academic rigor.

## CERTIFICATIONS

- State of Florida Department of Education Professional Educator's Certificate (valid through June 30, 2020)
- Elementary Education K-6 with ESOL Endorsement K-12
- Reading K-12 Verified

## REFERENCES

Available upon request

## EXPERIENCE

### EDUCATOR

MIAMI-DADE COUNTY PUBLIC SCHOOLS • 08/2006 – PRESENT

### ADJUNCT PROFESSOR COLLEGE OF COMMUNITY EDUCATION

MIAMI-DADE COLLEGE • 05/2007 – 12/2008

### INTERNSHIP & 3100 TEACHER POSITION

MIAMI-DADE COUNTY PUBLIC SCHOOLS • 08/2005 – 03/2006

### PARAPROFESSIONAL

MIAMI-DADE COUNTY PUBLIC SCHOOLS • 09/2004 – 05/2005

## EDUCATION

DOCTORATE DEGREE • 06/2015 • NOVA SOUTHEASTERN UNIVERSITY

MASTERS OF SCIENCE • 12/2006 • BARRY UNIVERSITY

BACHELOR OF SCIENCE • 12/2005 • BARRY UNIVERSITY



YANET282@HOTMAIL.COM



(305) 720-0910



**YANETSI NUÑEZ**

18898 WEST 64TH STREET | HIALEAH, FL 33012

## **AWARDS & ACKNOWLEDGEMENTS**

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- Hialeah Elementary School Teacher of the Year 2017-2018
- Dean's List
- Graduated Magna Cum Laude
- Academic Honor Society member: Delta Epsilon Iota
- National Board Candidate
- FLDOE High Impact Teacher
  - Highly Effective (2011-2016)
- Junior National Young Leaders Conference Ambassador
- Certificate of Special Recognition awarded by Frederica S. Wilson (Member of Congress)

## **COMMITTEE MEMBERSHIPS**

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- Future Educators of America (FEA) Co-Chair
- Leadership Team (4th Grade & Special Area Teachers)
- Parent Teacher Association (PTA) Vice President
- ICADs Contact (4th Grade)
- Spot to Success recipient
- Do the Right Thing
- Red Ribbon Week
- Hispanic Heritage
- Reading Under the Stars
- Discipline Committee



YANET282@HOTMAIL.COM



(305) 720-0910

# Daniel R. Oré

11412 SW 133 CT, Apt.# 2, Miami, Florida 33186 Work Phone (305) 242-8342 Home Phone (305) 496-8945 e-mail: dore001@fiu.edu

## Objective

To apply my professional experience and leadership skills to foster collaborations that influence and advocate for change and improvement to the access and delivery of services to at-risk children, families and communities in Miami-Dade County.

## Qualifications

I possess over eighteen years of work experience in assisting children and families achieve their academic, social and personal potential. I feel my experience is vast and affords me a unique perspective that I apply in the design and implementation of prevention and intervention services to a community with much diversity and special needs. I have continued to add to my qualifications and expertise by participating in university-level courses, professional trainings and seminars and feel competent in all facets of my work environment.

## Education

- 2018-Present** Doctoral student in Exceptional Student Education, Florida International University
- 2015-2017** Educational Specialist in Educational Leadership, Florida International University
- 1995-1997** Masters in Social Work, Florida International University
- 1990-1992** Bachelors in Psychology, Florida State University

## Experience

### **2014-Present, Program Chairperson Miami-Dade County Public Schools (M-DCPS) / School Social Work Programs**

- Provides programmatic supervision school-based staff assigned at South SPED Center aligned schools
- Provides direct school-site student support services to designated school(s)
- Participates in multi-disciplinary student case meetings and 'staffings' at school, ESE Center and community levels
- Supervises staff of 38 school social workers assigned to serve all PK-12 M-DCPS and Charter schools in the ESE Service Center-South
- Designs and implements programs to improve the provision of school social work in the ESE Service Center-South
- Assists in the development of school social worker procedures and policy for M-DCPS
- Facilitates professional development opportunities for all school social workers

### **2002-2014 Director, Miami-Dade County Public Schools (M-DCPS) / School Social Work and TRUST Programs / HIV/AIDS Education Program**

- Provided programmatic supervision for all school social worker chairpersons and school-based staff as well as TRUST specialist staff assigned at secondary schools
- Designed and provided programmatic supervision for Social Work model applied to Health Connect in Our Schools (HCiOS)
- Supervised staff of 160 school social workers assigned to serve all PK-12 M-DCPS and Charter schools
- Designed and implemented programs to improve the provision of school social work and TRUST services in the District
- Provided performance evaluation, support and technical assistance to District, ESE Service Center, and school-based school social workers in M-DCPS
- Assisted in the development of school social worker procedures and policy for M-DCPS
- Facilitated professional development opportunities for all school social workers and TRUST specialists
- Managed the U.S. Department of Health & Human Services/Centers for Disease Control and Prevention HIV/AIDS Education Grant

### **1998-2002 Department Chairperson, Miami-Dade County Public Schools / Special Programs**

- Developed and implemented the social service component model for the Miami-Dade State Attorney's Office Truancy Intervention Program (TIP)
- Supervised staff of school social workers and student interns assigned to the program
- Coordinated program development, implementation and analysis
- Conducted family assessments and developed intervention strategies aimed at meeting the identified needs of students and/or their families
- Developed cases for prosecution by Miami-Dade State Attorney's Office

### **1994-1998 Children, Youth & Families Counselor, Florida Department of Children & Families**

- Provided supervision and direct services to dependent children and families, deemed "at-risk" due to circumstances related to neglect, abuse and/or abandonment
- Reported on the status of families before dependency and juvenile court judges
- Facilitated the removal and placement of children within the foster care system



# Daniel R. Oré

11412 SW 133 CT, Apt.# 2, Miami, Florida 33186 Work Phone (305) 242-8342 Home Phone (305) 496-8945 e-mail: dore001@fiu.edu

## **1993-1994 Counselor, City of Hialeah / HAYES Program**

- Provided counseling services for local "at-risk" high school population in Greater Miami area
- Assisted in recruiting youth for participation in summer employment
- Provided student work placement, and work site monitoring

## **1992-1993 Therapist, Metatherapy Institute**

- Facilitated group and provided individual therapy to clients participating in dual-diagnosis residential substance abuse treatment program
- Facilitated social service referrals to clients and scheduled medical and personal appointments for population
- Maintained case plans/notes and chronology of all client intervention

## *Activities and Honors*

- Recipient of 2018 National Association of Social Work(NASW)-Miami-Dade County and Florida Social Worker of the Year Awards
- Recipient of 2014 Miami-Dade County Association of School Social Workers Leadership Award
- Recipient of 2013 Dade Counseling Association (DCA) Leadership Award
- Current President of the Miami-Dade County Association of School Social Workers (M-DCASSW)
- Prior member of Phi-Alpha, honor society for Social Work students at Florida International University
- Prior member of Psy-Chi, honor society for Psychology students at Florida State University

## *Additional Information*

- Bilingual and fluent in two languages (Spanish/English)
- Authored applications for the USDOH&HS HIV/AIDS Education and USDOE Project Prevent grants, both awarded to M-DCPS
- U.S. Army Veteran (Recipient of the Army Achievement and Good Conduct Medals)
- Certified by Miami-Dade County Public Schools as a Clinical Educator Trainer
- Certified by Florida International University and Barry University as a Field Instructor for Social Work student interns
- Certified by USA Mental Health First Aid as a Youth Mental Health First Aid Trainer
- Certified in Educational Leadership; Florida Department of Education
- Certified in School Social Work (PK-12); Florida Department of Education
- Proficient in all MS Office applications/programs



*Daniel R. Oré*

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11412 SW 133 CT. | Miami, FL 33186 | [305] 496-8945 | dore001@fu.edu

**February 5, 2019**

Miami-Dade County, Board of Commissioners  
Office of the Chairwoman, Audrey M. Edmonson  
111 NW First Street, Suite 220  
Miami, FL 33128

**Honorable Ms. Edmonson:**

I would like to respectfully submit my application for consideration for a position on The Children's Trust Board of Directors.

I have worked in the Social Work profession for many years and in various capacities, primarily as an administrator and chairperson with Miami-Dade County Public Schools' School Social Worker Program, and always in direct support to children and families.

From a personal and professional viewpoint, I feel I can contribute to the enhancement of the board of directors and impart a strong sense of commitment and dedication needed to make a difference for those who are most in need. I believe strongly in forging collaborations and alliances in order to bring about positive change, social justice and equality for all. I feel I would take the responsibility of such a position with the highest priority and participate actively in the board and contribute to guide and support future efforts of The Children's Trust.

I am attaching my resume; however, should you have any questions related to my application, you can reach me directly at the telephone number or e-mail provided.

Sincerely,

*Daniel R. Oré*

Daniel R. Oré



## KARINE MELISSA PURCHAS

ENTREPRENEUR | PHILANTHROPIST | TEACHER | VISIONARY | AUTHOR

### Overview

With several business ventures under her belt, Karine Melissa is a thought leader with purpose. "All of my brands lead to one goal; helping others fulfill their purpose in life by going after their God-given dreams relentlessly," says Karine Melissa. Her desire to illuminate the confidence and persistence in others is the inspiration for teaching and creating companies devoted to bringing dreams to reality. She is a philanthropist at heart! Leveraging her degrees and influence, Karine Melissa pushes beyond obstacles to empower, inspire, and uplift her generation and those to come. Inevitably, she will challenge you to do the same.

### World Fashion Organization®

Karine Melissa holds the prestigious title of President for U.S.A World Global Creative Leader for Fashion

### Entrepreneurial Brands

Karine Melissa Enterprises, Inc.  
Fashion Designers Expo, Inc. (FDE)  
I Heart Fashion I Heart Kids  
We Think Loud

### Authorpreneurial Brands

*I Am Unstoppable: 7 Stages of Embracing the Unstoppable You; For Women Passionately Chasing Their Dreams*  
D.I.V.A.S. Determined Intellectual Virtuous Accomplished Sisters

### History

Karine Melissa began her entrepreneurship journey in 1997 working in her community as a Fashion Show Coordinator, Modeling Consultant, Fashion Designer, and a Lead Instructor at a popular modeling institution. While working in the community, she developed a passion for philanthropy and positioned herself as a Youth Mentor to inner city teens. After years of experience working with corporations, non-profit organizations, and universities, Karine Melissa knew that it was time to bring to reality a dream that began developing in her heart for years.

Tackling entrepreneurship head on, Karine Melissa launched a swimwear brand in 2006. *Kimajé Kreations Inc.* was a couture swim collection and custom jewelry line. This experience resulted in a desire to launch a platform that would incubate the dreams and aspirations of our next generation of fashion industry world-changers; that was the birth of *Fashion Designers Expo* (FDE) in Miami, Florida. FDE is now the largest minority owned fashion exposition in Miami dedicated solely to the emerging fashion industry. FDE has opened many doors for Karine Melissa including her current position as the President for U.S.A World Fashion Brands & Merchandising Group, Inc. and on the World Fashion Week International Committee.

As Karine Melissa developed her position in the fashion industry, she also focused on her impact in the community. In 2011, Karine Melissa wrote the D.I.V.A.S. Program Handbook designed for teenage girls; teaching them life skills and self-confidence to prepare them for their future. D.I.V.A.S. stands for Determined, Intellectual, Virtuous, Accomplished, Sisters. In addition, Karine Melissa released her first self-discovery book entitled *I Am Unstoppable: 7 Stages to Embracing the Unstoppable You; For Women Passionately Chasing Their Dreams*.

Karine Melissa has received various awards including "Top 20 under 40" Professionals by Brickell Key Magazine, presented with a "Divas that Grind" award and has been recognized twice by Mayor Regalado of the City of Miami for her philanthropic efforts. Her companies have also been featured in various publications internationally including ELLE Spain.

Karine Melissa has completed a Bachelor of Arts in Communication and Organizational Leadership at Trinity International University, a Fashion Merchandising Diploma at Ashworth University, a Master of Business Management at University of Phoenix, a Biblical Counseling Diploma at Light University, and is currently a Doctoral Student at the University of Phoenix in her second-year residency as she pursues a Doctor of Management degree. Karine Melissa knowledgeably fuels her passion even more to press towards the mark for the prize of the high calling.

## KARINE MELISSA PURCHAS

PH: (786) 218.6054 | EM: iamkarinemelissa@gmail.com

### OBJECTIVE:

To achieve excellence in challenging and rewarding opportunities given to impact lives and bring world-changing visions to reality.

### EDUCATION:

**University of Phoenix** DM, Doctor of Management – 2<sup>nd</sup> year Residency

**Light University** Biblical Counseling Diploma – December 2016

**University of Phoenix** Master of Arts, Business Management – June 2015

**Trinity International University** Bachelor's in Arts, Communications and Organizational Leadership – May 2010

**PCDI/Ashworth University** Certificate, Fashion Retail and Merchandising – August 2005

**Florida International University** Completed 2 Year College Curriculum – June 2002

**Miami Norland Senior High School** High School Diploma – August 1996

### PROFESSIONAL EXPERIENCE

**Life Impact, Inc.** 2010-Present – **Executive Director**

Operations management of all programs, services, and events to include after school programs, summer camps, teen mentorship programs, community empowerment workshops, leadership trainings, etc.

**SASOM Inc. Modeling Studio** 2007-2009 – **Public Relations and Marketing Director**

Provided exceptional customer service to all clients and customers. Coordinated fashion shows and managed all Studio operations including designers' showroom.

**Ft. Lauderdale Fire Dept.** 1999-2006 – **Communications Specialist | Fire-Rescue Dispatcher**

Mastered the ability to multi-task. Dispatched emergency fire-rescue aid to the community while simultaneously answering high volume incoming calls with quality customer service.

**Broward Sheriff's Office** 2000-2006 – **Communications Specialist | 911 Operator**

Answered high-volume emergency calls such as suicides, shootings, stabbings, etc. with quality customer service while dispatching appropriate emergency units.

**Club Hotel by Doubletree** 1998-1999 – **Front Desk Agent**

Provided guests with a great hotel experience from beginning to end while assisting management with scheduling, payroll, and ordering supplies.

**Barbizon School of Modeling** 1996-1998 – **Lead Instructor**

Instructed personal development and modeling courses to adults, teens and kids, coordinated fashion events, photo shoots while handling scheduling, payroll, and ordering supplies. Curriculum Development.

### ENTREPRENEURIAL EXPERIENCE

**Karine Melissa Enterprises, Inc.** 2018-Present – **Chief Executive Officer**

Primarily responsible for the operations and leadership of events such as Dream Chasers Conference, Fashion Designers Expo, I Heart Fashion I Heart Kids, and We Think Loud.

### COMMUNITY SERVICE

**Evangel Church International** 1992-Current – Positioned in Ministerial Leadership of a congregation of over 1500 international members with responsibilities to include: Contemporary Service Programmer and Praise and Worship Leader. Volunteer coordinator of events to raise funds for the non-profit initiative in place to impact the community by offering parenting classes, domestic abuse workshops, and teen counseling to name a few.

### REFERENCES

Kelsey Roberts (known for 27 years), Finance Specialist – (954) 336-2889

Nandy Gelin (known for 10 years), Property Management – (954) 643-2560

Madeline Hundy (known for 24 years), Pastor and Marriage & Family Therapist – (786) 236-3601

# KARINE PURCHAS

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September 28, 2018

The Children's Trust

RE: Board Recruitment

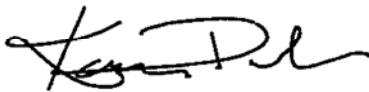
To whom this may concern:

My current experience working with Life Impact, Inc. as Executive Director continues to build on my knowledge in providing services and programs for youth in our community. As my Doctor of Management journey continues, I pair this knowledge with my experience in entrepreneurship, leadership, and management in order to lead the community in an upward stride.

I understand that it is important for The Children's Trust to select the best candidates to serve on this prestigious board. I assure you that I have the communication, management, planning, and leadership skills to meet and exceed your organization's objectives.

My expertise will be a great addition to your team. I look forward to the opportunity to discuss how I can contribute to the growth and reputation of The Children's Trust. I have enclosed my resume and will be in contact with your organization to discuss next steps.

Sincerely,



Karine M. Purchas, BA, MM.

Ph: (786) 218-6054

karinepurchas@hotmail.com



**Sara Smith**

**954-610-9591**

[sarajoun2@gmail.com](mailto:sarajoun2@gmail.com)

To Whom It May Concern:

It has been my lifelong ambition to dedicate my experience to a valuable institute such as yours. I am a Licensed Clinical Marriage & Family Therapist and have advanced my knowledge to some degree on a Doctorate level. My work background and coursework has supplied me with many skills in understanding and dealing with clients coming from a wide range of ages, races, and cultural backgrounds.


Since 2007, I have been assisting clients with severe mental health and substance abuse issues. In addition, I have been directing a team of 25 therapists, managing two clinics, and mentoring and supervising Doctoral and Master level Interns from a variety of universities in South Florida.

I have extensive experience in working with families under the care of ChildNet. The privilege of knowing that children and families are safe and secure is the most important part of my responsibilities. I would truly appreciate to be among the finest and most dedicated professionals to assist with providing the best services for the families in need in our community.

Thank you in advance for your consideration and I look forward to hearing from you. Recommendation letters will be provided upon request.

Best Regards,

*Sara Smith M.S., LMFT*



**Sara Smith M.S., LMFT 3212**  
**License Clinical Supervisor**

Sara Smith  
19355 Turnberry Way Aventura, FL 33180  
954-610-9591  
Sarajoun2@gmail.com

**OBJECTIVE:**

My mission is to direct and lead an excellent team to provide best services to all clients in need. It is an honor to be part of your organization.

**EDUCATION:**

- 2009 - 2010 Marriage & Family Therapy PhD Student, NSU
- 2007 - 2009 Master of Science, Marriage & Family Therapy, NSU
- 2005 - 2007 Bachelor of Science, Psychology, NSU
- 2002 - 2005 Associates of Art, Broward College

**CERTIFICATION:**

- License Marriage & Family Therapist LMFT 3212
- None Violent Crisis Prevention Certified Trainer
- HIPPA Security/Privacy Trainning Certificate
- Certified Motivational Interview
- Certified Cognative Behavioral Therapy
- Certified Solution Focused Therapy
- Updated Certification in all Related Fields

**ACADEMIC HONORS:**

- Grad School SGA President
- Honors Program: Nova Southeastern University
- Psi Chi: National Honor Society in Psychology
- Student Academic Council Member

**ACADEMIC AWARDS:**

- Most Inspiring Student of the Year: Sun Sentinel
- Graduate President of the Year / National Dean's List
- Psychology Divisional Award Winner: Broward College

**CLINICAL EXPERIENCE:**

- Miami Rescue Mission, Licensed Clinical Supervisor, 2012 - Present
- Smith Community Mental Health Assessment Specialist 2012-2016
- Atlantic Shore Hospital Therapist & Group Facilitator 2012-2013
- Henderson Behavioral Health, Youth & Family Therapist 2008-2012
- Broward General Hospital, Intern Family Therapist 2008 - 2009
- Nova Southeastern University Brief Therapy Institute, 2007-2008

**COMMUNITY SERVICE:**

- Homeless Shelter Volunteer
- Red Cross Disaster Relief Volunteer
- Kids in Distress
- Breast Cancer Awareness

**SKILLS:**

- Proficient in Microsoft Office
- Management Expertise
- Managing Crisis
- Conflict Resolutions
- Planning & Organization
- Hosting Big Events & Activities
- Hardworking & Compassionate
- Organized & Punctual
- Ability to Multi-Task

**WORK EXPERIENCE:**

- Clinical Supervisor of Miami Rescue Mission / Broward Outreach
  - In charge of Directing the team of therapists and 20-30 Interns
  - In charge of the MH Clinics for services to nearly 350 residents
  - Reporting the intern's progress to their universities
  - Reporting to the County, Schools, Courts, and other Officials
  - Reviewing Assessments, Biopsychosocial, and Treatment Plans

Rickey James Thomas  
(786) 514-1755  
[rit0971@gmail.com](mailto:rit0971@gmail.com)

February 5, 2019

Dear Miami-Dade County Board of County Commissioners,

I am excited to explore the opportunity to become a Board Member for The Children's Trust. This is my first attempt in seeking to sit on a Board. Yet, all things have a genesis.

Since 2004, as a registered Marriage and Family Therapist Intern with Family Counseling Services and Mental Health Program Manager, I have worked with The Children's Trust in various points of connections. The current point of connection is with my assignment working with homeless veterans. I am a Service for Supportive Veteran Families Program Manager. This is a grant funded by the Department of Veteran's Affairs promoting housing stability among very low-income Veterans families to maintain or regain permanent housing.

I am knowledgeable about the concepts of organization, fiscal planning, operation/management, compliance/quality assurance, research, and analysis. Yet, I consider as pure joy my strength in networking and building rapport with fellow colleagues, team members, administrations, subcontractors, community partners, and all who are an integral participant of the mission and vision, no matter the geographical location.

I am a viable candidate to sit as a Board Member. I am a father of three children who all came through the public-school system. One graduated and is a junior at FAU. Two are current special need students currently in Miami Dade Public School. This is one of many principal reasons for my desire to become a Board Member. To continue to advocate for children and parents and families through leadership and governance in the capacity of a Board Member with The Children's Trust.

Albeit, as a newcomer seeking to become a Board Member, I am a living and practical example of one who actively and currently promote the health and safety of all children and their families. I am a champion for all that is needed to ensure children, parents, and families thrive as productive citizens of the world.

Thank you for your consideration and time. I'm looking forward to learning more details about the position and becoming a Board Member for The Children's Trust.

Sincerely,  
Rickey James Thomas



**Rickey Thomas, B.B.A.; M. Div.; M.S.**

**M.S. Psychology; Marriage & Family Florida Registered MFT Intern & CWLC**

<b>Profile</b>	<p>Masters Level Clinician and Manager with ample experience within the Mental Health, Child Welfare, Juvenile Delinquency and Dependency, Addiction Therapist, and the Social Service settings. Experienced in the provision of all Therapeutic Modalities; Individual, Family, Couples and Group therapies and Program Management. Offering strong competencies in the areas of crisis intervention, parent training, conduct disorders, sexual trauma, child abuse, anger management, DV, outpatient therapy, comprehensive case management, principled documentation, stress management. Excellent interpersonal skills and cultural sensitivity towards diverse populations. Experienced undergraduate instructor in the areas of Psychology, Theology, and the Humanities. Experienced in licensing foster and adoptive families, in-service training, placement, and recruitment; completed all requirement for certified welfare licensing counselor.</p>
<b>Education</b>	<hr/> <p><b>Nova Southeastern University</b> 2006-2008 Ph.D. coursework in the area of Psychology; Marriage &amp; Family Therapy (Incomplete Studies) <b>Carlos Albizu University, Miami FL</b> 2004 Master's Degree in Psychology; Marriage &amp; Family Therapy. <b>Covenant Seminary, St. Louis MO</b> 1996 Master's Degree; Divinity. <b>Delta State University, Cleveland MS</b></p>
<b>Professional Experience</b>	<hr/> <p>Advocate Program, Inc 2016-Present <b>Program Manager, Supportive Services for Veteran Families</b> Ensure goals and objectives specified are accomplished in accordance with established priorities, time limitations, funding limitations, and other specifications. Manages the day to day activities of the program, which involves creating and managing program content and initiatives. Coordinate with all subcontracted partners to ensure that the numbers are being met in the accordance with the SSVF guidelines and contractual requirements. Ensure monthly/quarterly reports are completed. Implement and manages special projects. Research and advise on needs, trends, and issues within the SSVF program area and recommend activities and strategies to address them. Collect and evaluate data for policy and program development. Manages, coordinate, and facilitate staff development through group and individualized activities as related to the analysis of the SSVF Program. Manages and supervise a team that consists of a Program Community Manager, Outreach Specialists, Housing Specialists, Employment Specialists, Case Managers, Program Data Specialist, Program Assistance, and Program Compliance and Coordinator.</p>

**Rickey Thomas, B.B.A.; M. Div.; M.S.**

M.S. Psychology; Marriage & Family      Florida Registered MFT Intern & CWLC

	<p>Children Home Society <span style="float: right;">2015-2016</span> <b>Clinical Counselor</b> Provide clinical mental health and case management services to at-risk children and their families who are in the dependency system: individual, group, substance abuse, and family therapy.</p> <hr/>
	<p>South Florida Bible College &amp; Seminary <span style="float: right;">2016 -- Present</span> <b>Adjunct Professor</b> Lecture in the study areas Theology, Psychology, and Humanities.</p> <hr/>
	<p>Rise Again Recovery and Wellness <span style="float: right;">2015-2015</span> <b>Primary Addiction Therapist</b> Responsible for performing a wide variety of addiction services. Conducted group, individual, and family therapy sessions. Completed integrated bio-psychosocial assessments that formulate the Master Treatment Plans. Reviewed the Treatment Plan monthly to assist in coordinating discharge plans and/or submit an insurance utilization review for extension services. Collaborated closely with the client's in-house case management, nurse, and psychiatrist.</p> <hr/>
	<p>CHOICES Network Systems <span style="float: right;">2015-2015</span> <b>Independent Contractor/Foster Care Licensing Counselor</b> Contracted to license and re-license (complete home studies) for foster homes and adoptive families in Miami-Dade, Broward, and West Palm Beach Counties.</p> <hr/>
	<p>Our Kids of Miami-Dade/Monroe <span style="float: right;">2014-2015</span> <b>Foster Parent Advocate/Licensing Counselor</b> Assessed, evaluated, and completed state licensing requirements for newly recruited and renewable licensed and adoptive families. Advocated and prepared cases to resolve all legal issues that a family may have with the state-appointed legal team. Conducted quarterly Foster Family visits during the licensing process to ensure compliance with state licensing requirements and to up to date home study upon re-licensure and/or licensure.</p>

(786)-514-1755  
[rjt0971@gmail.com](mailto:rjt0971@gmail.com)

1171 NW 8<sup>th</sup> Court  
Miami, FL, 33136

**Rickey Thomas, B.B.A.; M. Div.; M.S.**

M.S. Psychology; Marriage & Family      Florida Registered MFT Intern & CWLC

<b>Training &amp; Certifications</b>	@ Grief Counseling @ Anti-Bullying @ NPPES / NPI Number @ CFARS Certified @ Human Trafficking @ CINS/FINS @ Court Liaison @ Suicide Prevention @ CPR @ Cultural Diversity/Competence @ Medical Management/Distribution @ Positive Action @ CWLC @NAPPI @ Trauma-Focused Cognitive Behavioral Therapy @ Sanctuary Model-Trauma Informed @ Insurance Authorization @ Therapeutic Family Visitation @ VA Homeless Rapid Housing and Preventive Model @ SOAR Certified @ Salesforce @ Notary Certified
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Miami-Dade County, Board of County Cmms.  
Office of the Chairwoman, Audrey M. Edmonson  
111 NW First Street, Suite 220  
Miami, FL 33128

February 6, 2019

To whom it may concern,

**Re: Application for Board Position for The Children's Trust**

I am applying for the position on the Board of The Children's Trust. As both an active mom of two young children who are just embarking on their paths through Miami-Dade County's education system (starting with VPK in the Fall), and a legal and policy professional with a passion for sustainable and just outcomes, I believe that I am well placed to work with the Children's Trust management to help steer the organization to meet its mandate for the benefit of all Miami-Dade County families.

I am a dual qualified New York state and English law attorney with extensive cross-border legal experience in international retail operations, project finance, infrastructure, and natural resources in Africa, Brazil, Europe, the Middle East, and China. Prior to moving to Miami in 2016, I also worked as a Senior Legal Researcher at the Columbia Institute for Sustainable Development in New York, where I researched, provided policy advice, and trained development professionals and government officials on topics related to maximizing the sustainable development impact from large-scale investments in natural resource projects. My background in law and policy has honed my skills as a reliable, efficient, hardworking and collaborative professional who works well at balancing competing interests and problem-solving in a cross-cultural context. I believe they will also serve me well in assessing the value of supporting competing programs in the realm of Miami-Dade County's education system and how best to guide and oversee The Children's Trust's mandate in a Board capacity.

While I have not formally been on a Board to date, I am an advisory committee member to the Legal and Business Women for Africa, a UK-based charity that I helped launch that focuses on mentoring women legal and business professionals across the African Continent and helps them to better position themselves in their own markets. This experience has taught me about the importance of listening and balancing competing views with the overall mission of the organization as a guiding principle, dedicated oversight and knowledge transfer for an organization to be successful.

On a personal level, I am a German national who grew up in South Africa, where my father taught at a local university and I made my way through the public school system as one of the few foreign children in class and that had a parent with a graduate degree (let alone any tertiary education). While my high school was situated in a lower-middle income area, the school by default benefitted from the additional State resources that were channeled into schools in the then "white" areas during South Africa's Apartheid era, so looking at schools outside of our districted English language public schools was never a consideration. With the support of my parents and



teachers at a time, and guided by a book on the top 300 colleges in the U.S., I then applied and was fortunate enough to be accepted into Princeton University, which launched me on a path of elite education that I will forever be indebted to.

Witnessing Apartheid's dismantling and both the uncertainty and opportunity it brought into the realm of education, with the challenge of extending educational opportunities to all races, language groups and genders in South Africa in an attempt to dismantle Apartheid, I was unpleasantly surprised when I first came to the United States as an undergraduate and started to learn about the huge gaps in opportunities and disparities in education in the ultimate land of opportunity. As a working professional in the Miami area, a parent and a tax payer, I now grapple with what that means for my children and the community we live in on daily basis.

I very much value the work of The Children's Trust – as well as its holistic approach --to supporting initiatives that promote the well-being, health and access to early childhood education of children. I am all too aware that my children are fortunate to live in a dual-parent (and income) family in a comfortable part of Miami-Dade County and feel it is my role, given the opportunities and support afforded me, to give back and help my greater community in improving the opportunities and outcomes for all of Miami-Dade County's children alike, irrespective of socio-economic background, race, nationality, or gender. I believe a position on the Board of the Children's Trust would help me do so, and welcome the opportunity to contribute as best I can.

I look forward to hearing from you.

Yours faithfully,

Sophie Thomashausen

# SOPHIE M. THOMASHAUSEN

528 Majorca Ave ♦ Coral Gables, FL 33134 ♦ (917) 510 7110 ♦ sophie.thomashausen@gmail.com

## PROFESSIONAL EXPERIENCE

### **Dufry Group**

*Senior Legal Counsel*, Miami

(August 2016—Present)

- Managed the legal and governance aspects of Dufry's retail operations in Sub-Saharan Africa, the UK, Central and Eastern Europe, China, Hong Kong, and the Dutch Caribbean.
- Drafted, reviewed and negotiated concession agreements, joint venture agreements, commercial contracts and other corporate and finance documentation for operations in 15 countries in English, French and German.
- Led the Legal Department's collaboration with senior management on Dufry's sustainability initiatives; conducted review of Swiss-listed companies' sustainability practices and developed Dufry's Code of Ethics and Supplier Code of Conduct; responsible for global rollout of Supplier Code of Conduct, and reviewed and advised senior management on sustainability language in Dufry's annual general report.
- Provided legal counsel on global HR and insurance matters; developed templates to systematize HR approach to employment matters globally and trained in-house legal teams on managing insurance claims and reviewing and negotiating contractual liability limitations, indemnities and insurance provisions.
- Advised global business development team on legal requirements, risks and associated commercial implications of tenders for new travel retail opportunities.
- Managed budgets and negotiated alternative fee arrangements with local counsel in 15 jurisdictions.
- Advised divisional executives on litigation and negotiation strategies in relation to Dufry's retail operations.

### **Columbia Center on Sustainable Investment (CCSI), Columbia University**

*CCSI Fellow*

(Appointed in January 2018)

*Senior Legal Researcher*, New York

(April 2013—August 2016)

- Conducted research, reviewed and provided advice on large-scale mining, oil & gas and agriculture investment contracts and associated legislation to government officials and civil society.
- Directed CCSI's collaboration with the Columbia Water Center on a three-year, NBIM-funded project on assessing mine-water risks.
- Headed CCSI's initiative on strengthening negotiation support to governments of resource-rich host countries. Developed and maintained CCSI's [Negotiation Support](#) website.
- Managed several grants, including the completion of quarterly reporting requirements and compliance with Columbia University policy in relation to such funding sources.
- Led a research team to Liberia, Mozambique and Sierra Leone to investigate models on how to leverage mining-related infrastructure for broad-based economic development (2013).
- **Fellow** of CCSI since January 2018.

### **Disi Mudawarra – Amman Water Conveyance Project**

*Legal Consultant*, New York and Amman, Jordan

(October 2012—October 2013)

- Provided legal support to the in-house contract management team of Gama Enerji A.Ş., a Turkish power and water infrastructure developer (at the time, a joint venture of GE Energy and Financial Services and Gama Holdings A.Ş.) in relation to a water conveyance project in Jordan.
- Assisted with the review, management and litigation strategy of the Jordanian project company's claims process against the EPC contractor and Jordanian Ministry of Water & Irrigation during the construction phase of the project.

## **Allen & Overy LLP**

*Associate*, London, UK

(September 2005—September 2012)

- Advised sponsors, export credit agencies, multilateral organizations, and commercial lenders in relation to project finance (infrastructure and energy), general banking and corporate transactions, primarily in the Middle East, Brazil and Africa.
- Drafted and negotiated project documents (concession agreements, power purchase agreements, O&M agreements and EPC Contracts), finance documents and corporate/ commercial documents.
- Managed the legal process of multi-million-dollar, multi-jurisdictional projects and transactions.
- Seconded to A&O's **São Paulo office**, Brazil (2010-2011) and the Arbitration group in the **Paris office**, France (2007).

## **EDUCATION**

### **College of Europe**

Earned a Masters of Law (LL.M.) (*Mention Bien*) in European Law

Bruges, Belgium

June 2005

### **Oxford Institute of Legal Practice**

Earned a Post-graduate Diploma in Legal Practice (*with Commendation*)

Oxford, UK

June 2004

### **Cambridge University**

Earned a BA and MA in Law (*with Honours*) (J.D. equivalent)

Cambridge, UK

May 2003

### **Princeton University**

**Woodrow Wilson School of Public Policy and International Affairs**

Earned a Bachelor of Arts (*Cum Laude*)

Princeton, NJ, USA

June 2000

## **PUBLICATIONS**

- Thomashausen, S. and Maennling, S.: "A Comparative Overview of Legal Frameworks Governing Water Use and Waste Discharge in the Mining Sector" (Resources Policy, Volume 55, March 2018).
- Thomashausen, S. and Ireland, G.: "Shared-Use Mining Infrastructure in Sub-Saharan Africa" (International Bar Association - Mining Law Committee News, Volume 7, Number 1, pp. 9-11, 2015-10).
- Toledano, P., Thomashausen S., Maennling N., and Shah A.: "A Framework to Approach Shared Use of Mining-Related Infrastructure" (CCSI, March 2014).
- Thomashausen, S.: "Addressing the 21st Century Threats to International Peace and Security," (FONDAPOL Étude, November 29, 2005).
- Thomashausen, S.: "Humanitarian Intervention in an Evolving World Order: Iraq, Somalia, Kosovo, and East Timor" (Africa Institute of South Africa, January 2002).

## **PROFESSIONAL QUALIFICATIONS, AFFILIATIONS AND SKILLS**

*Bar Admissions*: Authorized inhouse counsel in the State of Florida (September 2016) • New York State (April 2013) • Law Society of England and Wales (September 2007).

*Committee Member of Section on Energy, Environment, Natural Resources and Infrastructure Law*, International Bar Association (2015-Present); *Member*, American Bar Association.

*Languages*: English (mother tongue) • French (fluent) • German (fluent) • Portuguese (intermediate) • Afrikaans (proficient) • Spanish (basic) • Dutch (basic).



**Leslie M. Veiga**  
lmveiga@gmail.com • (786) 282-6860  
6270 NW 38 Terrace • Virginia Gardens, FL 33166

February 6, 2019

Miami-Dade County, Board of County Commissioners  
Office of the Chairwoman, Audrey M. Edmonson  
111 NW First Street, Suite 220  
Miami, FL 33128

Dear Chairwoman Edmonson:

Each child has their own unique set of interests and abilities. I believe that every child should grow up with an equal opportunity to achieve his or her full potential. In order for such opportunities to exist, children and families need resources and supports in their local community.

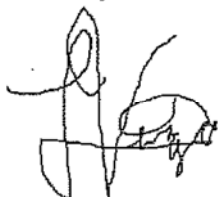
As the daughter of an elementary school teacher, from a young age I learned the joy of dedicating my time and efforts to causes and policy changes that benefit children and families. I spent my summers in middle school and high school volunteering in Exceptional Student Education resource classrooms. While in college, I helped out at a special needs school, raised funds for the Children's Miracle Network, and gave of my time at the Ronald McDonald House. As part of my work in the U.S. House of Representatives, I worked closely with my boss to champion bills that would have allowed Dreamers to adjust their residency status if they could achieve a degree from an accredited four year college or university, or if they joined the United States Armed Forces.

Currently, I serve as the Vice Chair of the Florida KidCare Coalition of Miami-Dade County, a group of community partners dedicated to increasing rates of children's health insurance enrollment. I also serve as the Secretary of the Pilot Club of Miami, a local chapter of an international service organization, which is dedicated to encouraging brain safety, preparing youth for service, and supporting those who care for others. Additionally, each year, I serve as a volunteer official for Odyssey of the Mind, a creative problem solving competition for young people from Kindergarten through college.

I recently completed my Masters of Business Administration and I am looking toward my next chapter of service; with a special focus on the children and families in our community. I believe that the four core foundations of The Children's Trust's mission (social, educational, economic, and environmental) align closely with my personal values.

I am submitting my name for consideration to be selected as a member of the Board of Directors of The Children's Trust. Should you have any questions, my contact information is listed above. Thank you for your time and attention.

Sincerely,



Leslie M. Veiga, MA, MBA



**Leslie M. Veiga**  
lmveiga@gmail.com • (786) 282-6860

## **Volunteer & Community Involvement**

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### **Pilot Club of Miami- Secretary**

*Member (December 2015-Present), Secretary (June 2016- Present)*

- Coordinating and staffing community service projects such as free bicycle helmet fittings, brain injury awareness information tables, and garage sales to raise funds for scholarships for deserving high school students.
- Supporting community service projects with the Miami Springs Senior High School Anchor Service Club, such as donation drives for various charities.
- Producing and editing the Pilot Club of Miami monthly newsletter, The Spokes.
- Maintaining minutes of monthly club meetings and the most up-to-date list of club members.
- Writing and submitting information about club activities to the Pilot Florida District and Pilot International for inclusion in newsletters for members.

### **Florida KidCare Coalition of Miami-Dade County- Vice Chair**

*Member (September 2013- Present), Secretary (March 2014- December 2018), Vice Chair (December 2018-Present)*

- Collaborating with Coalition member organizations to increase community awareness about the importance of children's health insurance enrollment, and the application assistance resources available to families in Miami-Dade County.
- Supporting advocacy efforts for policies that improve the health of children in Miami-Dade County and the state of Florida.
- Maintaining detailed minutes of monthly Coalition meetings that include volunteer representatives from various community organizations and companies.
- Creating print and digital informational materials to promote enrollment in Florida KidCare, as well as community events hosted by the Coalition.
- Working with the events team to plan the Coalition's annual Back to School Resource Fair, including location scouting, securing sponsorships and exhibitors, promotion of the event, and staffing the fair.

**Odyssey of the Mind- Tropical Region & Florida State Official**  
*Regional and State Official (February 2003- Present)*

- Serving as a pre-staging judge, problem judge, and head judge, as needed for Odyssey of the Mind, a creative problem solving competition for children from kindergarten through college, at the Tropical Region local level and the Florida statewide level.
- Attending annual trainings to learn each year's scoring rubric and guidelines.
- Designing the annual t-shirt and printed program for the Tropical Region's annual local competition.
- Assisting with set up and logistics for the day of the Tropical Region competition.

**Miami-Dade County Republican Executive Committee- Committeewoman, Membership Committee Co-Chair, Recording Secretary**

*Committeewoman (May 2009-Present), Membership Committee Co-Chair (August 2011-December 2012), Recording Secretary (January 2012-December 2016)*

- Kept detailed minutes of Executive Board meetings and Republican Executive Committee meetings and produced monthly membership reports following each meeting.
- Maintained membership records, including attendance histories, and requests for excused absences.
- Communicated with prospective members about vacancies on the Republican Executive Committee as well as with current alternative members interested in moving up in status in their respective districts.
- Filed candidate oaths and forms with the Miami-Dade Department of Elections for prospective members.

**Miami Walk Now for Autism Speaks- Walk Committee Member**

*Walk Committee Member (August 2014- June 2015)*

- Secured attendance and recognitions from elected officials from the local, state and federal levels for the walk.
- Attended regular committee meetings and participated in planning logistics for the event.
- Assisted with picking up donations of breakfast items and baked goods that were provided to volunteers at the walk.

**University of Florida Association of Hispanic Alumni-Board Member, Secretary, President-Elect**  
*Active AHA Member (May 2003-October 2014), Board Member (January 2009-October 2014),*  
*Secretary (August 2011-October 2012), President-Elect (October 2012-October 2014)*

- Chaired the planning committee for the Gator Guayabera Guateque, an annual scholarship gala fundraiser that hosts more than 500 guests and has a budget of \$100,000 and has raised more than \$250,000 in scholarship funds. Duties included: finding a venue for the event; coordinating with the venue, caterers, DJs, rental companies and others; working closely with the UF Alumni Association on a promotions schedule and welcoming UF staff and officials; developing a visual style for the event; and setting up the day of the event.
- Coordinated event development and marketing for the Gator Guayabera Guateque, Guateque Kick Off, Young Alumni Happy Hour, the AHA Academic Symposium and Hispanic Alumni Weekend.
- Wrote press releases and event announcements for distribution to local media outlets throughout the state of Florida and for publication in the UF alumni magazine.
- Designed promotional materials and created online/social media and print campaigns for events.
- Created the sponsorship opportunities packet with various sponsor levels to secure donations to benefit AHA scholarships.
- Kept detailed minutes of AHA Executive Board meetings.

**Gator Club of Miami: An Affiliate Organization of the University of Florida Alumni Association-**  
**Treasurer**  
*(June 2009-June 2010)*

- Kept accurate income and expense statements, managing a \$20k organization budget and presenting financial statements as requested by the Gator Club of Miami Board of Directors.
- Planned and staffed receptions, football game watch parties, and other events that raise funds for student scholarships.

## **Education**

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**University of Florida: Warrington College of Business Administration, Masters of Business Administration, 2018.**

**University of Florida, Masters of Arts in Political Science, Political Campaigning Certificate, 2008.**

**University of Florida, Bachelors of Science in Journalism, 2006.**

**University of Florida, Bachelors of Arts in History, 2006.**

## Work Experience

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### **Citrus Health Network, Inc., Federally Qualified Health Center- Quality Improvement & Communications Specialist**

*(January 2013- Present)*

- Serving as the liaison and primary point of contact between Citrus Health Network and the 10 Medicaid Managed Care: Managed Medical Assistance Plans doing business in Miami-Dade County. Duties include: Facilitating the contract review and negotiation process. Coordinating and participating in all meetings, conference calls, and discussions with MMA plans. Drafting communications from the CEO to the plans and the Florida Agency for Health Care Administration. Assisting in developing new work flows and processes for front line and program staff affected by operational changes of the managed care transition.
- Writing Legislative Budget Requests annually to request funding from the Florida Legislature for multiple programs, including justifications for funding and updated utilization and performance data. Each request also requires follow up write ups or additional information as requested by the legislature or the Governor's office.
- Researching legislative issues related to mental health services and keeping abreast of changes to laws and administrative rules that may affect licensure requirements or provision of services.
- Coordinating the logistics and scheduling of visits from elected officials, state and local agencies, managed care companies and other groups.
- Updating facility licenses from different licensing bodies, including the Florida Agency for Health Care Administration and the Florida Department of Children and Families, as well as occupational licenses and permit renewals from various municipalities, state agencies and fire departments.
- Providing support for monitoring visits from funders and accrediting bodies by coordinating pre-visit logistics, preparing requested documentation, and hosting auditors while they are on-site.
- Writing grant applications for opportunities from local, state and federal agencies.
- Developing policies, procedures and workflows for programs and services in both mental and behavioral health, primary care, and administrative functions.
- Writing up-to-date, comprehensive descriptions of the health center's more than 20 mental health, primary care, and community-based assistance service categories, and more than 60 programs and services for use in informational materials.
- Creating brochures and informational flyers highlighting the center's programs and services, including primary care services, autism services, HIV programs, services for clients with co-occurring mental health and substance abuse disorders, and foster parent recruitment.



- Working with the web development team to develop content, a site map, and a user flow in the creation of a new, state-of-the-art Citrus Health Network website. Maintaining and updating website content and the Citrus Health Network facebook page.
- Performing outreach at community events by representing the health center, and organizing health fairs hosted by the health center.
- Serving on local health coalitions, including the Miami-Dade Kid Care Coalition, and the Miami-Dade Immunization Coalition to help improve the health of the local community.

**Office of Congressman David Rivera, 25<sup>th</sup> District of FL-Communications Director**  
*(January 2011-January 2013)*

- Wrote and distributed media releases, advisories and statements in English and Spanish to targeted media lists that include print, radio, television and online medium contacts. Considered one of the most active press operations in the House of Representatives, ranking in the top 10 U.S. Representatives issuing press releases in the first quarter of 2011, according to Smart Politics at the University of Minnesota.
- Coordinated live and pre-recorded interviews with local, national and international media outlets from Miami-Dade, Collier, Washington, DC and abroad.
- Managed the Congressman's social media pages, including posting multimedia content to the official facebook page (952 fans), the Congressman's twitter account (3,073 followers) and the Congressman's YouTube page (43 videos, more than 13,000 views), including statements, photos and videos.
- Regularly updated the Congressman's website by posting press releases, photos and videos, as well as ensuring that content about events, issues and services is up-to-date for constituents.
- Administered the Congressman's newsletter list serve, including sending out weekly email updates to more than 7,200 subscribers.
- Set up press conferences and press availabilities and staffed the Congressman at community events and public appearances when he was in his South Florida district.
- Organized community events for the Congressman's office, including open houses and workshops in the District Office as well as awards and recognition ceremonies in Washington, DC.
- Translated letters regarding pressing legislative issues into Spanish that were sent to constituents who contacted the office.
- Wrote copy for official mail pieces in English and Spanish to update constituents on legislation and available services.

**David Rivera for U.S. Congress Campaign- Communications Director**  
*(March 2010- November 2010)*

- Wrote and distributed media releases, advisories and statements in English and Spanish to targeted media lists that included contacts in print, radio, television and online mediums. Media lists were constantly updated and sorted by location (Miami-Dade, Collier, Florida statewide and Washington, DC) and by language (English and Spanish) to ensure that the information those contacts were receiving was timely and of interest to their news outlet.
- Coordinated earned media strategies and media responses with the candidate, the campaign manager, the communications consultants and the general consultants to guarantee that the message from the campaign was consistent and effective.
- Managed day-to-day contact with the press to determine when and if they would have access to the candidate for interviews, and to obtain video footage, and to ensure that they had the information that they needed from the campaign to meet their respective deadlines, as needed.
- Served as a campaign spokesperson in English and Spanish print and online publications, as well as on English-language radio.
- Carried out an e-mail and social media campaign that went hand-in-hand with the paid media and earned media plans, and was targeted at supporters who preferred to get their information online. This included sending out regular campaign e-mail updates to as many as 35,000 subscribers; generating and posting content to the candidate's facebook fan page, which had more than 1,300 fans by Election Day 2010, helping to keep the candidate's twitter account, which had more than 500 followers, up to date, and creating four videos for the campaign's YouTube channel, which was also updated regularly.
- Designed layouts and wrote copy in English and Spanish for campaign palm cards, more than a dozen direct mail pieces, and advertisements that appeared in local community and cultural newspapers.

**Jorge Luis Lopez Law Firm, Governmental Affairs-Executive Project Coordinator**  
*(May 2009-March 2010)*

- Managed the firm's e-mail and social networking communications to raise the firm's profile among local decision-makers and potential clients by reaching approximately 1,500 contacts with updates about county and municipal events and developments.
- Created easy to understand briefs on the voter demographics and political history of a district by researching voter registration data and analyzing information about past voter performance. The briefs are presented to candidates and initiative campaigns to help them better understand their respective district.
- Prepared multi-media presentations for possible initiative campaigns to inform stakeholders on the process of placing the question on the ballot, as well as potential budgets, timelines and obstacles to success.

- Tracked announcements and updates of county and municipal Requests for Proposals (RFPs) that the firm's clients may have been interested in submitting bids for.
- Coordinated initial outreach and invitation follow-ups for political candidate and charitable organization fundraising events.

**Abella Garcia Guell & Co, LLP Accountants- Front Desk Staff**  
*(January 2009-April 2009)*

- Managed client appointment schedule for the accounting firm's named partner Ignacio Abella, CPA during the tax preparation season.
- Served as front desk staff by greeting clients, answering phone calls and contacting clients to advise if their appointment was delayed or needed to be rescheduled.
- Assisted with client bank account reconciliation using QuickBooks Pro Bookkeeping Software.
- Managed purchasing of office and break room supplies.

**Jorge Luis Lopez Campaign for Florida State House District 107- Campaign Staffer**  
*(October 2008-November 2008)*

- Coordinated volunteers and created bilingual scripts for phone bank calls targeted at English and Spanish speaking voters.
- Participated in direct voter contact and Get Out The Vote efforts in neighborhoods and schools throughout the district.
- Produced targeted print pieces focused on the candidate's family values and Christian faith and crafted a strategy to deliver the pieces to local churches and Christian groups.

**Rafael Perez Campaign for Florida State House District 111-Campaign Manager**  
*(June 2007-August 2008)*

- Wrote press releases regularly in English and Spanish targeted at local media outlets including The Miami Herald and El Nuevo Herald.
- Generated and edited content for the campaign's website and facebook page, including the candidate's bio, issue statements and photos from campaign events.
- Designed layouts and wrote copy for campaign collateral materials in English and Spanish; including all mailers, door hangers, palm cards and posters.
- Managed day-to-day campaign operations, including; handling the candidate's schedule, performing onsite coordination at all campaign events, developing and implementing targeted mail campaigns using Voter Vault software, creating and directing door-to-door canvassing plans for the candidate and volunteers, tracking campaign contributions and filing fundraising reports.

**University of Florida Department of Community Health & Family Medicine-Clerical Assistant**  
*(May 2006-May 2008)*

- Assisted in organizing the 2006 and 2007 annual North Central Florida American Association of Professional Coders Coding Fiesta by confirming speakers, creating custom agendas for each attendee, managing the organization's website and contacting members about regular meetings and the annual convection. Each year the event was held for local medical coders. An average of 200 members attended the annual convention.
- Developed concepts for print materials and promotional magnets with information about offsite family medicine and indigent care clinics administered by the department.
- Filed materials and maintained electronic records for the department of Community Health and Family Medicine, including monthly charts and tables tracking physician productivity.

**Additional Skills**

- Proficient in Microsoft Office Programs (Word, Excel, PowerPoint, Outlook, Publisher)
- Experience with Adobe Creative Suite 5 Programs (InDesign, Photoshop, Illustrator)
- Experience with QuickBooks Pro Bookkeeping Software
- Experience with Netsmart My Avatar Behavioral Health Electronic Health Record
- Experience with Greenway Intergy Primary Care Electronic Health Record
- Fluent in English and Spanish
- Basic American Sign Language
- Design portfolio available upon request.



February 6, 2019

Miami-Dade County, Board of County Commissioners  
Office of the Chairwoman, Audrey M. Edmonson

Dear Ms. Edmonson,

I am writing to express my sincere desire to become part of the Children's Trust Board of Directors. As a social scientist in Public Health, I have been privileged to be part of the grant writing process, implementation, and evaluation of several programs and interventions. I am also part of the American Public Health Association Science Board with its main objective to determine the best policies for the organization. I believe that the combination of my knowledge in science implementation, policy and management makes me a qualified and strong candidate for the Children's Trust Board.

I have Ph.D. in Public Health and an MBA in Healthcare. I have been fortunate to have the opportunity to work in the private sector and academia, including with part of my jobs overseas. My area of interest and expertise is on women and child health. I specifically focus on substance abuse and childhood trauma. As showed in my resume, I worked on several projects targeting children's health. For example, I am in the process of developing an evidence-based intervention for women that were abused as children. This therapy will help abuse women recover from the abuse, and will teach them to raise their children in a nurturing environment. Another program that I had the opportunity to lead was on adapting and developing an evidence-based program for youth that were part of a reentry program.

The Children's Trust Foundation is essential to the community, because it provides assistance for early childhood development and youth development, focusing on the most critical times of someone's life. Improving the social and physical environment of a child is a strong factor for success in adulthood. The Children's Trust has a significant role to play in the development of a comprehensive approach to wellness and health for children. As an advocate for children, I feel it is my responsibility and desire to assist in providing the best resources for all children and their families. I hope that you consider me for the position for the Children's Trust Board of Directors.

Sincerely,



Karina Villalba, PhD, MBA.

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## KARINA VILLALBA

*[Kvill012@FIU.edu](mailto:Kvill012@FIU.edu), (305)915 8093*

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Dedicated public health scientist with ten years of experience in mother and child health research including implementation and evaluation of public health projects/studies; ability to analyze and assess public health issues to further make recommendations for policies or procedures; native Spanish speaker

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### PROFESSIONAL EXPERIENCE

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#### Florida International University

Present

Research Assistant Professor

- Responsible for the *"Towards no Drug Abuse"* program implementation and evaluation for youth at-risk for substance abuse and violence.
- Assisted several community-based organizations in the design, implementation, and evaluation of evidence-based and culturally appropriate intervention programs for women and youth in areas related to substance abuse and child welfare.
- Responsible for implementing and analyzing a longitudinal study looking at childhood trauma (sexual, physical and emotional) and alcohol abuse in minority women.

#### Policy Wisdom

2013-2015

Operational Manager and Sr. Scientist

- Managed various accounts related to women and child health such as nutrition, cognition, and childhood trauma.
- Responsible for developing health needs assessment; landscape and gap assessment; policy briefings; toolkits; and stakeholder and advocacy outreach for Latin America and the Caribbean.

#### International Health Connection ([www.ihcworld.org](http://www.ihcworld.org))

2008-2013

Program Director for South America Region

- Developed and implemented a public health awareness campaign to increase healthcare utilization among women and children in rural areas and assisted in the management and oversight of the program implementation.
- Worked with government officials, non-profit organizations, and community partners to create awareness and dissemination of the program.
- Conducted the design and implementation of a targeted intervention for women and children to decrease HIV and sexually transmitted diseases (STDs) in Haiti.

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### EDUCATION

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#### Florida International University Miami, FL

Ph.D., Public Health, Health Behavior Disease Prevention

#### Florida International University Miami, FL

MPH, Public Health, Environmental Health

#### Florida International University Miami, FL

MBA, Healthcare

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### LEADERSHIP POSITIONS

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- Science Board Executive for the American Public Health Association (APHA)
- Alcohol Tobacco and Other Drugs (ATOD) Finance Chair (APHA)
- Executive Board Member for the Domestic Violence and Sexual Assault Council of Greater Miami

Miami-Dade County, Board of County Commissioners  
Office of the Chairwoman, Audrey M. Edmonson  
111 NW First Street, Suite 220, Miami, FL 33128

Board Position on The Children's Trust

Dear Sir/ Madam,

I would like to apply for a position on the Board of The Children's Trust. I am an active member of my community and love the chance to give back by lending my advisory skills to an organization with such an important mission. The Board plays a critical role in guiding and advising the senior management of The Trust to ensure that the County's children receive as much support as possible.

As CEO and co-founder of a sustainability-focused company, I have extensive experience in fundraising, developing strategic plans and chairing meetings. I have recruited and led a diverse team through change and uncertainty – this leadership is particularly challenging as our team is moderately compensated or paid only with equity. Previously, I was an investment banker and management consultant during which I developed financial literacy, experience with budgets and comfort preparing presentations.

I was one of the co-founders of RiseUp Florida! which is a political action group launched in the Coral Gables area in early 2017. I have since become a Board member to advise on messaging and organizational design. So although this would be my first Board member role for a non-profit organization, I have prior experience in governance and oversight.

This is my second time living in Miami. I previously lived here from 2002 to 2004 and then went to Boston for business school. While there, I ran for leadership of the MIT \$50K Entrepreneurship Competition, the nation's largest student-run business plan competition. The MIT \$50K focused on technologies with high financial potential. I decided to develop a track for technologies with large social impact but lower financial return (such as in developing countries or lower income areas of the U.S.) I fundraised for it, partnered with organizations like Endeavor and re-launched it as the MIT \$100K with Venture and Development tracks. The competition continues to be at the heart of MIT innovation and I remain an Advisor.

I moved back to Miami with my family in 2016 from New York. We were pleasantly surprised to learn about the special tax that funds the educational programs in the County via The Children's Trust. When our daughter turned 3, we signed her up for the monthly book which she looks forward to receiving so we can read it in Spanish for bedtime. That is a wonderful program and I would be honored to help support this organization as a Board member.

Sincerely,

Lawrence A. Walmsley

# Lawrence A. Walmsley

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528 Majorca Avenue, Coral Gables FL 33134 | 917-843-8492 | lawrence.walmsley@gmail.com

## Skills & Abilities

- Experienced hands-on leader in the industrials, renewable and environmental sectors
- Broad skillset including leadership, strategy development, operational execution, management consulting and finance
- Demonstrated ability to recruit, manage and retain a diverse team through significant uncertainty
- Global experience from working in U.S., Europe and Latin America in English, Spanish and Portuguese

## Education

### **MBA/ MPA | 2007 | MIT SLOAN SCHOOL OF MANAGEMENT/ HARVARD KENNEDY SCHOOL OF GOVERNMENT**

- MBA Major: Entrepreneurship (Co-lead of MIT \$100K Entrepreneurship Competition)
- MPA Major: Political Leadership
- Co-organized inaugural MIT Energy Conference and Kennedy School Energy Caucus

### **BSE | 2000 | PRINCETON UNIVERSITY**

- Major: Electrical Engineering

## Experience

### **CEO & CO-FOUNDER | CULTURE BIOSYSTEMS | MARCH 2010 – PRESENT**

- Designed and executed strategic and operational plan for algae company from launch to growth – target markets include aquaculture, nutraceuticals and low-carbon fuels
- Strategic path leveraged position in value chain and production cost vis-à-vis competitors
- Raised \$1.2 M from private angels and Florida state government to develop proprietary technology

### **INDEPENDENT CONSULTING | VARIOUS ORGANIZATIONS | MARCH 2010 - PRESENT**

- Consultant focused on market entry, landscape analyses and PMOs

### **CLIMATE CHANGE FELLOW | MCKINSEY & COMPANY | NOVEMBER 2007 TO MARCH 2010**

- Energy studies in U.S. and EU with focus on biofuels and biomass-to-power – clients included national utility companies and government ministries

### **ALTERNATIVE ENERGY DIVISION INTERN | SATCON TECHNOLOGY CORP | SUMMER 2006**

- Developed strategic business plan for Division - presented to Board of Directors

### **INVESTMENT BANKING ASSOCIATE & ANALYST | BROADSPAN CAPITAL AND GOLDMAN SACHS | 2000 TO 2004**

- Executed medium-sized transactions (JVs and capital raising)
- Developed financial models (DCF, Comparables Analysis, Accretion/ Dilution, etc.) and analyzed transaction structures, including mergers, spin offs, and restructurings



February 6, 2019

Miami Children's Trust

To whom it may concern:

I am a child advocate that is devoted to pursuing the best interest of children in my professional and personal life. I have worked with children and for their benefit for essentially the majority of my career. I am keenly aware of the challenges faced in our community by children in foster care, those challenged by poverty, and those that attend school. Based on my practical experience both as a Guardian ad Litem Attorney, a community planner, and a teacher, I believe that I have the skills necessary to be an asset to the Children's Trust.

As a Senior Guardian ad Litem attorney, I was so compelled by the obstacles to finding placements in Miami that I decided to become a foster parent. As a result of being a foster parent, I eventually became an adoptive parent. I am aware of the difficulties that many of Miami's children face to have access to many of the things that I took for granted use as medical care, being able to see a specialist to assist with a medical challenge, or simply attending school with all my supplies. I am knowledgeable about how systems impact the ability of children to succeed without the necessary foundation. I have advocated for eradicating barriers to children's progress both in the courtroom and in the community.

I believe that Nelson Mandela was correct when he said that "there can be no keener revelation of a society's soul than the way in which it treats its children." I know that the lives of children in Miami can be improved. I believe that the Children's Trust is a conduit to bringing about that improvement. It would be an honor to be able to serve Miami's Children in this capacity. I would love to bring new experiences, thoughts, and solutions to the table. I like to be the change I want to see in my community.

I look forward to meeting you and hearing about the selection criteria. Thank you very much for your consideration.

Sincerely,

*Jessica L. Yates, Esq.*

Jessica L. Yates  
384 NW 179<sup>th</sup> Street, Miami, FL 33169  
(561)310-6502 • msjessicalyates@yahoo.com

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## EDUCATION

### **Bar Admission: Florida 2012**

**University of Miami School of Law**, Coral Gables, FL

Juris Doctor Candidate, May 2011

*Activities:* Student Bar Association Supreme Court Justice  
Black Law Review Submissions Editor  
Children & Youth Law Clinical Fellow  
Black Law Students Association  
I.O.P.E. (Helping Others through Pro Bono Efforts)  
UM Law Ambassadors (2008-2010)  
2009 Summer Study Abroad, Italy, Greece, Turkey, and Spain

*Honors:* University Scholarship

**University of Miami**, Coral Gables, FL

Bachelor of Business Administration, in Business Law, May 2008

*2<sup>nd</sup> Major:* Business Management and Organization

*Minor:* Spanish

*Honors:* Dean's List (1 semester)

Henry King Stanford Merit Scholarship (awarded half tuition scholarship)

Delta Sigma Pi Collegiate of the Year

*Activities:* Student Government Supreme Court Associate Chief Justice  
Inspirational Concert Choir Directress  
Delta Sigma Pi Professional Fraternity Senior Vice President  
Project Sunshine  
Chosen Dance Ministry

## COMMUNITY ENGAGEMENT

- Volunteer Guardian ad Litem 2013-present
- South Florida Youth Summit Planning Committee Member 2016-2017
- Licensed Foster Parent 2016-2017
- Adoptive Parent
- Children and Toddlers Dance Instructor 2010-2014
- YWCA Policy Council Member Present

## EXPERIENCE

**State of Florida Guardian ad Litem Program**, Miami, FL

Senior attorney, April 2013-July 2018

- Advocating for the best interest of child in the dependency system
- Analyzing and applying the law to relevant case facts
- Collaborating with various stakeholders to create meaningful results
- Mentoring new attorneys

**University of Miami Children & Youth Law Clinic**, Coral Gables, FL

*Clinic Fellow*, Fall 2010-Spring 2011; *Student intern* Fall 2009-Spring 2010

- Advocated for circumstances unique to foster children
- Supervised clinical projects to increase positive outcomes for children in foster care
- Mentored student interns

**Domestic Violence Case Management Unit, 11<sup>th</sup> Judicial Circuit, Miami, FL**  
*Student Intern, Summer 2010*

- Performed research on domestic violence
- Drafted pleadings, orders, and correspondence
- Assisted judiciary during proceedings

**Palm Beach County School Board, West Palm Beach, FL**  
*Legal Intern, Summer 2003*

- Performed research on student suspensions and employment lawsuits
- Drafted legal briefs on employment termination
- Prepared and organized documents necessary for trial

**SKILLS AND INTERESTS**

Proficient in Spanish. Member of Zeta Phi Beta Sorority, Inc.

## Richard Yi

5735 West 14th Avenue, Hialeah, Florida 33012 ~ Telephone: (305) 786-210-7805 ~ Email: yirm235@gmail.com

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February 1, 2019

Attachment: Resume

Miami-Dade County, Board of County Commissioners  
Office of the Chairwoman, Audrey M. Edmonson  
111 NW First Street, Suite 220  
Miami, FL 33128

Via Email to [district3@miamidade.gov](mailto:district3@miamidade.gov)

RE: Children's Trust Board of Directors Appointment

Dear Chairwoman Edmonson,

It is with great enthusiasm that I express my interest in becoming a member of the Children's Trust Board of Directors. I have witnessed firsthand the fruits of funding evidence-based, result driven programs. These programs ensure the children in the community get the best start possible when it comes to education, health care, and programs that enhance the overall well-being of the youth in our community. In my experience, the Trust funded programs have been a determining factor in the future of the youth I have been blessed to teach. I am confident that my qualifications and experience will make a great match in serving the children of our community on the Children's Trust Board.

My passion for serving the most vulnerable in our community stems from my time working with incarcerated juveniles at Turner Guilford Knight Correctional Center, Guardian Watch Inc., an academic support and wellness organization for foster and at-risk youth, His House Children's Home, Children's Home Society of Florida, Our Kids, and the Miami-Dade Foster and Adoptive Parent Association. These experiences as well as building and operating a high quality preschool in Miami Lakes, Jumpstart Child Enrichment Ctr., defined my impression of the impacts the Children's Trust has throughout our great community. My first hand experiences uniquely positions me to advance the Children's Trust mission and supporting advocacy efforts in order to continue representing, promoting and safeguarding the rights of all children in Miami-Dade County.

My natural position is of peace maker and collaborator and I thrive in group settings. My twenty one years of working with children and their families have refined my communication skills. I have given presentations in auditoriums filled with passionate parents and I have also given soul tearing parent conferences about their child's varying learning disabilities. My tenure as an



owner and operator of a successful preschool business, my nine years as president of Red Road Business Association and President of Managed Education Inc., all through two economic crises can attest to my ability and determination. I can vision cast, pragmatically resolve issues and redirect focus all while continuing advocacy and collaboration at the local and state level.

I am deeply dedicated to my family. My middle school sweet heart and wife of twenty one years, Melissa C. Yi and my two beautiful and brilliant daughters, Kaylin C. Yi and Madelin C. Yi, fifteen and fourteen years old respectively. Together we form a team that can weather any storm. All that I do is for my Lord and family, to teach my daughters our duty to serve others and to make my wife proud.

I am confident that my skills and qualities combined with my work ethic will result in an asset to the Children's Trust. Those that have worked alongside me will attest to my passion and dedication to the education of all children along with the involvement and actions to back my fervency.

Attached is my resume which includes a more detail picture of my qualifications, experiences and education. I know that there is much I can contribute with my skills and I look forward to bringing them to a cause I am passionate about. Please reach out to me by phone or email.

Thank you for your time and I look forward to talking with you.

Sincerely,

Richard Yi

Enc.

# Richard Yi

5735 West 14th Ave., Hialeah FL 33012 | 786-210-7805 | yirm235@gmail.com



## Summary of Qualifications and Accomplishments

- M.S. Information Technology; B.S. Education; Professional Educator's Certificate for Elem. Ed (Grades K - 6); Computer Science Certification (Grades K - 12)
- Twenty-one years experience teaching children in elementary, middle, high school and At Risk Outreach classrooms
- Owner/director of Five Star rated Quality Counts childcare facility in Miami Lakes for ten years
- President of the Red Road Business Association for nine years
- Rookie Teacher of The Year award; Multiple Teacher of The Year awards
- Sponsored several clubs including SECME Science club, Safety Patrol program, Little Acorns self-esteem program and Chess club
- Barnett bank operation center supervisor of Non-sufficient, stop payment and uncollected funds departments for seven years
- Successfully implemented and coached a Chess club which received numerous awards including District, Regional and State Championships
- Strong interpersonal skills, leadership and team building skills. Exemplified by my nomination and success as association president, coach, grade level chair, school field trip coordinator as well as selection to numerous committees in both the education field and out.

## Education

### **MASTER OF SCIENCE | 2002 | AMERICAN INTERCONTINENTAL UNIVERSITY**

- Major: Information Technologies
- Related coursework: Programming in Java, Visual Basic, Sequel Server, DOS and HTML; Networking including wired and wireless; Hardware

### **BACHELOR OF SCIENCE | 1998 | NOVA SOUTHEASTERN UNIVERSITY**

- Major: Elementary Education
- Minor: Early Childhood Education

## Skills & Abilities

### **MANAGEMENT**

- Owned and operated a successful private preschool, Jumpstart Child Enrichment Center, for ten years. Responsibilities included human resources, curriculum planning, marketing and budget.
  - 95% staff retention rate in one of the highest turnover rate industries.
  - Successfully navigated through two national economic crashes. Retaining staff and

maintaining balance sheet in the black. (9/11 financial crisis and 2008 mortgage crisis)

## **COMMUNICATION**

- As a parent I was asked to give a speech to hundreds of fellow parents regarding my opinion of my daughter's school. The response to my speech prompted the school to invite me to write an editorial in the school newsletter.
- As the director of a preschool, my responsibility was to be the spokesperson for the school. I communicated the "easy" information about success as well as the "hard" information about retention, expulsion and the very difficult conversations of possible learning disabilities.
- As grade level chair for Santa Clara Elementary in Allapattah, I communicated and implemented a strategy for hallway behavior management. I enjoyed creating a fun and competitive environment with my fellow teachers that made coming in to work enjoyable, and drastically reduced the rate of SCAM students.
- As a teacher, I attribute my success to my ability to open the lines of communication with children, finding new and creative ways to build student self-esteem and foster active engagement. I have accomplished this by relating well to students and planning fun interactive activities like classroom plays and debates. Overtime rapport was built and the relationship strengthened.

## **LEADERSHIP**

- President of Managed Education, Inc. Developed evidence-based systems and curriculum to achieve a 90% course passing rate for our at-risk students. Created result-based data for unparalleled transparency with in the industry.
- President of Red Road Business Association for 9 years. Responsibilities included budgeting, planning, resolving disputes and legal matters. Responsible for a budget surplus and under 20% capitalization ratio at the time of my retirement from the position.
- Owner/Director of a successful preschool facility. As the owner, I took leadership over all aspects of the business. While director of the school, we achieved a "Five Star" rating from the Early Learning Coalition's Quality Counts program.
- At Mae M. Walters Elementary, I sponsored the chess club. I took leadership over this program and helped the club grow from 5 students to averaging 88 students. This club achieved incredible success for the school including state championships.

## **Experience**

### **PRESIDENT | MANAGED EDUCATION, INC | 2015 - PRESENT**

- Developing and supporting company vision for operating a mentoring, career guidance and academic enrichment program for children who are either "At-Risk" and/or under the Florida DCF foster care program.
- Providing curriculum development and instructional support. Managing teacher schedules and student program schedules. Providing supervision and support for individual education plan development and academic support.

### **3<sup>TH</sup> - 5<sup>TH</sup> GRADE TEACHER | SPANISH LAKE ELEMENTARY | 2014 - PRESENT**

- Teaching all core subjects in an inclusion environment with special needs students. Sponsoring the Chess Club, Safety Patrol club. Responsible for before school supervision ( approximately 900 students)

**7<sup>TH</sup> & 8<sup>TH</sup> GRADE TEACHER | DADE CHRISTIAN SCHOOL | 2011 - 2013**

- Taught American History and Geography to middle school students. Also lead advisor groups and Bible studies throughout the year. Was a part of the Homecoming committee and helped plan and organize overnight field trips. Gave several keynote speeches for their annual parent meeting.

**3<sup>RD</sup>, 4<sup>TH</sup> & 5<sup>TH</sup> GRADE TEACHER | MAE M. WALTERS ELEMENTARY | 2004 - 2007**

- Taught general education classes as well as classes integrating varying exceptional needs students along with general and gifted education students. Taught third grade students retained due to FCAT
- Sponsored the chess club and took students on many out of town tournaments including multi day tournaments in Gainesville.
- Teacher of the Year

**3<sup>RD</sup>, 4<sup>TH</sup> & 5<sup>TH</sup> GRADE TEACHER | SANTA CLARA ELEMENTARY | 1999 - 2004**

- Taught general education classes and classes integrating S.E.H students.
- Grade level chair for the fifth grade
- Organized and raised funds for a fifth grade graduation celebration, which had not previously existed
- Organized and raised funds for a rewards program for FCAT success including field trips to Disney
- Rookie Teacher of the Year
- Teacher of the Year

**9<sup>TH</sup> - 12<sup>TH</sup> GRD TEACHER | TURNER GUILFORD KNIGHT CORRECTIONAL CTR | 2000 - 2010**

- Taught language arts and reading to incarcerated students ages 14 through 17.
- Planned curriculum and created materials for the instruction and mentoring of incarcerated students.

**PRESCHOOL DIRECTOR | JUMPSTART CHILD ENRICHMENT CTR | 2000 - 2010**

- Designed, built, owned, operated and staffed the preschool center.
- Achieved and maintained a FIVE star rating from the Early Learning Coalition
- Continually rated amongst the top preschools under the Reading Readiness Rating program for rising Kindergarteners

**DEPARTMENT SUPERVISOR | BARNET BANK OPERATION CENTER | 1991 - 1998**

- Supervised the Non-Sufficient fund department, the Stop Payment department and the Uncollected funds department. Responsible for over 25 employee timesheets and schedules. Made sure that all accounts reconciled each night.
- Created a successful incentive program with the goal of minimizing errors and raising percentage of reconciled accounts on time.
- Committee member for the United Way drive within Barnett Bank.
- Committee member for the Red Cross blood drive annual event.



References:

Contact information available upon request.

Dr. Verena Cabrera;  
Miami Dade County Public Schools,  
North Region Administrative Director

Alice Marino  
Food For The Poor, Inc.,  
Director,  
Media & Marketing

Jesus Aviles  
Miami Dade County Public Schools,  
District Instructional Supervisor of Exceptional  
Students,  
Department of Psychological Services

Bobby Williams  
Hialeah Firefighters Benevolent,  
President

City of Hialeah Firefighters,  
Hazmat Technician

Jaqueline Arias-Gonzalez  
Miami Dade County Public Schools,  
Elementary School Principal  
Spanish Lake Elementary

Angel Garcia III  
West Pines Community Church,  
Pastor

Anita Marti  
Miami Dade County Public Schools,  
Assistant Principal  
Spanish Lake Elementary

His House Children's Home,  
Houseparent

Katherine Bustamante  
Miami Dade County Public Schools,  
Assistant Principal  
Spanish Lake Elementary

Viviana Lebens  
Miami Dade County Public Schools,  
Assistant Principal  
Spanish Lake Elementary

Olender Legal Solutions  
Vice President

# Richard Yi

5735 West 14th Ave., Hialeah FL 33012 | 786-210-7805 | [yirm235@gmail.com](mailto:yirm235@gmail.com)



*"Tell me and I forget. Teach me and I remember. Involve me and I learn."*

*Benjamin Franklin*