

Memorandum



Date: July 23, 2019

Agenda Item No. 3(B)(2)

To: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez", written over the printed name of the Mayor.

Subject: Resolution Retroactively Approving the Submittal of a Grant Application to the United States Department of Veterans Affairs 2019 National Veterans Sports Programs for \$162,661.93 for Project VICTOR (Veterans Integrated Into The Community Through Outdoor Recreation) Adaptive Sports Program

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize the County Mayor or County Mayor's designee to approve the attached resolution by retroactively approving the submittal of grant application (Attachment A) to the United States Department of Veterans Affairs 2019 National Veterans Sports Programs for Project VICTOR (Veterans Integrated Into The Community Through Outdoor Recreation) Adaptive Sports Program. It is further recommended that the Board authorize the County Mayor or County Mayor's designee to receive and expend funds and execute grant agreements, certain amendments and other documents as required by the grant agreement upon review and final approval of the County Attorney's Office.

Scope

The project scope is county-wide and includes various County parks: Trail Glades Shooting Range, AD Barnes Pool, Amelia Earhart Park, Gwen Cherry Park, Marva Bannerman Park, Camp Matecumbe Matheson Hammock Park, Crandon Beach and Tamiami Park.

Fiscal Impact/Funding Source

Project VICTOR is a multi-sport outdoor adaptive sports program at County parks servicing disabled veterans in the South Florida area. The total cost of the project is \$216,574.05. If awarded, the Adaptive Sports Grant Program (ASG) will provide funds of \$162,661.93. The ASG Program has no requirement for matching funds. However, in-kind contributions, supported by the Parks, Recreation and Open Spaces Department (PROS) for \$41,912.12 and \$15,000 from the Leisure Access Foundation, were included to demonstrate resources related to the project. There will be no fiscal impact to the Department, if the grant is awarded. The part-time positions listed as "TBD" in the grant application are accounted for in the Department's budget; however, these positions rotate among sites and therefore will be utilized from a pool of existing staff.

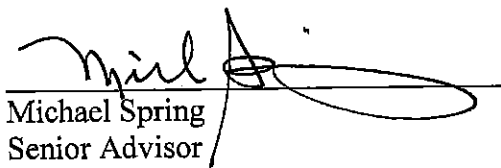
Track Record/Monitor

The U.S. Department of Veterans Affairs Adaptive Sports Grant Program has awarded to PROS \$229,681.01 in grants since 2012. The proposed grant will be administered by PROS Grants Manager, Nicole Anderson.

Background

The ASG Program is administered through the U.S. Department of Veterans Affairs (VA). The ASG Program is designated for veterans with disabilities and members of the Armed Forces. The ASG Program provides grant funding to organizations to increase and expand the quantity and quality of adaptive sport activities for veterans and service members with disabilities (including those with mental health issues) to participate within their home communities, as well as more advanced Paralympic and adaptive sport programs at the regional and national levels. Originally authorized as the U.S. Paralympics Integrated Adaptive Sports Program in December 2013, Public Law 113-59 amended 38 U.S.C. 521A and designated the VA's Office of National Veterans Sports Programs and Special Events (NVSP&SE) to directly manage the ASG Program. If awarded, the grant term is expected to be in FY 2020 and FY 2021. The project is expected to be completed within the term of the grant. The application deadline was May 14, 2019. However, there was insufficient time from the opportunity announcement to the grant deadline to obtain a resolution. An adopted resolution was not required by the funding agency for the application submittal.

The Board approved a previous PROS grant application for Project VICTOR Adaptive Sports Program in 2018 by Resolution No. R-843-18. PROS was awarded \$112,212.01 under the 2018 grant.


Michael Spring
Senior Advisor

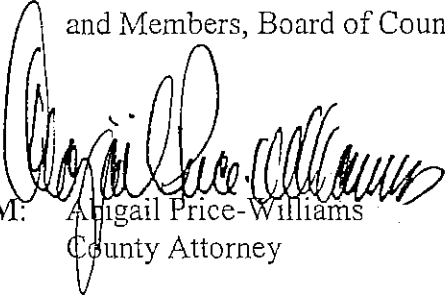
Attachments



MEMORANDUM
(Revised)

TO: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

DATE: July 23, 2019

FROM: 
Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 3(B)(2)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(B)(2)
7-23-19

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY APPROVING THE COUNTY MAYOR'S OR COUNTY MAYOR'S DESIGNEE'S SUBMITTAL OF A GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF VETERANS AFFAIRS, 2019 NATIONAL VETERANS SPORTS PROGRAMS FOR \$162,661.93 INCLUDING IN-KIND CONTRIBUTIONS FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR \$41,912.12 AND FROM THE LEISURE ACCESS FOUNDATION FOR \$15,000.00 FOR PROJECT VICTOR (VETERANS INTEGRATED INTO THE COMMUNITY THROUGH OUTDOOR RECREATION) ADAPTIVE SPORTS PROGRAM; AND FURTHER AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO ACCEPT AND EXPEND FUNDS AND EXECUTE CONTRACTS, AMENDMENTS, AND OTHER DOCUMENTS AS REQUIRED BY THE AGREEMENT

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board hereby retroactively approves the County Mayor's or County's Mayor's Designee's submittal of a grant application to the United States Department of Veterans Affairs, 2019 National Veterans Sports Programs, for \$162,661.93, including in-kind contributions from the Parks Recreation and Open Spaces Department for \$41,912.12 and from the Leisure Access Foundation for \$15,000.00 for Project VICTOR (Veterans Integrated Into The Community Through Outdoor Recreation)

Adaptive Sports Program, and further authorizing the County Mayor or County Mayor's Designee to accept and expend funds and execute contracts, amendments, and other documents as required by the agreement upon review and approval of the County's Attorney's Office for legal sufficiency.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

- | | |
|--------------------------------|----------------------|
| Audrey M. Edmonson, Chairwoman | |
| Rebeca Sosa, Vice Chairwoman | |
| Esteban L. Bovo, Jr. | Daniella Levine Cava |
| Jose "Pepe" Diaz | Sally A. Heyman |
| Eileen Higgins | Barbara J. Jordan |
| Joe A. Martinez | Jean Monestime |
| Dennis C. Moss | Sen. Javier D. Souto |
| Xavier L. Suarez | |

The Chairperson thereupon declared this resolution duly passed and adopted this 23rd day of July, 2019. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

MJS

Melanie J. Spencer

ATTACHMENT A



**Miami-Dade County Parks
VICTOR Adaptive Sports Program**

**Grants for Adaptive Sports Programs for Disabled Veterans
and Disabled Members of the Armed Forces
VA Assistance to United States
National Veterans Sports Programs
CFDA No.: 64.034 / Opportunity No.: VA-SPORTS-19**

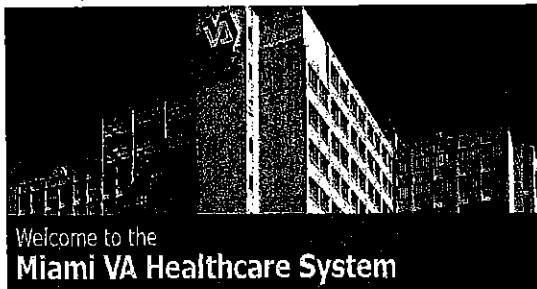
PROJECT APPLICATION

Submitted By:

Miami-Dade Parks, Recreation and Open Spaces Department



Collaborative Partners

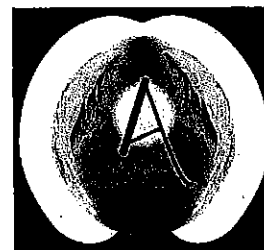


Leisure Access Foundation

Making sports, recreation and the arts accessible to all



**Paralyzed Veterans
of America**



BISCAYNE NATIONAL PARK



May 14, 2019



Miami-Dade County Parks, Recreation and Open Spaces Department

Miami-Dade County Parks, VICTOR Adaptive Sports Program

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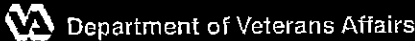
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**2019 Department of Veteran's Affairs Adaptive Sports Grant
Miami-Dade County Parks, Recreation and Open Spaces Department
Miami-Dade Parks Disability Services
VICTOR (Veterans Integrated into the Community Through Outdoor Recreation)
Adaptive Sports Program**

Abstract

The 2019 Miami-Dade Parks VICTOR Adaptive Sports Program is a multi-sport program that will provide Disabled Veterans with the opportunity to engage in various sports in order to promote the overall quality of life for individuals by emphasizing the importance of physical fitness and well-being, decreasing social isolation, and providing education on the value and use of recreation as a means to cope with trauma, stress, and to develop a sense of identity. The sports that will be offered include: Adapted Aquatics, Archery, Boccia, Camping, Kayaking, Kiteboarding, Pickleball, Snorkeling, Fishing, Golf, Handcycling, Trap Shooting, Sailing, SCUBA Diving, Waterskiing, Wheelchair Basketball, and Wheelchair Softball. This program also seeks to provide Disabled Veterans progressing along the athletic pipeline with access to competitive-level quality equipment for training purposes. The primary disability populations that will be served through this program include: Spinal Cord Injury and other related diseases and disorders affecting the central nervous system such as Multiple Sclerosis and Amyotrophic Lateral Sclerosis, amputations, range of motion limitations due to disease or injury, traumatic head injury, stroke, visual impairments, and those affected by Post Traumatic Stress Disorder.



ADAPTIVE SPORT GRANT APPLICATION

PRIVACY ACT: The information requested on this form is solicited under the authority of Title 38, U.S.C., and Sections 1710, 1712, and 1722. It is being collected to enable us to determine your eligibility for benefits and will be used for that purpose. The information you supply may be verified through a computer matching program at any time and information may be disclosed outside the VA as permitted by law. VA may make a routine use disclosure of the information as outlined in the Privacy Act system of records identified as 58VA21/22/28, Compensation, Pension, Education and Vocational Rehabilitation and Employment Records - VA, published in the Federal Register. Your obligation to respond is voluntary; however, the information is required in order for us to determine your eligibility for the benefit for which you have applied. Failure to furnish the information will have no adverse affect on any other benefits to which you may be entitled.

RESPONDENT BURDEN: The Paperwork Reduction Act of 1995 requires us to notify you that this information collection is in accordance with the clearance requirements of Section 3507 of the Paperwork Reduction Act of 1995. We may not conduct or sponsor, and you are not required to respond to, a collection of information unless it displays a valid OMB number. We anticipate that the time expended by all individuals who must complete this application will average 20 minutes. This includes the time it will take to read instructions, gather the necessary facts and fill out the forms.

SECTION A - ORGANIZATION AND GRANT INFORMATION

1. ORGANIZATION AND MAILING ADDRESS Miami-Dade County Parks, Recreation and Open Spaces Department 275 NW 2nd Street Miami, Fl. 33128	2. PROGRAM NAME AND TITLE Miami-Dade County Parks, VICTOR Adaptive Sports Program	3. GRANT AMOUNT REQUESTED <p style="text-align: right;">\$162,661.93</p>
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SECTION B - CONTACT INFORMATION

4. PRIMARY CONTACT Nicole Anderson	5. PRIMARY PHONE NUMBER 305-961-2790	6. ALTERNATE PHONE NUMBER 305-755-7856
7. EMAIL nikki.anderson@miamidade.gov		

SECTION C - PROGRAM AND OTHER INFORMATION

8. DUNS NUMBER <i>(Must provide a DUNS number before any payment is disbursed)</i> 1319102540000	9. CONGRESSIONAL DISTRICT FL-024	10. SAM CAGE CODE NUMBER 5TJD4	11. EIN NUMBER 59-6000573
12. PROJECTED START DATE 09/01/2019	13. PROJECTED COMPLETION DATE 09/30/2020	14. TARGET GEOGRAPHIC AREA(S) Miami-Dade County, Florida	
15. CATEGORY <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> RENEWAL <input type="checkbox"/> NON-COMPETITIVE		16. PROGRAM HISTORY <input type="checkbox"/> NEW <input type="checkbox"/> 1-2 YEARS <input type="checkbox"/> 3-5 YEARS <input checked="" type="checkbox"/> 5+ YEARS	
17. DISABILITY GROUPS	<input checked="" type="checkbox"/> AMPUTEE <input checked="" type="checkbox"/> BLIND/VI	<input checked="" type="checkbox"/> SPINAL CORD INJURY <input checked="" type="checkbox"/> PTSD	<input checked="" type="checkbox"/> TBI/STROKE <input checked="" type="checkbox"/> OTHER
18. EXPERIENCE WITH DISABLED VETERANS? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	19. COMPLEMENTARY FUNDING? FEDERAL: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO AMOUNT: _____ NON-FEDERAL: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO AMOUNT: \$56,912.12		
20. DOES YOUR ORGANIZATION HAVE EXPERIENCE IN MANAGING FEDERAL FUNDS? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			

Program Details


1. Program Past Performance:
 Applicant must demonstrate eligibility to receive a grant award in accordance with 38 USC 77(2). Limit response to one written page.
2. Program Specifics:
 Applicant must clearly describe specific aspects of the proposed program to include: type of adaptive sport(s) provided (community/national events, introductory/competitive events, local/or requires travel), frequency and duration of occurrence, location(s) of programming, estimated number of unique Veterans/ Service Members served (required to be reported by last name, first name and zip code on quarterly reports), type of disabilities served by the proposed adaptive sport, and benefits of the programming to participants. Limit responses to 2 pages.

3. TIMELINE OF ACTIVITIES (Check box if you are hosting activities in a given month.)											
OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
X	X	X	X	X	X	X	X	X	X	X	X

4. OUTREACH PROGRAM SPECIFICS (Describe your planned outreach efforts to inform eligible Veterans and members of the Armed Forces about your program)
 Flyers will be created and sent to the local VA hospital, the Paralyzed Veterans Association of Florida, and local VSO's serving Veterans in the area. Press releases will be created to notify local media. Staff will attend local events and resource fairs for Veterans. Information and photos of past programs will be advertised through Miami-Dade Parks social media outlets. Past program participants will be notified via email and called. Banners will be displayed during program to increase awareness of the program while it is ongoing.

This application does not constitute a Grant Agreement. Upon approval of the application by VA, an applicant will be required to complete a signed Grant Agreement specifying terms and conditions of an award. The Program Goals and Deliverables (Exhibit A) and Program Budget (Exhibit B) will form the basis of the Grant Agreement as agreed upon by VA and the applicant. Upon full execution of the Grant Agreement, the applicant will perform the services/activities hereto attached in Exhibit A, perform the Program Budget in line with the budget attach hereto in Exhibit B unless otherwise agreed upon by the applicant and VA.

In the event the applicant and VA do not enter into a Grant Agreement for any reason, and/or in the event the applicant and VA are unable to agree on the terms of the Grant Agreement within 60 days after approval of the application by VA, this application will automatically terminate.

SIGNATURE 	ORGANIZATION NAME Miami-Dade County, Parks Recreation and Open Spaces Department
--	---

NAME Michael Spring	TITLE Senior Advisor, Office of the Mayor	DATE 5/9/19
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5. QUALIFICATIONS OF PERSONNEL (Include specific experience, education or other qualifications relevant to the grant proposal.)

NAME	TITLE	QUALIFICATIONS
Jody Cox, CTRS	Recreation Therapist II	B.S. in Therapeutic Recreation. +22 yrs. experience in the field.
Thera Johnson, CTRS	Recreation Therapist II	B.S. Therapeutic Recreation, M.P.A. +8 yrs. experience in the field
Diana Bonet, CTRS	Recreation Specialist I	B.S. in Therapeutic Recreation. +12 yrs. experience in the field.
Courtney DeStefano CTRS	Recreation Specialist I	B.S. in Therapeutic Recreation. 3 yrs. experience in the field.
Arlene Bouza-Jou	Recreation Specialist I	Currently seeking B.S. in Recreation Therapy. +20 yrs in the field.
Randall Flager	Disability Program Specialist	M.S. in Sports Management. 2 yrs. experience in the field.
See attached additional personnel continued		

6. PARTNERING AND COLLABORATING ORGANIZATIONS (Include signed agreements for partnering or joint activities.)

COLLABORATING ORGANIZATION NAME AND POC	LOCATION (CITY, STATE)	COLLABORATIVE ACTIVITIES
Paralyzed Veterans Association of Florida	Ft. Lauderdale, Florida	Recruitment of program participants
Leisure Access Foundation	Miami, Florida	Provide additional funding for wheelchair basketball program.
Bruce W. Carter VA Medical Center	Miami, Florida	Recruitment of program participants
Team Paradise Sailing, Inc.	Miami, Florida	Provider of sailing opportunities.
Biscayne National Park	Homestead, Florida	Assisting with fishing, snorkeling, and camping activities.
Everglades Bike Club	Miami, Florida	Organizer-Freedom Ride, provides free registration, volunteers.
See attached additional Partnering & Collaborating Orgs.		

EXHIBIT A

Program Goal and Deliverables

(Include location, dates, activities, frequency of occurrence and number of Veterans expected to participate)

Organization Name:

Program Deliverable

	DELIVERABLE SUBCOMPONENTS	PROJECTED START	PROJECT COMPLETION	BUDGET ESTIMATE
1	Archery: Camp Matecumbe, bi-weekly (12 weeks total). Expected # of Veterans: 10	10/1/2019	04/28/2020	\$4,328.27
2	Boccia: Miami Springs Recreation Center, 6 clinics and 1 recreational tournament. Expected # of Veterans: 12	01/09/2020	04/18/2020	\$4,363.47
3	Camping: Biscayne National Park, 2 3-day/2 night camping trips. Expected # of Veterans: 15	12/01/2019	03/30/2020	\$7,088.48
4	Adapted Aquatics: Marva Bannerman Pool, weekly lessons (8 sessions total). Expected # of Veterans: 10	10/15/2019	09/30/2020	\$3,344.15
5	Wheelchair Softball: Tamiami Park, 4 clinics. Expected # of Veterans: 10	11/01/2019	05/30/2020	\$1,070.63
6	Pickleball: Gwen Cherry Park, 3 clinics. Expected # of Veterans: 12	11/01/2019	05/30/2020	\$1,079.09
7	Handcycling: Tamiami Park & other areas throughout the Miami-Dade County community, 4 clinics, 3 long community rides, and 1 Century event. Expected # of Veterans: 10	11/01/2019	04/30/2020	\$5,678.67
8	Wheelchair Basketball: Miami Springs Recreation Center, weekly practices with Miami Heat Wheels and two competitions. Expected # of Veterans: 3	10/01/2019	04/15/2020	\$22,063.88
9	Trap Shooting: Trail Glades Range, weekly practices (30 weeks). Expected # of veterans: 10	10/01/2019	05/30/2020	\$12,021.82
10	Fishing: Biscayne Bay and Biscayne National Park, bi-weekly trips. Expected # of veterans: 10 per trip (24 unique veterans total)	10/01/2019	05/30/2020	\$23,785.11
11	Snorkeling: Biscayne National Park & Key Largo, monthly trip. Expected # of veterans: 12 (6-8 per trip)	10/01/2019	09/30/2020	\$4,744.12
12	Sailing: Biscayne Bay and the US Sailing Center, bi-weekly trips. Expected # of veterans: 15 unique (6-8 per trip)	10/01/2019	09/30/2020	\$10,594.30

Exhibit A - Continued

EXHIBIT A Program Goal and Deliverables <i>(Include location, dates, activities, frequency of occurrence and number of Veterans expected to participate)</i> Organization Name:				
Program Deliverable				
	DELIVERABLE SUBCOMPONENTS	PROJECTED START	PROJECT COMPLETION	BUDGET ESTIMATE
1	Waterskiing: Amelia Earhart Park, two 2-day clinics. Expected # of veterans: 12 unique (6-8 per day)	03/01/2020	09/30/2020	\$11,752.41
2	Kiteboarding: Matheson Hammock Park & Crandon Beach, two 9-hour training sessions. Expected # of veterans: 14	10/01/2019	09/30/2020	\$19,992.01
3	Kayaking: Various locations throughout Miami-Dade, 24 kayaking excursion, 2 introductory clinics. Expected # of veterans: 15 unique individuals (8-10 per trip)	10/01/2019	09/30/2020	\$13,575.38
4	Golf: Miami Country Club, weekly lessons (8 weeks). Expected # of Veterans: 8	10/01/2019	04/30/2020	\$3,612.99
5	SCUBA: Tamiami Pool & various locations throughout Miami-Dade County, 10 Discovery SCUBA clinics, 10 SCUBA Certification Scholarships, 8 chartered dives. Expected # of Veterans: 60 unique (8-10 per session)	10/01/2019	09/30/2020	\$32,150.00
6	Water sports Clinic: 2-day paddle sports and sailing clinic. Expected # of veterans: 25 unique individuals	01/01/2020	04/30/2019	\$6,000.00
7				
8				
9				
10				
11				
12				

**EXHIBIT B
VA ADAPTIVE SPORTS GRANT PROGRAM BUDGET**

Program Budget and Expected Expenditures (Grant Funds Only)

CATEGORY	AMOUNT	DESCRIPTION OF EXPENDITURES	PROJECTED SPENDING IN EACH QUARTER (\$)			
			OCT-DEC (Q1)	JAN-MAR (Q2)	APR-JUN (Q3)	JUL-SEPT (Q4)
Operations	89,715	Outreach activity	27,597.08	24,597.08	21,447.08	16,073.75
Equipment	5,200	Storage container	1,300	1,300	1,300	1,300
Travel						
Supplies	12,588	Outreach Activities	3,251.17	3,176.17	3,251.17	2,909.5
Administrative						
*Personnel (Operational)	40,141.25	DPS, TBA DPS, Rec.L, Aquatics	10,035.31	10,035.31	10,035.31	10,035.31
*Personnel (Administrative)	4,567.68	Planning & Implementation	1,141.92	1,141.92	1,141.92	1,141.92
Other	10,450	Certifications & trainings	2,612.5	2,612.5	2,612.5	2,612.5
Total	162,661.93		45,937.98	42,862.98	39,787.98	34,072.98

BUDGET CATEGORY DEFINITIONS

ONLY include amounts spent against this award. DO NOT report expenditures that are funded by other sources.

For further information regarding allowable costs, please reference OMB guidance (2 CFR 200 and 38 CFR 77).

Operations - Expenditures associated with implementing this grant program such as coaching fees, lift tickets and facility fees.

Equipment - Sport equipment purchased to meet program objectives. To be categorized as equipment must have a useful life of more than one year and a unit price equal to or greater than \$5,000. Equipment expenditures must be identified in your Grant Application and listed on Exhibit C.

Travel - Expenses for transportation, lodging, subsistence, and related items incurred to meet program objectives. Costs must be consistent with those allowed in like circumstances in your organization's other activities. Travel costs must comply with GSA lodging and subsistence rates for designated locations which can be found at <http://www.gsa.gov/portal/category/100120>.

Supplies - Consumable items in direct support of carrying out the award or equipment purchases with a per-unit value less than \$5,000.

Administrative (non-Personnel) - Sum of Administrative and In-Direct Costs that do not include Personnel (Administrative). When combined with Personnel (Administrative) costs, may not exceed 5% of the total award. Costs must be clearly identified and associated with the implementation and tracking of the award.

***Personnel (Operational)** - Includes both Personnel and Fringe Benefit expenses that should be based on documented payrolls approved by a responsible official(s) of the organization. Reports need to reflect the distribution of activity for those whose compensation is charged, in whole or in part, directly to this award. Operational activities are identified as "time spent by such employee directly providing coaching or training for participants" per 38 CFR 77.14(c)(2). The reports must reflect an after-the-fact determination of the actual activity worked on the program. Reports must account for the total activity for which employees are compensated.

***Personnel (Administrative)** - Includes both Personnel and Fringe Benefits expenses that should be based on documented payrolls approved by a responsible official(s) of the organization. Reports need to reflect the distribution of activity for those whose compensation is charged, in whole or in part, directly to this award. Administrative activities are identified as all personnel activities that are not "time spent by such employee directly providing coaching or training for participants" per 38 CFR 77.14(c)(2). The reports must reflect an after-the-fact determination of the actual activity worked on the program. Reports must account for the total activity for which employees are compensated.

**EXHIBIT C
EQUIPMENT PURCHASES
Organization Name:**

Equipment Purchases

*Report the purchase of single units/pieces of equipment equal to or in excess of \$5,000. This is only for equipment purchases using this award.

TYPE OF EQUIPMENT	MAKE AND MODEL	APPROXIMATE VALUE	QUANTITY
Storage Container	40'L x 9'6"H, New "One Way"	\$5,200.00	1

**EXHIBIT D
ADAPTIVE SPORTS OFFERED**

Please indicate the type of adaptive sport activity: introductory, participatory, or competitive.

SPORT	INTRODUCTORY	PARTICIPATION	COMPETITION
Archery	X	X	
Boccia	X	X	X
Camping	X	X	
Adapted Aquatics	X	X	
Wheelchair Softball	X	X	
Pickleball	X	X	
Handcycling	X	X	
See Exhibit D Continued			

5. Qualifications of Personnel Continued:

Name	Title	Qualification
Camila Carvacho	Disability Program Specialist	B.S. in Therapeutic Recreation. 7 yrs. Exp. Working with disabilities.
Charmaine Crosby	Disability Program Specialist	13 yrs. Experience working with disabilities.
Belinda Phillips, CTRS	Recreation Therapist II	M.S. in TR. 30 yrs Exp. In the field. Former Paralympic swim coach.
Natalia Acebo CTRS	Disability Program Specialist	M.S. Recreational Therapy
Dario Figueroa	Disability Program Specialist	Currently enrolled in Psychology, Degree Anticipated 5/2019.

6. Partnering and Collaborating Organizations - Continued:

Collaborating Organization Name and POC	Location (City, State)	Collaborative Activities
Ann's Angels Adaptive Waterski Foundation	Orlando, Florida	Operator of 2 two Day Clinic program.
Veterans Services Coalition of Miami-Dade	Miami, Florida	Dissemination of information to other Veteran Service Organizations
Florida International University Recreation Therapy Program	Miami, Florida	Provide volunteer to support during program activities.
Adventure Sports	Miami, Florida	Operator of 3 three Day Clinic
Miami Kiteboarding	Miami, Florida	Operator of 3 three Day Clinic

Exhibit D Adaptive Sports Offered Continued:

SPORT	INTRODUCTORY	PARTICIPATION	COMPETITION
Wheelchair Basketball		X	X
Trap Shooting	X	X	
Fishing	X	X	
Snorkeling	X	X	
Sailing	X	X	
Waterskiing	X	X	
Kiteboarding	X	X	
Kayaking	X	X	
Golf	X	X	
Scuba	X	X	
Watersports Clinic	X	X	

2019 VICTOR Adaptive Sports Program
Miami-Dade County Parks, Recreation and Open Spaces Department
Miami-Dade Parks Disability Services
VICTOR (Veterans Integrated into the Community Through Outdoor Recreation)
Adaptive Sports Program

I. Program Past Performance

Organization Overview:

The Miami-Dade County Parks Disability Services Division has provided programming for Paralympic and adapted sports such as wheelchair basketball, wheelchair tennis, handcycling, swimming, golf, wheelchair fencing, goalball, boccia, and specialized adaptive sports clinics for over 25 years.

During the last six years, Miami-Dade County Parks Disability Services Division has had greater success in planning and collaborating with the Bruce W. Carter VAMC Spinal Cord Injury (SCI) Unit, Amputee Clinic, and the OEF/OIF Outpatient Program. Therapists from both organizations have worked together to provide access to patients from the various unit to various outdoor sports. In 2014, Miami-Dade Parks was the recipient of the 2014 Department of Veteran's Affairs Adapted Sports Grant for the proposed COVERT Project as well as in 2017 for the Miami-Dade County the Veterans Adaptive Sports Grant Program. Miami-Dade County, PROS is presently a grant recipient for the 2018-19 VICTOR Adaptive Sports Program

The current 2018-19 VICTOR Adaptive Sports program has already served over fifty-five unique Disabled Veterans living in Miami-Dade County and the surrounding vicinity. Program activities are held on a weekly basis and on several days throughout the week to maximize opportunities for participation. Notable outcomes include several veterans who are now participating and competing in higher performance sport levels such as wheelchair basketball, handcycling and sailing. Additionally, there is increased awareness in the community about services and programs due primarily by fostering new relationships with collaborative partners.

Through informal interviews with program participants, there have been significant amounts of reports of the positive and therapeutic impact the program has had on the Veteran's lives by reducing isolation, providing a safe and therapeutic environment in which they can learn and participate in activities, establish friendships and camaraderie with other Veterans, and engage in activities which assist them in managing and coping with stress, anger, feelings of helplessness, and a sense of self-worth. Additionally, individuals with physical disabilities who have been participating in the ongoing adapted sports programs have also demonstrated improved performance measured by the increase distances they are able to propel their handcycle and the time it takes them to complete a course, increased accuracy and distance in archery, and performance achievements at outside competitive events. While quantitative measures have not been taken, therapists and disability program specialists working in the program have also noted that there has been an increase in Veterans involved in the program taking on a mentorship role with each other, often providing strategies to one another on how to cope with stressful situations, adaptive techniques, and even recruiting other Veterans and providing transportation to Veterans who face transportation challenges.

The proposed plan for the 2019-2020 VICTOR Adaptive Sports program seeks to continue funding the current activities currently being operated under the 2018-2019 VICTOR Adaptive Sports Program, but also seeks to expand offerings by increasing the amount of opportunities for engagement in several of the sports currently offered and by offering new opportunities for engagement by offering additional adapted sports facilitated by Miami-Dade Parks staff or through partnership with a collaborating organization.

II. Program Details and Specifics:

The 2019-2020 VICTOR Adaptive Sports Program is a multi-sport program that provides ongoing recreation and training to Disabled Veterans and those whose physical condition has become negatively affected by the aging process or disease. The program will be administrated, planned and organized by a Certified Therapeutic Recreation Specialist (CTRS) who will develop activities and schedules alongside therapists working at the Bruce W. Carter VAMC and with collaborating partners.

The target groups for this program are disabled veterans and disabled members of the Armed Forces with disabilities due to but not limited to spinal cord injury, amputee, multiple sclerosis, amyotrophic lateral sclerosis, traumatic head injury and post-traumatic stress disorder (PTSD). Secondary disability groups that will be served through this program includes those who have visual disabilities and who have become disabled or are physically impaired through either the aging process or disease such as arthritis, Parkinson's disease and cancer. Multiple activities will be offered on a weekly basis to accommodate the amount of veteran's requesting participation in programs. The estimated overall number the program intends to serve is a minimum of 60 unique individuals.

The proposed program will offer the following sports over a minimum of 150 program days (Archery, Trap Shooting, Handcycling, Golf, Kiteboarding, Waterskiing, Wheelchair Basketball, Fishing, Snorkeling, Camping, Sailing, Boccia, Scuba diving, Kayaking, Water Sports Clinic, Adapted Aquatics, Pickleball, and Wheelchair Softball

The goals and objectives this program seeks to achieve are:

- A. To promote the lifelong health of disabled veterans and disabled members of the Armed Forces through regular participation in physical activity and sports.
 1. Provide multiple program opportunities for disabled veterans and disabled members of the Armed Forces within the following disability types: spinal cord injury, individuals with multiple sclerosis, amputees, traumatic head injury, PTSD, visual disabilities, and those disabled through either disease or by the aging process which foster:
 - a. A therapeutic environment in which Veterans can learn how to cope with and manage the effects of disabling conditions.
 - b. Improved physical performance through individualized activities that promote achievement of performance goals, progressive physical challenges, and skills acquisition.
 2. Provide ongoing education to Disabled Veterans in order to increase or improve:
 - a. The awareness of the benefits of participation in sports,
 - b. Self-awareness in sports and leisure participation,
 - c. The awareness of opportunities to participate in sports and competitions, and
 - d. The development of alternative personal strategies to cope with, manage, and/or improve the effects of disabling conditions.
 3. Provide opportunities for disabled veterans to engage in specialized training beyond one-time experiences that will lead into and encourage long-term participation in various sports by:
 - a. Providing opportunities for disabled veterans to obtain SCUBA certification,
 - b. Providing consecutive golf lessons with a golf pro,
 - c. Providing consecutive kiteboarding lessons with trained instructors,

- d. Providing supplies for trap shooting which would be cost-prohibitive for many individuals,
 - e. Providing opportunities with partner organizations to engage in high-performance activities once skills has been acquired.
4. Provide opportunities for disabled veterans to become peer mentors to other disabled veterans.
 - a. Foster an environment in which disabled veterans can share experiences and strategies that have helped them manage the effects of their disability.
 - b. Encourage disabled veterans with acquired skills in areas to assist in the coaching of newer disabled veterans to the program or a particular activity.
- B. To increase participation of disabled veterans and disabled members of the Armed Forces in adapted sports.
1. Provide recreation and sports training and opportunities throughout the South Florida region at multiple locations, days of the week, and at various time throughout the year in order to maximize the number of unique veterans served through the program.
 2. Develop a "Destination Package" for disabled veterans coming from out-of-town who would like to spend a week participating in different adaptive sports in the local area.
 3. Provide the opportunity for disabled veterans to engage in adapted sports programming at minimal to no cost.
 4. Expand the outreach of programming through partnership organizations which will draw in disabled veterans from other areas within the state and nationally.
- C. Establish an effective method of tracking positive outcomes data in order to validate the efficacy of adapted sports programming and the impact it creates on the lives of disabled veterans.
- a. Develop an internship track for graduate students wanting to complete an internship that particularly emphasizes adapted sports and working with veterans.
 - b. Coordinate documentation efforts with partnering agencies, VA therapists and with the Recreational Therapy program at Florida International University.
 - c. Develop a method for disabled veterans to share their testimonial with others to increase awareness.
 - d. Present program outcomes, whether formal or informal, at either a state or national conference.

Program Sustainability

Programs and access to each of the sports being offered already exist through the PROS system. During each sport activity, program participants will be provided a leisure education component that includes education on the importance of maintaining a healthy lifestyle through ongoing participation. Program participants will be provided with resources they can connect with to continue pursuing their interests and will be encouraged to do so independently. Each participant who participates in trap shooting will also receive a range access card good for free shotgun rentals at the Trail Glades Shooting Range.

At the end of the program, veterans will continue to be provided with the opportunity to engage in the following programs at no cost: Archery, wheelchair basketball, and handcycling. fishing, handcycling, trap shooting, snorkeling, camping and archery equipment will be made available at no cost for use by VA hospital therapists as well as equipment for local and out of state competition. Disabled Veterans will also have priority access to the use of equipment during ongoing programs with prior notification at no cost.

III. Implementation Plan and Environment

The proposed program is designed to be primarily operated out of Miami-Dade County through the already existing resources of Miami-Dade Parks. The majority of activities will take place at various Miami-Dade Parks facilities, with few exceptions for few of the watersports activities, to ensure little to no turnover time in planning and scheduling of activities.

Activity schedules and dates will be coordinated among Miami-Dade Parks staff, VA therapists, and collaborating organizations and master schedules will be disseminated amongst all interested parties and all disabled veterans already in the Miami-Dade Parks database. Programs will be offered throughout the week on various days and at various times. Some activities will only be scheduled during certain operating quarters in consideration of South Florida's climate.

A programming partnership will be developed through a Miami-Dade County Request for Proposal (RFP) in order to provide scuba diving and enhance kayaking and paddle sports. Funding for the program will go to the cost of purchasing any additional supplies needed to operate the program, operational expenses for running the program which include but are not limited to fees at the shooting range, charter boats for fishing, dive, snorkeling, and camping excursions, scholarships for veterans to obtain SCUBA certification, and specialized instructor fees, training for staff, personnel operations to cover the cost of park staff implementing programs and working directly with disabled veterans during programs.

Supplies being purchased for the VICTOR program will be used to replace supplies that have used to completion either as a consumable product or through normal wear and tear. Some additional kayaking supplies are being included to protect resources already allocated through the current grant. Additional resources that will be provided by Miami-Dade Parks include already allocated resources from previous grant cycles such as archery supplies, boccia supplies, sports wheelchairs, handcycles, and shotguns, indoor and outdoor facilities including gym space, golf courses, shooting range, beach areas, pool space, and vehicles to transport supplies from one park to another. Miami-Dade County Parks will leverage the overall cost of the program by covering 20% of the overall program cost in-kind contributions.

Upon conclusion of the award period, it is intended that the following deliverables be achieved:

1. That a minimum of 60 unique disabled veterans be served through the program,
2. That a minimum of 8 disabled veterans successfully obtain adaptive SCUBA certification,
3. That a minimum of 150 days of programming be offered through the program,
4. That a minimum of 10 disabled veterans will participate in either a competition of one of the sports being offered or will move into a high-performance training program for a sport they have participated in through the program.
5. That the average overall satisfaction rate among participants with the program will average 4.3 or higher on a likertscale.
6. That the overall outcomes and success of the program will be shared other professionals at a state or national conference.

Most of the activities can be implemented immediately as the majority of the resources are already established in place. Planning and preliminary scheduling have already begun amongst interested entities to implement the program effective October 1st.

IV. Impact

The proposed program has the potential to significantly impact the amount of adapted sports being offered through the region as well as draw awareness to adapted sports and disability-related issues. The potential to offer new adapted sports such as wheelchair softball and pickleball as an ongoing program exist as there are plans to incorporate non-veterans into to increase competitive opportunities. Furthermore, the outreach and programming efforts within boccia and pickleball will also extend to the aging population which may have an impact on the overall awareness of and participation of aging veterans who can compete at the Golden Age Games. Finally, as part of the effort to document outcomes achieved through the program, we hope to strengthen the efficacy of such types of programming for disabled veterans and the disabled community in general.

I. Budget Narrative and Details

The costs for supplies were based on online searches and through current vendor prices. The costs for personnel include fringe and benefits calculated into the hourly rate. These individuals are necessary to ensure the safety of the participants attending the program to provide any needed assistance and transferring of individuals in/out of equipment. Operational expenses include the rate of the cost of rounds and ammunition for trap shooting, the cost of operating a water ski clinic with a partnership organization, SCUBA sessions with a partner organization, sailing sessions with a partner organization, golf instruction with a golf pro at a Miami-Dade Parks golf course, and chartering a boat for fishing, snorkeling, and camping excursions. In kind contributions supported by Miami-Dade County, Parks, Recreation and Open Spaces Department include partial operational expenses for 12 full-time staff inclusive of recreational therapists and recreational specialists, and a grant administrator in the amount of 41,912.12. Additionally, the Leisure Access Foundation will also provide in kind funding in the amount \$15,000.00 to support the wheelchair basketball program by supplementing the additional cost of fees associated with weekly practices and local tournament as well as some travel expenses for locally-residing disabled veterans.

Key Personnel

Jody Cox, B.S., CTRS, (Recreation Therapist II): Perform all program development and planning, scheduling of activities, and perform administrative tasks related to the grant including writing quarterly reports. Mrs. Cox will provide direct oversight and implementation of the program with other staff working in conjunction with her. She is the primary person responsible for communication with VA staff and other partner organizations, planning, marketing, and coordinating all activities and schedules, monitoring staff hours worked in the program, researching and ordering equipment, and tracking all invoices and expenditures. Mrs. Cox has a B.S. Degree in Therapeutic Recreation and over 24 years' experience working in the field of Therapeutic Recreation as a CTRS. Over 14 years in planning, developing and implementing Paralympic and adapted sports programming for Miami-Dade County Parks Disability Services. Certified as a Therapeutic Recreation Specialist through the National Council on Therapeutic Recreation Certification, NWBA coach, Archery Level I Instructor through USA Archery and Water Safety Instructor through the American Red Cross. Budget request is for \$8,232.49 (salary and fringe). In kind contribution totaling \$24,697.48 (salary and fringe). Total hours expected to work in the program directly with veterans and administrating the program is 600 hours.

Belinda Phillips, M.S., CTRS (Recreation Therapist II): Provide direct supervision and activity instruction. Coordinate adapted aquatic activities with VA personnel and pool staff. Ms. Phillips has a B.S. and a M.S. Degree in Education. She has over 30 experience working in the field. She is a Water Safety Instructor Trainer. Ms. Phillips coached the Jamaican Paralympic Swim team during the 1988 Summer Paralympic Games in Seoul, Korea. She will lead swimming activities. Budget request is for \$2,406.51 (salary and fringe). In kind contribution of \$2,406.51 (salary and fringe). Total hours expected to work in the program is 95 hours in direct contact with veterans).

Thera Johnson, M.S., CTRS, (Recreation Therapist II): Provide direct supervision and activity instruction. Ms. Johnson has a B.S. Degree in Therapeutic Recreation and a M.S. Degree in Public Administration. She has over 9 years' experience working with individuals with disabilities and is also certified as a Water Safety Instructor. She will lead in golf activities. Budget request is for \$2,308.85 (salary and fringe). In kind contribution of \$2,308.85 (salary and fringe). Total hours expected to work in the program is 115 hours in direct contact with veterans).

Diana Bonet, B.S., CTRS, (Recreation Specialist I): Provide direct supervision and activity instruction. Ms. Bonet assists in leisure education and activity instruction and will lead wheelchair basketball clinics. Ms. Bonet has a B.S. Degree in Therapeutic Recreation with over 14 years

experience working in adapted sports programming. Certified as a Therapeutic Recreation Specialist through the National Council on Therapeutic Recreation Certification, NWBA coach, and Water Safety Instructor through the American Red Cross. Budget request is for \$1,847.07. In kind contribution of \$5,541.20 (salary and fringe). Total hours expected to work in the program is 184 (approximately 150 hours in direct contact with veterans).

Courtney DeStefano, B.S., CTRS, (Recreation Specialist I): Provide direct supervision and activity instruction. Ms. DeStefano assists in leisure education and activity instruction. Ms. DeStefano has a B.S. Degree in Therapeutic Recreation with 5 years' experience working in adapted sports programming. Certified as a Therapeutic Recreation Specialist through the National Council on Therapeutic Recreation Certification, NWBA coach, and a Water Safety Instructor through the American Red Cross. Budget request is for \$2,088.59. In kind contribution of \$2,088.59 (salary and fringe). Total hours expected to work in the program is 108 (100 hours in direct contact with veterans).

Arlene Bouza-Jou (Recreation Specialist I): Provide direct supervision and activity instruction. She has over 22 years working in various adapted sports programs. She will be assisting in activity instruction and supervision and will lead in handcycling activities. Budget request is for \$1,486.08. In kind contribution of \$1,486.08 (salary and fringe). Total hours expected to work in the program is 76 hours (70 hours in direct contact with veterans).

Camila Carvacho, B.S., (Disability Program Specialist): Will work under the supervision of Recreation Therapists and Specialists in providing direct service delivery to program participants. She has a B.S. Degree in Therapeutic Recreation and is certified as a NWBA coach and has 6 years experience in working with individuals with disabilities. Budget request for \$2,381.72 (salary and fringe) for 89 hours.

Charmaine Crosby (Disability Program Specialist): Will work under the supervision of Recreation Therapists and Specialists in providing direct service delivery to program participants. She has 14 years experience working with individuals with disabilities and is a certified NWBA coach and Water Safety Instructor through the American Red Cross. Budget request for \$1,605.66 (salary and fringe) for 60 hours.

Randall Flagler, M.S., (Disability Program Specialist): Will work under the supervision Mrs. Cox in the implementation of activities. Mr. Flagler assists in leisure education and activity instruction. He has a M.S. Degree in Sport Management and a B.S. Degree in Sports and Recreation Management and 4 years' experience working in various adapted sports programs, and is certified as a NWBA coach. Budget request for \$6,235.31 (salary and fringe) for 233 hours.

Dario Figueroa, B.S. (Disability Program Specialist): Will work under the supervision of a Recreation Therapist. He has a B.S. degree in Psychology and two years experience working with individuals with disabilities. Budget request for \$3,211.31 (salary and fringe) for 120 hours.

Natalia Acebo, M.S. (Disability Program Specialist): Will work under the supervision of a Recreation Therapist. She has a B.S. degree in Elementary Education and a M.S. degree in Therapeutic Recreation. Certified Archery Level I Instructor. Five years experience working with individuals with disabilities. Budget request for \$2,140.91 (salary and fringe) for 80hours.

TBA (Disability Program Specialist): Will work under the supervision of Recreation Therapists and Specialists in the implementation of activities. Budget request for \$2,380.73 (salary and fringe) for 92 hours.

TBA (Recreation Leader): Will work directly under the supervision of Recreational Therapists and Disability Program Specialists in the implementation of activities. Budget request for \$6,927.98 (salary and fringe) for 272 hours.

TBA (Pool Life Guard): Will work with directly under the supervision of pool managers and Recreation Therapists or Recreation Specialists in Aquatics activities and provide safety and instruction. All life guards on duty are required to maintain current certifications in CPR for the Professional Rescuer, First Aid, Lifeguard Training, provided by either the American Red Cross, YMCA or nationally recognized aquatic training program. Lifeguards supervising the pool from on the deck will be utilized from a pool of rotating lifeguards. Budget request for \$1,455.69 (salary and fringe) for 60 hours.

Other Personnel

Juan Rey, B.S., (Grants Administrator) Bachelor of Public Administration and over two years' experience working in the field of grant administration and compliance. His responsibilities will include post award management inclusive of compliance and submission of required reporting documents. In kind contribution is \$3,383.42 (salary and fringe) for 80 hours.

Partnerships

The primary collaborating partner for the Miami-Dade Parks Veteran's Adaptive Sports Program is the Bruce W. Carter VA Medical Center. Currently, Miami-Dade County Parks Disability Services staff is working with several key therapists at the Bruce W. Carter VA Medical Center to plan programs with the disabled veterans in mind. The key staff from the Bruce W. Carter VA Medical Center includes: Alexander Maitre, CTRS, works on the SCI Unit, Alejandra Zuniga, RPT who works on the SCI unit, Rafael Hernandez, RPT that is the coordinator of the Amputee Clinic, and Tabitha Aragon, CTRS from the Outpatient OEF/OIF Program, and Christine Dugrot, CTRS from the Psychosocial Unit. Additional major collaborating partners include the Paralyzed Veterans Association of Florida, the Leisure Access Foundation, Bike 305, the Everglades Bike Club, Biscayne National Park, Miami Kiteboarding, Adventure Sports, Florida International University Recreation Therapy Program and Team Paradise Sailing.

Larry Levow, (PGA Pro Golf Professional) Will provide 10 consecutive golf lessons to veterans. Each session will include learning and creating a specific skill in each important technique of golf. Putting, Chipping, Wedge Swing, Bunker Swing, Full Swing and How To Play. The techniques will be presented in a progressive order. Each technique presented builds fundamentals for the following technique.

Supplies

Quarter	Quantity	Item	Cost	Total Cost
1,2,3	2	Handilife sport Superior Classic Boccia Set	\$400.00	\$800.00
1,2,3,4	50	Ear Plugs	\$1.50	\$75.00
1,2,3,4	3	Otis Patriot 12-ga. Cleaning kit	\$24.00	\$72.00
1,2,3,4	5	US Tactical Molle 25 Round Pouch 12 ga. Ammo Holder	\$12.00	\$60.00
1,2,3,4	6	Offshore Angler Frigate Spinning Rod and Reel Combo	\$150.00	\$900.00
1,2,3,4	8	Offhsore Angler 60-piece jighead kit	\$24.00	\$192.00
1,2,3,4	1	Bass Pro Shop spinning floor rod rack	\$66.00	\$66.00
1,2,3,4	2	Bass Pro shot Anglers Essential 5 Piece Kit	\$24.00	\$48.00
1,2,3,4	2	Rapal float fish grippers	\$15.00	\$30.00
1,2,3,4	1	Cabela's Custom Landing Net-Big Fish tangle-free model	\$67.00	\$67.00
1,2,3,4	2	Bass Pro Shops XPS professional-grade fillet knife kit	\$46.00	\$92.00
1,2,3,4	2	Bass pro shop folding fillet board	\$23.00	\$46.00
1,2,3,4	1	Skinzit Electric Fish Skinner	\$180.00	\$180.00
1,2,3,4	2	Magic Fish Scaler	\$12.00	\$24.00
1,2,3,4	12	Gamakatsu split-shot/drop-shot hook size 1/0	\$4.00	\$48.00
1,2,3,4	12	Gamakatsu split-shot/drop-shot hook size 2/0	\$4.00	\$48.00
1,2,3,4	12	Gamakatsu split-shot/drop-shot hook size 3/0	\$4.00	\$48.00
1,2,3,4	6	Egg Sinkers 1/2 Oz.	\$6.00	\$36.00
1,2,3,4	6	Egg Sinkers 1 Oz.	\$6.00	\$36.00
1,2,3,4	6	Egg Sinkers 2 Oz.	\$6.00	\$36.00
1,2,3,4	20	Bass Pro shopt pear float	\$1.50	\$30.00
1,2,3,4	2	Malone 3-boat free standing storage system	\$260.00	\$520.00
1,2,3,4	4	Endless Type 5 Web Slings	\$44.00	\$176.00
1,2,3,4	4	Hobie Mirage Paddle "T" Handle	\$27.00	\$108.00
1,2,3,4	4	Hobie Miragedrive leash kit	\$30.00	\$120.00
1,2,3,4	4	Hobie Miragedrive stow bag	\$70.00	\$280.00
1,2,3,4	1	Hobie Kayak "I" series standard cart	\$190.00	\$190.00
1,2,3,4	1	Kayak Trailer (PROS)	\$4,000.00	\$4,000.00
1,2,3,4	1	Storage container 40'L x 9'6"H, New "One Way"	\$5,200.00	\$5,200.00
1,2,3,4	4	10x10 Tents	\$200.00	\$800.00
1,2,3,4	6	Starter Wire Shelving Unit 42"Wx24"Dx63"H, 4 Shelves	\$500.00	\$3,000.00
1,2,3,4	1	16 pkg. Tie down straps, 15'L x 1"W	\$200.00	\$200.00
1,2,3,4	2	Velcro loop and hook roll, 15' x 2"	\$55.00	\$110.00
1,3	2	Pickleball Paddle Set	\$75.00	\$150.00
		Subtotal		\$12,588.00

Operations

Quarter	Quantity	Item	Cost	Total Cost
1,2	10	Golf Instruction with Golf Pro-Larry Levow	\$150.00	\$1,500.00
1,2	30	3-Hour Kiteboarding session (Adventure Sports)	\$360.00	\$10,800.00
1,2,3	8	3-Day Kiteboarding Clinic (Miami Kiteboarding)	\$890.00	\$7,120.00
1,2,3,4	400	Boxes of Ammunition	\$9.50	\$3,800.00
1,2,3,4	400	league tickets (round of clay birds)	\$6.00	\$2,400.00
1,2,3,4	20	Fishing Charters (4 Hour Length)	\$750.00	\$15,000.00
1,2,3,4	3	Adapted Boat charter-Tranquil Adventures	\$350.00	\$1,050.00
1,2,3,4	1	handcycling maintenance	\$500.00	\$500.00
1,2,3,4	37	Sailing: Adaptive sail boats (Team Paradise)	\$245.00	\$9,065.00
1,2,3,4	4	Sailing: cruising sailboats (Team Paradise)	\$195.00	\$780.00
1,2,3,4	24	Paddlesport rentals	\$250.00	\$6,000.00
1,2,3,4	10	Discovery SCUBA sessions	\$820.00	\$8,200.00
1,2,3,4	10	Adapted SCUBA Certification for Veterans	\$550.00	\$5,500.00
1,2,3,4	8	Chartered Boat Dives with Dive Master	\$1,500.00	\$12,000.00
1,3	2	Adapted Water Ski Clinics (Ann's Angels)	\$3,000.00	\$6,000.00
				\$89,715.00

Equipment

Quarter	Quantity	Item	Cost	Total Cost
1,2,3,4	1	Storage container 40'L x 9'6"H, New "One Way"	\$5,200.00	\$5,200.00

Other Scuba Diving /Kayaking /Paddle Sports

Quarter	Quantity	Item	Cost	Total Cost
1,2,3,4	1	Outreach Travel	\$500.00	\$500.00
1,2,3,4	6	American Canoe Association Certification	\$3,000.00	\$3,000.00
1,2,3,4	2	American Canoe Association Certification	\$1,000.00	\$1,000.00
1,2,3,4	10	Emergency First Responder Certifications (CPR/First Aid)	\$1,000.00	\$1,000.00
1,2,3,4	9	Handicapped SCUBA Association Certification	\$4,950.00	\$4,950.00
				\$10,450.00

In Kind Operation Expenses, Supplies & Travel

Quarter	Quantity	Item	Cost	Total Cost
1,2,3	1	NWBA Registration fees & Dues	\$1,500.00	\$1,500.00
1,2,3	1	Hotel Room	\$3,000.00	\$ 3,000.00
1,2,3	1	Air travel	\$ 7,300.00	\$7,300.00
1,2,3	1	Van Rentals	\$1,200.00	\$1,200.00
1,2,3	1	Referee fees	\$ 2,000.00	\$2,000.00
			Subtotal	\$15,000.00

1579 FLAMINGO COURT • HOMESTEAD, FLORIDA 33035
PHONE 305-546-2855 • FAX 305-234-1693 • E-MAIL
JSANTIA@MIAMIDADE.GOV

JODY B. COX, CTRS

EDUCATION

1991-1995 Florida International University Miami, FL
Bachelor of Science - Parks and Recreation Management
Degree emphasis on Therapeutic Recreation

PROFESSIONAL EXPERIENCE

Apr. 2004 - Current Miami Dade County Parks and Recreation Miami, FL

Recreation Therapist II

- Develop, coordinate and supervise therapeutic and recreational programs for individuals with disabilities in a regional area including out-of-schools programs for youth with disabilities, music programs for youth with disabilities and adapted sports programs: Wheelchair basketball, wheelchair rugby, kayaking/canoeing, goalball, wheelchair tennis, swimming, boccia, fencing, judo, shooting, cycling, beep baseball, track and field, archery, wheelchair slalom, sled hockey, and power soccer.
- Responsible for supervision of staff, administrative paperwork and working with other park and recreation managers to promote inclusion in all park programs.
- Routinely conduct staff training on working with individuals with disabilities.
- Organized and reported adapted sports programming efforts to US Paralympics.

Jan. 1996 - Apr. 2004 HealthSouth Rehabilitation Hospital of Miami Miami, FL

Recreation Therapist Supervisor

- Supervised Therapeutic Recreation department program, staff, students and volunteers.
- Conducted client assessment, program planning, implementation and evaluation.
- Developed departmental policies and procedures.
- Lead Recreation Therapist for Spinal Cord Injury, Traumatic Brain Injury, and Pediatric patients.
- Coordinated Aquatic Therapy Program.

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PROFESSIONAL ACTIVITIES

- Presentation, Cox, J. (2017) *Teens in Transition: Preparing High School Students with Disabilities for Work, Home, and Daily Living*. Florida Recreation and Parks Association Annual Conference, August 27, 2017
- Presentation, Cox, J. & Mickens, D., (2013) *Goalball: Creating Inclusive Athletic Opportunities for Athletes With and Without Visual Disabilities*. Florida Recreation and Parks Association Annual Conference, August 26, 2013
- Presentation, Cox, J. (2013) *Building Your Case to Receive Grant Funds*. Florida Recreation and Parks Association Annual Conference, August 25, 2013
- Presentation, Cox, J. (2012) *Paralympic Sports*. Florida International University Amputee Sports Seminar. October 30th, 2012.
- Presentation, Cox, J. (2012) *Therapeutic Recreation Interventions for the Bariatric Patient*. Florida Recreation and Parks Association Annual Conference, August 26, 2012
- Presentation, Cox, J. (2011) *Linking Therapeutic Recreation Services As Part of the Continuum of Care*. Working Together Therapeutic Recreation Conference, May 20th, 2011.
- President, Florida Wheelchair Basketball Conference, 2010-2011
- Presentation, Cox, J. & Phillips, B., (2010) *Developing Partnerships: Miami-Dade Parks & Recreation's Road to Paralympic Partners*. St. Petersburg Recreational Therapy Conference, January 30, 2010.
- President, Florida Wheelchair Basketball Conference, 2009-2010
- President, Florida Wheelchair Basketball Conference, 2008-2009
- Presentation: Cox, J. (2009) *Dealing with Difficult and Challenging Behaviors*. Florida Recreation and Park Association Southeast Regional Meeting, February 5, 2009.
- Presentation: Binhack, L. & Cox, J. (2008) *Providing Inclusive Services*. National Recreation and Park Association National Congress & Exposition, October 17th, 2008.
- Presentation: Binhack, L., Cox, J., & Hansen, D. (2008) *Providing Inclusive Services*. Florida Recreation and Park Association Annual Conference, August 25th, 2008.
- Published Abstract: Johnson, S., McKenney, A., & Santiago, J. (2005). *Golf skills development program for children with autism*. Available from the National Recreation and Park Association, National Therapeutic Recreation Society Poster Session Summaries web site, <http://www.nrpa.org/content/default.aspx?documentId=3356>
- Published Abstract: Santiago, J., Barnfather., H., & McKenney, A. (2005). *After-school services for children with disabilities: A blueprint for the future*. Available from the National Recreation and Park Association, National Therapeutic Recreation Society Poster Session Summaries web site, <http://www.nrpa.org/content/default.aspx?documentId=3343>

PROFESSIONAL MEMBERSHIPS

American Therapeutic Recreation Association
National Recreation and Parks Association
Florida Recreation and Parks Association
United States Association of Blind Athletes

LANGUAGES

Fluent in English and Spanish

CERTIFICATIONS

Certified Therapeutic Recreation Specialist, NCTRC, #38795
Certified Water Safety Instructor & Lifeguard, American Red Cross
Certified First Aid & CPR Instructor, American Red Cross
Certified NWBA Coach
SafeSport Training Certified

EDUCATION

Master of Science in Education 1981
University of Miami. Miami, Florida.

Bachelor of Science in Education 1979
University of Miami. Miami, Florida.

High School Diploma 1975
Immaculate Conception High School, Kingston, Jamaica.
English speaking, with fluency in Spanish.

Professional Experience**Sept 2014 – Current**

Recreation Therapist 2, with Miami Dade Parks, Recreation and Open Spaces. Manage and supervise Out of School program for Children with Disabilities, funded through the Children's Trust at Coral Estates Park, (Sept 2014-August 2015) supervise and train staff, Recreation Therapy intern coordinator. Organize and supervise Saturday Adapted Aquatics for youth and adults.

Opened the Out of School program for Children with Disabilities at Gwen Cherry Park, in August 2015 and remained there until August 2016. Moved to West Wind Lakes Park in August 2016 to run the Out of School program there. Oversee the Parks Disability Services at Tamiami Park.

May 2010 – August 2014

Miami, Florida – Recreation Therapist 2, with Miami Dade Parks, Recreation and Open Spaces. Manage and supervise Out of School program and Summer Camp for children with disabilities, funded through the Children's Trust at Camp Matecumbe. Supervise and train staff, Recreation Therapy interns, volunteers, schedules, manage facility, vehicles, order and maintain program supplies, cleaning supplies and all aspects of the program at Camp Matecumbe. Organize, supervise and coach the Saturday adapted aquatics program for youth and adults with disabilities; organize and coordinate an evening basketball program for adults with developmental delay for Special Olympic competition.

March 2008 – April 2010

Miami, Florida – Recreation Therapist 2, Miami Dade County Parks and Recreation
Develop Paralympic sports with emphasis on swimming, junior golf and junior tennis.
Coached adults with developmental disabilities for Special Olympic swim competitions.

March 2000 – January 2008

Miami, Florida – Age Group Swim Coach for twelve and under age groups with the Flying Fish Swim Club. I am co-founder of the swim club.

Among other duties, I am responsible for:

1. Running practices and participating in swim meets. A swimmer from this program went to USA Paralympic Swim Trials in 2008, and represented USA at the Paralympics, London 2012
2. Organizing and teaching swim classes for ages 3 to adults.
3. Administrative functions of the swim club.

Feb. 1995 – March 2000

Miami, Fla. - Supervisor for Therapeutic Recreation at Rehab Plus. Organized and implemented programs for rehab, general medical and surgical patients in a Sub-acute Rehab facility and Nursing home.

Supervised staff, students and University interns of Therapeutic Recreation.

Jan. 1989 – July 1994

Kingston, Jamaica – Established a swimming school for children with and without disabilities.

Sept. 1991 – July 1994

Kingston, Jamaica - Head Coach of the Flying Fish Ambassadors Swim Club. In charge of the administrative functioning of the Club as well as coaching swimmers between the ages of 5 to 18 years for local and international competition.

National swim coach for Jamaica, 1992.

Jan. 1988 – Dec. 1988

Kingston, Jamaica – Sports Director at the Mona Rehabilitation Center. Taught swimming to resident children with a variety of disabilities. Coached the Paraplegic Teams in Swimming, Table Tennis, Track and Field. We brought home silver medals in field events.

Participated at the Paralympic Games in Seoul, Korea as the Jamaican National Coach for above mentioned sports.

Sept. 1986-Dec.1987

London, England – Worked in Sales.

Aug. 1981 – June 1986

Miami, Fla. – Baptist Hospital Rehab Center. Supervisor of the Therapeutic Recreation Department. Planned and implemented programs for rehab, general medical and surgical patients. Supervised staff, instructed and supervised Therapeutic Recreation interns and students from various Universities. Reported on patient progress at weekly rehab team meetings.

AWARDS AND HONORS

Represented Jamaica in Swimming from 1968 – 1980 in El Salvador, Colombia, Guatemala, Cuba, Santo Domingo, U.S.A., Mexico, Costa Rica, Puerto Rico, England and Munich, Germany Olympic Games in 1972.

Jamaica National Women's Swimming Champion 1970 – 1978.

Sports Woman of the Year, Jamaica – 1974.

Women's Swim Team, University of Miami – 1976-1979.

All American Swimmer 1976, U. of M. - Name listed in Swimming Hall of Fame, Ft. Lauderdale, Fla. for the University of Miami.

President's Honor Roll 1979; Dean's List 1976- 1979.

Professional Affiliations

National Council for Therapeutic Recreation Certification – Certified Therapeutic Recreation Specialist (CTRS) since 1991

Florida Gold Coast and USA Swimming coach member since 2000

Water Safety instructor Trainer with American Red Cross, Jan. 2010

THERA E. JOHNSON
2031 N.W. 184 STREET
MIAMI GARDENS, FL. 33056
(305) 502-8923

E-MAIL: johnsonthera@yahoo.com

PROFILE	<ul style="list-style-type: none"> <input type="checkbox"/> More than 10 years of Therapeutic Recreation program experience. <input type="checkbox"/> Parks and Recreation operations/facilities management experience. <input type="checkbox"/> Proven ability to lead effective team. <input type="checkbox"/> Knowledge of various recreational programming tasks. <input type="checkbox"/> Able analyze and provide team management solutions. <input type="checkbox"/> Hard working; able to multi-task effectively. <input type="checkbox"/> Outstanding training, leadership, and communication skills. <input type="checkbox"/> Certified Therapeutic Recreational Specialist (CTRS), CPR/AED Certified, Water Safety Instructor, DCF 40 Hour Certification, Substitute Teacher.
EDUCATION	<p style="text-align: center;">Bachelor of Science, College of Education: Health, Physical Education, and Recreation: Therapeutic Recreation Curriculum (2005)</p> <p style="text-align: center;">Master of Science in Administration: Public Administration Specialization (2011)</p>
PROFESSIONAL EXPERIENCE	<ul style="list-style-type: none"> <input type="checkbox"/> Recreational Therapist 2, Miami-Dade PROS, Miami Florida 2013 <ul style="list-style-type: none"> - Administrative and supervisory responsibility to develop, plan, and implement, weekly leisure/recreational programs for children and adults with disabilities. - Create schedules and tasks outlines for disability services programs and activities. - Prepare reports of daily attendance, participation, progress, and behaviors for Disability Services, The Children's Trust, and Department of Children and Families monitoring and records. - Enforce all program policies and procedures with clients, staff, and volunteers. - Develop, plan, and implement Junior Paralympic Grant, Out of School, Autism Sports trainings, activities, and schedules. - Experience implementing the following sports for people with disabilities, wheelchair basketball, adapted kayaking/canoeing, goalball, wheelchair tennis, swimming, boccia, shooting, cycling, beep baseball, track and field, archery, wheelchair slalom, and beep volleyball.

**PROFESSIONAL
EXPERIENCE**

□ **Recreational Therapist, West Palm Regional Medical Center,
West Palm Beach, Florida, 2013**

- Administrative and supervisory responsibility to develop, plan, and implement, weekly leisure/recreational programs for participants with disabilities.
- Create schedules and tasks outlines for subordinates and volunteers.
- Prepare reports of daily attendance in therapeutic recreation session, and social group activities.
- Enforce all program policies and procedures with clients.
- Assist patients to identify/explore positive leisure/recreational pursuits.

□ **Recreational Therapist, Lawnwood Regional Medical Center, Ft.
Pierce, Florida 2010-2013**

- Administrative and supervisory responsibility to develop, plan, and implement, weekly leisure/recreational programs for participants with disabilities.
- Create schedules and tasks outlines for subordinates.
- Prepare reports of daily attendance and participation in therapeutic recreation sessions and social group activities.
- Enforce all program policies and procedures with clients with disabilities.
- Assist patients to identify/explore positive leisure/recreational pursuits with in their current disability.

□ **Re-Entry Counselor, Eckerd Youth Alternatives, Miami Dade Re-
Entry Program, Miami Florida, 2006-2009**

- Independent coordination of activities including trips, special events, and community service for teen/juvenile participants with various emotional disabilities.
- Provide Mental Health Counseling and Case Management services to clients remanded to the Re-Entry program through the Juvenile Justice System.
- Independently facilitate individual, group, and family therapy and counseling with clients to assist with successful transition back into the community.
- Develop and implement weekly therapeutic programs and activities for participants with disabilities.
- Prepare required daily, weekly, and monthly participant progress reports according to state mandated policies and procedures.
- Propose and write grants/ fundraising projects.
- Internal and external community relations liaison with youth, family, community, and Juvenile Justice System.

<p>PROFESSIONAL EXPERIENCE</p>	<ul style="list-style-type: none"> □ Lifeguard III, Miami-Dade Parks & Recreation, 2001- 2002 <ul style="list-style-type: none"> - Responsible for ensuring the safety of facility patrons by preventing and responding to emergencies - Thorough knowledge and application of life-guarding surveillance and rescue techniques. - Leadership and public relation skills. - Enforce all aquatic facility policies, rules, and regulations. - Complete facility operational records and reports. - American Red Cross CPR Certified - American Red Cross First Aid Certified. - Swim Team Coach and Coordinator □ Recreation Leader II, Miami-Dade Parks and Recreation, 2000 <ul style="list-style-type: none"> - Responsible for planning, directing and instructing recreation, arts and crafts, and multi-cultural activities. - Scheduled programs and field trips - Assist in staff scheduling and financial reports - Prepare reports on facility operation, maintenance, and participation. - Developed group activities on a daily basis - Maintenance of field and park ground
<p>TECHNOLOGICAL PROFICIENCIES</p>	<p>Rec-Trac Software, Microsoft Word, Microsoft Excel, Microsoft PowerPoint, Microsoft Outlook, Fax Machine, Copier, Various American Athletic/Fitness Equipment</p>
<p>REFERENCES</p>	<p>Available upon request.</p>

Diana Cristina Bonet
6755 SW 136 Court
Miami, Florida 33183 Mobile: (305)219-6378
E-mail: dybonet@hotmail.com

Objective: To obtain important responsibilities in creating and executing educational achievement, social encouragement, and improvement, and improving the quality of life for individuals with disabilities within the community.

Education: 1999 - 2004 Bachelor of Science in Therapeutic Recreation and Parks
Florida International University - Miami, Florida

1995 - 1999 Associate of Arts and Science in Therapeutic
Recreation and Parks Miami-Dade Community
College/New World - Miami, Florida

Certifications: NCTRC
CPR and First Aid
DCF Director Certification
Water and Safety Instructor

Experience:

2004 - Present Miami-Dade Park, Recreation and Open Spaces, Disability Services Miami Florida

Position: Recreation Specialist I

- Recreational, leisure, and diversionary recreational activities for a variety of physical and developmental disabilities
- Develop individualized goals
- Develop approaches for implementation of an idea, program, changes, or accommodations
- Adapt recreational activities for individuals with disabilities
- Collaborate in wheelchair tennis, swimming lessons, archery, goalball, handcycling, boccia, adaptive kayaking, and wheelchair basketball program
- Assist in county events
- Instruct in Water Exercise Classes for individuals with disabilities
- Supervise employees, interns, volunteers and seasonal workers
- Made decisions and solved problems using logic to identify key facts and explore alternatives
- Trained staff in therapy procedures, methods, and techniques

2000 - 2004 Miami-Dade County Public Schools, Cypress Elementary Miami, Florida

Position: Paraprofessional

- Educational assistant within the exceptional student education in a class of children diagnosed with a variety of developmental delays
- Assisted students with assignments
- Facilitated teacher with classroom management and daily routine

Internships:

Jan. - Mar. 2004 Internship II: Healthsouth Rehabilitation Hospital, Miami, Florida

June 2001 Internship I: Windmoor Healthcare of Miami, Miami, Florida
Baptist Hospital, Miami, Florida
Leisure Access Center at AD Barnes Park, Miami, Florida

Languages: English
Spanish

References: Available upon request

EXPERIENCE

2016 - Present Miami-Dade County Parks and Recreation Miami, FL

Recreation Specialist 1

- Planning, directing, and instructing recreational programs for persons with disabilities while developing specialized methods, equipment and techniques to carry out specific programs.
- Working under the general supervision of a Recreational Therapist to plan and implement successful adapted sport programs: boccia, golf, handcycling wheelchair basketball, wheelchair tennis, and wheelchair rugby. Received Safe Sport Certification.
- Directly supervises program staff engaged in the instruction of specialized recreational programs: out-of-school programs for youth with intellectual and physical disabilities and Autism Sports.
- Prepares program procedures and conducts training for instructional personnel on program methods and procedures.

2013- 2016 Miami-Dade County Parks and Recreation Miami, FL

Disability Program Specialist

- Developed, planned and conducted specialized recreational activities for individuals with varying disabilities.
- Worked under the general supervision of a Recreation Therapist and Specialist to carry out adapted sports programs: Junior Paralympics, aquatics, wheelchair basketball, archery, kayaking, goal ball and hand cycling.
- Direct supervision over recreation leaders and volunteers in out-of-school programs for people with disabilities and Leisure Education and Planning Skills Program for teens with disabilities.

EDUCATION

2009-2013 Florida International University Miami, FL

- Bachelor of Science in Recreation and Sport Management with a concentration in Recreational Therapy
- Dean's List

CERTIFICATIONS

Certified Therapeutic Recreation Specialist, NCTRC, #63012
Certified Water Safety Instructor, American Red Cross
Certified Adult and Pediatric First Air/CPR/AED, American Red Cross

1265 SW 146 Co
Miami, FL 33184
786-718-4202

Arlene Bouza-Jou

Education 2003 - 2008 Florida International University Miami, FL.

1985 - Present Miami Dade Community College Miami, FL.

Currently seeking a Bachelor's Degree in Recreation Therapy

1983 - 1985 Southwest Miami Sr. High School Miami, FL.

- High school Diploma

**Work
experience**

2001 - Present Miami-Dade Parks, Recreation and OS Miami, FL.
Recreation Specialist I, Parks Disability Services

- Plan, organize, conduct and supervise therapeutic recreational activities for disabled population. Manager in park locations including maintenance and custodial aspects. Experienced with budget planning, goals and objectives, PAR, equipment and vehicle maintenance along with clerical duties. Very efficient manager and supervisor. 16 years plus.
- Experienced in various Paralympic sports such as wheelchair basketball, wheelchair tennis, swimming, hand cycling, fishing, goal ball. Assisting in management, program planning, equipment purchase, and direct instructing and leading program as well as supervising coaches and staff.
- Experience with grant funded programs; from grant writing process develop goals, interventions, behavioral techniques and selection of programs. Activity modification, measurement tools, goal setting, goal implementation, goal tracking and maintenance of files, documentation and record keeping for audits at facilities.
- Work well with in the community to promote public awareness, advocate and innovate therapeutic recreational, leisure and social programs for the disabled population. Committee member of various community agencies to help develop and provide special events and presentations for community agencies and schools. Steer head of various annual events including the Family Festival of Arts and Games, Assistive Technology awareness day events, Autism and Law Enforcement Family BBQ, Autism Movie Nights, specialized in accessibility issues and path of travel while preparing activities, resources and all details to promote inclusion events held at our Miami Dade County Parks sites.

- Supervise subordinates encourage development, mentor and provide in-service trainings for staff, which include disability awareness, specialized disability activities, summer and year-round program preparation, CPR, First Aide and aquatics. Water Safety Instructor, develop water exercise and adapted swimming lessons, including assessments, scheduling and conducting activity. Certified Arthritis water exercise instructor and Arthritis Tai Chi instructor.

2001 - 2003 Infinite personal possibilities, Inc. Miami, Fl.

Behavior Specialist Intern, (Part-time)

- Evaluate client's behaviors thru assessments.
- Develop IPP plan, goal setting, implementation of behavioral goals and tracking.
- Monthly reviews and reports for clients. Data collection and graphing on a weekly basis.
- Setting appointments and visiting clients.
- Record keeping, update files, etc.

1987 - 2001 Miami-Dade Park and Recreation Miami, Fl.

Recreation Leader, Leisure Access Center

- Develop, promote and conduct recreational programs for disabled population. Schedule activities, keep records and take payments.
- Organize special events and other functions.
- WSI instructor, water exercise classes and adapted swimming lessons.
- Med-waiver, developing IPP, goal setting, implementation of goals and tracking. Behavior plan implementation.
- Supervise staff in programs.

1987 - 1998 Aero Support, Inc. of Florida Miami, Fl.

Assistant Sales Manager / Customer Service Representative

- Research aviation parts, pricing and developing quotations. Dealing with customers direct.
- Heavy telephone communication with various clients internationally.
- Supervise staff and full manager duties on various occasions.
- Full office duties, phone, filing, and record keeping, update files, etc.
- Schedule staff and provide payroll information.

**Special Skills
and
Experience**

Proficient in Microsoft Word, Excel and Internet access. Bilingual (English/Spanish). Ability to work well with others, leadership and customer service experience (22 years+). Well experienced with planning, implementing and instructing activities. Well experienced with our disabled population (22 years +). Developed several programs, which are currently running for participants of Leisure Access Services. Directed annual shows and many special events for disabled population and general community. Member of Gold Coast Therapeutic Recreation Association, a National Collegiate Scholar and receipt of Champion for Children Awarded by The Children's Trust program for 2007.

Certifications

American Red Cross Instructor certified to teach First Aid & CPR, HRS Child Care Training Certificate, DCF Standard Certified. American Red Cross Certified Water Safety Instructor and American Arthritis Foundation Certified for water exercise and PACE. Certified Arthritis Tai Chi instructor. MD county Supervisors Certification Program certified.

OBJECTIVE

To seek the opportunity to provide excellent service while demonstrating my knowledge and dedication to the field of therapeutic recreation.

EDUCATION

- [August 2009] – [June 2012] South Miami Senior High School Miami, FL
High School Diploma
- [August 2012] – [June 2015] Miami Dade College Miami, FL
A.A, Pre-Occupational Therapy
- [August 2015] – [July 2017] Florida International University Miami, FL
B.S. Recreation and Sport Management-Recreation Therapy

EXPERIENCE

[September 2017 - Current] Miami Dade Parks Disability Services Miami, FL

Disability Program Specialist

- + Conducts assessments and develop goals for participants
- + Schedules activities and implements various programs for people with disabilities
- + Holds responsibility over documenting attendance, snack tracking, and participants' progress in completion of tasks.
- + Facilitates therapeutic recreation activities as planned with the Recreation Specialist
- + Supervises in maintenance of facility and surroundings.

[June 2012] - [August 2017] Miami Dade Parks Disability Services Miami, FL
Recreation Leader

- + Team leader
- + Organizes daily recreation activities with supervisors
- + Implements and adjusts sport games and exercises during programs
- + Schedules recreation & vocational trainings and community outings on out of school breaks.
- + Supervises in maintenance of facility and surroundings.

[June 2009] – [August 2011] Miami Dade Parks Disability Services Miami, FL
Volunteer

- + Assisted with the following:
- + Recreation leaders with implementing programs, such as arts & craft, sports, cooking and nature projects for children with developmental disabilities.
- + In filling out daily goal sheets, attendance, and sign in/out logs.
- + In production annual production talent/fashion show.
- + In organizing educational fieldtrips.
- + Working with clients with disabilities
- + Participated on weekend activities and programs.
- + Supervision on fieldtrips throughout the community.

CERTIFICATIONS

- + First Aid-CPR-AED
Expiration Date March 2019
- + Water Safety Instructor
Certified since April 2013

SKILLS

- + Able to transfer individuals using wheelchair
- + Good organization skills
- + Proficient in Microsoft Word/PowerPoint/Excel
- + Punctual
- + Time management
- + Quick learner
- + Strong work ethic

REFERENCES

Arlene Bouza-Jou
Supervisor
Recreation Specialist at Miami Dade Parks Disability Services
Tamiami Park
(305)222-2128 • abouza@miamidade.gov

Belinda Phillips
Supervisor
Recreation Specialist 2 (CTRS) at Miami Dade Parks Disability Services
Westwind Lakes Park
(305)380-9106 • belinda.Phillips@miamidade.gov

Charmaigne Crosby
11955 S.W. 186 Street
Miami, FL 33177
(786)506-2177

Experience:

June 2016- Present Miami-Dade County Parks & Recreation
Disability Program Specialist (Part-time) Miami, FL

Supervise 4 to 10 staff. Planned and implemented schedule of activities for 50 children with disabilities. Compiled daily attendance records, staff schedules, end of month reports, weekly summary reports, artists and field trip invoices, requisition forms for supplies, generated calendars and special event flyers for parents and staff. Maintained staff schedules and time sheets, input hours worked by staff into PAR so they could be paid, as well as kept inventory of supplies, games, and equipment. Spoke with parents when needed to address any issues, concerns or compliments about their child. Addressed staff when verbal or written record of council was needed.

April 2010 - June 2016 Miami-Dade County Parks & Recreation
Recreation Specialist I (Part-time) Miami, FL

Supervise staff. Planned and implemented schedule of activities for 55 children with disabilities. Compiled daily attendance records, staff schedules, end of month reports, weekly summary reports, artists and field trip invoices, requisition forms for supplies, generated calendars and special event flyers for parents and staff. Maintained staff schedules and time sheets as well as inventory of supplies, games, and equipment. Spoke with parents when needed to address any issues, concerns or compliments about their child. Addressed staff when verbal or written record of council was needed. Got promoted to Disability Program Specialist.

June 2007- April 2010 Miami-Dade County Parks & Recreation
Recreation Leader (Full-time) Miami, FL

Supervised staff. Planned and implemented schedule of activities for 40 children with disabilities. Compiled daily attendance records, staff schedules, end of month reports, weekly summary reports, artists and field trip invoices, and requisition forms for supplies. Maintained staff schedules and time sheets as well as inventory of supplies, games, and equipment. Spoke with parents when needed to address any issues, concerns or compliments about their child. Position got cut, offered previous part time position.

Charmaigne Crosby
11955 S.W. 186 Street
Miami, FL 33177
(786)506-2177

Experience Continued:

Sept. 2005- June 2007 Miami-Dade County Parks & Recreation
Recreation Specialist I (Part-time) Miami, FL

Supervised staff. Planned and implemented schedule of activities for 20 children with disabilities. Compiled daily attendance records, staff schedules, end of month reports, weekly summary reports, artists and field trip invoices, and requisition forms for supplies. Maintained staff schedules and time sheets as well as inventory of supplies, games, and equipment. Spoke with parents when needed to address any issues, concerns or compliments about their child. Got hired full time.

Dec. 2004- Sept. 2005 Miami-Dade County Parks & Recreation
Recreation Leader (Part-time) Miami, FL

Planned and lead recreational activities for CAA (Community Action Agency of Miami) partnership working with the Senior Population with P.A.C.E. (People with Arthritis Can Exercise). This program is designed to increase strength, mobility, range of motion and flexibility. Also planned and conducted arts and crafts activities with this population. Planned and implemented recreational activities for 20 children with disabilities. Compiled daily attendance records, staff schedules, end of month reports, weekly summary reports, artists and field trip invoices, and requisition forms for supplies. Maintained staff schedules and time sheets as well as the inventory of supplies, games and equipment. Got Promoted to a Recreation Specialist.

Oct. 2002- Feb. 2003 Canoga Park Presbyterian Church
Assistant Youth Recreation Leader Canoga Park, CA

Planned events and recreation programs for youth with and without disabilities. Compiled weekly attendance records, conducted weekly visitations to at risk youth within the youth group, and planned monthly field trips for youth with and without disabilities. Moved back to Florida.

July 1998- Oct. 2002 Christian Family Daycare
Child Care Assistant Miami, FL

Assisted Child Care Director. Provided child care. Planned and implemented developmentally appropriate activities for infants, toddlers and children up to age four. Adapted activities to include children with disabilities. Created daily and monthly

Charmaigne Crosby
11955 S.W. 186 Street
Miami, FL 33177
(786)506-2177

calendar of events and activities. Developed nutritional segment and career fair for Summer Program. Procured supplies for snacks, art and educational activities. Provided clean and safe environment for infants and children. Received excellent evaluations yearly. Moved to California for a few months to help at a church.

Educational Experience, Credentials & Certifications:

July 1998 - Diploma Miami South Ridge Senior High School Miami, FL

1999 & 2001- 40 Hour training for D.C.F. Infant and Childcare Certificate

2001- 20 Hour training regarding children with special needs

Infant, Child and Adult CPR certification current.

Have renewed this certification and kept current since 1999.

October 2005- After-School Solutions Mini-Conference

The Children's Trust, Miami, FL

2005 - Certified in P.A.C.E. (People with Arthritis Can Exercise)

2005 - Certified in Adapted Aquatics

2006 - Enrolled and completed WSI (Water Safety Instructor) course.

Have kept current yearly.

March 2006 - Behavior Management Training

The Children's Trust, Miami, FL

Present - Have attended various trainings and yearly renewal trainings since June 2007.

References:

Dorothy Ferguson- Friend- (786)355-5828

Ingrid Berges- Former Supervisor- (305)282-1785

Deborah Mercer- Pastor- (305)248-9598

Randall J. Flagler
(305) 338-3528
raflag@aol.com
7226 SW 112 Place Circle Miami, FL 33173

Education

Florida State University; August 2015–December 2016 Master of Science (M.S) in Sport Management, GPA 3.7 Graduate Athletic Coaching Certificate	Tallahassee, FL
Florida State University, August 2011–May 2015 Bachelor of Science (B.S) in Criminology/Criminal Justice Bachelor of Science (B.S) in Sport Management Minor in Psychology, GPA 3.4	Tallahassee, FL
Christopher Columbus High School, 2007–2011 HS Diploma	Miami, FL

Languages

English - native language
Spanish - moderate proficiency speaking, high proficiency writing and reading

Experience

Miami Dade County Parks, Recreation, & Open Spaces; Disability Services
May 2017 - Present Ojus Park North Miami Beach, FL
Disability Programs Specialist (DPS)

- Coordinate and instruct after-school, weekend, and summer recreation programs for participants with disabilities aged 6-22.
- Represent PDS at events across South Florida.
- Facilitate various recreation programs for adults with disabilities.
- With guidance from a Certified Therapeutic Recreation Specialist, I supervise a team of 6 Recreation Leaders, 1 after-school teacher, bus driver, and 2 interns.

Florida Disabled Outdoors Association, August 2016 - December 2016
Tallahassee, FL

Recreation Management Intern

- Served as full-time Intern to the Executive Director.
- Performed tasks necessary for day-to-day function of FDOA.
- Successfully obtained \$26,000 in grant funding from various agencies.
- Volunteer Coordinator/coach for weekly Miracle Sports program (baseball/flag football).
- Supervised 2 part-time interns.

Florida State University, August 2015 - December 2016
Tallahassee, FL

Graduate Teaching Assistant, Department of Sport Management, LAP Program

- Taught Self-Defense, Golf, Weight Lifting, and Ultimate Frisbee classes to undergraduates in LAP classes.
- Taught/created adaptations to foster an inclusive environment for all

classes I instructed.

- Class sizes ranged from 5-18 students
- Performed other administrative duties as necessary (Worked as Front Desk Receptionist August 8-26, 2016)
- Assistant LAP coordinator Fall 2016: oversaw staff of 18 graduate teaching assistants.
- Fall 2015: 35 students; Spring 2016: 48 students; Summer 2016: 16 students, Fall 2016: 37 students

Staples, May 2012- August 2012

Miami, FL

Sales Associate/ Cashier

- Served as lead salesman of tech and office supplies
- Performed basic computer repair with Easy Technicians
- Cashier during high volume times

Groups & Associations

Florida Disabled Outdoors Association (FDOA) Tallahassee, FL: October 2017-Present

- Advisory Board member

North American Society for Sport Management (NASSM); August 2015-present

Cuong Nhu Oriental Martial Arts Association (CNOMAA); 1999-present

Extracurricular Activities

FSU Campus Rec IM Sports, Aug 2011-Dec 2016

Cuong Nhu Martial Arts, 1999-present

Assistant Instructor since 2005

FSU Ballroom Dance Club, Vice President Jan 2015 – Dec 2016

Volunteer and Community Service

Florida Disabled Outdoor Association (Jan - May 2015)

- Volunteered at the Miracle League with FSU sports diversity class weekly.
- Implemented a Social Media campaign as undergraduate class project.

Juvenile Diabetes Research Fund Tallahassee (Summer 2016)

- Volunteered for the JDRF One Walk in Southwood Town center and helped coordinate volunteers in days prior to walk. Operated kids fun zone.

Maclay School (Fall 2016)

- Volunteer Assistant coach for JV Girls Basketball; Official scorekeeper, scoreboard ops.

FSU Law Mock Trial (Fall 2016)

- Assisted mock trial team in preparations for competition including clerking and captive audience trials.

Skills/Training

- Proficient in Microsoft Office Suite
- Working knowledge of Adobe Photoshop, InDesign, Premiere
- Experienced in Macintosh, Windows, Linux, iOS, and Android
- First Aid/CPR/AED certified exp. June 2019
- SPARK After School Program Certified Instructor
- Project Rise PACER/ORF/MAZE/YEN certified
- FLIPANY Snack certified
- FL HRS Child Care Certification – In Progress
- NWBA Level 1 Certified Wheelchair Basketball Coach

References

- Laurie LoRe-Gussak, Florida Disabled Outdoors Association Executive Director, lgussak@fdoa.org, (850) 201-2944
- Dr. Katie Flanagan, FSU Sport Management professor, kflanagan@fsu.edu
- Ryan Kota, FSU LAP coordinator, Department of Sport Management rwk14@my.fsu.edu (716) 949-4886
- Ramon Cruz, Jr. Financial Adviser/ New York Life agent (305) 598-9118
- Kyle McNevin, Maclay School JV Girls' Basketball coach, kmm11k@my.fsu.edu (850)218- 2409
- Thera Johnson, CTRS MPA Miami Dade Parks Disability Services (305) 935-4588
- Peter Bartosik, FSU Football Recruiting & Ops Assistant, (630) 346-4932

Dario Figueroa

7823 SW 129th Place, Miami, FL 33183, (786) 304-6981, dariofigueroa04@gmail.com

SUMMARY OF QUALIFICATIONS

- Ability to learn quickly
- Hard working individual with excellent leadership skills.
- Extremely personable worker with strong social skills.
- Expert computer knowledge: Microsoft Word, PowerPoint, Excel, Outlook.
- Over 7 years of experience with children
- Experienced with teaching children with disabilities
- Outstanding problem-solving abilities.
- Trustworthy and dependable personality.
- Excellent time management skills.
- Languages: Bilingual English/Spanish

CERTIFICATIONS:

- Behavior Technician (BT), April 2018
- Basic Life Support, March 2018
- CPR, March 218
- HIPPA Compliance, March 2018
- OSHA Standards, March 2018

EDUCATION:

Bachelor's Degree in Psychology, Degree anticipated May 2019
Florida International University
Current GPA 3.4

Associates Degree in Psychology, December 2017
Miami Dade College-Kendall
GPA 3.3

High School Diploma, June 2014
Florida Virtual School, Homeschooled
GPA 4.0

RELATED EXPERIENCE:

Miami-Dade County Parks and Recreation - Miami, FL
Current
Disabilities Recreation Leader

June 2018 -

- Create and manage activities for individuals with disabilities
- Work directly with individuals to encourage participation in activities
- Instructs individuals in various activities providing guidance and coaching
- Enforces developmental rules and regulations

The Carrie Brazer Center for Autism - Miami, FL
January 2018
ABA Therapist Assistant/ Data Collection

August 2017-

- Documented maladaptive behaviors
- Assisted on behavior reduction procedures
- Prepared sessions as required by the skill acquisition plan

Soccer 5 USA (Kendall) - Miami, FL
Present
Soccer Coach

June 2013 -

- Coached ages 3-16
- Supervised new coaches
- Organized lessons around age-appropriate material to increase concentration and participation
- Taught fundamentals of soccer and game techniques
- Assist other coaches if needed
- Interaction in private lessons with children with disabilities

Soccer 5 USA (Kendall and Tropical Park) - Miami, FL
2018
Concession Worker

June 2013 - June

- Assist managers with any help
- Handled payments for soccer teams
- Operated the cash register
- Checked inventory of park
- Close out and balance register
- Stock
- Customer Service
- Operate phone and take down field reservations

Soccer 5 USA (Kendall) -Miami, FL
August 2017
Manager of Summer Camp

June 2013 -

- Organizing and teaching children fundamentals of soccer.
- Operated the cash register and handled payments.
- Coach children with disabilities
- Followed strict hygiene and safety protocols to maintain the highest standards of customer service
- Supervisor of volunteers
-

Violin Instructor – Miami, FL
2016

May 2012 - December

- Taught children 4-10 fundamentals of violins
- Organized lessons around age-appropriate material to increase concentration and participation
- Routinely met with parents to discuss student's progress

NATALIA ACEBO

ACCOMPLISHMENTS

- Certified Therapeutic Recreation Specialist-CTRS
- Aquatic Therapy Experience: SCI, Autism, Amputees, TBI
- Master's FIU Recreational Therapy
- CPR/First Aid Certified
- Level 1 Archery Coach

SKILLS & ABILITIES

- Over 18 years of experience working with Children with disabilities/without and Adults in Parks, and school settings
- Aquatics, Jump rope and Dance Coach
- Computer Proficient
- Bilingual: English and Spanish

PROFESSIONAL EXPERIENCE

MDPROS- Disability Program Specialist

Gwen Cherry Park

October 2018-Present

- The Children's Trust- YEN Program
- Adaptive Aquatics at AD Barnes Park
- Inclusion Program: Sports, Literacy, Social Emotional Learning and Art
- Assure that all necessary accommodations and adaptations are made, including but not limited to transportation, translation, and modification for all activities.
- V.I.C.T.O.R. Program: Sailing for veteran's with disabilities
- Level 1 Archery Coach
- NWBA Level 1 Coach Certified

MDCPS- SUBSTITUTE TEACHER

Coral Gables Prep Academy and Coral Terrace

Summer 2016

- Organize classroom environment and instructed students with disabilities in the absence of the regular teacher using sub plans.
- Supervise 20-40 students, and write daily report on behavior.

- Organize 5th grade Physical Education blocks with indoor and outdoor sports and Health curriculum activities.

BOUCHER BROTHERS KIDS CAMP MANAGER/ and Front Office

1 HOTEL South Beach

March 2015-Summer 2016 (Kids Camp), January 2017-March 2017(Front Office)

- Organized daily activities and monthly activities: Outdoor Sports and Indoor crafts; Beach, Pool, and Field
- Supervised 5 Caregivers
- Developed day and night programming
- Developed inclusive activities for children with disabilities
- Coached First Aid and CPR best practices to caregivers
- Lifeguard Certified
- Hotel and Boucher Brothers Liaison

2ND GRADE TEACHER & PE COACH:

FAITH LUTHERAN CHURCH AND SCHOOL

2008, 2011- 2014

- Lesson Plans for 7 subjects and inclusion for students with learning disabilities
- PE Coach 1-8 grade
- Jump Rope for Heart & Presidential Fitness Coordinator
- Dance Coach
- Girl Scouts Brownie Troop Leader
- Lead Inclusion Volleyball Coach

PROGRAM ASSISTANT: JR. LIFEGUARD CAMP SUPERVISOR

VENETIAN POOL AND YOUTH CENTER

City of Coral Gables

Summer 2009,2010,2014

- Supervise 40 campers with and without disabilities and 6 counselors
- Plan daily indoor/outdoor activities for children with and without disabilities
- Teach basic life guarding skills in a pool and indoor classroom setting

ACTIVITIES COORDINATOR:

EDEN ROC HOTEL 2003-2005, 2010-11

FOUNTAINBLEAU HOTEL 2000-2003

- Co-founder of "Camp Roc"
- Train counselors for camp program

- Schedule/recruit for indoor/outdoor beach and pool activities
- Monitor indoor and outdoor activities to maintain safety and cleanliness
- Manage /order inventory
- Maintain equipment in fine working order
- Provide minor first aid
- Market all children's events and activities

FLORIDA INTERNATIONAL UNIVERSITY- MIAMI, FL

Bachelor's Elementary Education K-6 and *Master's* Recreational Therapy

EDUCATION

- **Miami- Dade College- Miami, FL- Associate's Degree-** Elementary Education
- **Miami Springs Senior High School-** Academy of Travel and Tourism Magnet Program- Hospitality

VOLUNTEER

- Miami Children's Hospital: Radio Lollipop
- UM CARD-Surfing With Autism
- Surfrider Foundation
- Volleyball Coach: Faith Lutheran School
- Dance Leader: Holy Spirit Cathedral Ministries (Present)
- Youth Leader: CDA Jovenes (Present)

Juan David Rey
14441 SW 92nd Terrace
Miami, FL 33186

Cell: (305) 343-0692

Email: juandavid621@live.com

Education

May 7th 2016	Florida International University <i>Bachelor of Public Administration</i>	Miami, Florida
May 7th 2016	Florida International University <i>Certificate in Public Policy Studies</i>	Miami, Florida
May 7th 2016	Florida International University <i>Certificate in Leadership Skills</i>	Miami, Florida

Awards & Recognition

September 2016	Miami Foundation Public Space Challenge Recipient <i>West End Concert Series</i>
May 2015	Certificate of Appreciation from Miami-Dade Commissioner Moss <i>Neat Streets Miami</i>

Work Experience

January 2017 – Present	Miami-Dade County <i>Grants Specialist</i>	Miami, Florida
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- Managing administration of federal, state, local, and foundation funds awarded to the Parks, Recreation and Open Spaces Department that exceeds \$2 million dollars.
- Responsible for preparing monthly, quarterly, and annual grant reimbursement packages and compliance reports.
- Ensure that all reported grant deliverables, previously communicated by project specific staff, is included in reporting and that all deadlines are adhered.
- Work with the Miami-Dade County Accounting unit to review historical and active grant accounts to provide financial reconciliation support.
- Cross reference financial documentation with County accounting (FAMIS) software generated records.
- Obtain supporting documentation for grant reimbursement packages using systems such as Infor EAM, DataStream, and IWA Invoice Viewer.
- Served as a liaison with County departments and agency officials to advance project close-outs and ensure all records are streamlined throughout.
- Compile grant financial data from multiple sources in a format that simplifies management's ability to identify remaining grant funds that can be used for additional park improvements and related programs to support the Department in implementing the Parks, Recreation and Open Spaces Business Plan.

July 2016 – January 2017

Miami-Dade County
Purchasing Specialist

Miami, Florida

- Prepared solicitation documents for government purchases of miscellaneous materials and supplies for Miami-Dade Parks, Recreation and Open Spaces.
- Following cone of silence regulations regarding the handling of sensitive documents to ensure competitive bidding process is followed.
- Organized 5-year \$5 million dollar vehicle replacement plan for Miami-Dade County Parks, Recreation and Open Spaces Department, which involved building of 40 different vehicle and heavy equipment specifications.
- Upgraded capital inventory management process for the department by organizing and implementing bar code and scanning system for department capital items.
- Developed burn rate tracking spreadsheet to assist in contract allocation discussions regarding contract extensions, options to renew, increase or release of allocation on purchasing contracts.

June 2015 – July 2016

Miami-Dade County
PSA/ Grants Administrative Support

Miami, Florida

- Presently supporting Post-Award Grant management for state, local, and foundation funds awarded to the Parks, Recreation and Open Spaces Department that exceeds \$2 million dollars.
- Responsible for preparing monthly, quarterly, and annual grant reimbursement packages and compliance reports.
- Ensure that all reported grant deliverables, previously communicated by project specific staff, is included in reporting and that all deadlines are met.
- Work with the Miami-Dade County Accounting unit to review historical and active grant accounts to provide financial reconciliation support.
- Cross reference financial documentation with County accounting (FAMIS) software generated records.
- Obtain supporting documentation for grant reimbursement packages using systems such as Infor EAM, DataStream, and IWA Invoice Viewer.
- Served as a liaison with County departments and agency officials to advance project close-outs and ensure all records are streamlined throughout.
- Compile grant financial data from multiple sources in a format that simplifies management's ability to identify remaining grant funds that can be used for additional park improvements and related programs to support the Department in implementing the Parks, Recreation and Open Spaces Business Plan.

Internship Experience

January 2016-Present

District 11 Office of Commissioner Juan C. Zapata **Miami, Florida**
Constituent Relations Intern

- Leading initiative for implementation of shared bike program.
- Organized meetings with various vendors to determine feasibility and pricing structures.
- Provide Pre-Award Grant support to potential applicants on properly completing the Annual Mom and Pop Grant for eligible District constituent business owners.

- Coordinate and assist with District sponsored events such as Monthly Movie Nights, Annual West End Art Fair, and Community Business Training Workshops.
- Conduct legislative research for Commissioner Zapata and his legislative team.
- Respond to constituent inquiries and phone calls that range in topic from community events to citizenship application assistance.

January 2015-July 2015

Neat Streets Miami
Administrative Intern

Miami, Florida

- Conducted pre-award research for grant opportunities and other revenue sources.
- Provided support with Commissioner Moss' Advisory Board as the organization worked towards the beautification and maintenance of transportation gateways, corridors and connections.
- Created data entry forms used electronically to improve the information tracking, event planning, and surveying process for the program.
- Gathered information from different data sources to reach comprehensive conclusions on tree plantings and target areas of focus for projects.
- Facilitated communication between Board Members and the Neat Streets Manager

Trainings

June 2-3, 2016

Grants Writing USA
Endorsed by Grant Professionals Association

Miami, Florida

Skills

- Fluent in English & Spanish
- Proficiency in Microsoft Office programs (Publisher, Word, PowerPoint, Excel)
- Efficiency in various e-mail clients (Outlook, Mail, Thunderbird)
- Basic PC troubleshooting

Lawrence N. Levow
PGA Professional

OBJECTIVE

To use my expert abilities as a PGA Golf Professional at a quality golf facility in the areas of Teaching, Tournaments, Merchandising, Budgeting, Team Building, and Playing. To achieve the status of Master PGA Golf Professional.

PROFESSIONAL STANDING

Class A Member of the PGA of America.
South East Chapter Membership Committee in the South Florida Section of the PGA for 5 years -
Chairman for 1997 & 1998

QUALIFICATIONS

More than 25 years of teaching golf professionally in large and small environments. 10 years of Tournament Operations, Merchandising, Budgeting, and Staff Management in Public, Private, Corporate, Developer, and Resort environments. I have an energetic people- and service-oriented attitude that helped to win national awards, create financially strong growing facilities, and exceptional customer service.

WORK HISTORY

Golf Synergy Inc. Delray Bch. FL Sept. 2002 to present.
Business Owner, Teacher and Club Fitter.

Director of Golf Instruction at the Dade County owned Country Club of Miami. Instructor for The PGA Of America at the PGA Learning Center in Port St. Lucie, Florida, and the Toski Batersby Golf Learning Center in Pompano, Florida.

Opened sales area for Eagle Flight Golf in South Florida. The company started out with two clubs supporting the product in the fall of 2002 and now has over 200. Introduced and sold to Clubs and Members a unique club and shaft fitting system. The system determines exact shaft flex (shaft loading & unloading points) for the individual golfer which increases power, accuracy, and ability to maintain rhythm club to club and swing to swing.

Dave Pelz Golf Austin TX, Boca Raton FL April, 1999 to Sept., 2002 Short Game Golf Schools & Clinics. Instructor, (Senior Instructor Ty Waldron, Successor Trent Reeves)

As a fully trained instructor of all aspects of the Dave Pelz scoring game technique, I teach the short game as designed by Dave Pelz in a 3-Day Golf School and 1-Day Clinic environment. Travel across the country teaching Scoring Game Clinics and Schools. Most of the clientele is very affluent and has included Heads of State and Media Personalities as well as top PGA, LPGA, European PGA, and Mini Tour Players. **Duties:** Set up each Clinic or School with the unique Pelz guidelines in a School or Clinic structure. Give precise presentations of up to 8 per day an hour in length to school and clinic groups. Assist senior instructor with administrative and training duties at School and Clinic sights. Give "One-on-One Instruction" to Pelz Alumni.

**KSL Fairways Wellington C.C. 1998 Wellington FL, 36 Hole Private Club.
Head PGA Golf Professional, (General Manager Tony Cianci then Kevin Perkins)**

Restructured and revitalized the golf operation. Created new standards in service philosophy and environment. Renovated the Golf Shop, Golf Bag Storage, and Cart Storage areas. Took part in replacement and then prepared the facility for a new fleet of golf cars. Recreated Men's and Ladies' Member Guest Tournaments and Men's Club Championship. Revitalized Golf Shop Inventory. Responsible for, but not limited to, the Golf Operation budget, Tee times, Collection and Reporting of Revenue, Controlling of Expenses, Staff Scheduling, and Outside Service Staff as well as an Instruction Program that included a Monthly Free Clinic, Weekly Free Ladies Clinic, and Jr. Clinic. Contracting outside events. Member events including preparation for Men's Women's and Senior association weekly events. Administered the Sumner handicap and tournament computer system. Created the monthly golf events calendar and golf tip. Coordinated activities with the Men's and Women's Golf Committees, Food and Beverage, Membership, and Maintenance departments.

**Boca Raton Resort and Club 1996 Boca Raton FL, Private Resort and Club.
Head PGA Golf Professional, (Bob Coman Director of Golf).**

Responsible for all resort golf operations at four separate courses. Operations included tournament set up for group and member events, preconvention preparation and coordination with many departments including sales, convention service and setup, room reservations, maintenance, security, engineering, transportation, guest services (front desk bellman valet), and accounting. Handled computerized scheduling for complete golf staff of 20-25 people. Used CGS Tee Time Management and Sumner Tournament Management systems. Ordered hard goods for two golf shops that grossed three million dollars in annual revenue. Largest organized event: Coopers and Lybrand, 600-player shot gun. Largest volume day: six events on four courses, moved 1000 players and their equipment.

**St. Lucie County Fairwinds Golf Course 1991-1996 Fort Pierce FL,
18 Hole Public Facility, Head PGA Golf Professional, (General Manager Mark Cammarene
then Ron Alex)**

Built by Jim Fazio. Course produced an in season average round count of 7,000 and a monthly average revenue of \$170,000. In its first two seasons, the facility won the Achievement Award from the National Association of Counties. It was nominated to a list of top twenty new public golf courses in Golf Digest Magazine, won best new public facility from the National Golf Foundation for 1993, received the Grand Award, one of seven given nation wide for engineering excellence, and was the feature article and Centerfold Golf course for first quarter USGA Magazine in 1996.

Supervised the golf course while under construction on through to include the operational phase. Consulted and advised the General Manager on all opening and operational matters, including: irrigation, grow-in maintenance equipment purchases, hiring of employees, computer system, budget, business plan and rate structure; golf shop purchase and floor plan; acquisition of licenses; setting up the chart of accounts, administering the grand opening tournament and all golf tournament operations; and the setup of advertising and media releases. Directed all golf service staff—i.e. starters and rangers, bag service personnel, cart maintenance, golf shop staff, and practice range staff. Performed golf instruction activities including the design building and a complete teaching and practice facility 360 yards long x 150 yards wide, as well as the Jr. program. Created the 2-Day Fairwinds Golf School, the private lesson program with three instructors, clinics for

beginners, ladies, men, and juniors as well as golf club demonstration days. Worked with a team of county and government officials to create a new and growing quality golf operation.

Savanna Club Golf Course 1988-1991 Port St. Lucie FL Semi-Private 18 Hole Executive Manufactured Home Community. Head PGA Professional then General Manager, (Reported to Dan Pesant then to the Project Manager)

Opened, initiated, and organized the golf operation including, but not limited to, tournaments, handicap system, and golf cart lease. Responsible for the hiring and supervising of all golf staff. Related and integrated membership, accounting, and maintenance departments with the golf operation. Created and managed a successful plan to reduce the deficit from \$196,000 in 1990 to a break-even point in 1991. In January of 1990, the net loss for Savanna Club Golf Course was \$7,000. In January of 1991, the net profit was \$44,000. The total turn-around for the club in January 1991 was \$51,000. Designed a temporary then permanent cart storage and golf shop facility as part of a total 25,000 square foot country club project. Managed the Savanna Club Beginner Golfers Program, the Savanna Club Golf School, and three private instructors. These golf instruction programs educated hundreds of golfers each year. Worked with a team of park directors, golf committee members and developer to enhance and produce an excellent golfing environment.

GOLF EXPERIENCE

Worked with Bob Toski Since 1977.
Golf Writer Port St. Lucie News, PSL., FL
LNL Sports Mgmt., Corporate Events, Miami FL
Stratton Mountain Golf Academy, Stratton Mt., VT
Doral Hotel and Country Club, Miami, FL
Kendale Lakes Country Club, Miami, FL
Golf Digest Instruction School, Boca Raton, FL
YMCA, Boca Raton, FL
Wollaston Golf Club, Wollaston M

AWARDS & PLAYING ACCOMPLISHMENTS

1995 Spalding Home Pro Award. One of 50 given in the U.S. each year.
1993 Finished top ten in the Section Doral Open Qualifier
1990 Florida Open - Low Qualifier, Cypress Links Country Club, Jupiter, Florida

COMPUTER SKILLS

Excellent working knowledge of the following software applications:
Basic Web Site Creation
CGS & DMS Point of Sale Systems.
USGA Handicap System
Sumner Tournament Program & Handicap System
CGS Tee Time Management & Handicap System
Quatro Pro, Lotus and Microsoft Works Electronic Spread Sheets
Word, Word Perfect, and Microsoft Works Word Processing
Standard Time, Time Boss, and Time Card Edits
Print Shop Graphics
The Internet and SBC Yahoo Online Service

EDUCATION

PGA Teaching and Coaching Summit 2002

PGA Seminar: Golf Course Design and Development Speakers:

- Alice Dye
- Arthur Hills
- Tom Fazio
- Steve Smyers
- Jim Applegate
- National Golf Foundation
- Golf Course Superintendents Association.

PGA Seminar: Creating a Web site: Speakers: PGA.COM staff

Fred Pryor Seminar: How to Supervise People.

PGA Seminar:

- Marketing Your Club and Practical Turfgrass Management.
(Marty Kavanaugh and Bruce Williams Speakers)

PGA Advanced Training Program for Class A PGA Members

PGA Seminar: Rules of Golf, 1995 Sam Schmidt, 1999 Larry Startzel Speaker

PGA Seminar: Basic Calligraphy, Joyce Kennedy Speaker

PGA Seminars, Teaching: 1995, Qualities of the Model Swing; 1998, Teaching The Game with Hank Haney

PGA Seminar: Demands of Leadership, Jack W. Kane, Speaker

PGA School I & II

College of Boca Raton, Boca Raton, Florida:

- Associate of Business Degree in Hotel, Restaurant and Club Management
- Deans List Award

REFERENCES

Bob Toski

20914 Hamaca Court

Boca Raton, Florida 33433

Telephone:

Home (561) 483-7299

Dan Pesant, Director of Golf

Village Golf Club

122 Country Club Drive

Royal Palm Beach, FL 33411

Telephone:

Work (561) 793-1400

Home (561) 649-6471

Dave Duncan, Head PGA Golf Professional

PGA National Resort and Spa
1000 Avenue of the Champions
Palm Beach Gardens, FL 33418
Telephone:
Work (561) 627-1800
Home (561) 776-0705

Rob Young, PGA Director of Golf

Abacoa Golf Club
Abacoa Golf Club
105 Barbados Drive
Jupiter, FL 33476
Telephone:
Work (561) 622-0036 ext. 305
Home (561) 627-0861

Fairwinds Golf Course

**Mark Cammarene, Director of Golf
Point West**

4445 A1A, Suite 250
Vero Bch. FL 32963
Work (772) 794-2904
Home, (772) 220-0661

Boca Raton Resort

Bob Coman, Director of Golf

Boca Raton Resort
501 East Camino Real
Boca Raton, FL 33432
Work (561) 447-3099

Wellington Country Club

Tony Cianci, General Manager

7916 Winnwood Drive
Clinton MD 20735
Work (717) 747-9663
Home (301) 520-7560

LETTERS OF PARTNERSHIP



Paralyzed Veterans of America

Florida Chapter

3799 North Andrews Avenue
Fort Lauderdale, FL 33309
(O) 954.565.8885
(TF) 800.683.2001
(F) 954.565.8843
www.pvaf.org

Chartered by the Congress of the United States

April 8, 2019

To whom it may concern:

I am writing on behalf of Paralyzed Veterans of America Florida Chapter Sports Program in support of Miami-Dade Parks, Recreation and Open Spaces Disability Services' proposal to the Department of Veteran's Affairs for the 2019 Adapted Sports Grant, VA-Sports-19, to operate the VICTOR Program. We strongly support this grant application and the organization's goal to provide ongoing programming in adapted sports and activities to Disabled Veterans in the community.

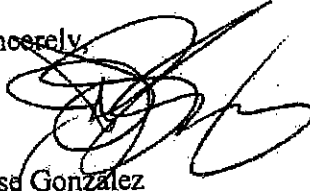
Miami-Dade Parks has a long-standing history of serving individuals with disabilities and their efforts to work with partners in the community has successfully lead to increased programming opportunities overall. Within the last five years, Miami-Dade Parks has served over sixty-five Disabled Veterans from the South Florida area.

The adapted sports program offered through Miami-Dade Parks provide Disabled Veterans with many opportunities that they would otherwise not be able to access to due to the cost or availability of programs. Individuals who have participated in these programs demonstrate improved coping strategies, improved overall health and wellness, and improved motivation to get out into the community, therefore reducing the frequency and duration of hospital stays.

As a partner of Miami-Dade Parks, we will support the program by organizing member outings to activities and disseminating program information to all our members. We will also continuously recruit members to participate in the outstanding programs Miami Dade Parks, Recreation and Open Spaces Disabilities Services provides. We will encourage our members to volunteer at events and provide support to the staff when needed.

Thank you in advance for considering Miami-Dade Parks as we recommend full funding of the program and expanding the numerous opportunities to engage Disabled Veterans in adapted sports.

Sincerely,


Jose Gonzalez
Paralyzed Veterans of America Florida Chapter
Sports Director

Leisure Access Foundation

Making sports, recreation and the arts accessible to all

4/29/2019

To Whom It May Concern:

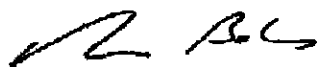
This letter is written in support of Miami Dade Parks receiving the 2019 Adapted Sports Grant through the Department of Veterans Affairs to support the VICTOR Adapted Sports Program.

The Leisure Access Foundation supports the Department by raising funds to assist the Department in enhancing sports, cultural and recreational programs for children and adults with disabilities. More often the not, actual cost of an adapted sports program would exceed the means of individuals who wish to participate.

As a partner, the Leisure Access Foundation will provide additional financial support to the wheelchair basketball program by supplementing the additional cost of coaching fees associated with weekly practices, covering some travel expenses for locally-residing Disabled Veterans who are on the Miami Heat Wheels wheelchair basketball team, and cover referee fees incurred during NWBA-sanctioned games involving Disabled Veterans. The estimated financial contribution towards the overall basketball program is approximately \$15,000.

Please consider this application strongly as I believe the Department will use the funds wisely to improve their outreach to Disabled Veterans. The Department has a long history of serving individuals with disabilities in Special Olympics, Paralympics, out of school programs and special events. This grant will allow them to extend those services more fully and completely to Disabled Veterans who wish to train in wheelchair basketball and become part of the local NWBA team, The Miami Heat Wheels.

Sincerely,



Ronald L. Book
President
Leisure Access Foundation



DEPARTMENT OF VETERANS AFFAIRS
Bruce W. Carter VA Medical Center
1201 North West 16th Street
Miami, FL 33125-1693



In Reply Refer To: **546/116RT**

May 1, 2019

To whom it may concern:

This letter is convey that the Bruce W. Carter Miami VA Medical Center's Community Integration Program in the Recreational Therapy department supports Miami-Dade Parks receiving the 2019 Adapted Sports Grant through the Department of Veteran's Affairs in order to continue to develop and expand the Miami-Dade Parks Veteran's Adapted Sports Program. I understand their joint cooperation is a vital part to the achievement of the mission.

Miami-Dade Parks has served Disabled Veterans in the Miami vicinity for over 20 years offering various adapted sports program opportunities through either ongoing programs, clinics, or outreach events. As a Paralympic Sport Club, they are a leader in the community in reaching those with physical disabilities and many of our members are currently involved in some of the programs they offer.

This program in our belief will be truly beneficial for the combat veterans that we serve in this program. Many are dealing with PTSD, Traumatic Brain Injuries, depression and anxiety. We believe this program will increase the opportunities for Disabled Veterans living in South Florida to engage in various adapted sports and fully support their application to receive grant funds. Miami Dade Parks & Recreation Open Spaces has consistently offered these programs to out patients and has been working with other veteran related community agencies to help expand the impact that they can make.

Sincerely yours,

Tabitha Aragon, CTRS

Community Integration Program

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DEPARTMENT OF VETERANS AFFAIRS

Bruce W. Carter VA Medical Center
1201 North West 16th Street
Miami, FL 33125-1693



In Reply Refer To: 546/00/128

To Whom It May Concern:

The Bruce Carter VA Medical Center SCI RT Alex Maitre will be the primary partner with Miami Dade County Disability Program Veteran's Adapted Sports VICTOR Program. As the lead SCI therapist Alex will coordinate efforts with Miami Dade County, our role will be to recruit participants into the program, market the program to Disabled Veterans living in the South Florida area, communicate and schedule events and activities around already planned events for Disabled Veterans.

This letter is to convey that the Bruce Carter VA Medical Center is in full support of the Miami Dade County to implement their proposed program. I understand that our joint collaboration is vital to the project being a success.

We strongly support the allocation of grant dollars for funding Miami Dade County and we are excited to partner with them to provide access, training and education on outdoor sports and recreation to veterans within the community.

A handwritten signature in black ink, appearing to read "Jasmine Martinez-Barrizonte".

Jasmine Martinez-Barrizonte DO
Chief of Spinal Cord Injury
Spinal Cord Injury/Disorders Service (128)
U.S. Department of Veterans Affairs
Bruce W. Carter VA Medical Center
1201 N.W. 16th Street
Miami, Fl 33125-1393
(305) 575-7000 ext. 6450

Monday, April 8th, 2019

Florida International University
Recreational Therapy Program
School of Education & Human Development
11200 SW 8th Street
Modesto A. Maidique Campus, ZEB-336A, Miami, Florida 33199

U.S. Department of Veterans Affairs
Adaptive Sports Grant Program

Dear VA Grant Advisory Council:

I am writing on behalf of Florida International University's Recreational Therapy program in support of the Miami-Dade Parks, Recreation, and Open Spaces, Disability Services proposal to the Veterans Affairs for the 2019 Adapted Sports Grant, VA-Sports-19, to operate the VICTOR Program. We strongly support this grant application and the organization's goal to provide ongoing programming in adapted sports and activities to Disabled Veterans in our South Florida community.

Miami-Dade Parks has a long-standing history of serving individuals with disabilities and their efforts to work with partners in the community has successfully lead to increased programming opportunities overall.

As a partner of Miami-Dade Parks, we will support the program by providing Florida International University Recreational Therapy students as volunteers and interns for the VICTOR program.

Thank you in advance for considering Miami-Dade Parks as we recommend full funding of the program.

Sincerely,



Tania Santiago Perez, M.S., CTRS
Interim Leader and Instructor, Recreational Therapy Program
Admissions Coordinator, 4+1 Recreational Therapy Program
Florida International University
College of Arts, Sciences, and Education
School of Education & Human Development
11200 SW 8th Street
Modesto A. Maidique Campus, ZEB-336A, Miami, Florida 33199
Ph: 305.348.3220 | E-mail: tsantiag@fiu.edu

DEPARTMENT OF LEADERSHIP AND PROFESSIONAL STUDIES
College of Arts, Sciences, and Education
School of Education and Human Development

11200 SW 8th Street • Modesto A. Maidique Campus, ZEB-313 • Miami, FL 33199 • Tel: 305-348-3418 • Fax: 305-348-1515 • <http://education.fiu.edu>

Florida International University is an Equal Opportunity/Affirmative Action Employer and Institution. 5/11/03 - 11/15/03 1-800-955-4771

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April 30, 2019

To whom it may concern:

I am writing on behalf of Bike305 in support of Miami-Dade Parks, Recreation and Open Spaces Disability Services' proposal to the Department of Veteran's Affairs for the 2019 Adapted Sports Grant, VA-Sports-19, to operate the VICTOR Program. The Bike305 cycling initiative strongly supports this grant application and the organization's goal to provide ongoing programming in adapted sports and activities to Disabled Veterans in the community.

Over the past several years, Disability Services has partnered with Bike305 and the Everglades Bicycle Club in producing large-scale bike rides and events in which wounded military veterans and young adults from DS' programs participated by riding handcycles and adaptive bikes. The Freedom Rides drew hundreds of able-bodied cyclists who rode alongside their disabled teammates, creating a sense of empowerment, achievement and collegiality. More than 150 veterans and disabled young adults participated.

As a partner with Disability Services, Bike305 will continue to create rides inclusive of wounded military veterans and disabled young adults and support other initiatives and programs created by DS with ride buddies and bicycles to recruit more ride-buddy volunteers.

Bike305, a Miami-Dade County Mayor's cycling initiative, works with municipalities and community-based cycling organizations in encouraging residents to ride bicycles as a transportation alternative and as a key component of a healthy lifestyle.

Thank you in advance for considering Miami-Dade Parks as we recommend full funding of the program and expanding the numerous opportunities to engage Disabled Veterans in adapted sports.

Sincerely,

Sue Kawalerski

Sue Kawalerski
Bike305 Coordinator
kawaler@miamidade.gov



Team Paradise Sailing, Inc.
3109 Grand Ave. #312
Miami, FL 33133
305-854-3500

April 5th, 2019

To: Adaptive Sports Program Advisory Council

Regarding: Letter of Support for Veterans Adaptive Sports Grant VA-SPORTS.19

The purpose of this letter of support is to highlight the relationship between Team Paradise Sailing and Miami-Dade County Parks, Recreation and Open Spaces Disability Services to offer continued opportunities in the sport of adaptive sailing for veterans living with disabilities through the VA adaptive sports program.

Team Paradise is a unique sailing organization that gives veterans with disabilities the opportunity to sail at all levels of expertise. What sets us apart from other sailing organization that provide sailing for Veterans is the following:

- Team Paradise is a unique sailing organization that gives veterans with disabilities the opportunity to sail at all levels of expertise.
- Team Paradise offer state-of-the-art adaptive equipment onboard our Sonar and RS Ventures. The adaptive equipment enables participants to help sail the boat (become a part of the crew), instead of just riding along as passengers.
- Team Paradise provides a pathway for new sailors that guides them from learn-to-sail classes to Performance and Spinnaker endorsement classes, to competitive regatta racing, If desired. For those participants not interested in performance and racing, we also offer plain recreational sailing, our Biscayne Bay Excursion.
- Our coaching staff includes U.S. Olympic gold medal sailor, Magnus Liljedahl, Etchells World Champion sailor, Bill Mauk, retired coast guard captain, Bob Hurst, Paralympic contender and disabled veteran, Daniel Evans and past College Sailor of the year, Rob Diemar. Seasonally, we have members of the US Sailing Team and other champion sailors substitute as instructors/coaches.
- All of the above translates to us being able to go sailing in challenging conditions where most other organizations would cancel the day.

Regular Programming: Through our partnership with Miami-Dade County Parks, Recreation and Open Spaces Parks Disability Services, we are honored to serve and provide access, training, education and sailing certification to veterans within the community. We would like to offer:

- 16 program days of adaptive sailing, using two (2) adaptive boats, serving 3-4 participants per boat for an estimated cost of \$245 per boat and an estimated program budget of \$7,840

Veterans Water Sports Clinic: Team Paradise and Miami-Dade Parks Disability Services are hosting an annual Veterans Water Sports Clinic 2020. During this two-day event in April, Team Paradise offers:

- One (1) 18' R.I.B. safety boat with jet propulsion for both days.
- Adaptive sailing/racing using five (5) Team Paradise adaptive sailboats, serving 3-4 participants per boat for an estimated cost of \$245 per boat. (One day only)
- Sailing excursion onboard four (4) cruising sailboats (35' to 45' in overall length) with a capacity of max six (6) participants per boat, for an estimated cost of \$195 per boat. (One day only)

We are excited to continue to build our relationship with Miami-Dade County Parks Disability Services to serve the increasing numbers of disabled veterans within our community.

Magnus Liljedahl, founded team Paradise in 2005. He is quick to point out the many benefits that sailing has to offer: "Sailing is oftentimes a soothing and relaxing experience, providing solitude and contemplation while improving concentration, core strength and mental wellness. Sailing teaches teamwork and communication and is a shared accomplishment that builds self-confidence." Team Paradise provides a venue for physical, emotional and social healing. Physically, veterans are able to perform functionally, engaging muscle strength, endurance, balance, coordination, and a myriad of mobility skills in a real-world setting. From an emotional, social and psychological perspective, veterans are re-integrated into society in a safe, fun environment that contributes to increased self-confidence and reduced stress.

Respectfully submitted,



Susan Eddings

Operations Administrator
Team Paradise Sailing, Inc.
susan@teamparadise.org

INVOICE SUMMARY

Event	Description	Number of Program Days
Regular Programming	16 program days of adaptive sailing, using two (2) adaptive boats, serving 3-4 participants per boat	16
Veterans Water Sports Clinic	Jet propulsion safety boat	2
Veterans Water Sports Clinic	Adaptive Sailing / Racing	1
Veterans Water Sports Clinic	Sailing excursion onboard cruising sailboats (35' to 45' in overall length)	1



Ann's Angels AWF

Water Skiing and Wakeboarding For People With Disabilities

Dear Jody,

Thank You for your support of our team and program. We wanted to Thank You for your support and except your offer to partner with Ann's Angels AWF for water ski clinics for Disabled Veterans. This mean so much to our program and so many more people that will get to experience a sport that they can participate in and even compete in despite the physical challenges that keep them from participating in organized and/or recreational sports that able-bodied athletes participate in. This partnership will bring a great sport to south Florida that has not been there for over a decade.

The adaptive sport of water skiing started in the late 70's and early 80's in Europe and quickly spread to the United States where we developed the 3 event competition in 1984. Soon after learn to ski clinics started popping up along the West coast and spread to Florida and the Southern States by the 90's.

Ann O'Brine Satterfield started her program in the early 90's in Winter Haven Florida. The UCanSki2 program ran from 1992 until Ann passes away on Christmas Eve 2015. Our volunteers would not let the program end so in February of 2016 we formed a new Nonprofit in her name to fill the void left by the UCanSki2 program. In May of 2016 our efforts were rewarded with a brand new 501c3 nonprofit. Ann's Angels Adaptive Waterski Foundation Inc. was born. Now entering our 4 season in 2019 after completing our biggest year yet. Ann's Angels Water Ski Programs Looks forward to the future and what this program means to so many. We strive to continue her teachings and grow her program in ways that Ann and her surviving Family would be happy to see. Ann called her volunteers her Angels. We will forever be known as Ann's Angels. Always remember "You Can Ski Too".

Our Program is based on a simple premise. If you have fun and enjoy your experience you will be more likely to continue in the sport. This gives the student a great sense of well being for the body, mind and sole. It pushes the body to move increasing blood flow that helps increase the bodies ability to grow and strengthen. The sport of waterskiing will help the mind Improve in function and focus as well as giving the student a sense of accomplishment.



Thanks, John Lipscomb - President & Director of Operations

Ann's Angels Adaptive Waterski Foundation Inc

PO Box 1655 Winter Haven Florida 33882

Phone - 407-342-6635

Email - annsangelsawf@gmail.com

Twitter - Ann's Angels AWF

Youtube - Ann's Angels AWF

Facebook - Ann's Angels Adaptive Waterski Foundation

Instagram - [@annsangelsawf](https://www.instagram.com/annsangelsawf)

Web Site www.annsangelsawf.org

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Ann's Angels AWF

Water Skiing and Wakeboarding For People With Disabilities

This and any sport will help the individual feel a sense of comradely and basic human self worth that comes from being apart of a program or group activity that they can do and are not excluded from because of their physical challenges. Water skiing can do all of this because of adaptive programs like this that provide an introduction to sports that would not be accessible any other way.

Ann's Angels AWF provides Coaching, Equipment, Safety Knowledge and a Great Volunteer Staff to help provide a great experience for every student we come in contact with. The Staff of volunteers takes pride in their work to help the students have a great experience. A list of items provided below shows the commitment to the work they do.

1. Boat and Boat Crew and insurance for the Boat and crew. All Boat Drivers are certified and tested by USA Water Ski regulations. All Safety crew are certified as Safety coordinators by USA Water Ski as well.
2. Certified Water Ski instructions are also provided and certified by USA Water Ski.
3. All Adaptive Equipment - All skis, ropes, life jackets, and water ski sits are provided. Ann's Angels brings the equipment trailer with all the Adaptive equipment needed for students to use.
4. Sanctioning and insurance and even additional insured certificates are provided.
5. Ann's Angels has a crew of 50 volunteers to pull from for all events and we provide hotel accommodations for all of them at all travel clinics. They usually have 12 to 18 knowledge- able volunteers, side skiers and safety personnel as well as registration and ground crew to help students to get ready and instruct them how to ski.

With partners like Dad County Parks & Rec Adaptive Sports Ann's Angels will be able to reach so many more students, young and old than ever before. Please feel free to keep up with us on Social Media via Facebook at *Ann's Angels Adaptive Waterski Foundation* or visit us at www.AnnsAngelsAWF.org.



A Ann's Angels

Adaptive Waterski Foundation

RECEIPT NUMBER:

Attention: Miami Dade County Parks Adaptive Sports Program

Date: April 2019

Estaminet Only

PROJECT TITLE: Water ski Clinic For People Disabilities Miami Parks For The 2020 Season

PROJECT DESCRIPTION: Clinic Program South Florida Miami

Description	Quantity	Unit Price	Cost
Donation			\$
Two Day Clinic Program Event Day #1	Day 1	\$ 2,000.00	\$ 2,000.00
Two Day Clinic Program Event Day #2	Day 2	\$ 1,000.00	\$ 1,000.00
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		Subtotal	\$ 3,000.00
		tax included	
		Total	\$ Only an Estaminet

This form is an estaminet of the cost for the Ann's Angels Adaptive Waterski Foundation INC a 501c3 nonprofit listed below. No goods or services were provided by Ann's Angels Adaptive Waterski Foundation Inc in exchange for any services because this was only an estaminet.

Ann's Angels Adaptive Waterski Foundation INC

Employer Identification Number : 81 - 1751175

P.O. Box 1655 Winter Haven Florida 33882

Make Checks Payable to Ann's Angels AWF INC

President of Ann's Angels AWF INC

John R. Lipscomb

Please print here



United States Department of the Interior
National Park Service
Biscayne National Park
9700 SW 328 Street
Homestead, FL 33033



April 10, 2019

To whom it may concern:

I am writing on behalf of Biscayne National Park in support of Miami-Dade Parks, Recreation and Open Spaces Disability Services' proposal to the Department of Veteran's Affairs for the 2019 Adapted Sports Grant, VA-Sports-19, to operate the VICTOR Program. We strongly support this grant application and the organization's goal to provide ongoing programming in adapted sports and activities to Disabled Veterans in the community.

Miami-Dade Parks has a long-standing history of serving individuals with disabilities and their efforts to work with partners in the community has successfully lead to increased programming opportunities overall. Biscayne National Park is proud to partner with Miami-Dade Parks and we will support the program by providing a venue for camping, recreational and water-based activities in addition to staff to assist with these events.

Thank you in advance for considering Miami-Dade Parks. We recommend full funding of this vitally important program.

Sincerely,


Denise Ratajczak
Park Ranger
Outreach, Communications and Public Affairs

TAKE PRIDE
IN AMERICA 

nb



Dear Jody,

Thank you for this opportunity and your continued support of our program. We would like to propose a partnership with the city of Miami-Dade and Adventure Sports in its quest to teach Adaptive Kiteboarding to Veterans as well as others. The opportunity to partner with the city would mean so much to our program and the reach we would have to build the community. The current Miami community of kites would benefit greatly from the addition of Adaptive groups by seeing that anything is achievable when the mind is set to it.

Kiteboarding is an exciting sport which uses a specially designed water-relaunchable kite to propel a rider or kiteboarder over the water and into space. Kiting is a true three dimensional sport and has great popularity throughout the world today through the efforts of manufacturers like Cabrinha Kiteboarding and myriad strong proponents in the sport.

As with many great things it started out small, in slow progression but rapidly gained momentum and breath across the world. Kites have been used for traction or moving people into space or man-lifting for centuries in China, Europe, even in earlier times in America and at times with military applications.

Kiteboarding's evolution into a sport waited for the efforts of Dominique and Bruno Legaignoux from Breton, France in the mid 1980's when they developed prototype inflatable kites and patented the design. In 1997 they partnered with Neil Pryde, a well-established water sports manufacturer to produce inflatable kites under the name of Wipika. Other manufacturers started producing both inflatable and non-inflatable traction kites to support the slowly growing sport of kiteboarding. With the introduction of four line kites, the popularity of the sport exploded given the greater ease and efficiency of operation as compared to earlier two line designs.

Safety and understanding of the sport slowly evolved as well over the last twenty years. It is a weather dependent sport and a clear understanding and ability to anticipate potential threatening conditions is key. Fortunately this knowledge has become widely spread through the sport increasing both the enjoyment and safety it conveys. A singular leap in safety was achieved with the development of the BOW kite marked by Cabrinha kiteboarding.



This design allowed for much of the power of the kite to be diminished even in stronger winds for the first time. This has resulted in significant improvement in safety and performance in the sport

The popularity of kiting in part derives from the remarkable sensations of controlling your speed and flying across the water and boosting into the air. These are abilities which an unaided person could never attain. The sport conveys an amazing joy and freedom to kites, releasing them from a slow pace and the earth itself. These traits have a strong attraction for an important component of society. People who have lost aspects of mobility through injury or war, through amputation or other dramatic alteration of their God-given abilities. Things don't have to stay that way however, being imprisoned in a sense in their own body, they can be given a new access to life, freedom and inertia on the water through kiteboarding. Specifically through Adaptive Kiteboarding. In this specialized area of kiting, certain aspects of the equipment and kiting have been modified or "adapted" to both serve and expand the capabilities of this special group of people.

Whether it be in well designed and durable prosthetic limbs, to a board which the adaptive kites can sit on and pursue the sport and still move variations, adaptive kiteboarding is bringing new thrills and freedom to these special people. Adaptive sports have long been around in other active pursuits such as skiing, snowboarding and diving. Developments in adaptive kiteboarding started to show up in the early 2000's and have been refined ever since.

In the US There are only a handful of organizations that have threaded Adaptive Kiteboarding in Europe and the US. Since 2014, we've been working with several non-profits such as Windsports for Wounded Warriors, Veterans Adventure Group and Vetscape teaching adaptive kiteboarding for amputees, veterans with TBI and paraplegia. Over the course of the past four years, we have provided five clinics across the South Atlantic region from North Carolina to Florida, accommodating ten veterans at a time with one on one instruction. We hope to increase this number on a yearly basis to reach as many veterans as possible.

In the South Florida area, Adventure Sports has a leading Kiteboarding School Concession running out of Matheson Hammock Park with PASA Certified kiteboarding instructors. We are committed to teaching with safety in mind. We have spent countless hours educating our employees, working out instructional videos and scouting areas within South Florida all to provide the safest way to offer the sport to any interested party. We are committed to expanding our network and we believe a



partnership with Miami-Dade would be an amazing milestone. Thank you again for the opportunity and we are looking forward to working together.

Frances Osorio Rivera

A handwritten signature in black ink, appearing to be "FO", is written over a horizontal line.

Areta Brucic

A handwritten signature in black ink, appearing to be "Areta Brucic", is written over a horizontal line.



ESTIMATE

Attention: Miami Dade County Park Adaptive Sports Program

Date: April/2018

INVOICE

Customer

Name MIAMI DADE COUNTY PARKS ADAPTIVE SPORTS
 Address _____
 City MIAMI
 Country FLORIDA

Date 4/12/2019
 Order No. _____
 Rep _____
 EX-WORKS

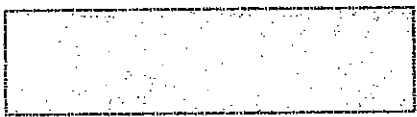
Qty	Description	Unit Price	TOTAL
10	KITEBOARDING LESSONS 3 HOURS (PER STUDENT) 1	\$360.00	
10	KITEBOARDING LESSONS 3 HOURS (PER STUDENT) 2	\$360.00	
10	KITEBOARDING LESSONS 3 HOURS (PER STUDENT) 3	\$360.00	

Payment Details

Cash
 Check
 Credit Card

Name ESTIMATE
 CC # _____
 Expires _____

SubTotal	
Shipping & Handling	
Taxes	
TOTAL	



Services: Kiteboarding Clinic for Adaptive kiteboarding

79



MIAMI KITEBOARDING
School & Shop

6767 Crandon Blvd
Key Biscayne, FL 33149, USA
+1 (305) 345-9974
Info@miamikiteboarding.com
www.miamikiteboarding.com

Ref : Veterans Kiteboarding Clinic at Crandon Park , North beach

To Whom It May Concern,

**Thank you for the opportunity to work with you on this great project.
We really want to be on-board and provide the veterans a new exhilarating experience.**

Miamikiteboarding is the current vendor at Crandon park, since 2008, recently renewed in our contract until 2022.

Established in 2001, MKB is the first and largest kiteboarding enter in the Southeast USA .

We always strive to promote kiteboarding to a broader audience: we pioneered the Youth Kite Program , the Women Kitesurf contests & clinics, we worked closely with Shake-A-Leg 2 years ago to also offer kiteboarding to people with special conditions, so the Veterans were next in our program reach to the community !

Here is our Proposal for the 3-day Kiteboarding Clinic for your group of up to 15 Veterans at our ideal kitesurfing designated area and beach lounge club.

As an IKO Affiliated Center (www.IKOintl.com) , we strictly follow the teaching standards for safe and confident practice of kiteboarding with highly trained certified coaches.

Schedule :

3-hour each day over 3 days

Cost / person :

\$890 for 9 hours (Semi private rate applied, 2 students per coach)

Program :

80

Day 1 Discovery program :

- Wind and Environment awareness
- Equipment discovery, Set up & pack down
- Safety emergency procedures
- Kite piloting Hands-on : On land with shorter lines , then moving to our convenient shallow water for real-live situation practice

Day 2 Intermediate Program :

- Launching & landing procedures
- Piloting and managing the power of a kite in the water
- Self- rescue methods
- Board discovery and advanced kite body-dragging skills management
- First waterstarts (Learn the basics of standing on a board with the help our innovative boat simulator device - Unique in Florida)

Day 3 Advanced Program :

- Riding on the board both directions
- Speed & power management : Accelerating , slowing down , stopping
- Learn the Right -of-Way of navigation
- Review the Safety and self rescue protocols

Equipment Provided :

- All necessary Kiteboarding gear included : Kites- board - Harness- Helmets- life vest
- Complimentary : water shoes and wetsuits will be offered if requested as well as water and energy bars for each participants

Staffing :

During the course we will provide 4 to 5 IKO instructors , coaching 3 participants each, with the support of 3 IKO Instructors Assistants in order to assist the veterans with maximum safety , comfort and support at all time.

IKO Instructors level 2 & 3:

Christophe Ribot : MKB Director & senior instructor - 48 year -old

IKO Examiner (only 25 in the world) - 18 years of experience, over 15,000 hrs of teaching time.

Ocean Rescue Lifeguard - USCG Boat Captain - CPR/ AED Instructor

Raul Ramirez : MKB Head Coach - 36 year old

IKO Instructor level 3 - 11 years of experience

Assistant Trainer - USCG Boat captain - CPR/AED Certified

Phillippe Schaack : MKB Team manager - 50 year old

IKO Instructor Level 2 - 13 years of experience

Wakeboard coach - CPR/AED Certified

Soumia Khaldoun : MKB store manager - 38 year old

IKO Instructor level 2 - 6 years of experience

CPR/AED Certified

Fernando Romero-Lage: MKB Youth Program director - 51 year old

IKO instructor level 3 - 8 years of experience

CPR/AED Certified

IKO assistants:

Frank Bordy : MKB Logistic Manager - 49 year old

IKO Assistant - 5 years of experience

USCG boat Captain - CPR/AED Certified

Jorge Borroquez : MKB Assistant - 52 year old

IKO Assistant - 4 years of experience

CPR/AED Certified

Jose Carlo Garcia - MKB Assistant - 38 year old

IKO Assistant - 4 years of experience

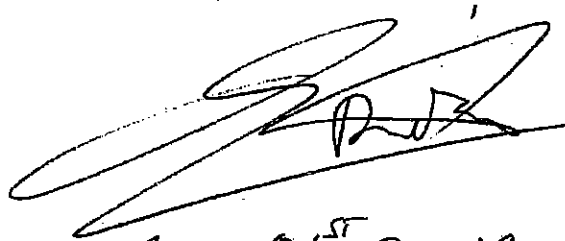
CPR/AED Certified

We are truly looking forward to welcome your group and provide them with an unforgettable experience at Crandon park.

We are confident that we offer one of the best location to learn kiteboarding , thanks to its friendly shallow and flat waters, but also because we run the most experienced and qualified team of IKO instructors in Florida ! On those days we will pull off 69 years of kiteboarding combined experience just to ensure your group of veterans are in the safest hands and a perfect logistic!

Please feel free to contact me back for more detailed or if i can assist you in any questions

Best regards ,
Cordially
Christophe Ribot



Miami, FL May 01st 2019



CHRISTOPHE RIBOT
President/Owner
IKO Examiner
Cell: +1 (786) 897-8769
chris@miamikiteboarding.com
Office: +1 (305) 345-9974
www.miamikiteboarding.com

OUTREACH SUPPORT LETTER



Community Action and Human Services Department
Overtown Transit Village – North Building, 10th Floor
701 NW 1st Court
Miami, Florida 33136
Phone: 786-469-4600
www.miamidade.gov

Carlos A. Gimenez, Mayor

April 11, 2019

Office of National Veterans Sports Programs & Special Events
Department of Veterans Affairs
810 Vermont Ave. NW
Washington, D.C. 20420

Re: Letter of Support for the Miami-Dade Parks, Recreation and Open Spaces Grant Application for the FY 2019-2020 Veteran's Adapted Sports Grant (VA-Sports-19).

To Whom It May Concern:

This letter is in support of Miami-Dade Parks, Recreation and Open Spaces for their application for the FY 2019-2020 Veteran's Adapted Sports Grant (VA-Sports-19). The Miami-Dade Parks, Recreation and Open Spaces Department is a community partner of the Community Action and Human Services Department (CAHSD), and actively participates in the Miami-Dade County Veteran's Services Coalition Group since its conception in January 2019.

Miami-Dade County Veterans Services Coalition is an intimate part of the CAHSD's Veterans Services Program. The Veterans Services Program (VSP) assists Veterans and their families (spouse, children, widows, parents of Veterans) with applying for Veteran benefits, claims and appeals to the United States Department of Veterans Affairs among many other services. If funding is awarded, Miami-Dade Parks, Recreation and Open Spaces will continue to provide free recreation programming and adapted sports to Disabled Veterans in Miami-Dade which is greatly needed in order to prevent social isolation, depression, and physical decline.

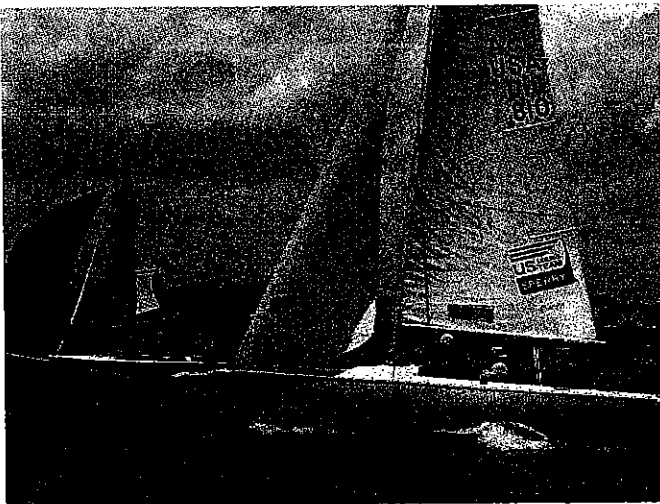
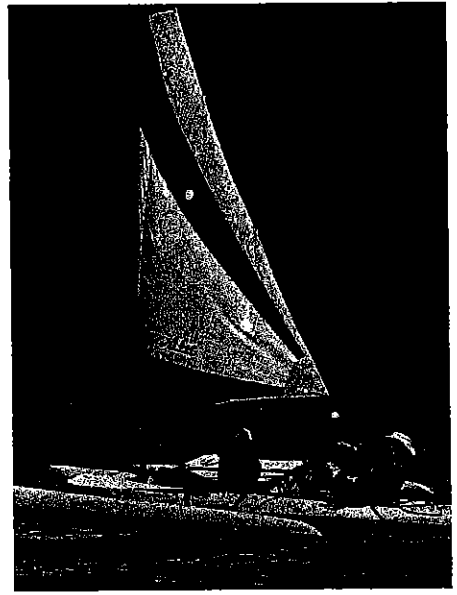
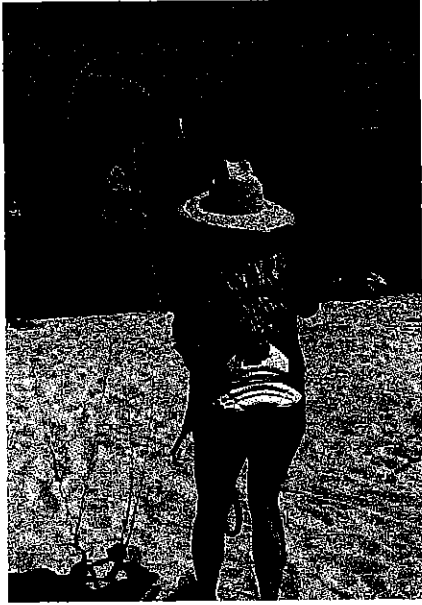
I urge you to consider Miami-Dade Parks, Recreation and Open Spaces funding request as the services that will be provided are sorely needed in our community. We remain committed to continuing our collaboration with the Miami-Dade Parks Department in all areas of mutual concern.

Sincerely,

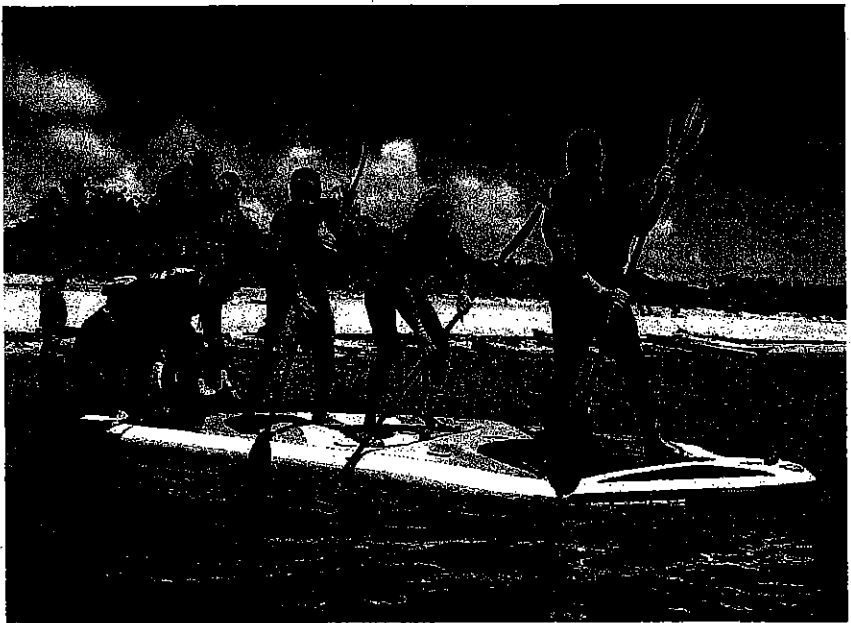
A handwritten signature in cursive script that reads "Lucia Davis-Raiford".

Lucia Davis-Raiford, Director
Community Action and Human Services Department

Miami-Dade Parks Veteran's Programming Pictures



Miami-Dade Parks Veteran's Programming Pictures





Department of Veterans Affairs

FMS VENDOR FILE REQUEST FORM

NEW

UPDATE

VA FACILITY INFORMATION

PAYEE/VENDOR INFORMATION

STATION NUMBER

COMMERCIAL VENDOR REGISTERED IN SAM.GOV
(Required LAW FAR 4.1102)

STATION CONTACT

DUNS NUMBER

1 3 1 9 1 0 2 5 4

STATION PHONE NUMBER

STATION FAX NUMBER

DUNS+4

STATION EMAIL ADDRESS

SSN/TIN

5 9 6 0 0 0 5 7 3

PAYEE/VENDOR TYPE *(Select one)*

F - FEDERAL AGENCY

C - COMMERCIAL

FACTS ID

E - EMPLOYEE

O - FOREIGN

I - INDIVIDUAL/HONORARIUM

A - AGENT CASHIER

V - VETERAN

U - UTILITY

NP#

SMALL BUSINESS - VENDOR MUST BE QUALIFIED AS SMALL BUSINESS IN SAM OR FURNISH SBA CONFIRMATION

VENDOR NAME

MIAMI-DADE PARKS, RECREATION AND OPEN SPACES DEPT

MISCELLANEOUS ACTIONS *(Select one)*

WINRS

ASSIGNMENT *(All applicable documents)*

BILL OF COLLECTIONS

SETTLEMENT/TORTS

ALAC/LGY ACCOUNT #

DBA

MICHAEL SPRING, SENIOR ADVISOR, OFFICE OF MAYOR

CONTACT

EMAIL ADDRESS

MICHAEL.SPRING@MIAMIDADE.GOV

PHONE NUMBER

(305) 375-5049

CURRENT ADDRESS *(Include Street, City, State and Zip Code)*

111 NW 1ST STREET
29TH FLOOR
MIAMI, FL 33128

PREVIOUS ADDRESS *(Include Street, City, State and Zip Code)*

EFTIACH *(Required LAW 31 CFR Part 208)*

BANK NAME

WELLS FARGO

BANK ADDRESS *(Include City, State and Zip Code)*

1336 EDGEWOOD AVE W
JACKSONVILLE, FL 33208

NINE-DIGIT BANK ROUTING NUMBER

1 2 1 0 0 0 2 4 8

ACCOUNT NUMBER

2 6 9 6 2 0 6 6 9 6

- 6 8 8

ACCOUNT TYPE

CHECKING

SAVINGS

PAYEE/VENDOR PRINTED NAME & TITLE

Michael Spring, Senior Advisor, Office of the Mayor

SIGNATURE

FOR QUESTIONS REGARDING THIS FORM:
NWF CONTACT INFORMATION:
NATIONWIDE VENDOR FILE CUSTOMER SERVICE:
EMAIL: VAFSCVENDOT@VA.GOV

FOR ALL OTHER INQUIRIES:
CUSTOMER CARE CENTER: 1-877-353-9791
STATION CARE CENTER: 1-866-372-1141

SUBMIT ALL DOCUMENTATION VIA:
SECURE FAX: 612-460-5221

NORMAL PROCESSING TIME IS 3-5 BUSINESS DAYS. WE DO NOT ACCEPT INVOICES