## Memorandum



Agenda Item No. 8(N)(1)

Date:

February 19, 2020

To:

Honorable Chairwoman Audrey M. Edmonson and Members, Board of County Commissioners

Carlos A. Gimenez

Mayor

Subject:

From:

Resolution Authorizing a One-Year Option to Renew with Limousines of South Florida, Inc., Effective February 28, 2020, for the Provision of Transit Services at

a Rate of \$45.09 per Bus Revenue Hour

## Recommendation

It is recommended that the Board of County Commissioners (Board) authorizes a second one-year option to renew with Limousines of South Florida, Inc. (LSF) from February 28, 2020 to February 27, 2021.

## Scope

If approved, the current contractor, LSF will continue providing service beyond the existing term limit of February 27, 2020, for an additional year, at the same hourly rate of \$45.09 per hour and under the same conditions of the current Agreement.

The impact of this item is countywide in nature. With approval of this item, the contractor will continue to provide service for transit routes 1, 29, 35/35a, 46, 56, 71, 72, 82, 101(A), 115, 202, 210, 211, 212, 217, 246, 248, 254, 267, 272, 286, 344 and the Biscayne Gardens Circulator (route 155), as well as Life Line routes Green Hills, Kings Creek, Sierra Lakes, Robert Sharp, Ahepa, and Federation Gardens (Exhibit A).

## Fiscal Impact/Funding Source

The total estimated costs associated with the services described above is \$11,609,818 annually, budgeted in the Department of Transportation and Public Works (DTPW) Operating Fund. Not renewing this contract may result in approximately \$12,282,762 in additional costs not included in the Adopted Budget for FY 2019-20 for the bus routes to be operated by DTPW directly.

## Track Record/Monitor

The Project Manager is Joel Perez, General Superintendent, Bus Operations, DTPW. The contracted routes are randomly monitored by DTPW Operation Supervisors throughout Miami-Dade County (County) for contract compliance including ADA and vehicles requirements and route performance. Additionally, DTPW Bus Operations staff monitor performance utilizing the vehicle locator system (GPS) to verify daily departures from facilities and random trips throughout the routes.

DTPW Bus Operations staff recently performed ride checks on contracted routes. Customer feedback was obtained for improvement of service. Approximately 91 percent of customers provided positive comments related to contracted Bus Operators friendliness, courtesy and attentiveness to customer needs. Out of vehicles inspected, 95 percent met DTPW's operational requirements for A/C, cleanliness, destination signs (front and side), pull cords working and the Vehicles found with deficiencies were reported to contractor. required County decals.

Honorable Chairwoman Audrey M. Edmonson and Members, Board of County Commissioners Page No. 2

Additionally, 96 percent of the vehicles inspected started on time and 74 percent maintained their on-time performance throughout the route.

DTPW Bus Operations Staff and the Contractor hold daily conference calls to review complaints from the previous day and to address any concerns that may potentially impact service. Since the commencement of contract year 2019, complaints have been reduced by an average of 37 percent.

## Background

On June 6, 2017, the Board approved Resolution No. R-611-17, authorizing the accessing of City of Miami Contract No. 18483 with LSF for the provision of public transit services for Miami-Dade County DTPW. The Board expressly required that any future options to renew be brought before the Board for approval. On November 18, 2018, the Board authorized a one-year option to renew, effective February 27, 2019, with LSF for the provision of transit services at the rate of \$45.09 per bus revenue hour. The City of Miami has informed DTPW that they have exercised the option to renew for an additional one-year period (Exhibit B). DTPW recently performed a market research analysis and determined that continuing to access the City of Miami's (City) contract at this time is more favorable then initiating a new procurement process for the provision of public transit services for Miami-Dade County (Exhibit C).

Per contract, vehicle capacity could range from eight to 25 passengers. However, the Contractor has surpassed the requirements of the contract by providing some larger vehicles to accommodate passenger demand/load at no cost to the County. Out of the 77 vehicles assigned to this contract, 14 have a capacity of 26-35 passengers. Prior to be being placed in service, all new vehicles are inspected by DTPW's Bus Operations Staff for compliance with all contract requirements. All vehicles are wheelchair accessible and are equipped with illuminated electronic destination signs. Eighty-eight percent of the vehicles are equipped with bicycle racks and the remaining will have bicycle racks installed by the end of January 2020. Additionally, 18 percent of the vehicles assigned to this contract surpass the contract requirement of eight to 25 passenger capacity at no cost to the County. Five vehicles with a capacity of 35 passengers have been purchased to replace smaller vehicles and are currently being prepared to be put into service on routes 35 and 272.

At this time, DTPW is working with the Transit Alliance to develop a bus network redesign that will affect the capacity of the vehicles needed to run certain routes. It is beneficial to keep this contract in place until the network redesign is completed and approved. Once this occurs and fleet size requirements are known, a procurement can be initiated to replace this contract as necessary. This future solicitation may include an option for a vendor to utilize DTPW vehicles to provide service, leveraging recent investments in vehicles, fuel facilities and maintenance facilities.

## Delegated Authority

If this item is approved, the County Mayor or County Mayor's Designee will have the authority to exercise all provisions of the contract, excluding extensions or renewals, pursuant to Section 2-1.1 of the Code of Miami-Dade County and pursuant to Implementing Order 3-38.

Honorable Chairwoman Audrey M. Edmonson and Members, Board of County Commissioners Page No. 3

## Due Diligence

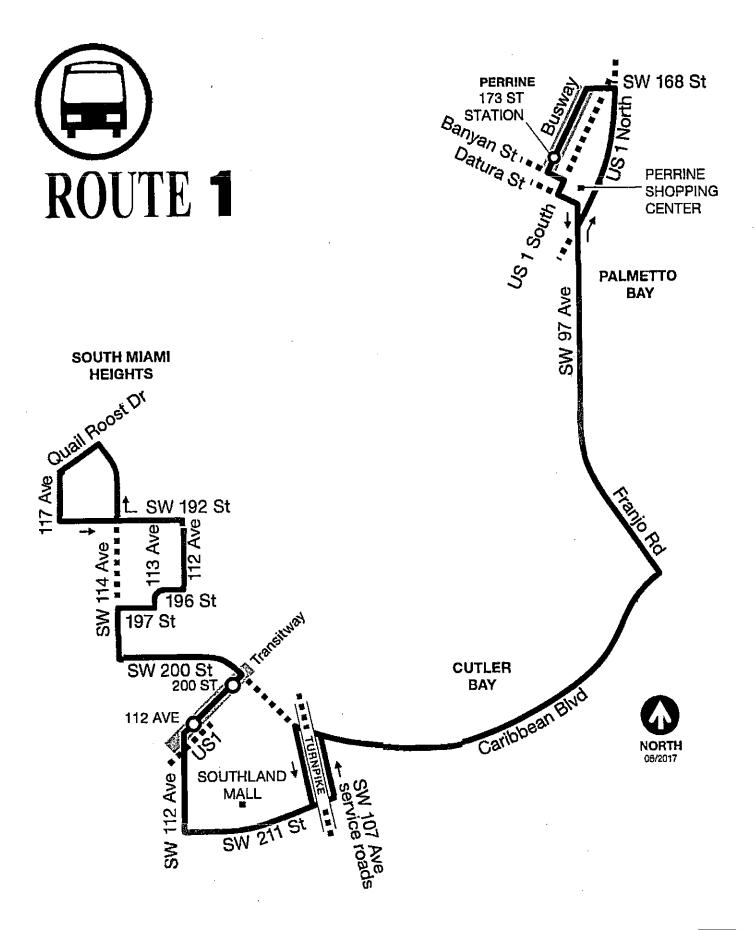
In compliance with Resolution No. R-187-12, due diligence prior to contract award was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance or compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

## Applicable Ordinances and Contract Measures

- The two percent User Access Program does not apply due to accessing an awarded
- The Small Business Enterprise Bid Preference and Local Preference Ordinances do not apply due to accessing an awarded contract.

Jennifer Moon Deputy Mayor

# **EXHIBIT A**

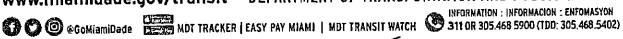


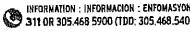
DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS www.miamidade.gov/transit



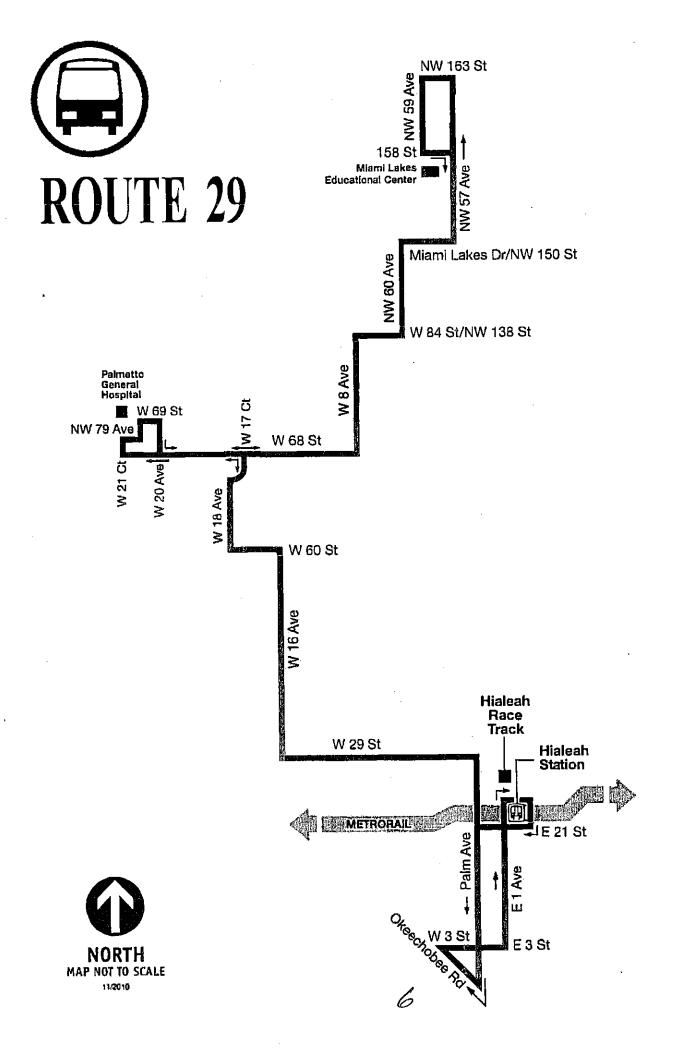


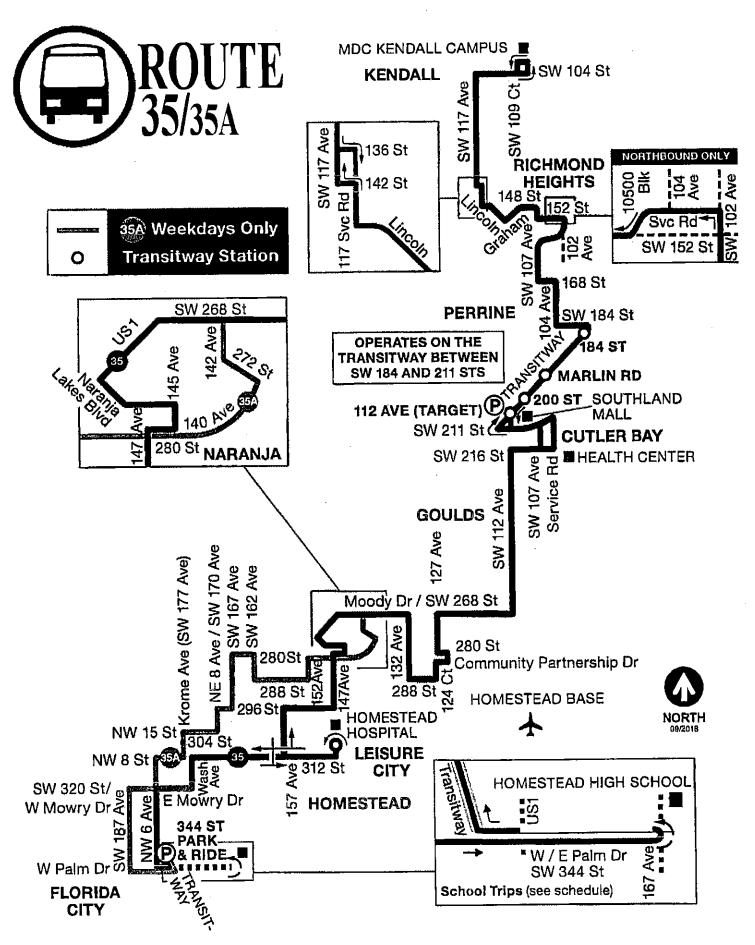






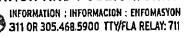




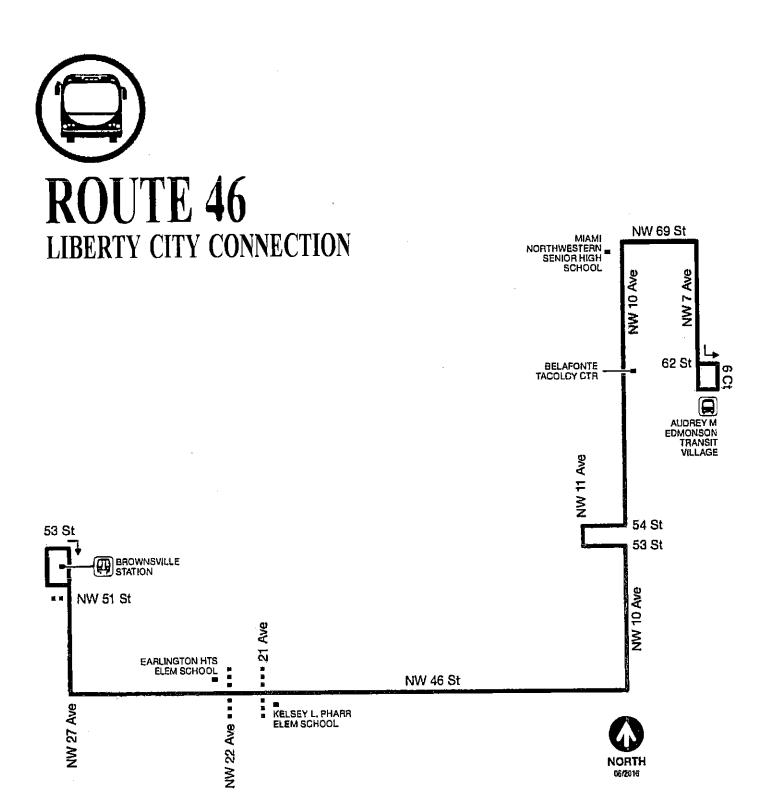


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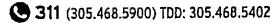
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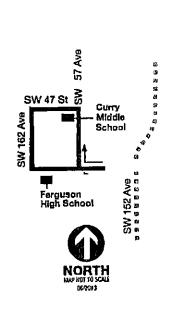


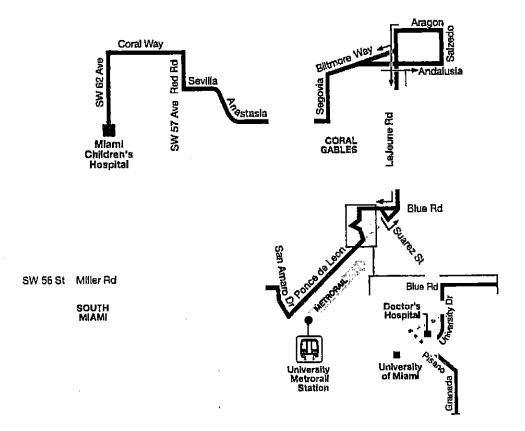


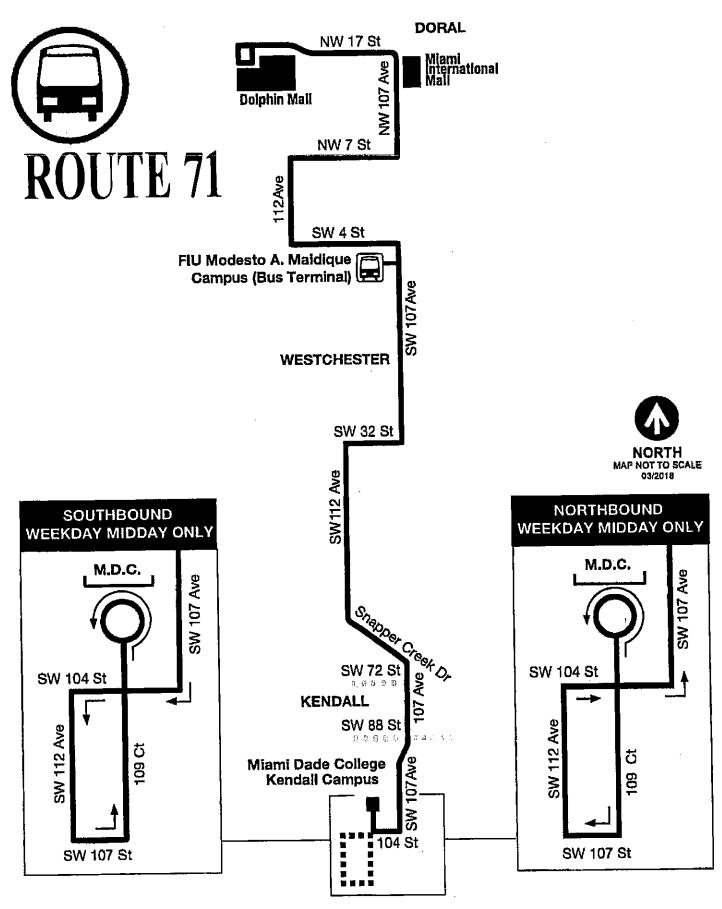






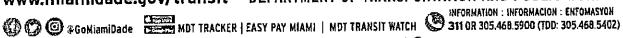


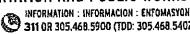




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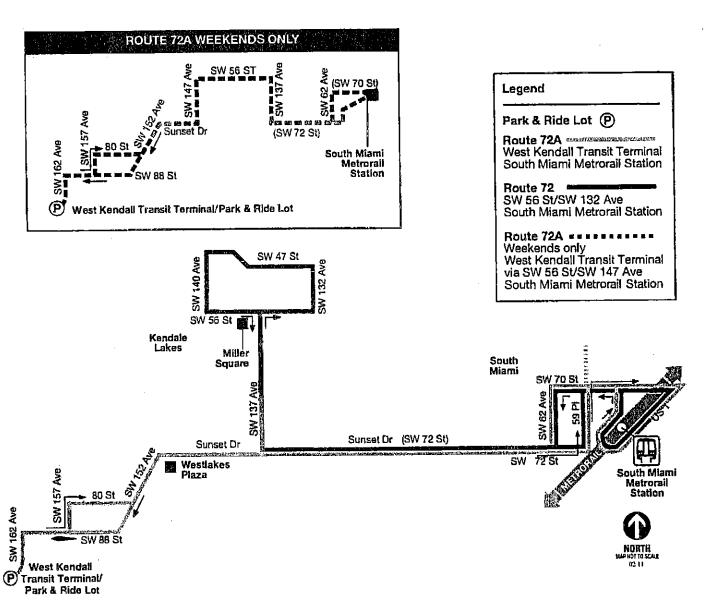


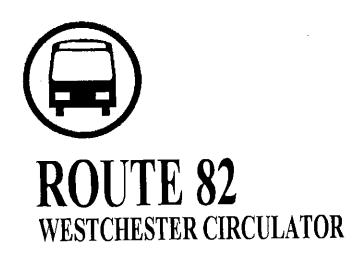


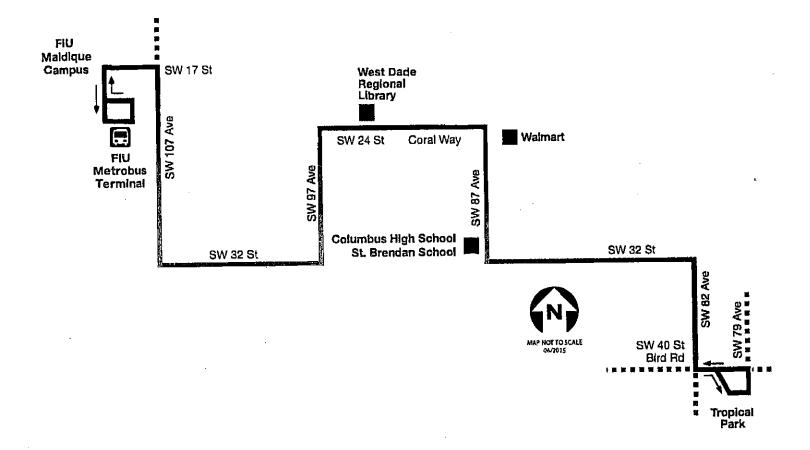




# ROUTE 72











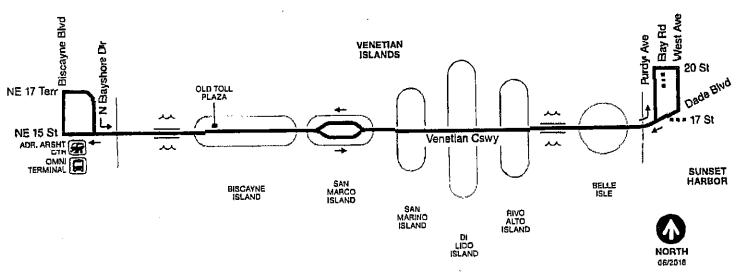










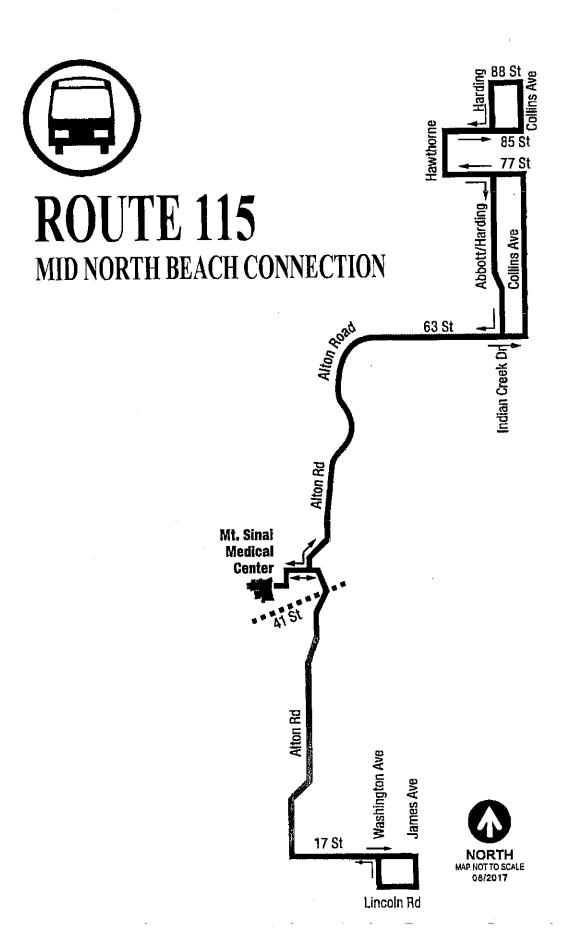


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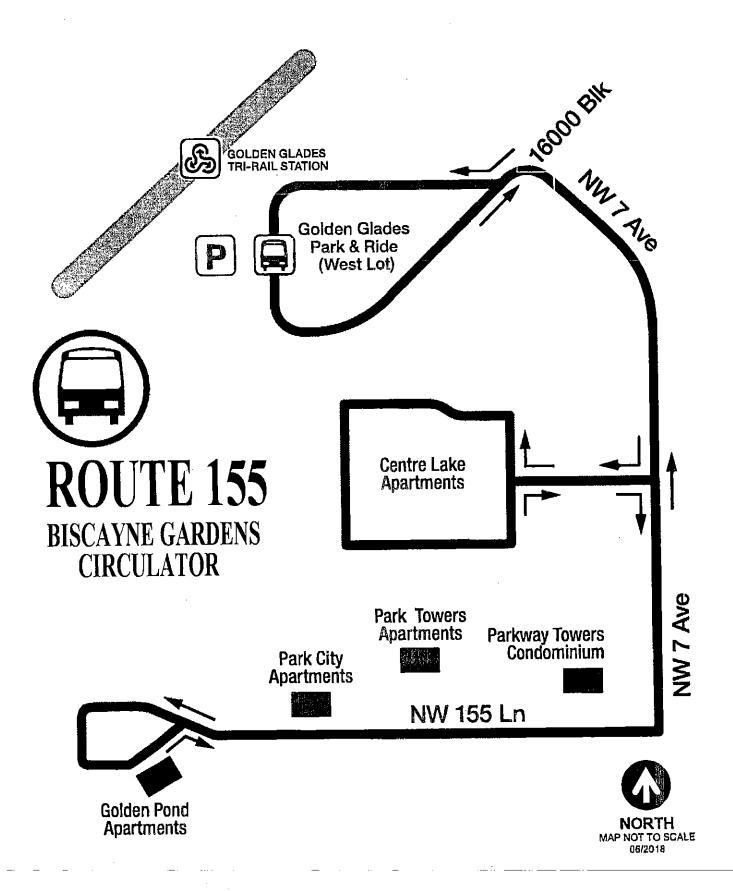
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DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS





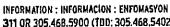




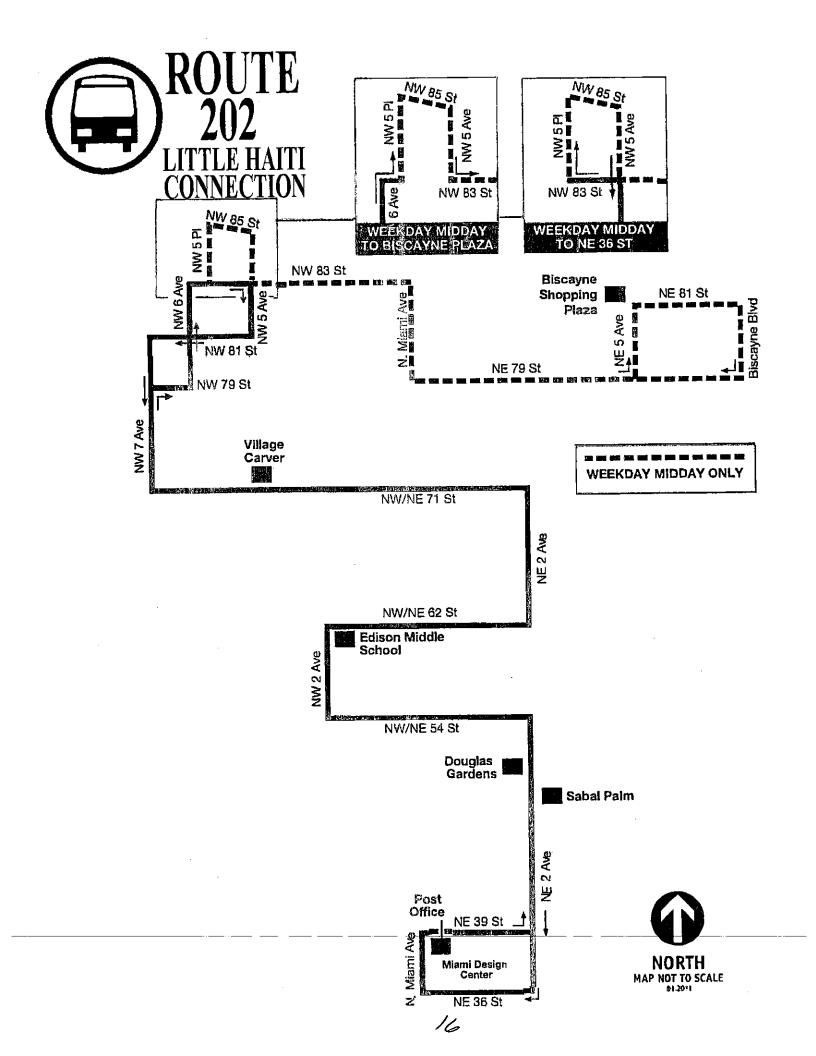


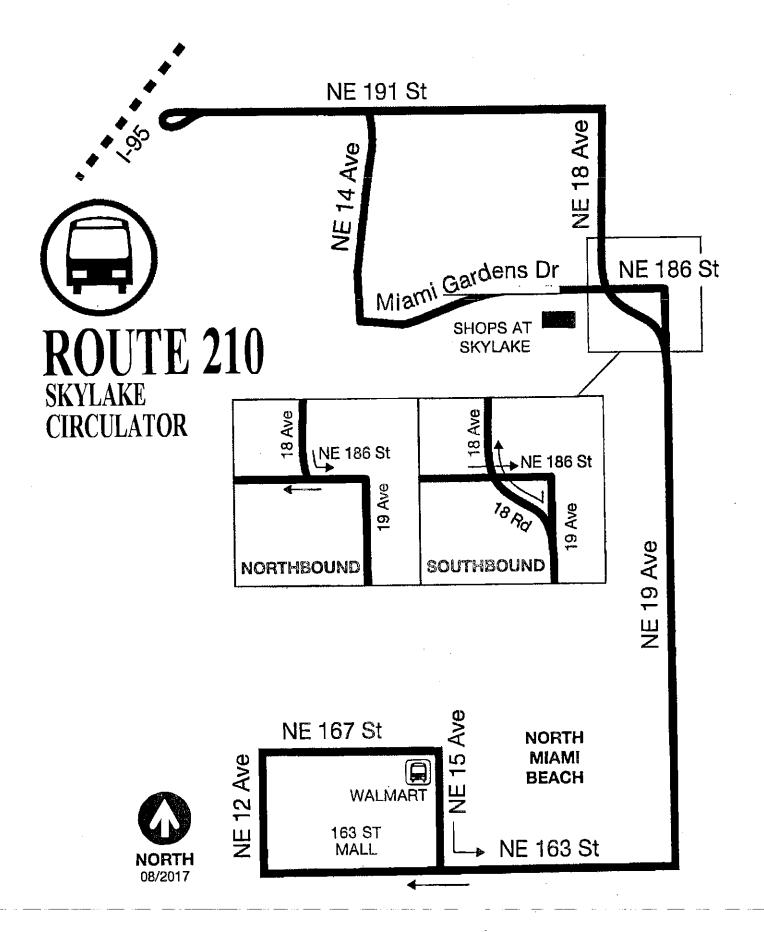






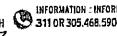




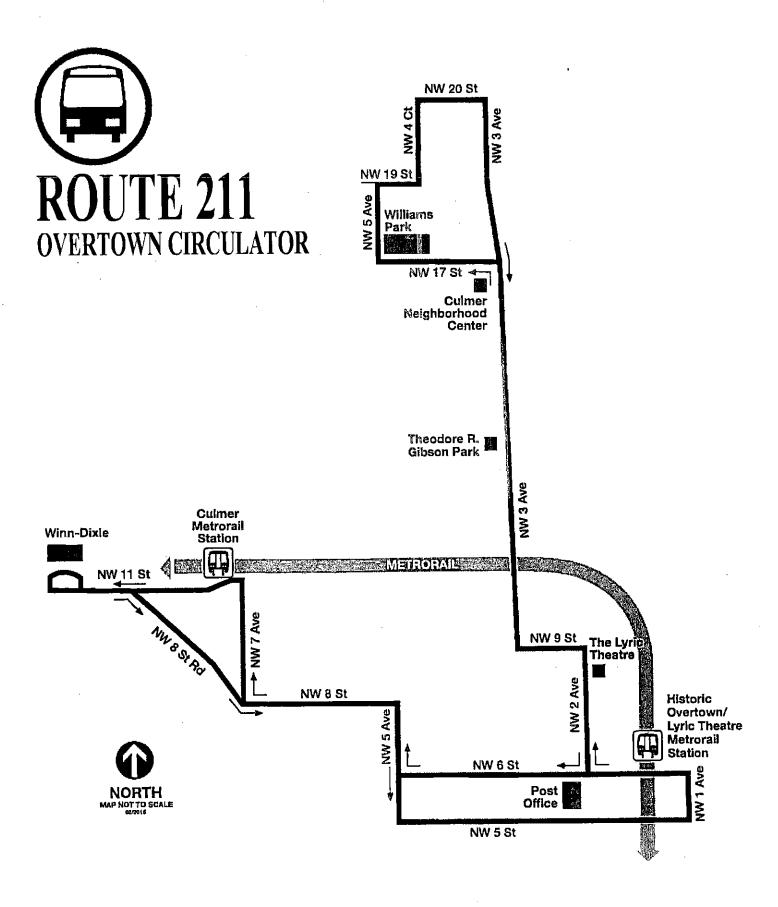












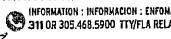








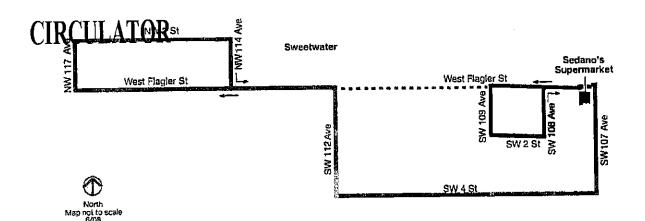


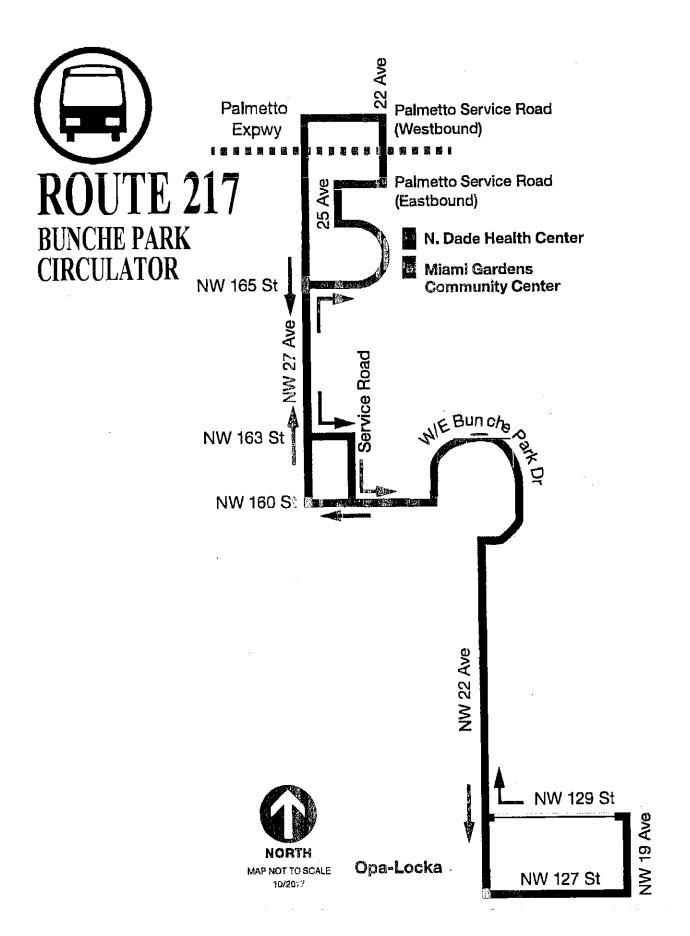




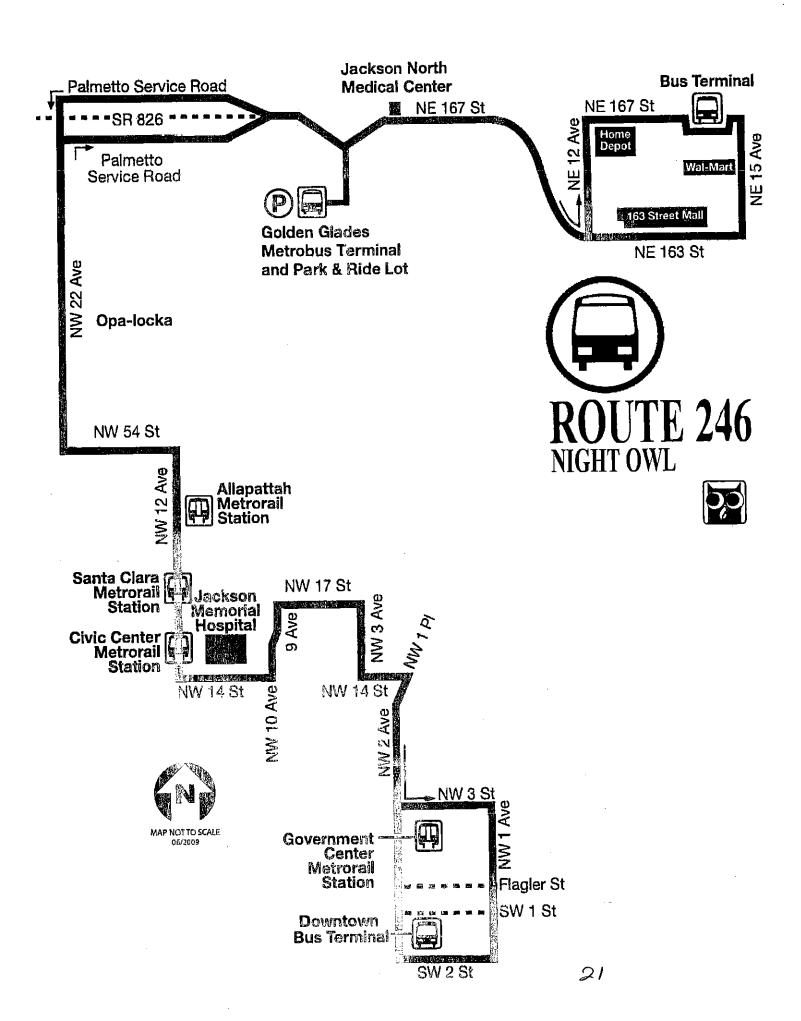


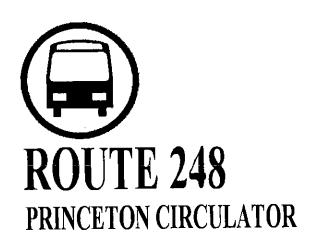


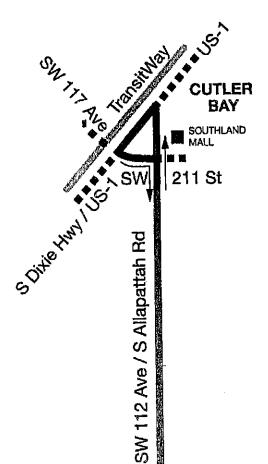




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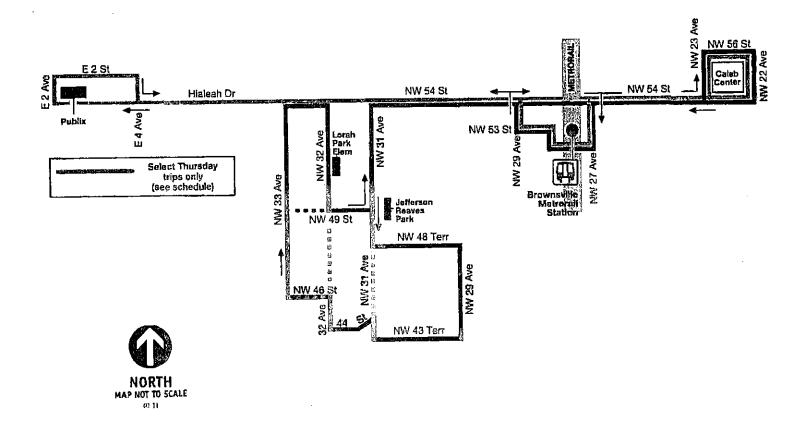
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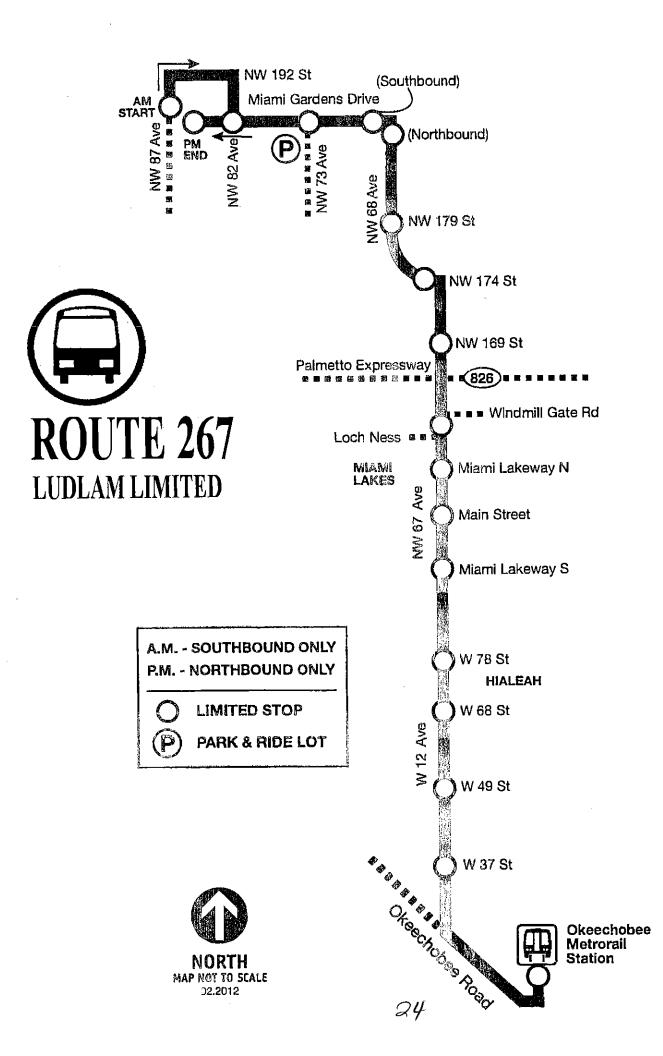
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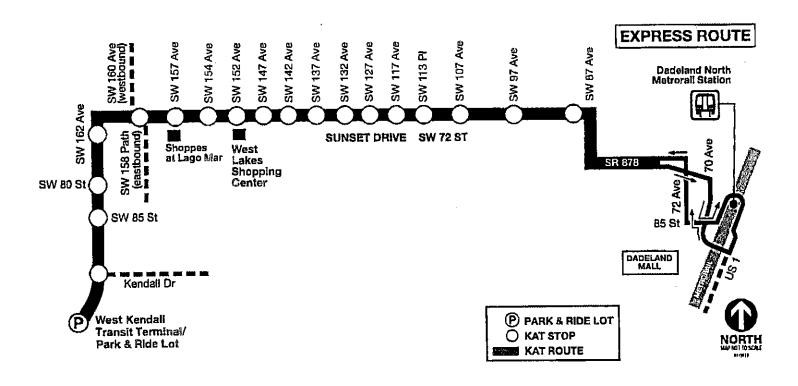






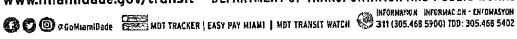






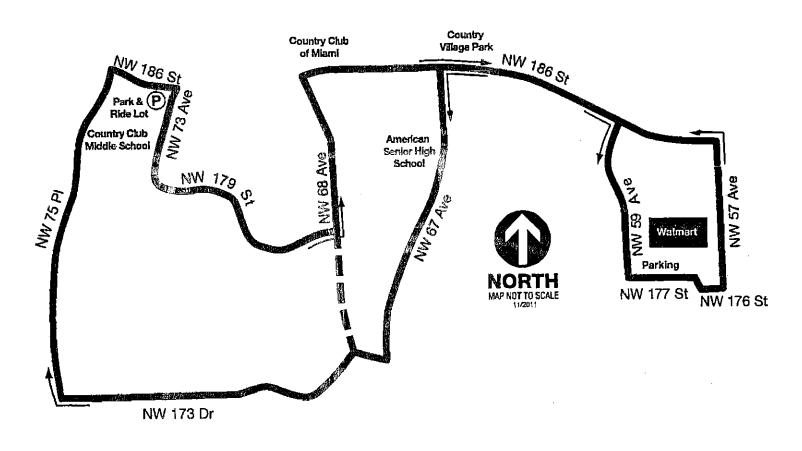
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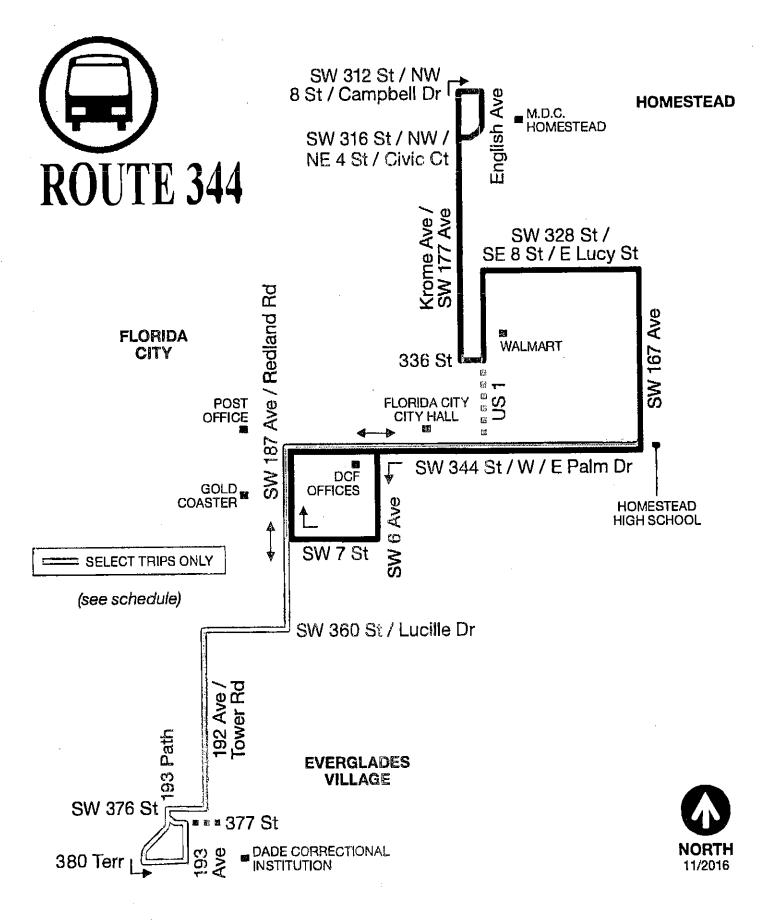








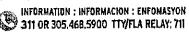




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# FROM FEDERATION GARDENS TO PUBLIX ON SW 107 AVE AND DADELAND MALL SEE SCHEDULE AND DIAGRAM BELOW

TRIPS WILL DEPART AT:

TRIPS WILL RETURN FROM DADELAND:

10:00 AM

10:30 AM

11:00 AM

11:30 AM

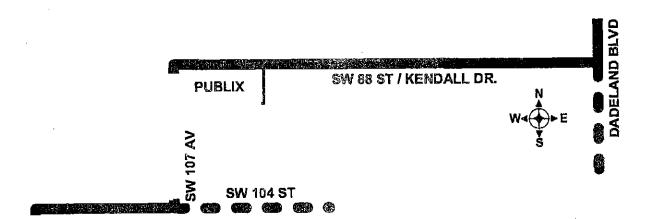
12:00 PM

12:30 PM

1:00 PM

1:30 PM

DADELAND MALL



12 AV





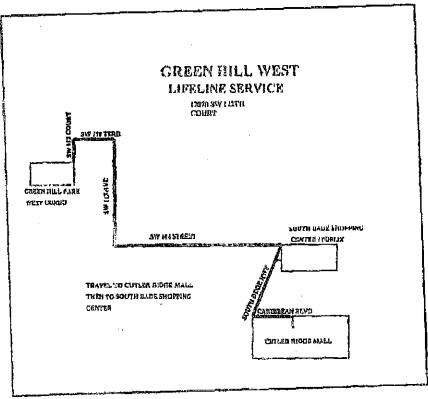


Figure 12: Green Hills Lifeline Map



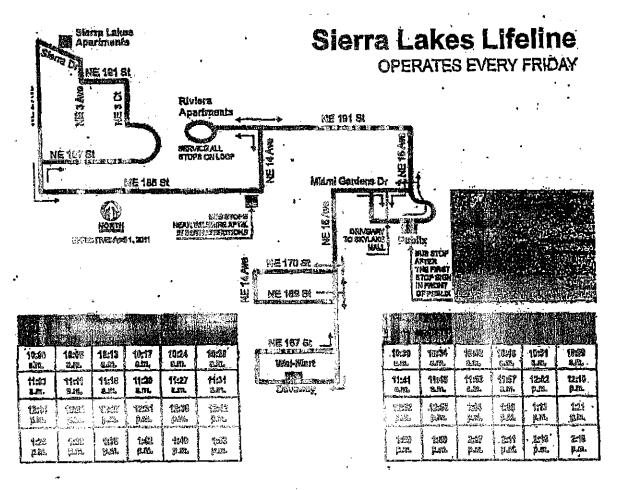


Figure 9: Sierra Lakes Lifeline Map



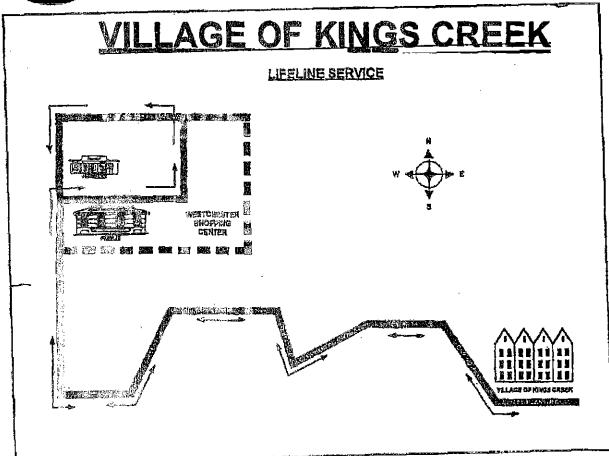
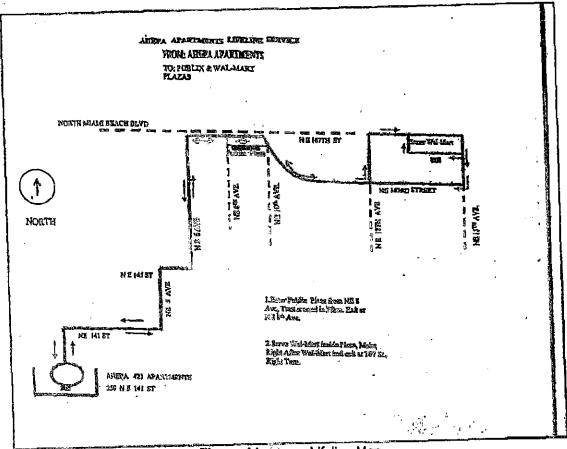
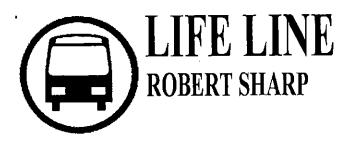
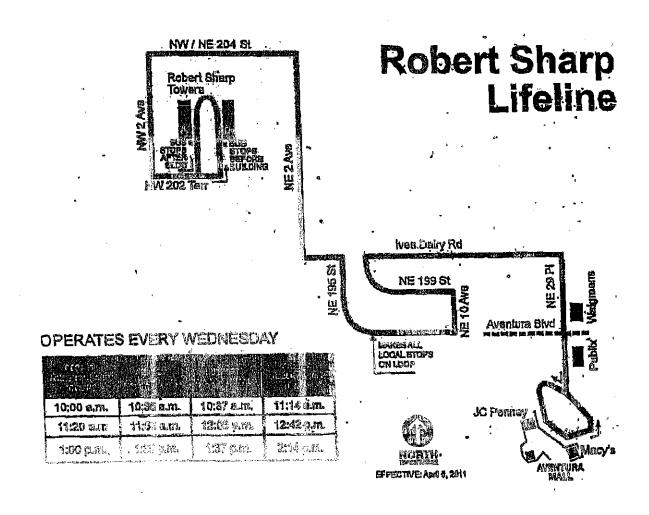


Figure 13: King's Creek Lifeline Map









Plaure 10: Robert Sharp Lifeline Wap

# EXHIBIT B

## City of Miami

## CONTRACT AWARD

## Procurement Department

## FOURTH RENEWAL

RFP NO.:

DESCRIPTION:

TERM OF CONTRACT:

CONTRACT PERIOD:

FIRST RENEWAL: SECOND RENEWAL: THIRD RENEWAL:

**FOURTH RENEWAL:** COMMODITY CODE: 256244 (22)

TROLLEY OPERATIONS SERVICES

FIVE (5) YEAR WITH THE OPTION TO RENEW FOR FIVE (5)

ADDITIONAL ONE-YEAR PERIODS

FEBRUARY 27, 2012 THROUGH FEBRUARY 27, 2017 FEBRUARY 28, 2017 THROUGH FEBRUARY 27, 2018 FEBRUARY 28, 2018 THROUGH FEBRUARY 27, 2019

FEBRUARY 28, 2019 THROUGH FEBRUARY 27, 2020 FEBRUARY 28, 2020 THROUGH FEBRUARY 27, 2021

96182-00

SECTION #1 - VENDOR AWARD

Limousines of South Florida, Inc.

2766 NW 62 Street Miami, FL 33147

Contact: Ray Gonzalez, President

Phone: 305-989-6423

Email: rgonzalez@mctflorida.com

## SECTION #2 - AWARD/BACKGROUND INFORMATION/APPLICABLE ORDINANCES/NOTES

AWARD DATE:

RESOLUTION NO:

JANUARY 12, 2012

R12-0010/R-16-0521

AMENDED AMOUNT:

INSURANCE REQUIREMENTS:

N/A YES

PERFORMANCE BOND: APPLICABLE ORDINANCES: N/A N/A

Notes: FOURTH RENEWAL:

TOTAL CONTRACT AMOUNT:

FEBRUARY 28, 2020 THROUGH FEBRUARY 27, 2021

## SECTION #3 - REQUESTING DEPARTMENT

CITY OF MIAMI, OFFICE OF TRANSPORTATION MANAGEMENT

Contract Administrator: Sandra Harris

Phone: (305) 416-1726

## SECTION #4 - PROCURING AGENCY

CITY OF MIAMI, DEPARTMENT OF PROCUREMENT

Buyer:

Tahlia Grav

(305) 416-1912 Phone:

Prepared By: Aileen Carbonell 12/09/19

A CONTRACT AWARD SHEET INSTRUCTIONAL GUIDE TO ASSIST YOU WITH THE INFORMATION CONTAINED HEREIN IS AVAILABLE IN THE ISUPPLIER INFORMATION SECTION OF OUR WEBPAGE AT: www.miamigov.com/procurement

# **EXHIBIT C**

## MARKET RESEARCH

Contract No.: To be determined	Recommendation:
Title: Contracted Route Services	Exercise OTR Non-Competitive Acquisition Solicit Competition
Procurement Contracting Officer/Associate:	☐ Access Contract ☐ Other

## Background:

Miami-Dade County's Department of Transportation and Public Works (DTPW) is seeking to establish a new term contract for purchase of fixed bus route transportation services 23 routes and six Life Lines: 1, 29, 35/35a, 46, 56, 71, 72, 82, 101, 115, 202, 210, 211, 212, 217, 246, 248, 254, 267, 272, 286, 344, and the Biscayne Gardens Circulator (route 155), as well as Life Line routes Green Hills, Kings Creek, Sierra Lakes, Robert Sharp, Ahepa, and Federation Gardens. The Life Line routes, which are required by State Statute, provide transportation services for the elderly and disadvantaged. These routes operate once a week for a few hours per day primarily from senior centers to markets or mall locations.

Currently, the County is accessing the City of Miami contract no. 256244. DTPW's agreement is due to expire on February 27, 2020. The contract has two additional one-year extensions remaining.

#### Research Conducted:

Market Research conducted demonstrated that many transit agencies around Florida are purchasing services in an effort to improve operational efficiency and lower cost. Transit agencies and municipalities that purchase services are provided a unique opportunity to focus on expanding public interest, increasing ridership, and improve transportation service to the public. For this Market Research, both state and local fixed route agreements were reviewed (see attached).

There has been a significant change in the market as contracting of fixed bus routes is a much sought out service by many Transit agencies and municipalities. Large transit agencies such as DTPW and cities may benefit from contracted fixed route services based on specific needs in particular geographic locations, customer demand, and traffic patterns. Contracting out the fixed routes listed in this market research facilitates the use of smaller vehicles which are convenient for routes that travel through neighborhoods. Such routes may be utilized as feeder bus routes that provide connectivity to transfer points such as metro rail stations and bus rapid transit systems. Neighborhoods may benefit from the use of smaller buses as it minimizes the impact on traffic congestions.

## Potential Vendors:

A number of vendors were identified that may provide transportation services including but not limited to MV Transportation, RATP Dev USE, Inc. formerly known as McDonald Transit Associates, Inc., America's Transportation, Limousines of South Florida, Inc. (LSF), and other vendors under Miami-Dade County commodity codes 961-74, 962-17, and 975-14.

## Comparable Contracts:

Contracts that service fixed routes and may be comparable are:

Bay Harbor Island

City of Aventura

City of Miami Beach

City of Miami Gardens

City of Miami Shores

City of Miami Springs

City of Opa Locka

City of Pinecrest

City of South Miami

City of Surfside

Although these contracts are for fixed bus route services, the hourly rates may differ due to the geographical location, bus type, and ridership.

#### Recommendation:

After a detailed review of the above Market Research, DTPW recommends the continuation of the access agreement with the City of Miami.

The Market Research conducted revealed the prices obtained under the comparable contracts listed above, excluding the Bay Harbor Island contract, are higher than the established awarded pricing from the City of Miami access agreement. Thus, the County/will benefit from accessing the current contract from the City of Miami and the subsequent extensions in order to avoid an increase in the cost of service.

Project Manager:

Date: 12-5-19

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## **CONTRACTOR RATES**

Municipality	Contract Date	Hourly Rate	Type of Vehicle	Vehicle Provided By	Services Provided By	Service Provider provides (Driver, Fuel, etc.)
Bal Harbour Village	Oct-16	\$33,05 per hour	Trolley	Bal Harbour Village	American Transportation DBA Safeguard	Drivers, Dispatchers, Supervisors / Soπie Maintenance
Town of Cutler Bay	Sep-15	\$119.55 per hour	Minibus	DTPW	DTPW	Maintenance, Fuel, Drivers, Dispatchers, Supervisors
Bay Harbor Islands	Feb-17	\$40.76 per hour	Cutaways	LSF	LSF	Vehicle, Maintenance, Fuel, Drivers, Dispatchers, Supervisors
Broward County	Aug-17	\$43.00 per hour for routes 15 and 56W Cutaway Bus \$51.00 per hour for route 23 (split route) Split Shifts and 40 foot bus	Cutaways (rt 15, 56) 40 foot transit buses (rt 23)	Broward County	LSF	Drivers, Dispatchers, Supervisors, Maintenance
City of Aventura	Mar-15	\$54.00 per hour	Cutaways	LSF	LSF	Vehicle, Maintenance, Fuel, Drivers, Dispatchers, Supervisors
City of Doral	Sep-14	\$59.84 per hour	Trolley	City of Doral	LSF	Maintenance , Fuel Drivers, Dispatchers, Supervisors
City of Homestead	May-16	\$62.10 per hour	Trolley	City of Homestead	LSF	Maintenance, Drivers, Dispatchers, Supervisors
City of Miami	Feb-17	\$41.44 per hour for trolleys \$45.09 for use of LSF cutaways	Trolley Cutaways	City of Miami	LSF	Maintenance, Drivers, Dispatchers, Supervisors,
City of Miami Beach	Feb-17	\$65.81 per hour - regular trolley \$77.35 per hour low floor Trolley	Trolley	LSF	LSF	Vehicle, Maintenance, Fuel, Drivers, Dispatchers, Supervisors
City of Miaml Gardens	Mar-15	\$72.40 per hour	Trolley	LSF	LSF	Vehicle, Malntenance, Fuel, Drivers, Dispatchers, Supervisors
City of Miami Shores	Apr-15	\$54.00 per hour	Cutaways	LSF	ŁSF	Vehicle, Maintenance,Fuel, Drivers, Dispatchers, Supervisors
City of Miami Springs	Feb-18	\$54.00 per hour	Cutaways	LSF	LSF	Vehicle, Maintenance, Fuel, Drivers, Dispatchers, Supervisors

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Municipality	Contract Date	Hourly Rate	Type of Vehicle	.Vehlcle Provided By	Services Provided By	Service Provider provides (Driver, Fuel, etc.)
City of North Miami	Nov-17	\$47,20 per hour	Cutaways	LSF	LSF	Maintenance, Fuel, Drivers, Dispatchers, Supervisors
City of North Miami Beach	Oct-15	\$59,84 per hour	Tolley	City of North Miami Beach	LSF	Maintenance, Fuel and Drivers, Dispatchers, Supervisors
City of Opa-Locka	Oct-18	\$54.00 per hour	Cutaways	LSF	LSF	Vehicle, Maintenance, Fuel, Drivers, Dispatchers, Supervisors
Village of Pinecrest	Jul-18	\$57.90 per hour	Cutaways	LSF	LSF	Vehicle, Maintenance, Fuel, Drivers, Dispatchers, Supervisors
City of South Miami	Jul-17	\$54.00 per hour	Cutaways	LSF	LSF	Vehicle, Maintenance, Fuel, Drivers, Dispatchers, Supervisors
Town of Surfside	Feb-18	\$54,00 per hour	Cutaways	LSF-	. LSF	Vehicles, Maintenance, Fuel, Orlvers, Dispatchers, Supervisors
DTPW	Feb-17	45.09 per hour	Cutaways	LSF	LSF	Vehicle, Maintenance, Drivers, Dispatchers, Supervisors
City of Coral Gables	Oct-17	\$38.59 per hour	Trolley	City of Coral Gables	MV Transportation	Drivers, Dispatchers, Supervisors
City of Hialeah	Oct-18	Tier 1 (First 31,000 hours) \$21,018, Life of Contract Tier 2 (3,184 hours) \$66,740 in 2019, \$69,943 in 2020	Low Floor Buses	City of Hialeah	MV Transportation	Drivers, Dispatchers, Supervisors
Lake County	Mar-18	Large Bus (35 foot or larger)  Small Bus (35 foot or smaller)  \$42,27 per revenue hour up to 34,000 hours  \$37.02 for up to 150 hours after 34,000 hours exceeded	Cutaways	Lake County	RATP Dev USE, Inc. formerly known as McDonald Transit Associates, Inc.	Drivers, Dispatchers, Supervisors (extra fee for maintenance)



## MEMORANDUM

(Revised)

TO:	Honorable Chairwoman Audrey M. Edmonson and Members, Board of County Commissioners	DATE:	February 19, 2020		
FROM:	Aligail Price-Williams County Attorney	SUBJECT	Agenda Item No. 8(N)(1)		
Plo	ease note any items checked.				
	"3-Day Rule" for committees applicable if	raised			
	6 weeks required between first reading an	d public hearin	$\mathbf{g}$		
	4 weeks notification to municipal officials hearing	required prior	to public		
	Decreases revenues or increases expenditu	res without ba	lancing budget		
· 	Budget required				
	Statement of fiscal impact required				
	Statement of social equity required				
	Ordinance creating a new board requires or report for public hearing	detailed County	y Mayor's		
	No committee review				
	Applicable legislation requires more than a present, 2/3 membership, 3/5's _ 7 vote requirement per 2-116.1(3)(h) or (4) requirement per 2-116.1(3)(h) or (4)(c) to a	, unanimou (c), CDM _, or CDMP 9	is, CDMP P 2/3 vote		
· ———	Current information regarding funding so balance, and available capacity (if debt is o				

Approved	<u>Mayor</u>	Agenda Item No. 8(N)(1) 2-19-20
Veto		2-19-20
Override		
RESC	OLUTION NO.	

RESOLUTION AUTHORIZING A ONE-YEAR OPTION TO RENEW, PURSUANT TO RESOLUTION NO. R-611-17, EFFECTIVE FEBRUARY 28, 2020 WITH LIMOUSINES OF SOUTH FLORIDA, INC., FOR THE PROVISION OF TRANSIT SERVICES AT THE RATE OF \$45.09 PER BUS REVENUE HOUR, AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE DOCUMENTS NECESSARY TO EFFECTUATE THE SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT, EXCEPT THAT THE BOARD SHALL APPROVE THE EXERCISE OF ANY OPTIONS TO RENEW

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board, pursuant to Resolution No. R-611-17, authorizes a one-year option to renew effective February 28, 2020 with Limousines of South Florida, Inc., for the provision of transit services at the rate of \$45.09 per bus revenue hour; and further authorizes the County Mayor or County Mayor's designee to execute documents necessary to effectuate the same and exercise all provisions of the contract, except that the Board shall approve the exercise of any options to renew. A copy of the Contract is on file with and available from the Transportation Strategic Planning Division, Department of Transportation and Public Works.

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and

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman Rebeca Sosa, Vice Chairwoman

Esteban L. Bovo, Jr. Jose "Pepe" Diaz Eileen Higgins Joe A. Martinez Dennis C. Moss Daniella Levine Cava Sally A. Heyman Barbara J. Jordan Jean Monestime

Sen. Javier D. Souto

Xavier L. Suarez

The Chairperson thereupon declared the resolution duly passed and adopted this 19<sup>th</sup> day of February, 2020. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA BY ITS BOARD OF COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By:\_\_\_\_\_\_ Deputy Clerk

Approved by County Attorney as to form and legal sufficiency.

Bruce Libhaber