

# Memorandum



**Date:** April 7, 2020

**To:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor

**Subject:** Recommendation for Approval to Award Mattresses and Linens

Agenda Item No. 8(F)(3)

## Recommendation

It is recommended that the Board of County Commissioners (Board) approve a competitive contract award, *Contract No. FB-01197 Mattresses and Linens*, for multiple County Departments. The contract will provide pillows, bed linens, towels, mattresses and refurbishment of mattresses. The current contracts, Contract No. FB-00141 and Contract No. FB-001197B, were approved under delegated authority.

The largest user of this contract is the Corrections and Rehabilitation Department. The department purchases clearview mattresses, refurbishment services for the mattresses, and associated linens for approximately 60,000 inmates annually for County's detention facilities. Additionally, the Community Action and Human Services Department purchases bed linens and pillows for its rehabilitative services and violence prevention programs. These programs assist homeless individuals, substance abusers, and those at risk of domestic violence by providing a safe place to stay. In many instances, bed linens and pillows used in these programs are not reusable. The Fire Rescue Department also purchases pillows, mattresses, and linens for approximately 2,055 personnel at fire stations countywide.

The replacement solicitation was advertised under full and open competition on July 30, 2019. Twelve bids were received in response to the solicitation and award is being recommended to the lowest priced responsive and responsible bidder in the aggregate on a group-by-group basis, as indicated below. Three vendors are recommended for award, of which one has a local address.

## Scope

The scope of this item is countywide in nature.

## Fiscal Impact/Funding Source

The fiscal impact for the five-year term is \$1,266,335. The County currently uses two contracts for these services. Contract No. FB-00141 has an allocation of \$995,268 for a five-year and two-month term and Contract No. FB-01197B has an allocation of \$250,000 for an eight-month term. Both contracts will expire on May 31, 2020. The allocation under the replacement contract is lower than the current contracts combined on an annualized basis due to the projected usage by the client departments for the new contract.

Department	Allocation	Funding Source	Contract Manager
Community Action and Human Services	\$80,805	General Fund/ Federal Funds	Richard Signori
Corrections and Rehabilitation	\$1,038,926	General Fund	Zuleika Davidson
Fire Rescue	\$146,604	Fire District	Marianela Betancourt
<b>Total:</b>	<b>\$1,266,335</b>		

## Track Record/Monitor

Jessica Tyrrell of the Internal Services Department is the Procurement Contracting Manager.

**Delegated Authority** If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract, including any cancellation or extension provisions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

**Vendors Recommended for Award**

An Invitation to Bid was issued under full and open competition. Twelve bids were received in response to the solicitation and award is being recommended to the lowest priced responsive and responsible bidder in the aggregate on a group-by-group as indicated below.

The solicitation included six groups: A) Purchase of Pillows and Bed Linens -Non-Federal Funds; B) Purchase of Pillow and Bed Linens- Federal Funds; C) Purchase of Mattresses, Box Springs, and Bedframes- Non-Federal Funds; D) Purchase of Mattresses, Box Springs and Bedframes- Federal Funds; E) Purchase of Clearview Mattresses and Pillows- Non-Federal Funds; and F) Refurbishment of Mattresses- Non-Federal Funds. No vendors are being recommended for Group C as it was set-aside for certified Small Business Enterprise firms; however, no certified Small Business Enterprise firms responded to that group. Additionally, no vendors are being recommended for Group F as the sole bidder was deemed non-responsive. Internal Services staff will work with the client departments to resolicit these groups.

Pursuant to Resolution No. R-477-18, the lowest bidders are being recommended for award in accordance with the method of award per the solicitation; one vendor is local and two Vendors are non-local.

Vendor	Principal Address	Local Address*	Number of Employee Residents	Principal	Award
			1) Miami-Dade 2) Percentage*		
Chestnut Ridge Foam, Inc.	443 Warehouse Drive Latrobe, PA	None	0 0%	Robert J. Bologna	Group E
Tabb Textile Co., Inc.	544 Pleasant Drive Opelika, AL	None	0 0%	Alan Fenster	Groups A and B
United Mattress Materials, Inc.	440 W 20 Street Hialeah, FL	Same	19 100%	Efraim R. Gutierrez	Group D

\*Provided pursuant to Resolution No. R-1011-15. Percentage of employee residents is the percentage of vendor's employees who reside in Miami-Dade County as compared to the vendor's total workforce.

**Vendors Not Recommended for Award**

Vendor	Local Address	Reason for Not Recommending
Acme Supply Co. Ltd.	No	Higher than lowest bidder.
Charm-Tex, Inc.	No	
Holsen, Inc. (SBE)	Yes	
Steede Medical, LLC (SBE)	Yes	
Symbol Mattress of Wisconsin, Inc.	No	
Uniflex International, Inc.	No	
Paradise Pillow, Inc.	No	Deemed non-responsive by the County Attorney's Office for failing to bid on all items in a group. (opinion attached)
Vendor	Local Address	Reason for Not Recommending

Pin Pan Pun, Inc. (SBE)	Yes	Deemed non-responsive by the County Attorney's Office for not providing pricing. (opinion attached)
Prison Rehabilitative Industries and Diversified Enterprises, Inc. dba Pride Enterprises	No	Deemed non-responsive by the County Attorney's Office for qualifying its offer with conditions. (opinion attached)

**Due Diligence**

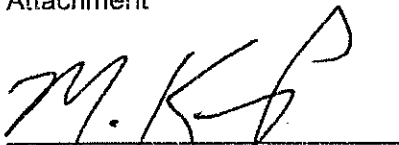
Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement contract reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and holding meetings and drafting sessions with the user departments. The scope of services was updated to include clearview mattresses, regular mattresses, and linens in one solicitation.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies where permitted by the funding source.
- The Small Business Enterprise Bid Preference and Local Preference were applied where permitted by the funding source.
- The Living Wage does not apply.

Attachment

  
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Maurice Kemp  
Deputy Mayor

**Hammett, Mary (ISD)**

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**From:** Hope, David (CAO)  
**Sent:** Friday, October 11, 2019 3:13 PM  
**To:** Hammett, Mary (ISD)  
**Cc:** Tyrrell, Jessica (ISD); Suarez, Lourdes C. (CAO); Benitez, Hugo (CAO)  
**Subject:** RE: Contract FB-01197 Mattresses and Linens - Assigned to David Hope

Mary:

You have asked whether the three (3) bidders for Solicitation FB-01197, Mattresses and Linens are non-responsive, given their failure to provide specific pricing information. Section 2.3 (Method of Award) of FB-01197 (the "ITQ") states in pertinent part, "***Award of this contract will be made to the lowest priced responsive, responsible Bidder in the aggregate on a group-by-group basis. To be considered for award of a group, the Bidder shall offer prices for all items within a given group....***" (emphasis added). The responsive determination for the three (3) bidders – Paradise Pillow, Pinanpun, and Pride Enterprises – is discussed below.

First, Paradise Pillow bid on Group A (11 items) and Group B (11 Items). However, Paradise Pillow did not provide any prices for five (5) of the eleven (11) items in both Group A and Group B. Therefore, Paradise Pillow is deemed non-responsive for its Group A and Group B bid submittal. Second, Pinanpun bid only on Group C (3 items). However, Pinanpun provided no pricing for any of the items in Group C. Therefore, Pinanpun is deemed non-responsive for its Group C bid submittal. Last, Pride Enterprises bid on Group A (11 items), Group B (11 items), Group E (2 items), and Group F (1 item). Here, Pride Enterprises did not provide any prices for ten (10) of the eleven (11) items in both Group A and Group B. Therefore, Pride Enterprises is deemed non-responsive for its Group A and Group B bid submittals. In addition, Pride Enterprises ignored the Annual Estimated Quantity amounts per item provided by the County, for its Group E and Group F submissions, and instead provided a "Minimum Order" amount associated with the respective price for the item. As such, those minimum order amounts provided are problematic as they (i) eliminate the ability for the County to compare and evaluate the total Group E and Group F cost amongst potential bidders, and (ii) as Pride Enterprises was the only bidder on Group E and Group F, forces the County to commit to pricing tied to such minimum order amounts which deviates from the provided specifications in the ITB. Therefore, Pride Enterprises is deemed non-responsive for its Group E and Group F bid submittals.



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**DATE:** April 7, 2020

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(3)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(3)  
4-7-20

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING AWARD OF CONTRACT NO. FB-01197 GROUPS A AND B TO TABB TEXTILE CO., INC., GROUP D TO UNITED MATTRESS MATERIALS, INC., AND GROUP E TO CHESTNUT RIDGE FOAM, INC. FOR THE PURCHASE OF MATTRESSES AND LINENS FOR MULTIPLE DEPARTMENTS FOR A FIVE-YEAR TERM IN AN AMOUNT NOT TO EXCEED \$1,266,335.00; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO GIVE NOTICE OF THIS AWARD FOR GROUPS A,B,D, AND E, ISSUE THE APPROPRIATE PURCHASE ORDERS TO GIVE EFFECT TO SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION OR EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board approves award of Contract No. FB-01197 Groups A and B to Tabb Textile Co., Inc., Group D to United Mattress Materials, Inc., and Group E to Chestnut Ridge Foam, Inc. for a five-year term in an amount not to exceed \$1,266,335.00, and authorizes the County Mayor or County Mayor's designee to give notice of this award for Groups A, B, D, and E, issue the appropriate purchase orders to give effect to same and exercise all provisions of the contract, including any cancellation or extension provisions, pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

- |                                |                      |
|--------------------------------|----------------------|
| Audrey M. Edmonson, Chairwoman |                      |
| Rebeca Sosa, Vice Chairwoman   |                      |
| Esteban L. Bovo, Jr.           | Daniella Levine Cava |
| Jose "Pepe" Diaz               | Sally A. Heyman      |
| Eileen Higgins                 | Barbara J. Jordan    |
| Joe A. Martinez                | Jean Monestime       |
| Dennis C. Moss                 | Sen. Javier D. Souto |
| Xavier L. Suarez               |                      |

The Chairperson thereupon declared the resolution duly passed and adopted this 7<sup>th</sup> day of April, 2020. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

David Stephen Hope

dsh