

# Memorandum

MIAMI-DADE  
COUNTY

**Date:** May 5, 2020

**To:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor

Agenda Item No. 8(F)(8)

**Subject:** Request for Additional Expenditure Authority to Pre-qualification Pool No. RTQ-00578, Various Laboratory Instruments

## Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority to *Prequalification Pool No. RTQ-00578, Various Laboratory Instruments*, for multiple County Departments. The Miami-Dade Police (MDPD) and Medical Examiner (ME) departments are requesting additional expenditure authority in the amount of \$2,100,000 to continue purchasing laboratory equipment, installation, parts, and repair and maintenance services, as needed. The Board established this pool on January 23, 2018 for a five-year term through Resolution No. R-34-18.

The pool has two groups: Group 1 - Purchase of Equipment, and Group 2 - Installation & Repair Services. The pool was established with nine vendors. Since inception, 11 vendors have been added to the pool. Outreach efforts have been made to increase the number of local vendors in this pool, including contacting local vendors under the commodity code for the pool, as well as the Beacon Council and the Greater Miami Chamber of Commerce.

County departments use this pool to purchase various instruments along with associated parts, accessories, installation, and maintenance services. The equipment purchased and maintained under this pool includes among other instruments: volumetric dispensers, solvent evaporators, automated extraction systems, and high purity gas generators and regulators.

Additional expenditure authority is needed for the following departments to ensure continuity of services:

1. ME is requesting \$1,200,000 for its Histopathology Laboratory. During Fiscal Year 2018-2019, the ME took over histology services, which were previously outsourced. As a result, a Histology Laboratory was set-up within the ME's facilities. A large portion of the existing allocation was used to purchase the equipment required for the Histology Laboratory. The initial projected allocation for the pool was based on the needs of the Toxicology Laboratory only, and did not include any Histology Laboratory needs. This additional allocation will allow ME to purchase instrumentation and related equipment for both Toxicology and Histology Laboratories, and to provide for maintenance, repair parts, components and software equipment.
2. MDPD is requesting \$900,000 to cover the projected cost of laboratory equipment and supplies for its Forensic Services Bureau (FSB) operations. Expenditures for large capital purchases are approved at the beginning of each fiscal year. In Fiscal Year 2019-2020, capital purchases in the amount of \$234,000 were approved, which will require new maintenance contracts. In addition, FSB is transitioning to a new Laboratory Information Management System (LIMS) which requires the upgrade of laboratory equipment software. This additional allocation will ensure that laboratory equipment is up-to-date and properly maintained, allowing the Department to keep current with its FSB's accreditation.

Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners  
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**Scope**

The impact of this item is countywide in nature.

**Fiscal Impact/Funding Source**

The pool expires on February 28, 2023 and has an existing cumulative allocation of \$3,387,000. If this request is approved, the pool will have a modified cumulative allocation of \$5,487,000.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Medical Examiner	\$950,000	\$1,200,000	\$2,150,000	General Fund	Aylin Concepcion
Parks, Recreation and Open Spaces	\$50,000	\$0	\$50,000	General Fund	Tametria Harris
Police	\$1,300,000	\$900,000	\$2,200,000	General Fund/Capital Funds	Laura Romano
Regulatory and Economic Resources	\$292,000	\$0	\$292,000	Proprietary Funds	Manuel Blanco
Water and Sewer	\$795,000	\$0	\$795,000	Proprietary Funds	Fred Taylor
<b>Total:</b>	<b>\$3,387,000</b>	<b>\$2,100,000</b>	<b>\$5,487,000</b>		

**Track Record/Monitor**

Pearl Bethel of the Internal Services Department is the Procurement Contracting Manager.

**Delegated Authority**

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established under Resolution No. R-34-18.

**Prequalified Vendor(s)**

There are 20 prequalified vendors in the pool, of which one has a local address. See Attachment 1 – Vendor Table for a listing of the prequalified vendors.

**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

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and Members, Board of County Commissioners  
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**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies.
- The Small Business Enterprise Bid Preference and Local Preference will be applied at the time of spot market competition.
- The Living Wage does not apply.



Maurice Kemp  
Deputy Mayor

Request for additional Expenditure Authority to  
Prequalification Pool No. RTQ-00578 - Various Laboratory Instruments

**ATTACHMENT 1- PREQUALIFIED VENDORS**

Vendor	Principal Address	Local Address	Principal
Agilent Technologies, Inc.	5301 Stevens Creek Boulevard Santa Clara, CA	None	Hans E. Bishop
Bruker Scientific LLC	40 Manning Road Billerica, MA	None	Jason Faessler
Craio Technologies, Inc.	948 N Amelia Avenue San Dimas CA	None	Kenneth A Luer
Edax, Inc.	1100 Cassatt Road Berwyn, PA	None	Tony J. Ciarpitti
FEI Company	5350 NE Dawson Creek Drive, Hillsboro, OR	None	Sharon Briansky
Fisher Scientific Company LLC	300 Industry Drive Pittsburgh, PA	None	Jenny Magan
Foster & Freeman USA, Inc.	46030 Manekin Plaza Suite 170 Sterling, VA	None	David Tobin
Government Scientific Source, Inc.	12351 Sunrise Valley Drive Reston, VA	None	Sarah Debauge
JL Optical, Inc.	6618 S Atlantic Avenue New Smyrna Beach, FL	None	George F. Walker
Leeds Precision Instruments, Inc.	9155 South Dadeland Blvd. Suite 1100 Miami, FL	Same	Jonathan Leeds
Life Technologies Corporation	5781 Van Allen Way Carlsbad, CA	None	Mark P. Stevenson
Micro Optics of Florida, Inc.	3996 NW 9 Avenue Ft. Lauderdale, FL	None	Mark Fosbender
Neogen Corporation	620 Leshar Place Lansing, MI	None	James L Herbert
Pasco Scientific A California Corporation	10101 Foothills Boulevard Roseville, CA	None	Rich D Briscoe
Peak Scientific, Inc.	19 Sterling Road, Suite 1 Billerica, MA	None	Robin Macgeachy
Perkin Elmer Health Sciences, Inc.	940 Winter Street Waltham, MA	None	Joel S Goldberg
Siemens Healthcare Diagnostics, Inc.	511 Benedict Avenue Tarrytown, NY	None	Michael Reitermann
Shimadzu Scientific Instruments, Inc.	7102 Riverwood Drive Columbia, MD	None	Patrick Fromal
Thermo Environmental Instruments LLC	27 Forge Parkway Franklin, MA	None	Seth H. Hoogasian
Thomas Scientific Holdings LLC	1654 High Hill Road Swedesboro, NJ	None	Bryan Joggerst



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**DATE:** May 5, 2020

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(8)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(8)  
5-5-20

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING ADDITIONAL EXPENDITURE  
AUTHORITY IN A TOTAL AMOUNT UP TO \$2,100,000.00  
FOR PREQUALIFICATION POOL NO. RTQ-00578 FOR  
PURCHASE OF VARIOUS LABORATORY INSTRUMENTS  
FOR MULTIPLE DEPARTMENTS

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes additional expenditure authority in a total amount up to \$2,100,000.00 for Prequalification Pool No. RTQ-00578 for the purchase of various laboratory instruments for multiple departments. A copy of the solicitation document and the contracts are on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

- |                                |                      |
|--------------------------------|----------------------|
| Audrey M. Edmonson, Chairwoman |                      |
| Rebeca Sosa, Vice Chairwoman   |                      |
| Esteban L. Bovo, Jr.           | Daniella Levine Cava |
| Jose "Pepe" Diaz               | Sally A. Heyman      |
| Eileen Higgins                 | Barbara J. Jordan    |
| Joe A. Martinez                | Jean Monestime       |
| Dennis C. Moss                 | Sen. Javier D. Souto |
| Xavier L. Suarez               |                      |

The Chairperson thereupon declared this resolution duly passed and adopted this 5<sup>th</sup> day of May, 2020. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Eduardo W. Gonzalez