

# MEMORANDUM

Agenda Item No. 11(A)(21)

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**TO:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

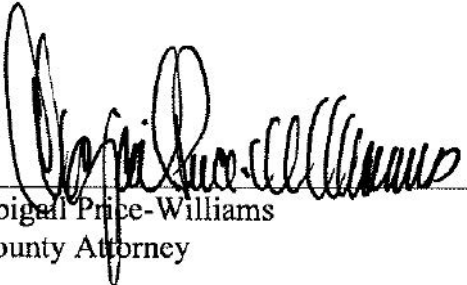
**DATE:** April 7, 2020

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Resolution creating a Coronavirus  
2019 (COVID-19) Economic  
Recovery Task Force; setting  
forth powers and responsibilities  
of such task force; providing for  
a report; and providing for sunset

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The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Joe A. Martinez.

  
Abigail Price-Williams  
County Attorney

APW/smm



**MEMORANDUM**  
(Revised)

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Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(21)

4-7-20

RESOLUTION NO. \_\_\_\_\_

RESOLUTION CREATING A CORONAVIRUS 2019 (COVID-19) ECONOMIC RECOVERY TASK FORCE; SETTING FORTH POWERS AND RESPONSIBILITIES OF SUCH TASK FORCE; PROVIDING FOR A REPORT; AND PROVIDING FOR SUNSET

**WHEREAS**, a new coronavirus, known as SARS-CoV-2, causes an infectious disease named coronavirus disease 2019 (COVID-19) that has spread rapidly since its initial identification in Wuhan, Hubei province, China; and

**WHEREAS**, on January 30, 2020, the International Health Regulations Emergency Committee of the World Health Organization (“WHO”) declared the outbreak a “public health emergency of international concern”; and

**WHEREAS**, on March 9, 2020, Governor DeSantis issued Executive Order No. 20-52, declaring a state of emergency in the state of Florida, designating the Director of the Division of Emergency Management as the State Coordinating Officer for the duration of the emergency, and delegating the State Coordinating Officer with the authority to exercise the powers delineated in §§ 252.36(5) – (10), Florida Statutes, as needed to meet the emergency; and

**WHEREAS**, on March 11, 2020, Mayor Carlos A. Gimenez declared a local state of emergency for Miami-Dade County invoking his authority to issue orders to protect the health, safety, and welfare of the community, including possibly imposing a curfew and closing certain businesses; and

**WHEREAS**, in an effort to reduce the possibility of mass exposure in Florida, large social and community events and gatherings have been cancelled as precautionary measures to protect the community; and

**WHEREAS**, similarly, on a national front, professional and college sports leagues, including, but not limited to, the National Basketball Association, Major League Baseball, National Collegiate Athletic Association, National Hockey League, and the Professional Golfers' Association have suspended operations; and

**WHEREAS**, businesses and government offices are continuing to announce new closures daily to ensure the protection of the public health, safety, and welfare as a result of COVID-19; and

**WHEREAS**, the public health emergency caused by COVID-19 has had an immediate and serious economic impact in Miami-Dade County, particularly on the hospitality and tourism sectors, and on small businesses; and

**WHEREAS**, this Board is concerned about the short-term and long-term economic impacts of the COVID-19 pandemic to businesses in Miami-Dade County; and

**WHEREAS**, this Board believes it will be beneficial to establish a forum for various entities and organizations with ties to the hospitality, tourism, and small business communities in Miami-Dade County to coordinate information and resources that will assist with an economic recovery in the aftermath of the COVID-19 pandemic; and

**WHEREAS**, this Board wishes to establish a task force that will coordinate information and recommend to the Board appropriate actions to aid an economic recovery in Miami-Dade County,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that:

**Section 1.** *Creation.* This Board hereby creates the Coronavirus 2019 (COVID-19) Economic Recovery Task Force, which shall consist of 19 members, consistent with the requirements set forth in this resolution.

**Section 2.**     *Purpose, Powers, and Duties.* The Task Force is established solely for the purpose of advising this Board on issues related to an economic recovery in the County in the aftermath of COVID-19, including but not limited to: identifying resources, such as grants, loans, and other financial assistance, available to businesses in Miami-Dade County; the establishment of public outreach and information programs; and recommendations regarding possible Board actions that would aid with such economic recovery. As part of the duties, the Task Force shall review any relevant data, studies, assessments, reports, and evaluations relating to the economic impact of COVID-19 in Miami-Dade County and may hear additional presentations and comments from relevant stakeholders and members of the public. Consistent with the purposes outlined herein, the Task Force shall prepare a written report with information and recommendations to this Board, including, but not limited, to: information regarding available resources, for communicating such information to the public, and for possible Board actions that would aid with such economic recovery.

**Section 3.**     *Limitations on Authority.* The Task Force is advisory only and shall not have the power or authority to commit the County or any of its agencies or instrumentalities to any policies, incur any financial obligations, or to create any liability, contractual or otherwise, on behalf of the County or any of its agencies or instrumentalities.

**Section 4.**     *Membership Composition, Appointment, and Vacancies.* The Task Force shall consist of 19 members, which shall include one seat to be appointed by each County Commissioner, and one seat each to be appointed by the Florida Department of Economic Opportunity; the Greater Miami Chamber of Commerce; the Miami-Dade Chamber of Commerce, the Miami-Beach Chamber of Commerce, the Miami-Dade Beacon Council, and the Neighbors &

Neighbors Association (NANA). The NANA member shall be an individual who is familiar with the administration of the Mom and Pop Small Business Grant Program. Within 15 days of the lifting of the State of Local Emergency in Miami-Dade County, the County Mayor shall appoint an appropriate non-voting County employee to staff the Task Force and provide the Task Force with advice and assistance, such as an employee from the Small Business Development division of the Internal Services Department. Member appointments shall be made within 14 days of the effective date of this resolution. Members of the Task Force shall reflect the diversity of the community. Members of the Task Force should be, but are not required to be, themselves business owners or have a background in Economics, Business Administration, Tourism, Hospitality, or a similar field. In the event of a vacancy, each appointing commissioner or organization shall fill the applicable vacancy. In the event of a chairperson vacancy, the vice chairperson shall conduct the next meeting and the members of the Task Force shall select a new chairperson at that meeting. In the event of a vice chairperson vacancy, the chairperson shall conduct the next meeting and the members of the Task Force shall select a new vice chairperson at that meeting.

**Section 5.** *Organization and procedures at meetings.* The Task Force may establish, adopt, and amend bylaws, rules, and regulations for its own governance. The Task Force shall elect, by majority vote, one of its members as chairperson and one of its members as vice-chairperson. The chairperson shall preside at all meetings at which he or she is present. The vice chairperson shall act as chairperson in the absence of the chairperson. In the event that neither the chairperson nor the vice-chairperson can preside at a meeting, the members present shall select a member from those present to preside over such meeting. To conduct any business or to exercise

appointed shall be present. The members of the Task Force shall serve without compensation and shall not be eligible for reimbursement of expenses accrued in serving as a member of this Task Force, including travel expenses.

**Section 6.** *Government in the Sunshine, Ethics, and Other Regulations.* All proceedings of the Task Force shall be conducted in accordance with the Government in the Sunshine Law, section 286.011, Florida Statutes; and the Citizens Bill of Rights of the Miami-Dade County Home Rule Charter. The Task Force shall be deemed an “agency” for purposes of the Public Records Law. The Task Force shall be governed by all State and County conflict of interest laws, as applicable, including the Miami-Dade County Conflict of Interest and Code of Ethics Ordinance, section 2-11.1 of the Code of Miami-Dade County, as determined by the Miami-Dade County Commission on Ethics and Public Trust. The Task Force shall provide members of the public a reasonable opportunity to be heard, consistent with section 286.0114, Florida Statutes. Accordingly, Rule 6.06 of the Miami-Dade Board of County Commissioners Rules of Procedures is incorporated by reference. The Task Force shall meet at least once within 30 days of the lifting of the State of Local Emergency in Miami-Dade County, and shall meet at least once every 30 days thereafter for the following 120 days. Additional meetings may be held at the discretion of the Task Force.

**Section 7.** *Report.* The Task Force shall provide a written report with recommendations to the Board within 30 days of the Task Force’s initial meeting. The Task Force shall subsequently provide periodic reports to the Board every month for the following 120 days. The initial report and subsequent periodic reports shall address the matters described in section 2 above and placed on an agenda of the Board as required by Ordinance No. 14-65 for consideration by the Board. The Board may then request such further work of the Task Force as may be in the public interest.

**Section 8.** *Staff.* The County Mayor shall provide adequate staff and support services to the Task Force. The staff shall maintain and keep records of the Task Force, prepared in cooperation with the chairperson, including the agenda for each meeting. The staff shall be responsible for the preparation of such reports, minutes, documents, or correspondence as the Task Force may direct, and generally administer the business and affairs of the Task Force, subject to budgetary limitations. The County Attorney’s Office shall provide legal counsel, as needed, to the Task Force.

**Section 9.** *Sunset.* The Task Force shall sunset and stand dissolved on the 240th day from its initial meeting.

The Prime Sponsor of the foregoing resolution is Commissioner Joe A. Martinez. It was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman	
Rebeca Sosa, Vice Chairwoman	
Esteban L. Bovo, Jr.	Daniella Levine Cava
Jose “Pepe” Diaz	Sally A. Heyman
Eileen Higgins	Barbara J. Jordan
Joe A. Martinez	Jean Monestime
Dennis C. Moss	Sen. Javier D. Souto
Xavier L. Suarez	



The Chairperson thereupon declared this resolution duly passed and adopted this 7<sup>th</sup> day of April, 2020. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Anita Viciano Zapata