

# Memorandum



**Date:** May 19, 2020

**To:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor

A handwritten signature in black ink, appearing to read "Carlos A. Gimenez". The signature is written in a cursive style and is positioned over the printed name of the Mayor.

Agenda Item No. 8(F)(4)

**Subject:** Request for Expenditure Authority to Prequalification Pool No. 1298-1/21-1, Plant Material and Tree Services

## Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority to *Prequalification Pool No. 1298-1/21-1, Plant Material and Tree Services*, for multiple County departments. The departments are requesting \$7,406,000 in additional expenditure authority to continue purchasing and receiving plant material and tree services, including tree trimming, pruning, resetting, and relocation services. This pool was established by the Board on February 7, 2012 for a five-year term with one, five-year option to renew term through Resolution No. R-131-12.

County departments purchase and install plant materials and ground coverings as well as contract for tree services including tree trimming. It is important that prior to hurricane season, County departments minimize the loss of trees and damage from falling trees to ensure the safety and welfare of residents. This pool has been subsequently modified under delegated authority by the Board and is in its option to renew term.

The additional expenditure authority will be used by the departments as follows:

1. The Internal Services Department (ISD) is requesting \$100,000 to purchase plant material and tree services in conjunction with on-going projects for facilities managed by ISD. ISD also utilizes this pool to purchase, install, relocate, and remove plant materials related to new construction and beautification projects, as well as to trim trees prior to hurricane season to mitigate potential damage caused by storms.
2. The Parks, Recreation, and Open Spaces Department (PROS) is requesting \$6,516,000 to purchase trees, plant materials, and tree services, including various tree care related services. PROS utilizes this pool for beautification projects for various roadways, parks, and golf courses, to provide trees for Neat Streets Miami volunteer events and tree give-away events, to provide services related to interdepartmental agreements, and to provide additional plants at Zoo Miami for exhibits, including sound barriers between exhibits. This additional expenditure authority is being requested because the initial allocation was insufficient to cover the following services:
  - Prequalification Pool No. 7661-5/19-5, which was utilized for similar services, is not being renewed, and was valued at \$11,955,259 for a term of ten years. Therefore, the department is requesting the full allocation that would have been needed for the replacement pool be transferred instead to this pool 1298-1/21-1.
  - Replacement of trees, plant materials and tree services resulting from Hurricane Irma to include replacement of the tree canopy in Special Taxing Districts.
  - Tree services and plantings for future parks capital improvement projects, and services provided to other departments including roadway improvement projects and transit facility landscape enhancements and tree care services for the Department of Transportation and Public Works.

- Beautification, tree planting projects, and volunteer events resulting from the award of additional grant funding.

3. The Public Housing and Community Development Department is requesting \$790,000 to purchase plant material and services including tree trimming, pruning, resetting, and relocation services for various housing facilities which sustained damage by Hurricane Irma. A previous modification was processed, but it was later determined that the amount requested was insufficient as the Department's needs were underestimated.

**Scope**

The impact of this item is countywide in nature.

**Fiscal Impact/Funding Source**

The pool term expires on February 28, 2022, and the pool has a current cumulative allocation of \$38,321,000. If this request is approved, the pool will have a modified cumulative allocation of \$45,727,000. The requested increase in expenditure authority is based on estimated usage for a one-year term.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Aviation	\$3,682,000	\$0	\$3,682,000	Proprietary Funds	Neivy Garcia
Community Action and Human Services	\$465,000	\$0	\$465,000	General Fund/ State Funds/ Federal Funds	Richard Signori
Correction and Rehabilitation	\$105,000	\$0	\$105,000	General Fund	Zuleika Davidson
Cultural Affairs	\$100,000	\$0	\$100,000	General Fund	Regla Lee
Fire Rescue	\$141,000	\$0	\$141,000	Fire District	Marianela Betancourt
Internal Services	\$213,000	\$100,000	\$313,000	Internal Service Funds	Jennyfer Calderon
Library System	\$289,000	\$0	\$289,000	Library District	Kimberly Craig
Parks, Recreation and Open Spaces	\$22,325,000	\$6,516,000	\$28,841,000	General Fund/ Proprietary Funds	Bernie Rodriguez
Police	\$50,000	\$0	\$50,000	General Fund	Laura Romano
PortMiami	\$118,000	\$0	\$118,000	Proprietary Funds	Gyselle Pino
Public Housing and Community Development	\$2,846,000	\$790,000	\$3,636,000	Federal Funds	Indira Rajkumar-Futch
Regulatory and Economic Resources	\$2,066,000	\$0	\$2,066,000	Proprietary Funds/ Departmental Trust Funds/ Grant Funds	Manuel Blanco
Solid Waste Management	\$1,993,000	\$0	\$1,993,000	General Fund/ Proprietary Funds	Karina Careaga
Transportation and Public Works	\$545,000	\$0	\$545,000	DTPW Operating Funds	Angela Mathews-Tranumn
Vizcaya Museum and Gardens	\$535,000	\$0	\$535,000	Proprietary Funds	Luis Correa
Water and Sewer	\$2,848,000	\$0	\$2,848,000	Proprietary Funds	Susan Pascual
<b>Total</b>	<b>\$38,321,000</b>	<b>\$7,406,000</b>	<b>\$45,727,000</b>		

**Track Record/Monitor**

Jessica Tyrrell of the Internal Services Department is the Procurement Contracting Manager.

**Delegated Authority**

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established under Resolution No. R-131-12.

**Prequalified Vendors**

There are currently 32 prequalified vendors under this pool, of which 30 have a local address, and 16 are Certified Small Business Enterprises. Refer to Attachment No. 1 for the list of prequalified vendors.

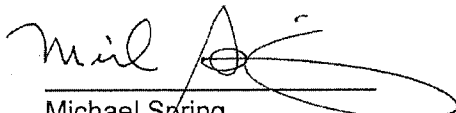
**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies where permitted by the funding source.
- Groups 1-3: The Small Business Enterprise (SBE) Bid Preference and Local Preference will be applied at the time of spot market competition where permitted by the funding source. A SBE set-aside applies for spot market competition up to \$100,000 where permitted by the funding source when there are three or more SBE-certified firms available.
- Group 4: The Small Business Enterprise Bid Preference and Local Preference were applied at the time of award where permitted by the funding source.
- The Living Wage applies on contracts valued at \$100,000 or greater and when the funding source allows.

Attachment

  
Michael Spring  
Senior Advisor

**Request for Additional Expenditure Authority to  
Prequalification Pool No. 1298-1/21-1, Plant Materials and Trees Services**

**ATTACHMENT NO. 1 – PREQUALIFIED VENDORS**

<b>Vendor</b>	<b>Principal Address</b>	<b>Local Address</b>	<b>Principal</b>
A Native Tree Service, Inc. (SBE)	15733 SW 117 Avenue Miami, FL	Same	Dayne Tomasetti
Action Sales, LLC dba Action Sod	5700 SW 123 Avenue Miami, FL	Same	Barbara Lopez
Alejandro Pardo Landscaping, LLC	14825 SW 36 Terrace Miami, FL	Same	Alejandro Pardo
Arazoza Brothers Corp.	15901 SW 242 Street Homestead, FL	Same	Alberto Arazoza
Ballpark Maintenance, Inc. (SBE)	8836 SW 131 Street Miami, FL	Same	Kevin Hardy
Bannerman Landscaping, Inc. (SBE)	14682 NW 26 Avenue Miami, FL	Same	Paul Bannerman
Crodon, Inc. (SBE)	11767 S Dixie Highway Number 429 Miami, FL	Same	Mark P. Donnelly
Distreebutors, Inc. (SBE)	13850 SW 197 Avenue Miami, FL	Same	Marcos A. Urrea
Florida Garden Center Corp. (SBE)	10639 SW 185 Terrace Miami, FL	Same	Estrella Sampedro
Florida Lawn Service, Inc. dba Florida Landscape Nursery	5845 SW 125 Avenue Miami, FL	Same	Andres Viamontes
Foliage Xpress, Inc. (SBE)	16351 SW 216 Street Miami, FL	Same	Daryl Mund
General Mow, LLC dba Groundkeepers	8004 NW 154 Street Suite 330 Miami Lakes, FL	Same	Andrew Gonzalez
Ginley Lawn Service & Landscaping, Inc. dba GLS Landscaping (SBE)	12140 SW 188 Terrace Miami, FL	Same	Ginley Saldinas
Ground Effects, Inc. (SBE)	8241 NW 170 Terrace Miami, FL	Same	Luis Valdes
Lawn Keepers of South Florida, Inc. (SBE)	21550 SW 184 Place Miami, FL	Same	David Borrego
LDG Services, Inc.	10351 SW 64 Street Miami, FL	Same	David Gathings
Manuel Diaz Farms, Inc.	26401 SW 107 Avenue Homestead, FL	Same	Manuel Diaz
Mix'd Greens, Inc. (SBE)	28905 SW 162 Avenue Homestead, FL	Same	Michael Gnaey

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<b>Vendor</b>	<b>Principal Address</b>	<b>Local Address</b>	<b>Principal</b>
National Core Services Corp. dba Ground Group Landscaping	1110 S Flamingo Road Davie, FL	None	Jeremy Wehby
Pine Island Nursery, Inc.	16300 SW 184 Street Miami, FL	Same	Erik Tietig
R. F. Orchids, Inc.	28100 SW 182 Avenue Homestead, FL	Same	Robert Fuchs
SFM Services, Inc.	9700 NW 79 Avenue Hialeah Gardens, FL	Same	Christian Infante
South Florida Grassing, Inc.	4580 SE Bridge Road Box 725 Hobe Sound, FL	None	Homer Greene
Sunset Sod, Inc. (SBE)	13100 SW 124 Avenue Miami, FL	Same	Kathleen Hernandez
Superior Landscaping & Lawn Service, Inc.	2200 NW 23 Avenue Miami, FL	Same	Orlando Otero
Thomas Maintenance, Inc. (SBE)	16205 SW 117 Avenue Unit 7 Miami, FL	Same	Mary Thomas
Tip Top Enterprises, Inc.	18101 SW 98 Court Miami, FL	Same	Justin Porter
Triple O Nursery Farms, Inc.	14750 SW 248 Street Homestead, FL	Same	Amaury Dominguez
Tropical Falls, Inc. (SBE)	21401 SW 127 Avenue Miami, FL	Same	David Bryan
Veber's Jungle Garden, Inc. (SBE)	24605 SW 197 Avenue Homestead, FL	Same	Leslie Veber
VisualScape, Inc.	17801 NW 137th Avenue Miami, FL	Same	Ivan Vila
Weed-A-Way, Inc. (SBE)	6011 Rodman Street Number104 Hollywood, FL	6600 NW 27 Avenue Miami, FL	Monday Okotogbo



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**DATE:** May 19, 2020

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(4)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(4)  
5-19-20

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING ADDITIONAL EXPENDITURE  
AUTHORITY IN A TOTAL AMOUNT UP TO \$7,406,000.00  
FOR PREQUALIFICATION POOL NO. RTQ-1298-1/21-1 FOR  
PURCHASE OF PLANT MATERIAL AND TREE SERVICES  
FOR MULTIPLE DEPARTMENTS

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes additional expenditure authority in a total amount up to \$7,406,000.00 for Prequalification Pool No. RTQ-1298-1/21-1 for the purchase of plant material and tree services for multiple departments. A copy of the solicitation document and the contracts are on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman

Rebeca Sosa, Vice Chairwoman

Esteban L. Bovo, Jr.

Jose "Pepe" Diaz

Eileen Higgins

Joe A. Martinez

Dennis C. Moss

Xavier L. Suarez

Daniella Levine Cava

Sally A. Heyman

Barbara J. Jordan

Jean Monestime

Sen. Javier D. Souto

The Chairperson thereupon declared the resolution duly passed and adopted this day of 19<sup>th</sup> day of May, 2020. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

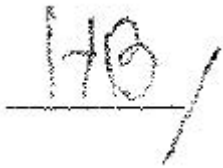
MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

Hugo Benitez

A handwritten signature in black ink, appearing to read "HBO", is written over a horizontal line. A diagonal slash is drawn through the bottom right of the signature.