

# Memorandum



**Date:** May 19, 2020

**To:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

Agenda Item No. 8(F)(6)

**From:** Carlos A. Gimenez  
Mayor

**Subject:** Recommendation for Approval to Award Aqueous Ammonia

## Recommendation

It is recommended that the Board of County Commissioners (Board) approve a competitive contract award, *Contract No. FB-01462 Aqueous Ammonia*, for the Miami-Dade Water and Sewer Department to be used in water treatment. The current contract, FB-00301-1, was awarded by the Board for a two-year term with one, two-year option to renew term through Resolution No. R-383-16. The current contract is in its option to renew term. The recommended vendor, Airgas Specialty Products, Inc. (Airgas), will deliver aqueous ammonia (which is ammonia dissolved in water) to the Alexander Orr Jr. Water, John E. Preston Water, and the Hialeah Water Treatment Plants. Aqueous ammonia is a critical product used in the water treatment process to provide clean drinking water to the residents of Miami-Dade County.

An Invitation to Bid was issued under full and open competition. Four bids were received in response to the solicitation, including two "No Bids," and award is being recommended to the lowest priced, responsive and responsible bidder.

## Scope

The scope of this item is countywide in nature.

## Fiscal Impact/Funding Source

The fiscal impact for the five-year term is \$2,670,300. The current contract, FB-00301-1, is valued at \$2,849,625 for a four year and three-month term. On an annual basis, the allocation for the replacement contract is less than the current contract as a result of the lower unit price.

Department	Allocation	Funding Source	Contract Manager
Water and Sewer	\$2,670,300	Proprietary Funds	Susan Pascul
<b>Total:</b>	<b>\$2,670,300</b>		

## Track Record/Monitor

Jessica Tyrrell of the Internal Services Department is the Procurement Contracting Manager.

## Delegated Authority

Upon approval of this item, the County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract including any cancellation and extension provisions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

## Vendor Recommended for Award

An invitation to Bid was issued under full and open competition. Two bids were received in response to this solicitation, including two "No Bids."

Pursuant to Resolution No. R-477-18, the vendor recommended for award is the lowest priced, responsive and responsible bidder in accordance with the solicitation, and is not local. Aqueous ammonia suppliers for water treatment purposes are mainly non-local manufacturers with the ability to

meet large quantities needed by government agencies, while local firms are mostly concentrated in the distribution of ammonia for household cleaning use.

Vendor	Principal Address	Local Address*	Number of Employee Residents	Principal
			1) Miami-Dade 2) Percentage*	
Airgas Specialty Products, Inc.	2530 Sever Road Suite 300 Lawrenceville, GA	None	0	Joseph Patrick Sullivan, Jr.
			0%	

\*Provided pursuant to Resolution No. R-1011-15. Percentage of employee residents is the percentage of vendors' employees who reside in Miami-Dade County as compared to the vendor's total workforce.

**Vendors Not Recommended for Award**

Vendor	Local Address	Reason for Not Recommending
Tanner Industries, Inc.	No	Higher than lowest bid.
Univar USA, Inc.	No	No Bid*
VWR International, LLC	No	

\*A "No Bid" means the vendor responded indicating that will not be providing an offer.

**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement contract reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and holding meetings and drafting sessions with the user department. The Water and Sewer Department did not require any changes to the scope of services.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies.
- The Small Business Enterprise (SBE) Bid Preference and Local Preference were applied.
- The Living Wage does not apply.




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Jack Osterholt  
 Deputy Mayor



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**DATE:** May 19, 2020

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(6)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(6)  
5-19-20

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING AWARD OF CONTRACT NO. FB-01462 TO AIRGAS SPECIALTY PRODUCTS, INC. FOR THE PURCHASE OF AQUEOUS AMMONIA FOR THE MIAMI-DADE WATER AND SEWER DEPARTMENT FOR A FIVE-YEAR TERM IN AN AMOUNT NOT TO EXCEED \$2,670,300.00; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO GIVE NOTICE OF THIS AWARD, ISSUE THE APPROPRIATE PURCHASE ORDERS TO GIVE EFFECT TO SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION OR EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board approves award of Contract No. FB-01462 to Airgas Specialty Products, Inc. for a five-year term in an amount not to exceed \$2,670,300.00, and authorizes the County Mayor or County Mayor's designee to give notice of this award, issue the appropriate purchase orders to give effect to same and exercise all provisions of the contract, including any cancellation or extension provisions, pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

- |                                |                      |
|--------------------------------|----------------------|
| Audrey M. Edmonson, Chairwoman |                      |
| Rebeca Sosa, Vice Chairwoman   |                      |
| Esteban L. Bovo, Jr.           | Daniella Levine Cava |
| Jose "Pepe" Diaz               | Sally A. Heyman      |
| Eileen Higgins                 | Barbara J. Jordan    |
| Joe A. Martinez                | Jean Monestime       |
| Dennis C. Moss                 | Sen. Javier D. Souto |
| Xavier L. Suarez               |                      |

The Chairperson thereupon declared this resolution duly passed and adopted this 19<sup>th</sup> day of May, 2020. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.  
Henry N. Gillman

