

# Memorandum



**Date:** August 31, 2020

Agenda Item No. 3(B)(4)

**To:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**From:** Carlos A. Gimenez  
Mayor

A handwritten signature in blue ink, appearing to read "Carlos A. Gimenez", written over the printed name.

**Subject:** Resolution Ratifying the Submittal of a Small Matching Grant Application to the Florida Department of State, Division of Historical Resources, with a Request of \$50,000 and a Committed Local Match of \$45,000 to Fund the West Matheson Greenhouse Historic Structure Report

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## **Recommendation**

It is recommended that the Board of County Commissioners (Board) approve the attached resolution ratifying the Miami-Dade County Parks, Recreation and Open Spaces Department's (PROS) submittal of a small matching grant application to the Florida Department of State, Division of Historical Resources (DHR) for a total of \$50,000 in grant funds. If awarded, grant funds will be utilized towards the completion of a historic structure report for the West Matheson greenhouse. The resolution further requests authorization for the County Mayor or County Mayor's designee to receive and expend funds and execute contracts, amendments, and other documents as required by the grant agreement upon review and final approval of the County Attorney's Office for legal sufficiency.

## **Scope**

The project is located within Matheson Hammock Park, located at 9601 Old Cutler Road, Coral Gables FL, 33156 in County Commission District 7, which is represented by Commissioner Xavier L. Suarez. The greenhouse is located within the park on the west side of Old Cutler Road in an area referred to as "West Matheson."

## **Fiscal Impact/Funding Source**

The total estimated cost to complete the historic structure report is \$95,000. The maximum grant request is \$50,000. A local match will be required in the amount of \$45,000 to complete the project. The source of the match is designated in the FY 2019-20 Miami-Dade County Adopted Budget and Multi-Year Capital Plan, as Infrastructure Improvements, Facilities Systemwide/CIIP Proceeds. Total project costs are a combination of the grant award amount and the required match amounts, where applicable, based on cost estimates.

## **Track Record/Monitor**

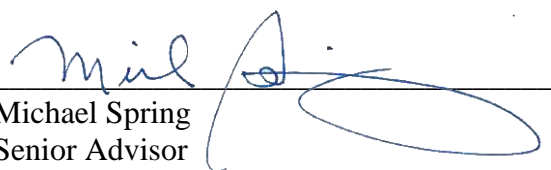
Should the West Matheson Greenhouse Historic Structure Report application be awarded funds the grant will be administered by the PROS Grants Supervisor, Dorothy Mills-Mayers. PROS has been awarded \$134,400 in funds through DHR's small matching grant program in the past five years.

## **Background**

The Department of State, Division of Historical Resources, provides state and federal funds for historic preservation. The purpose of the small matching grant program is to provide funding, in the form of grants, to assist local, regional and state-wide efforts to preserve significant historic and archaeological resources and to promote knowledge and appreciation of the history of Florida.

Records show that for decades the nursery served as the county's experimental site to test the resiliency of plants and trees to assess the most appropriate species to install in parks. The building is additionally linked to the 1930's Civilian Conservation Corps work relief program; however, a formal history of the West Matheson Greenhouse has not yet been documented. The structure was not included as part of the City of Coral Gables' historic designation of Matheson Hammock Park in 1992. The resource was located outside of the City's limits upon the park's designation.

PROS's small matching grant application for the 2022 cycle requests funds for a historic structure report for the West Matheson greenhouse. Grant funds will be used to hire a historic preservation architecture consultant to document the significant historic resources onsite, through the completion of a historic structure report. Project activities will include documenting the structure according to the recommended format of the "Secretary of the Interior's Standards for the Treatment of Historic Properties." This report could include but is not limited to a brief history of the property, architectural evaluation, existing conditions, documental drawings, recommendations for treatment, and photographs. If this project is awarded funds, it will provide the PROS with the information needed to properly share the history of the structure and the foundation on which to build future preservation efforts for the site.

  
Michael Spring  
Senior Advisor



# MEMORANDUM

(Revised)

**TO:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**DATE:** August 31, 2020

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 3(B)4

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_) to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 3(B)(4)  
8-31-20

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RATIFYING THE SUBMITTAL OF A SMALL MATCHING GRANT TO THE FLORIDA DEPARTMENT OF STATE, DIVISION OF HISTORICAL RESOURCES WITH A REQUEST OF \$50,000.00 TO FUND THE WEST MATHESON GREENHOUSE HISTORIC STRUCTURE REPORT WITH A COUNTY MATCH OF \$45,000.00 TO BE FUNDED FROM FACILITIES SYSTEMWIDE/CIIP PROCEEDS; AND FURTHER AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO ACCEPT AND EXPEND FUNDS AND EXECUTE CONTRACTS, AMENDMENTS, AND OTHER DOCUMENTS AS REQUIRED BY THE AGREEMENT

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board hereby ratifies the submittal of one Small Matching Grant application to the Florida Department of State, Division of Historical Resources for a total of \$50,000.00 in grant funds for the West Matheson Hammock Greenhouse Historic Structure Report with matching funds up to \$45,000.00 documented in the FY 2019-2020 Miami-Dade County Adopted Budget and Multi-Year Capital Plan, as Infrastructure Improvements, Facilities Systemwide/CIIP Proceeds and further authorizing the County Mayor or County Mayor's designee to accept and expend funds and execute contracts, amendments, and other documents as required by the grant, upon review and final approval of the County Attorney's Office. A copy of the 2022 Small Matching Grant application is on file with the Parks, Recreation and Open Spaces Department and available for inspection upon request.

The foregoing resolution was offered by Commissioner ,  
 who moved its adoption. The motion was seconded by Commissioner  
 and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman	
Rebeca Sosa, Vice Chairwoman	
Esteban L. Bovo, Jr.	Daniella Levine Cava
Jose "Pepe" Diaz	Sally A. Heyman
Eileen Higgins	Barbara J. Jordan
Joe A. Martinez	Jean Monestime
Dennis C. Moss	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared this resolution duly passed and adopted this 31<sup>st</sup> day of August, 2020. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
 BY ITS BOARD OF  
 COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
 Deputy Clerk

Approved by County Attorney as  
 to form and legal sufficiency.

Melanie J. Spencer

