

# Memorandum



**Date:** December 15, 2020

Supplement No. 2  
Agenda Item No. 5(A)

**To:** Honorable Acting Chairwoman Rebeca Sosa  
and Members, Board of County Commissioners

**From:** Daniella Levine Cava  
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava". The signature is written in a cursive, flowing style.

**Subject:** Social Equity Statement for Ordinance Creating the Office of Policy and Budgetary Affairs  
Under the Board of County Commissioners

---

This ordinance creates Article CLXIV of Chapter 2 of the Miami-Dade County Code to create the Office of Policy and Budgetary Affairs. This Office will serve the members of the Board of County Commissioners (Board) and will assist with budget and legislative analysis, research and policy development and will serve as a liaison among the Board, the Administration, and the County Attorney's Office.

Given major policy decisions on the horizon as the County tackles issues such as climate change, public transit and voter-approved term limits and the establishment of new constitutional offices within Miami-Dade, a professionally staffed Office of Policy and Budgetary Affairs will provide continuity of knowledge as long-term goals are fulfilled. In particular, the liaison functions of the Office between the Board, the Administration and the County Attorney's Office should ensure that policy development for the County will be effectively and efficiently accomplished.

A handwritten signature in blue ink that reads "Edward Marquez". The signature is written in a cursive, flowing style.

Edward Marquez  
Chief Financial Officer