

Memorandum



Date: January 20, 2021

Agenda Item No. 8(F)(7)

To: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

Subject: Recommendation for Approval to Establish a Prequalification Pool for OEM Parts and Services for Fire Rescue Equipment

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of an open prequalification pool, *RTQ-01468, OEM Parts and Services for Fire Rescue Equipment* for multiple departments. The current pool, 9304-1/20-1, OEM Fire Rescue Equip Replacement Parts/Services, was established by the Board on July 20, 2010 for an initial term of five years with one, five-year option to renew term. The pool is currently in the option to renew term and has nine prequalified vendors, of which one has a local address.

This replacement pool will allow County Departments to purchase major component replacement parts, repair, installation, maintenance and refurbishment services for various brands of specialized fire rescue and suppression equipment on specialized medium and heavy duty trucks, fire rescue engines, and foam trucks. The pool includes two groups: Group 1 for the purchase of fire equipment parts by brand name; and Group 2 for the purchase of repair, installation, maintenance and refurbishment services, such as, welding, alignment, paint, and other similar repairs.

Six submittals were received in response to the solicitation, including two "No Bids" and one incomplete submittal. Three vendors are being recommended for inclusion in the pool, of which one has a local address. Outreach efforts, including contacting incumbent vendors and posting the solicitation on the County's Future Solicitations webpage, were initiated prior to advertisement to encourage vendor participation. Upon advertisement, 70 vendors were invited via BidSync, of which 24 downloaded the solicitation. The pool will remain open to allow additional vendors to be added, subject to ratification by the Board on a bi-annual basis.

Scope

The scope of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the five-year term of the pool is \$6,769,000. The current pool, 9304-1/20-1, has a cumulative allocation of \$10,217,000 for the ten-year and six month term, which expires on March 31, 2021. The allocation under this replacement pool is higher on an annual basis due to anticipated future expenditures.

Department	Allocation	Funding Source	Contract Manager
Aviation	\$550,000	Proprietary Funds	Neivy Garcia
Fire Rescue	\$6,114,000	Fire District / Federal Funds	Marianela Betancourt
Police	\$105,000	General Fund	Laura Romano
Total:	\$6,769,000		

Track Record/Monitor

Vanessa Stroman of the Internal Services Department is the Procurement Contracting Manager.

Delegated Authority

Upon approval of this item, a pool of prequalified vendors will be established under Groups 1 and 2 of the solicitation to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

Vendors Prequalified for Pool

A Request to Qualify was issued under full and open competition on May 13, 2020. Six submittals were received in response to the solicitation, including two "No Bids" and one incomplete submittal. Three vendors are being recommended for inclusion in the pool under Groups 1 and 2, of which one vendor has a local address. The solicitation included two groups for future pricing competition: Group 1, for purchase of fire equipment parts by brand name and Group 2, for purchase of services.

Pursuant to Resolution No. R-477-18, fewer than 75 percent of vendors recommended for inclusion in the pool are local due to the limited number of suppliers capable of providing fire equipment parts or services. Outreach efforts will continue to encourage additional vendor participation in the pool. The pool will be perpetually open, therefore additional vendors may be added to the pool upon submitting the required documents to satisfy the prequalification criteria.

Vendor	Principal Address	Local Address*	Number of Employee Residents	Principal
			1) Miami-Dade 2) Percentage*	
Electric Sales and Services, Inc.	340 NE 75 Street Miami, FL	Same	11	Ray D. Ibberson
			100%	
South Florida Emergency Vehicles, LLC	4655 Cummins Court Fort Meyers, FL	None	0	David Stonitsch
			0%	
Ten-8 Fire Equipment, Inc.	2904 59 Avenue Drive East Bradenton, FL	None	0	Richard Downer
			0%	

*Provided pursuant to Resolution No. R-1011-15. Percentage of employee residents is the percentage of vendors' employees who reside in Miami-Dade County as compared to the vendor's total workforce.

Vendors Not Prequalified for Pool

Vendor	Local Address	Reason Not Prequalified for Pool
Advanced Body and Frame	No	No Bid*
Arrigo Dodge Chrysler Jeep West Palm Beach	No	
Santa Cruz Auto Sales	Yes	Vendor does not meet the minimum requirements due to lack of OEM certification, as required in the solicitation.

*A "No Bid" means the vendor responded indicating that it will not be providing an offer.

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement solicitation reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment and holding meetings and drafting sessions with the client departments. Scopes of services shall be provided by the client departments at the time of spot market quotations, under Groups 1 and 2 for existing and future needs, similar to the successful pool they are replacing.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies.
- The Small Business Enterprise (SBE) Bid Preference and Local Preference will be applied at the time of spot market competition. An SBE set-aside applies for spot market competition up to \$100,000 when there are three or more SBE-certified firms available.
- The Living Wage does not apply.



JO Patterson
Chief Public Safety Officer



MEMORANDUM
(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: January 20, 2021

FROM: 
Gen Bonzon-Keenan
Successor County Attorney

SUBJECT: Agenda Item No. 8(F)(7)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(7)
1-20-21

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-01468 FOR GROUP 1 – FIRE EQUIPMENT PARTS BY BRAND NAME AND GROUP 2 REPAIR, INSTALLATION, MAINTENANCE AND REFURBISHMENT SERVICES IN A TOTAL AMOUNT UP TO \$6,769,000.00 FOR THE PURCHASE OF OEM PARTS AND SERVICES FOR FIRE RESCUE EQUIPMENT FOR MULTIPLE DEPARTMENTS FOR A FIVE-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR’S DESIGNEE TO SOLICIT PRICING FOR GROUP 1 – FIRE EQUIPMENT PARTS BY BRAND NAME AND GROUP 2 REPAIR, INSTALLATION, MAINTENANCE AND REFURBISHMENT SERVICES, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the establishment of prequalification pool RTQ-01468 for Group 1 - fire equipment parts by brand name and Group 2 - repair, installation, maintenance and refurbishment services for the purchase of OEM Parts and Services for Fire Rescue Equipment for multiple departments in a total amount up to \$6,769,000.00 for a five-year term; and authorizes the County Mayor or County Mayor’s designee to (a) solicit pricing for Group 1 - fire equipment parts by brand name and Group 2 - repair, installation, maintenance and refurbishment services and award contracts up to an aggregate

amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. A copy of the solicitation document and resulting contracts are on file and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Jose “Pepe” Diaz, Chairman	
Oliver G. Gilbert, III, Vice-Chairman	
Sen. René García	Keon Hardemon
Sally A. Heyman	Danielle Cohen Higgins
Eileen Higgins	Joe A. Martinez
Kionne L. McGhee	Jean Monestime
Raquel A. Regalado	Rebeca Sosa
Sen. Javier D. Souto	

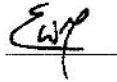
The Chairperson thereupon declared this resolution duly passed and adopted this 20th day of January, 2021. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Eduardo W. Gonzalez