

# MEMORANDUM

Agenda Item No. 11(A)(17)

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**TO:** Honorable Chairman Jose "Pepe" Diaz  
and Members, Board of County Commissioners

**DATE:** January 20, 2021

**FROM:** Geri Bonzon-Keenan  
Successor County Attorney

**SUBJECT:** Resolution establishing  
County policy whereby the  
County Mayor shall consider  
the needs of individuals with  
special needs and their families  
in the delivery of and access to  
County programs and services;  
and requiring a report

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The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Vice-Chairman Oliver G. Gilbert, III.



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Geri Bonzon-Keenan  
Successor County Attorney


GBK/smm



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Jose "Pepe" Diaz  
and Members, Board of County Commissioners

**DATE:** January 20, 2021

**FROM:**   
Gen Bonzon-Keenan  
Successor County Attorney

**SUBJECT:** Agenda Item No. 11(A)(17)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(17)  
1-20-21

RESOLUTION NO. \_\_\_\_\_

RESOLUTION ESTABLISHING COUNTY POLICY WHEREBY THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE SHALL CONSIDER THE NEEDS OF INDIVIDUALS WITH SPECIAL NEEDS AND THEIR FAMILIES IN THE DELIVERY OF AND ACCESS TO COUNTY PROGRAMS AND SERVICES; AND REQUIRING A REPORT

**WHEREAS**, there is a diverse range of individuals of differing abilities living in Miami-Dade County; and

**WHEREAS**, some individuals with special needs and their families may have particular concerns and needs as related to the delivery of services provided by the County; and

**WHEREAS**, families that include individuals with special needs may also need assistance in accessing programs provided by the County; and

**WHEREAS**, all residents of Miami-Dade County deserve equal access to County programming and services; and

**WHEREAS**, the County espouses inclusivity in such programming and services; and

**WHEREAS**, this Board wants to ensure that the particular needs and concerns of individuals with special needs and their families are considered and addressed as related to County services and programs; and

**WHEREAS**, there may already be County programs in place that are focused on individuals with special needs and their families; and

**WHEREAS**, this Board desires to set County policy whereby the needs of individuals with special needs and their families are considered proactively in the delivery of and access to County programs and services,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA,** that this Board:

**Section 1.** Establishes a policy whereby the County Mayor or County Mayor's designee shall consider the needs of individuals with special needs and their families in the delivery of and access to County programs and services.

**Section 2.** Directs the County Mayor or County Mayor's designee to submit a written report to this Board within 90 days of the effective date of this resolution that sets forth the steps taken to implement the policy set forth in section 1. At a minimum, the report shall also provide this Board with: (1) a summary of all existing County programs that address the particular needs of individuals with special needs and their families; (2) recommendations on measures and programs that the County could implement or expand for individuals with special needs and their families related to the delivery of and access to County programs services; (3) an analysis of the estimated fiscal impact of implementing any of the recommended programs or measures; and (4) a detailed description in the event the County Mayor or County Mayor's designee is unable to fully implement the policy set forth in section 1. The completed report shall be placed on an agenda of the Board pursuant to Ordinance No. 14-65.

The Prime Sponsor of the foregoing resolution is Vice-Chairman Oliver G. Gilbert, III. It was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Jose "Pepe" Diaz, Chairman	
Oliver G. Gilbert, III, Vice-Chairman	
Sen. René García	Keon Hardemon
Sally A. Heyman	Danielle Cohen Higgins
Eileen Higgins	Joe A. Martinez
Kionne L. McGhee	Jean Monestime
Raquel A. Regalado	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared this resolution duly passed and adopted this 20<sup>th</sup> day of January, 2021. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Melanie J. Spencer  
Shanika A. Graves