

Memorandum



Date: February 7, 2023

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

Subject: Recommendation for Approval to Award a Contract: FB-01914 for Animal Foods

Agenda Item No. 8(P)(3)

Summary

This item is for the purchase of animal food and related products for multiple County departments. The food to be purchased under this contract includes frozen mice, rats, rabbits, chicken and specially formulated foods for crocodiles, elephants, canines, amphibians, reptiles, birds, and other animals; providing the essential nutrition to support the growth and longevity of animals for the Parks, Recreation and Open Spaces (PROS), Animal Services Department (ASD), Miami-Dade Aviation Department (MDAD), Miami-Dade Police Department (MDPD), and Miami-Dade Corrections and Rehabilitation Department (MDCR). This replacement contract will support the daily operations of PROS and the well-being of the animals at Zoo Miami and the Petting Zoo located at Amelia Earhart Park. ASD will utilize the contract to provide nutrition and medical treatments to sheltered animals transitioning from the shelter to adoption; while, MDAD, MDCR, and MDPD will use the contract to purchase food for canines assisting in security searches and general law enforcement tasks.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve a competitive contract award, *Contract No. FB-01914 Animal Foods*, to Lab Animal Supplies, Inc. in the amount of \$820,684, Lavcor LLC in the amount of \$761,358, and Rodentpro.com LLC in the amount of \$599,374, for a cumulative amount of \$2,181,416 for a five-year term for multiple County departments. This item is for the award of Group 1 (non-federally funded purchases) of the solicitation. The Small Business Enterprise (SBE) Bid Preference and Local Preference were applied to Group 1 of the solicitation but were not applicable to Group 2 as it is federally funded.

This solicitation includes 162 items under Group 1 for non-federally funded purchases and one item under Group 2 for federally funded purchases. Three bidders are being recommended for the award 81 items in Group 1. Eight items (seven in Group 1 and the sole item in Group 2) are being recommended for rejection either because the prices were high, the items were no longer needed, or the annual quantities were overestimated in the solicitation. Additionally, no bids were received for the remaining 74 line items. Departments will utilize the prequalification pool established under the companion item to issue spot market competitions and solicit quotes as needed for these items. A companion item is being presented to the Board in parallel to this item, recommending the establishment of a prequalification pool which will be used to solicit for a variety of products not awarded under this contract, such as veterinarian prescribed diets, minerals, vitamins, supplements and other related animal foods products on an as needed basis.

Background

This contract will replace existing contracts. *FB-00325, Animal Food*, and *FB-00505, Animal Food for ZooMiami*, which were awarded by the Board through Resolution Nos. R-233-17 and R-926-17, respectively, each for a five-year term. Two contracts were established for animal food because many of the items needed for ZooMiami were not awarded under *FB-00325* as the bids received were cost prohibitive, resulting in the issuance of *FB-00505* for the non-awarded items.

Scope

The scope of this item is countywide in nature.

MDC001

Fiscal Impact/Funding Source

The fiscal impact for the five-year term of the contract is \$2,181,416. The allocation of the companion item for the establishment of a pool is \$4,168,725, and the cumulative value for both items is \$6,350,141. The combined value under the current contracts/pools is \$8,170,000, allocated as follows:

- *FB-00325, Animal Food*, valued at \$3,570,000 for five years and six months, and expiration date of September 30, 2022; and
- *FB-00505, Animal Food for ZooMiami*, valued at \$4,600,000 for five years and three months and expiration date of January 31, 2023. Purchases of animal foods under *FB-00325* are being processed through *FB-00505* until the replacement solicitation is awarded.

The allocation under the replacement contract and accompanying pool is lower than the current/previous contracts and is based on department’s historical usage.

Department	Allocation	Funding Source	Contract Manager
Animal Services	\$318,275	Proprietary Funds	Annette Jose
Aviation	\$74,664	Proprietary Funds	Sylvia Novela
Corrections and Rehabilitation*	\$24,888	General Fund	Zuleika Davidson
Park, Recreation, and Open Spaces	\$1,708,940	General Fund	Fernando L. Robreño
Police*	\$54,649	General Fund	Laura Romano
Total:	\$2,181,416		

*It should be noted that contracts contain termination for convenience provisions, which can be exercised if the commodities and services in this item are affected by the establishment of the constitutional offices.

Track Record/Monitor

Shari Francis of the Strategic Procurement Department is the Procurement Contracting Manager.

Delegated Authority

If this item is approved, the County Mayor or County Mayor’s designee will have the authority to exercise all provisions of the contract, including any cancellation or extension provisions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Vendors Recommended for Award

An Invitation to Bid was issued under full and open competition. Five bids were received in response to the solicitation, including two “No Bids.” Three bidders are being recommended for the award of 81 items in Group 1, of which one is a certified Small Business Enterprise (SBE) firm.

Pursuant to Resolution No. R-477-18, the lowest bidders are recommended in accordance with the method of award per the solicitation, of which one is local and two are non-local due to a diminished number of animal foods supply vendors in Miami-Dade County.

Vendor	Principal Address	Local Address*	Number of Employee Residents	Principal
			1) Miami-Dade 2) Percentage*	
Lab Animal Supplies, Inc.	4251 Dale Earnhardt Way Suite 100 Northlake, TX	None	0	Jason H Raynor
			0%	
Lavcor, LLC (SBE)	3150 SW 38 Avenue Suite 1311 Miami, FL	Same	1	Leonel Valdes
			100%	

Vendor	Principal Address	Local Address*	Number of Employee Residents	Principal
			1) Miami-Dade 2) Percentage*	
RodentPro.com, LLC	501 Main Street, Suite 305 Evansville, IN	None	0	Kevin Bryant
			0%	

*Provided pursuant to Resolution No. R-1011-15. Percentage of employee residents is the percentage of vendor's employees who reside in Miami-Dade County as compared to the vendor's total workforce.

The line items awarded per vendor for Group 1 is shown in the table below:

Vendor	Group 1 - Line Items Awarded
Lab Animal Supplies, Inc.	16,17, 19, 20, 21, 22, 23, 26, 27, 48, 49, 56, 57, 84, 85, 86, 87, 92, 93, 94, 95, 96, 97, 98, 99, 100, 101, 102, 103, 104, 105, 110, 112, 113, 114, 115, 116, 117, 118, 119, 120, 121, 129, 130, 136, 153, 156, 157, 158, 159, 160
Lavcor, LLC	5, 18, 46, 47, 50, 82, 88, 132, 137, 150, 161
RodentPro.com, LLC	28, 29, 30, 31, 32, 33, 39, 40, 41, 42, 72, 73, 89, 90, 91, 141, 142, 143, 144

Vendors Not Recommended for Award or Did Not Bid

Vendor	Local Address	Reason for Not Recommending
Robbie's Feed & Supply, Inc.	Yes	No Bid*
Schwan's Food Service, Inc.	No	

*A "No Bid" means the vendor responded indicating that it will not be providing an offer.


Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement contract reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and holding meetings and drafting sessions with the user departments. The scope of work was updated to reflect all specifications under the current contracts, FB-00325 and FB-00505.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies.
- The SBE Bid Preference and local preference were applied.
- The Living Wage does not apply as the services are not covered under the Ordinance.



Jimmy Morales
 Chief Operations Officer



MEMORANDUM
(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: February 7, 2023

FROM: 
Gen. Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(3)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(3)
2-7-23

RESOLUTION NO. _____

RESOLUTION APPROVING AWARD OF CONTRACT NO. FB-01914 TO LAB ANIMAL SUPPLIES, INC. IN AN AMOUNT NOT TO EXCEED \$820,684.00, LAVCOR LLC IN AN AMOUNT NOT TO EXCEED \$761,358.00, AND RODENTPRO.COM LLC IN AN AMOUNT NO TO EXCEED \$599,374.00 FOR THE PURCHASE OF ANIMAL FOODS FOR MULTIPLE COUNTY DEPARTMENTS WITH A CUMULATIVE AMOUNT NOT TO EXCEED \$2,181,416.00 FOR A FIVE-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO GIVE NOTICE OF THIS AWARD TO LAB ANIMAL SUPPLIES, INC., LAVCOR, LLC, AND RODENTPRO.COM, LLC, ISSUE THE APPROPRIATE ORDERS TO GIVE EFFECT TO SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION OR EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board approves award of Contract No. FB-01914 to Lab Animal Supplies, Inc. in an amount not to exceed \$820,684.00, Lavcor LLC in an amount not to exceed \$761,358.00, and Rodentpro.com LLC in an amount not to exceed \$599,374.00 for the purchase of animal foods for multiple County departments with a cumulative amount not to exceed \$2,181,416.00 for a five-year term; and authorizes the County Mayor or County Mayor's designee to give notice of this award to Lab Animal Supplies, Inc., Lavcor LLC, and Rodentpro.com LLC, issue the appropriate orders to give effect to same and exercise all provisions of the contract, including cancellation or extension

provisions, pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	
Anthony Rodríguez, Vice Chairman	
Marleine Bastien	Juan Carlos Bermudez
Kevin Marino Cabrera	Sen. René García
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Eileen Higgins
Kionne L. McGhee	Raquel A. Regalado
Micky Steinberg	

The Chairperson thereupon declared this resolution duly passed and adopted this 7th day of February, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

LUIS G. MONTALDO, CLERK AD INTERIM

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Eduardo W. Gonzalez