

# MEMORANDUM

Agenda Item No. 8(I)(1)

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**TO:** Honorable Chairman Oliver G. Gilbert, III  
and Members, Board of County Commissioners

**DATE:** April 4, 2023

**FROM:** Geri Bonzon-Keenan  
County Attorney

**SUBJECT:** Resolution retroactively authorizing the County Mayor to apply for and receive grant funds from the Edward Byrne Memorial Justice Assistance Grant Program (JAG Program) FY 2022 local solicitation from the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for use by the Miami-Dade Police Department; further authorizing the County Mayor to expend FY 2022 JAG Program funds in the amount of \$468,727.00, and to execute the certifications and assurances required by the grant application, amendments to the grant application, and any contracts, agreements, and other documents as may be required by JAG Program guidelines, and to exercise the provisions set forth therein and amendments thereto, provided such amendments are consistent with the purposes described herein

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The accompanying resolution was prepared by the Miami-Dade Police Department and placed on the agenda at the request of Prime Sponsor Commissioner Juan Carlos Bermudez.



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Geri Bonzon-Keenan  
County Attorney

GBK/uw

MDC001

# Memorandum



**Date:** April 4, 2023

**To:** Honorable Chairman Oliver G. Gilbert, III  
and Members, Board of County Commissioners

**From:** Daniella Levine Cava  
Mayor *Daniella Levine Cava*

**Subject:** Resolution Retroactively Authorizing the Application and Receipt of Grant Funds from the Edward Byrne Memorial Justice Assistance Grant from the U.S. Department of Justice and Authorizing the Expenditure of Awarded Funds

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## Executive Summary

On September 26, 2022, Miami-Dade County (County), through the Miami-Dade Police Department (MDPD) received notice of award from the FY 2022 Edward Byrne Memorial Justice Assistance Grant Program (JAG) from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance. The MDPD now desires retroactive authority to apply for and receive FY 2022 JAG funds in the amount of \$468,727. Additionally, this item seeks authority to expend the \$468,727, and execute the "Certifications and Assurances by the Chief Executive of the Applicant Government" (Certifications and Assurances) attached and labeled herein as Exhibit A. Additionally, the Certifications and Assurances require that the grant application be reviewed by the Board of County Commissioners (Board) and made available for public comment. Consequently, the Program Narrative is attached and labeled herein as Exhibit B. A complete copy of the grant application is on file with the MDPD.

## Recommendation

It is recommended that the Board approve the attached resolution retroactively authorizing the County Mayor or County Mayor's designee's action of applying for and receiving no-match grant funds, in the amount of \$468,727 from the FY 2022 JAG to support the MDPD's efforts to prevent and reduce crime. It is further recommended that the County Mayor or County Mayor's designee be authorized to expend awarded FY 2022 JAG funds and execute the Certifications and Assurances.

## Scope

These grant funds will support countywide services.

## Delegation of Authority

The County Mayor or County Mayor's designee is retroactively authorized to apply for and receive FY 2022 JAG funds in the amount of \$468,727. The County Mayor or County Mayor's designee is further authorized to expend awarded FY 2022 JAG funds, and execute any contracts, agreements, and memoranda as may be required by program guidelines, after review by the County's Attorney Office for form and legal sufficiency. The County Mayor or County Mayor's designee is also authorized to exercise any cancellation or extension provisions contained therein, and to execute any amendments, provided that such amendments do not alter the purpose of such contracts, agreements, and/or memoranda.

## Fiscal Impact/Funding Source

This grant will provide \$468,727 in federal funds to implement the proposed project. This grant does not require any matching or in-kind funds. The funding source is the FY 2022 JAG. As such, there is no negative fiscal impact to the County.

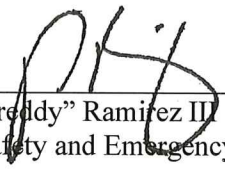
**Track Record/Monitor**

To ensure compliance with grant requirements, these funds will be monitored by Assistant Director Gustavo Knoepffler, of the MDPD's Fiscal & Departmental Services.

**Background**

The JAG furthers the U.S. Department of Justice's mission by assisting local and tribal law enforcement efforts to prevent or reduce crime. Moreover, the JAG is the primary provider of federal criminal justice funding to states and local units of government and designed to provide units of local government with additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems for criminal justice. Priorities for the FY 2022 JAG funds include: combatting hate crime, promoting public trust between communities and criminal justice agencies, reducing violent crime, community violence intervention, addressing COVID-19 criminal justice challenges and sustaining innovations, and crime analysis and investigation. The MDPD's strategy and funding priority for its allocation is to reduce crime and improve public safety through training and employing additional law enforcement support personnel. More specifically, the MDPD will use awarded funds for its Civilian Cadet and Reentry Advocate Programs.

The MDPD understands that in addition to law enforcement officers, a team of trained civilian support personnel is crucial to its mission of promoting a safe and secure environment, free from crime. Such civilian support personnel include Public Safety Aides, 911 Dispatchers, and Corrections Technicians. Individuals desiring a career as a law enforcement officer have a clear path to employment through the completion of a certified police academy program. However, a similar career path is not as readily available to those seeking employment as civilian law enforcement support personnel. As such, the MDPD's Civilian Cadet Program will provide participants with the required training and subsequent certifications. In addition to a need for trained civilian law enforcement support personnel, the MDPD recognizes the community's desire for a reduction in recidivism. As such, the MDPD proposes the creation of a Reentry Advocate Program. The MDPD will employ Reentry Advocates to serve as liaisons with the Miami-Dade Corrections and Rehabilitation Department, working to ease transitions for at-risk individuals reentering the community. The Reentry Advocates will provide connections to wraparound services such as job skills training, employment, housing, health care, transportation, and other needs of the individual and their family.

  
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Alfredo "Freddy" Ramirez III  
Chief of Safety and Emergency Response



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Oliver G. Gilbert, III  
and Members, Board of County Commissioners

**DATE:** April 4, 2023

**FROM:**   
Gen Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No. 8(I)(1)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(I)(1)  
4-4-23

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO APPLY FOR AND RECEIVE GRANT FUNDS FROM THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM (JAG PROGRAM) FY 2022 LOCAL SOLICITATION FROM THE UNITED STATES DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, BUREAU OF JUSTICE ASSISTANCE FOR USE BY THE MIAMI-DADE POLICE DEPARTMENT; FURTHER AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXPEND FY 2022 JAG PROGRAM FUNDS IN THE AMOUNT OF \$468,727.00, AND TO EXECUTE THE CERTIFICATIONS AND ASSURANCES REQUIRED BY THE GRANT APPLICATION, AMENDMENTS TO THE GRANT APPLICATION, AND ANY CONTRACTS, AGREEMENTS, AND OTHER DOCUMENTS AS MAY BE REQUIRED BY JAG PROGRAM GUIDELINES, AND TO EXERCISE THE PROVISIONS SET FORTH THEREIN AND AMENDMENTS THERETO, PROVIDED SUCH AMENDMENTS ARE CONSISTENT WITH THE PURPOSES DESCRIBED HEREIN

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board:

**Section 1.** Retroactively authorizes the County Mayor or County Mayor's designee to apply for and receive grant funds from the Edward Byrne Memorial Justice Assistance Grant Program (JAG Program) FY 2022 Local Solicitation from the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, for use by the Miami-Dade Police Department.

**Section 2.** Authorizes the County Mayor or County Mayor’s designee to expend FY 2022 JAG Program funding in the amount of \$468,727.00.

**Section 3.** Authorizes the County Mayor or County Mayor’s designee to execute the “Certifications and Assurances by the Chief Executive of the Applicant Government” required by the grant application, attached and labeled herein as Exhibit A, as well as to execute amendments to the FY 2022 JAG Program grant application as may be required by JAG Program guidelines, any amendments to the grant application, and any contracts, agreements, or other documents as may be required by JAG Program guidelines, and to exercise the provisions set forth therein and amendments thereto, provided such amendments do not alter the term or purpose of the contracts, agreements, or other documents and are consistent with the purposes described herein.

The foregoing resolution was offered by Commissioner \_\_\_\_\_ , who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	
Anthony Rodríguez, Vice Chairman	
Marleine Bastien	Juan Carlos Bermudez
Kevin Marino Cabrera	Sen. René García
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Eileen Higgins
Kionne L. McGhee	Raquel A. Regalado
Micky Steinberg	

The Chairperson thereupon declared this resolution duly passed and adopted this 4<sup>th</sup> day of April, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

LUIS G. MONTALDO, CLERK AD INTERIM

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Anita Viciano Zapata

**U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS**

**Edward Byrne Justice Assistance Grant Program FY 2022 Local Solicitation**

**Certifications and Assurances by the Chief Executive of the Applicant Government**

On behalf of the applicant unit of local government named below, in support of that locality's application for an award under the FY 2022 Edward Byrne Justice Assistance Grant ("JAG") Program, and further to 34 U.S.C. § 10153(a), I certify to the Office of Justice Programs ("OJP"), U.S. Department of Justice ("USDOJ"), that all of the following are true and correct:

1. I am the chief executive of the applicant unit of local government named below, and I have the authority to make the following representations on my own behalf as chief executive and on behalf of the applicant unit of local government. I understand that these representations will be relied upon as material in any OJP decision to make an award, under the application described above, to the applicant unit of local government.
2. I certify that no federal funds made available by the award (if any) that OJP makes based on the application described above will be used to supplant local funds, but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.
3. I assure that the application described above (and any amendment to that application) was submitted for review to the governing body of the unit of local government (*e.g.*, city council or county commission), or to an organization designated by that governing body, not less than 30 days before the date of this certification.
4. I assure that, before the date of this certification— (a) the application described above (and any amendment to that application) was made public; and (b) an opportunity to comment on that application (or amendment) was provided to citizens and to neighborhood or community-based organizations, to the extent applicable law or established procedure made such an opportunity available.
5. I assure that, for each fiscal year of the award (if any) that OJP makes based on the application described above, the applicant unit of local government will maintain and report such data, records, and information (programmatic and financial), as OJP may reasonably require.
6. I have carefully reviewed 34 U.S.C. § 10153(a)(5), and, with respect to the programs to be funded by the award (if any), I hereby make the certification required by section 10153(a)(5), as to each of the items specified therein.

\_\_\_\_\_  
Signature of Chief Executive of the Applicant Unit of Local Government

\_\_\_\_\_  
Date of Certification

\_\_\_\_\_  
Printed Name of Chief Executive

\_\_\_\_\_  
Title of Chief Executive

\_\_\_\_\_  
Name of Applicant Unit of Local Government

# MIAMI-DADE POLICE DEPARTMENT

## Crime-Fighting Toolkit: *Prosocial Pipelines*

### PROGRAM NARRATIVE



#### RESPONSE TO:

U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
BUREAU OF JUSTICE ASSISTANCE

EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM  
FY2022 LOCAL SOLICITATION  
CFDA 16.738

SUBMITTED ON-LINE VIA DOJ'S JUSTICE GRANTS SYSTEM (JUSTGRANTS)  
AUGUST 8, 2022

**PROGRAM NARRATIVE**

**Category 2**

**a. Description of the Issue**

Miami-Dade County (MDC), a local unit of government, is applying for its full allocation of \$468,727.00 from the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. MDC will use the funding to support a law enforcement program, **2022 Crime-Fighting Toolkit: Prosocial Pipelines**, for the Miami-Dade Police Department (MDPD), the largest public safety agency serving the local jurisdiction of MDC. In the coming fiscal year, the challenges imposed in MDC due to expanded public safety needs has resulted in budget restraints impacting MDPD operations and policing efforts. To adapt to the challenges, MDPD is continuously looking at every aspect of the organization to increase efficiency. **MDPD's strategy and funding priority for FY22 JAG funds will be to continue to refine a robust crime-fighting toolkit with an emphasis on reducing crime and improving public safety by training and employing additional law enforcement support personnel - to improve both public and officer safety, use limited resources more effectively and efficiently, and leverage results from previous Byrne JAG Program investments.** Without funding from the Byrne JAG Program, the **2022 Crime-Fighting Toolkit: Prosocial Pipelines** program will remain unfunded.

The MDPD mission statement emphasizes the public safety priority of the law enforcement agency and its commitment to the community. The resources provided by the Byrne JAG Program are vital to the Department, providing for important investments to support this proposed **Crime-Fighting Toolkit: Prosocial Pipelines** initiative. Ensuring public safety and security is paramount and requires human capital that inspires, enforces, and reinforces criminal justice. Investing in civilian law enforcement advocates, working hand-in-hand within the systems,

can bolster community efforts to keep residents safe during daily life plus give them extra support in times of greater need. This two-pronged approach to public service will help build a community of proactive policing, guiding local youth into prosocial pipelines that will serve Miami-Dade County well into the future.

The timeline is consistent with all Federal regulations and will be completed within four years. The following is a description of the proposed program:

**Prosocial Pipelines**

MDPD proposes a two-pronged approach to enhanced public safety: (1) Civilian Cadet Program and (2) Reentry Advocate Program. It is increasingly clear that public safety must be a whole community approach, with multiple channels of involvement and internal/external support systems in place to fill in gaps and catch things that may fall through the cracks. JAG funds will be used to realize these critical needs.

**(1) Civilian Cadet Program**

In addition to law enforcement officers, there needs to be a team of civilian support personnel assisting with the work, to include Public Safety Aides (PSAs), 911 Dispatchers, and Corrections Technicians. Police officers have a clear pathway through the Police Academy. MDPD proposes the Civilian Cadet Program, creating a direct pathway for youth who wish to pursue law enforcement support positions, complete with the required training and certifications.

**(2) Reentry Advocate Program**

There is an established need for those leaving incarceration to continue a prosocial path towards a life filled with opportunity and free from recidivism. Too many people return to jail because the prosocial path is less clearly defined than falling into old destructive

habits. Following the right path can be a simpler, more manageable journey with a personal guide who can inspire, explain, and travel alongside. A Reentry Advocate will pilot the program assisting the Miami-Dade Corrections and Rehabilitation Department (MDCR) and MDPD work together to ease transitions for the highest-risk population.

### NIBRS

MDPD is certified by the State of Florida as National Incident-Based Reporting System (NIBRS)/Florida Incident-Based Reporting System (FIBRS) compliant.

### b. Project Design and Implementation

The Byrne JAG Program priorities recognize the economic realities and the resulting significant pressures on local criminal justice systems. MDPD's strategic planning process guides its priorities and funding strategy. The local community is engaged throughout the process through community advisory boards and opportunities for public comment at MDC Board of County Commissioners meetings. MDPD proposes to use grant funds **2022 Crime-Fighting Toolkit: *Prosocial Pipelines*** to improve police operations with investments in department-wide civilian support personnel to foster economic development via (1) a pipeline of enthusiastic youth straight from high school to law enforcement careers, and (2) a pipeline of productive residents fostered by a welcoming transition from incarceration. This will continue the practice of MDPD to use Byrne JAG funds strategically in consideration of law enforcement priorities for public and officer safety. The Department recognizes investments in people providing internal and external supports for the criminal justice system can significantly enhance the overall efficiency of MDPD.

*Consistent with the BJA Areas of Emphasis*, the MDPD is committed to promoting public trust between communities and criminal justice agencies and reducing violent crime. The MDPD Edward Byrne JAG submission presents a combination of initiatives which will advance policing

operations via significant investments to combat crime coupled with the need to secure resources for MDPD which remain unfunded. As the 21st century continues, it is clear that law enforcement must rise to meet new and ever-evolving challenges. By investing in a generation of Civilian Cadets prepared to serve and inspire as well as Reentry Advocates to provide and reinforce services for persons in need, MDPD plans to cradle the community with proactive policing innovations. The proposed project for the Byrne JAG Program will provide support for crucial public safety infrastructure which would otherwise not be supported due to the lack of local funds.

For the Civilian Cadet Program, high school students enrolled in the Police Explorer Program will be the target population. Students will complete the Summer Academy during the summer before senior year, allowing them to enroll as Civilian Cadets. Based on interests, they can opt to apply to the magnet school program for the *911 Dispatcher* track or to the Miami-Dade Public Safety Training Institute for the *Public Safety Aide/PSA* and *Corrections Technician* tracks. Program enrollment preference will be given to youth living in local underserved communities. The program will carry civilian cadets through to testing and certifications as required by law. The program curriculum will include both classroom and field work, such as ride-alongs, to fully immerse students in the law enforcement experience. Based on the career track selected, students will learn the basic requirements of the 911 Dispatchers, PSAs, and/or Corrections Technicians. It is also expected that some students will apply to become Law Enforcement Officers after the program, as the Police Explorer Program is often a draw for youth interested in becoming sworn officers.

Because the Police Explorer Program infrastructure exists and operates successfully, MDPD plans to leverage these assets and complement them with a Civilian Cadet Program Manager who can integrate the additional civilian support personnel components into a cohesive

whole. The Program Manager will be responsible for all aspects of the program's daily operations, to include recruitment, coordination with MDPSTI for curriculum implementation, certification completion, job placement activities, and graduation. MDPD will develop performance indicators to measure realistic progress towards attaining performance objectives. Student progress will be evaluated daily in both the classroom and field settings, providing students with feedback. Instructors, PEP coordinators, and/or Neighborhood Resource Officers on duty ensure that the students understand the material being taught before progressing through the course. Additional instruction is provided as indicated. Field operations and practicums serve as another evaluation method. Immediate feedback is provided after all practicums and many times scenarios are repeated to ensure that students are comprehending the material and correcting any deficiencies that are being brought to their attention. Demonstrating desired behavior/response is critical. Debriefing sessions in the field allow for instructors and other on-scene police personnel to provide immediate feedback to the students. Subsequent Q&A field sessions allow for instructors to evaluate students' comprehension of the material, while also allowing for instructors to explain and clarify the material for the students. Once students complete the program, they will be given hiring preference for positions within MDPD and MDCR.

For the Reentry Advocate Program, a case-management-focused position will join MDPD, acting as a liaison with MDCR, bridging gaps for the highest-risk persons ready to reenter society, helping them navigate the road back to sustainable lives free from future crime involvement. The Reentry Advocate will serve as a one-stop resource, armed with linkages to wraparound services, including job skills, job training, employment, housing, physical medical care, mental health care, transportation, and other needs of the individual and their families for a successful transition back to daily life. This collaboration between MDPD and MDCR holds promise for enhanced services

to the community, reinforcing immediate reentry efforts and the longer-term protective factors for the MDC community as a whole.

To account for time needed to recruit, screen, and hire the appropriate personnel, the budget worksheet and budget narrative lists the positions beginning in Year 2; however, this can be modified as determined by USDOJ.

The applicant, MDPD, is the appointed sheriff's department of MDC and the largest local police department in the southeastern U.S. with more than 3,000 sworn personnel, protecting 2.8 million residents and 14 million annual visitors, responsible for public safety in a large metropolitan community. MDPD is committed to strong community partnerships with a wide range of community groups (private and public) which enhance MDPD's public safety efforts.

MDPD is known nationally as a leader in law enforcement, and is accredited by two agencies, the Commission on Accreditation for Law Enforcement Agencies (CALEA), Inc., on the national level, and the Commission for Florida Law Enforcement Accreditation, Inc., on a statewide level. The Department's focus on accreditation clearly documents its commitment to the highest level of public safety and service.

The estimated timeline for this project is four years for completion. In consideration of MDPD's responsibilities for public safety to this community, statutory mandates, obligations for safety to its sworn officers, and continuing budget challenges, the Byrne JAG Program will provide essential support for the **2022 Crime-Fighting Toolkit: Prosocial Pipelines** program. It is imperative that the Byrne JAG Program funding opportunity be used for effective policing strategies which will continue to enhance the public safety of MDC communities and safe and effective policing by the officers of the MDPD.

c. Capabilities and Competencies

Grant management for MDPD is provided by the Fiscal Administration Bureau (FAB). The primary responsibility of grant management personnel is to ensure compliance with grant requirements through regular compliance monitoring including corrective action if and when necessary. Compliance monitoring conducted by FAB grant management personnel includes maintaining fiscal controls, regular monitoring of the grant objectives (operational and financial), and preparing and submitting operational and fiscal reports as required. MDPD's grant management is conducted by a grant manager (police sergeant) and grant accountants. FAB provides departmental budgetary and fiscal guidance, and ensures compliance with all MDC and departmental policies and procedures, as well as State and Federal guidelines. FAB's main functions include: preparation and monitoring of the departmental operating and capital budget; accounting and reporting for all grants and trust funds awarded to MDPD; coordinating and monitoring all financial activities, as well as providing purchasing, capital inventory oversight, and inventory and supply controls for the department in delivering efficient and effective police services to MDC residents. MDPD FAB has a proven record of experience in implementing a wide array of U.S. DOJ grant-funded programs and meeting goals and objectives, on time, on budget, and in compliance with the grant agreements.

d. Plan for Collecting the Data Required for this Solicitation's Performance Measures

MDPD's FAB will report on required measures including amount of funds expended and other program measures and submit quarterly performance metrics through BJA's Performance Measurement Tool, as required by the USDOJ Bureau of Justice Assistance. If funding is awarded for **2022 Crime-Fighting Toolkit: Prosocial Pipelines**, all work conducted using funding from this award will comply with the requirements set forth in the solicitation for all progress reports and financial reports. MDPD has a clear understanding of the performance data reporting

requirements for this grant program and will gather the required data through regular communication and monitoring by identified project staff related to all aspects of purchasing, equipment usage guidelines, and personnel management.