

# Memorandum



**Date:** April 4, 2023

Agenda Item No. 8(P)(6)

**To:** Honorable Chairman Oliver G. Gilbert, III  
and Members, Board of County Commissioners

**From:** Daniella Levine Cava  
Mayor 

**Subject:** Recommendation for Approval to Award Contract for Laboratory Testing and Sampling Services

## Summary

This item is for the purchase of laboratory testing and sampling services for the Miami-Dade Water and Sewer Department (WASD). The County operates three regional water treatment plants and five small satellite water plants with a total production of 330 million gallons daily. Samples are routinely collected and analyzed by WASD staff; however, analyses that are beyond the County's in-house capabilities are sent to outside laboratories. Approval of this item will allow WASD to contract with experienced State of Florida Department of Health (FDOH) certified vendors to provide testing and sampling services to assist the County in meeting and maintaining compliance with federal, state, and local regulations and Environmental Protection Agency operating permits.

## Recommendation

It is recommended that the Board of County Commissioners (Board) approve a competitive contract award, *Contract No. EVN0000098, Laboratory Testing and Sampling Services*, for WASD in the amount of \$3,266,087 for a five-year period. Four vendors are being recommended for award as set forth in the table below, including the contract amount per vendor. The current contract, *FB-00622*, was awarded by the Board through Resolution No. R-207-18 in the amount of \$2,973,000 for a five-year term.

## Background

Environmental regulations and operating permits require testing of water production wells, water treatment plants, monitoring wells and wastewater treatment plants for biological, radiological and chemical contaminants. *Solicitation No. EVN0000098, Laboratory Testing and Sampling Services*, was advertised to obtain laboratory testing and sampling services for WASD. The services are divided into seven groups: (A) Generic Drinking Water, (B) Disinfection By Products (C) Microbiology Specialized (D) Radiological (E) Generic Wastewater (F) Whole Effluent Toxicity Testing and (G) Specialized Tests.

## Scope

The scope of this item is countywide in nature.

## Fiscal Impact/Funding Source

The fiscal impact for the five-year term is \$3,266,087. The current contract, *FB-00622*, is valued at \$3,121,650 for a five-year and three-month term and expires on June 30, 2023. The allocation under the replacement contract is slightly higher than the current contract on an annualized basis due to higher pricing.

Department	Allocation	Funding Source	Contract Manager
WASD	\$3,266,087	Proprietary Funds	Frederick Taylor
<b>Total:</b>	<b>\$3,266,087</b>		

## Track Record/Monitor

Pearl Bethel of the Strategic Procurement Department is the Procurement Contracting Manager.

**Delegated Authority**

If this item is approved, the County Mayor or County Mayor’s designee will have the authority to give notice of this award to the recommended vendors below, issue the appropriate orders to give effect to same and exercise all provisions of the contract, including any cancellation or extension provisions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

**Vendors Recommended for Award**

An Invitation to Bid was issued under full and open competition. Four bids were received in response to the solicitation, and all vendors are being recommended for award as set forth in the table below. No bids were received for Group G, which will require resoliciting. The estimated allocation for Group G is \$100,000 based on current contract pricing and estimated quantities; therefore, a new solicitation will be issued under delegated authority for Group G and is anticipated to be awarded prior to the expiration of the current contract.

Pursuant to Resolution No. R-477-18, the lowest bidders are recommended in accordance with the method of award per the solicitation and are non-local. Outreach efforts included contacting the incumbent vendors, posting a future solicitation notice and sending an email blast to various vendors registered under the assigned commodity code. A search on the County’s Local Business Tax Receipt site identified two vendors which were included in the solicitation notification; however, neither submitted a bid response. Prior to advertisement, there were two certified Small Business Enterprise (SBE) vendors identified under the commodity code assigned to this project, however, neither met the project requirements.

Vendor	Principal Address	Local Address	Number of Employee Residents	Principal	Awarded Group(s)	Award Amount
			1) Miami-Dade 2) Percentage*			
Analytical Services, Inc.	130 Allen Brook Lane Williston, VT	None	0	Ariana Samadpour	C	\$272,250
			0%			
ETT Environmental, Inc.	200 Pinewood Drive Taylors, SC	None	0	Mazidji Costa	F	\$465,000
			0%			
Florida-Spectrum Environmental Services, Inc.	1460 W McNab Road Ft. Lauderdale, FL	None	5	Lyle Johnson	B	\$217,672
			9.6%			
Pace Analytical Services, LLC	1800 Elm Street, SE Minneapolis, MN	None	2	Michael Marino, Jr.	A, D & E	\$2,311,165
			5%			

\*Provided pursuant to Resolution No. R-1011-15. Percentage of employee residents is the percentage of vendor’s employees who reside in Miami-Dade County as compared to the vendor’s total workforce.

**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Strategic Procurement Department’s Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement pool reflects the County’s current needs. The review included

conducting market research, posting a draft solicitation for industry comment, and holding meetings and drafting sessions with the user department. The scope of services remained unchanged, as the scope was determined to still meet departmental needs.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies.
- The Small Business Enterprise Bid Preference and Local Preference were applied.
- The Living Wage Ordinance does not apply as the services are not covered under the Ordinance.
- The Responsible Wages and Benefits Ordinance does not apply as the services are not covered under the Ordinance



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Jimmy Morales  
Chief Operations Officer



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Oliver G. Gilbert, III  
and Members, Board of County Commissioners

**DATE:** April 4, 2023

**FROM:**   
Gen Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No. 8(P)(6)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(P)(6)  
4-4-23

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING AWARD OF CONTRACT NO. EVN0000098 GROUP A (GENERIC DRINKING WATER) TO PACE ANALYTICAL SERVICES, LLC IN AN AMOUNT NOT TO EXCEED \$611,040.00, CONTRACT NO. EVN0000098 GROUP B (DISINFECTION BY PRODUCTS) TO FLORIDA-SPECTRUM ENVIRONMENTAL SERVICES, INC. IN AN AMOUNT NOT TO EXCEED \$217,672.00, CONTRACT NO. EVN0000098 GROUP C (MICROBIOLOGY SPECIALIZED) TO ANALYTICAL SERVICES, INC. IN AN AMOUNT NOT TO EXCEED \$272,250.00, CONTRACT NO. EVN0000098 GROUP D (RADIOLOGICAL) TO PACE ANALYTICAL SERVICES, LLC IN AN AMOUNT NOT TO EXCEED \$82,050.00, CONTRACT NO. EVN0000098 GROUP E (GENERIC WASTEWATER) TO PACE ANALYTICAL SERVICES, LLC IN AN AMOUNT NOT TO EXCEED \$1,618,075.00, AND CONTRACT NO. EVN0000098 GROUP F (WHOLE EFFLUENT TOXICITY TESTING) TO ETT ENVIRONMENTAL, INC. IN AN AMOUNT NOT TO EXCEED \$465,000.00 FOR THE PURCHASE OF LABORATORY TESTING AND SAMPLING SERVICES FOR THE WATER AND SEWER DEPARTMENT IN A TOTAL AMOUNT NOT TO EXCEED \$3,266,087.00 FOR A FIVE-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO GIVE NOTICE OF THIS AWARD, ISSUE THE APPROPRIATE ORDERS TO GIVE EFFECT TO SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION OR EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board approves award of Contract No. EVN0000098 Group A (Generic Drinking Water) to Pace Analytical

Services, LLC in an amount not to exceed \$611,040.00, Contract No. EVN0000098 Group B (Disinfection By Products) to Florida-Spectrum Environmental Services, Inc. in an amount not to exceed \$217,672.00, Contract No. EVN0000098 Group C (Microbiology Specialized) to Analytical Services, Inc. in an amount not to exceed \$272,250.00, Contract No. EVN0000098 Group D (Radiological) to Pace Analytical Services, LLC in an amount not to exceed \$82,050.00, Contract No. EVN0000098 Group E (Generic Wastewater) to Pace Analytical Services, LLC in an amount not to exceed \$1,618,075.00, and Contract No. EVN0000098 Group F (Whole Effluent Toxicity Testing) to ETT Environmental, Inc. in an amount not to exceed \$465,000.00 for the purchase of Laboratory Testing and Sampling Services for the Water and Sewer Department in a total amount not to exceed \$3,266,087.00 for a five-year term; and authorizes the County Mayor or County Mayor’s designee to give notice of this award to the recommended vendors above, issue the appropriate orders to give effect to same and exercise all provisions of the contract, including cancellation or extension provisions, pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	
Anthony Rodríguez, Vice Chairman	
Marleine Bastien	Juan Carlos Bermudez
Kevin Marino Cabrera	Sen. René García
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Eileen Higgins
Kionne L. McGhee	Raquel A. Regalado
Micky Steinberg	

The Chairperson thereupon declared this resolution duly passed and adopted this 4<sup>th</sup> day of April, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

LUIS G. MONTALDO, CLERK AD INTERIM

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Eduardo W. Gonzalez