

# Memorandum



**Date:** April 4, 2023

**To:** Honorable Chairman Oliver G. Gilbert, III  
and Members, Board of County Commissioners

**From:** Daniella Levine Cava  
Mayor *Daniella Levine Cava*

**Subject:** Request for Additional Time and Expenditure Authority to Prequalification Pool for Lenel OnGuard Software, Support & Maintenance

Agenda Item No. 8(P)(8)

## Summary

This item is recommending approval of additional time and expenditure authority under this pool for the Miami-Dade Police Department (MDPD) and Seaport Department (PortMiami) for the maintenance of the Lenel OnGuard System (System). The services provided under this pool are critical to MDPD and PortMiami, as they ensure that only authorized personnel can access secured areas of the various facilities for these departments.

MDPD and PortMiami utilize this pool for the purchase of Lenel OnGuard software upgrades and support services as well as preventive maintenance, installation, repairs and/or replacement services for various security devices. These departments issue spot market quotations as needed to accommodate their needs to adequately maintain the System.

## Recommendation

It is recommended that the Board of County Commissioners (Board) approve extending *Prequalification Pool No. RTQ-00115, Lenel OnGuard Software, Support & Maintenance*, for five years with \$1,175,000 in additional expenditure authority for MDPD and PortMiami. The System is a keyless card entry system that provides employees with access to secured areas. It controls the day and time of entry, and a log is maintained, which documents each entry and location accessed. To track pool expenditures by vendor, bidding under this and other prequalification pools will gradually be conducted and monitored in a single platform, INFORMS, which will allow staff to provide data reports to the Board, as requested.

The benefits of extending this Pool versus resoliciting are that existing prequalified vendors do not have to reapply, thereby resulting in savings to the vendors. Further, only new vendors need to provide their qualifications thereby resulting in a reduction in the administrative paperwork for staff. Finally, an extension of the current pool is being recommended as advertising a new solicitation will likely yield the same outcome resulting in the same certified Lenel vendors being prequalified since the requirement of having Lenel certification in order to prequalify under this pool remains. In an effort to identify additional Lenel certified vendors, a search of Lenel's partnership list was reviewed and one registered County vendor, Intellisoft, Inc., was identified. This vendor along with the others on the partnership will be invited to submit for prequalification under this pool. The pool will remain open and additional qualified vendors may be added to the Pool at any time during the extended term. There are eighteen certified Small Business Enterprise (SBE) firms under the applicable commodities codes, but none are Lenel certified.

## Background

A Request to Qualify (RTQ) was issued under full and open competition to establish a prequalified pool of Lenel-authorized value-added resellers which is a requirement of the solicitation. Three vendors responded to the RTQ, which were prequalified to participate in subsequent spot market competitions. This pool was initially established under delegated authority in September 2014 with an allocation of \$900,000, and since its inception has been modified under delegated authority and by the Board under

Resolution No. R-104-20 for \$545,000 in additional expenditure authority. Of the three vendors currently prequalified, one is local, and none are certified SBE firms.

This pool has been used for the purchase of software upgrades and support services as well as preventive maintenance, installation, repairs and/or replacement services for various security devices. MDPD and PortMiami rely on the System for security management purposes. The System includes an open architecture design that integrates with a full suite of security technologies tailored to each department's specific needs. MDPD's System manages an expansive access control system and video surveillance which is located throughout the County. PortMiami's System provides access control systems, monitors, and multiple security devices, including but not limited to remote site alarm panels, card readers, outputs, and inputs.

MDPD and PortMiami also utilize the pool to issue spot market quotations for miscellaneous security equipment repair, maintenance, and replacement services. The equipment includes CCTV cameras and accessories, traffic gates, sensors, vehicle loops, access control peripherals, card readers and two-way intercom devices.

**Scope**

The impact of this item is countywide in nature.

**Delegated Authority**

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was modified under Resolution No. R-104-20.

**Fiscal Impact/Funding Source**

The pool term expires on April 30, 2023 and has a current cumulative allocation of \$1,445,000. If this request is approved, the pool will have a modified cumulative allocation of \$2,620,000 and will expire on April 30, 2028. The requested increase in expenditure authority is based on historical use of the pool and anticipated projects throughout the term. Each budget year, departments request Board approval for expenditures. The additional expenditure authority for the current fiscal year was approved by the Board as part of the fiscal year 2022-2023 County budget.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
MDPD*	\$ 787,830	\$600,000	\$1,387,830	General Fund	Laura Romano
PortMiami	\$ 657,170	\$575,000	\$1,232,170	Proprietary Revenue	Gyselle Pino
<b>Total:</b>	<b>\$1,445,000</b>	<b>\$1,175,000</b>	<b>\$2,620,000</b>		

\* It should be noted that contracts contain termination for convenience provisions which can be exercised if the commodities and services in this item are affected by the establishment of the constitutional offices. The product and services purchased under this item will be included in the inventory report as a part of the transition plan for constitutional offices. As new contracts or allocations are approved, the inventory report will be updated accordingly.

**Track Record/Monitor**

Angela Mathews-Tranumn of the Strategic Procurement Department is the Procurement Contracting Manager.

**Prequalified Vendors**

<b>Vendor</b>	<b>Principal Address</b>	<b>Local Address</b>	<b>Principal</b>
AVI Integrators, Inc. dba Security 101	1450 Centrepark Boulevard Suite 210 West Palm Beach, FL	2400 W 84 Street Unit 15 Hialeah, FL	Richard Montalvo
Integrated Fire & Security Solutions, Inc.*	1970 Dana Drive Suite 1 Fort Myers, FL	None	John W. Peterson, Jr.
The ADT Security Corporation dba ADT Commercial, LLC	1501 Yamato Road Boca Raton, FL	None	Anthony Faxas

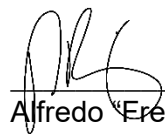
\*Vendor is in process of updating certain forms/requirements of vendor registration.

**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Strategic Procurement Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies.
- The SBE Bid Preference and Local Preference will be applied at the time of spot market competition.
- The Living Wage Ordinance does not apply as the services to be procured are not covered under the Ordinance.
- The Responsible Wages and Benefits Ordinance does not apply as the services to be procured are not covered under the Ordinance.



Alfredo "Freddy" Ramirez III  
Chief of Safety and Emergency Response



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Oliver G. Gilbert, III  
and Members, Board of County Commissioners

**DATE:** April 4, 2023

**FROM:**   
Gen Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No. 8(P)(8)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(P)(8)  
4-4-23

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING ADDITIONAL TIME OF FIVE YEARS AND EXPENDITURE AUTHORITY UP TO \$1,175,000.00 FOR A TOTAL MODIFIED PREQUALIFICATION POOL AMOUNT OF \$2,620,000.00 FOR PREQUALIFICATION POOL NO. RTQ-00115 FOR THE PURCHASE OF LENEL ONGUARD SOFTWARE, SUPPORT & MAINTENANCE FOR MIAMI-DADE POLICE DEPARTMENT AND PORTMIAMI

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes additional expenditure authority up to \$1,175,000.00 for a total modified prequalification pool amount of \$2,620,000.00 for Prequalification Pool No. RTQ-00115 for the purchase of Lenel OnGuard Software, Support & Maintenance for Miami-Dade Police Department and PortMiami. A copy of the pool documents are on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	
Anthony Rodríguez, Vice Chairman	
Marleine Bastien	Juan Carlos Bermudez
Kevin Marino Cabrera	Sen. René García
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Eileen Higgins
Kionne L. McGhee	Raquel A. Regalado
Micky Steinberg	

The Chairperson thereupon declared this resolution duly passed and adopted this 4<sup>th</sup> day of April, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

LUIS G. MONTALDO, CLERK AD INTERIM

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Eduardo W. Gonzalez