

MEMORANDUM

Agenda Item No. 7(C)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: (Second Reading: 12-16-25)
November 18, 2025

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Ordinance relating to the Office
of Intergovernmental Affairs;
amending article CXVIII of the
Code; providing that the Office
of Intergovernmental Affairs
shall be responsible for
implementing, as Miami-Dade
County policy, annual
Washington, D.C. "Fly-Ins", as
well as facilitating, coordinating,
and funding same; making
technical and conforming
changes

The accompanying ordinance was prepared and placed on the agenda at the request of Prime Sponsor Chairman Anthony Rodriguez.


Geri Bonzon-Keenan
County Attorney

GBK/gh

MDC001

Memorandum



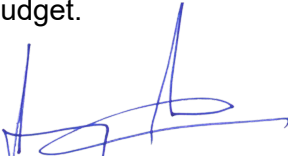
Date: December 16, 2025

To: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

From: Daniella Levine Cava *Daniella Levine Cava*
Mayor

Subject: Fiscal Impact Statement for Ordinance Relating to Make Washington, DC Fly-in an Annual Event

The implementation of this Ordinance will not have a fiscal impact to Miami-Dade County. This Ordinance provides that the Office of Intergovernmental Affairs shall be responsible for the implementation of annual Washington, DC "Fly-ins". Funding for these expenses has been allocated in the FY 2025-26 Adopted Budget.




Jimmy Morales
Chief Operating Officer

Memorandum



Date: December 16, 2025

To: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners


From: Daniella Levine Cava 
Mayor

Subject: Social Equity Statement – Ordinance amending Article CXVIII of the Code related to annual Washington, D.C. “Fly-Ins” - 252055

The proposed Ordinance amends Article CXVIII, Sec. 2-1787 of the Code of Miami-Dade County regarding annual Washington, D.C. “Fly-Ins”. More specifically, the proposed legislation requires the Office of Intergovernmental Affairs to facilitate, coordinate, and fund the annual Fly-In program.

Implementing this program promotes consistent federal engagement and increases visibility into how Miami-Dade County communicates its priorities to federal partners. The federal government’s resources and expertise can greatly contribute to the development and execution of crucial Miami-Dade County projects.

This item codifies current practices and seeks to promote equity by strengthening access to federal programs and investments that directly affect quality of life across Miami-Dade County. Codifying this process will build on the current coordination between the Board of County Commissioners and the administration, increase visibility of federal engagement, help to ensure advocacy efforts meaningfully reflect community priorities, support fair distribution of external funding opportunities, and advance a more accountable and inclusive intergovernmental process.



Jimmy Morales
Chief Operating Officer



MEMORANDUM
(Revised)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: December 16, 2025

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 7(C)

Please note any items checked.

- _____ **“3-Day Rule” for committees applicable if raised**
- _____ **6 weeks required between first reading and public hearing**
- _____ **4 weeks notification to municipal officials required prior to public hearing**
- _____ **Decreases revenues or increases expenditures without balancing budget**
- _____ **Budget required**
- _____ **Statement of fiscal impact required**
- _____ **Statement of social equity required**
- _____ **Ordinance creating a new board requires detailed County Mayor’s report for public hearing**
- _____ **No committee review**
- _____ **Applicable legislation requires more than a majority vote (i.e., 2/3’s present ____, 2/3 membership ____, 3/5’s ____, unanimous ____, majority plus one ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) ____, CDMP 9 vote requirement per 2-116.1(4)(c) (2) ____)** to approve
- _____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 7(C)
12-16-25

ORDINANCE NO. _____

ORDINANCE RELATING TO THE OFFICE OF INTERGOVERNMENTAL AFFAIRS; AMENDING ARTICLE CXVIII OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA; PROVIDING THAT THE OFFICE OF INTERGOVERNMENTAL AFFAIRS SHALL BE RESPONSIBLE FOR IMPLEMENTING, AS MIAMI-DADE COUNTY POLICY, ANNUAL WASHINGTON, D.C. “FLY-INS”, AS WELL AS FACILITATING, COORDINATING, AND FUNDING SAME; MAKING TECHNICAL AND CONFORMING CHANGES; AND PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

WHEREAS, healthy intergovernmental relations are critical to County success; and

WHEREAS, all levels of government exist to serve the people, including residents of South Florida; and

WHEREAS, the federal government’s resources and expertise can greatly contribute to the development and execution of crucial County projects; and

WHEREAS, engaging with the federal government and promoting collaboration between the County and the United States government will ensure that the County is better positioned to advance its goals; and

WHEREAS, in the past, the County has participated in “Fly-Ins” to Washington, D.C., in order to make federal leaders aware of challenges in Miami-Dade County and opportunities for collaboration; and

WHEREAS, recently, Florida and Miami-Dade County in particular have continued to receive favorable attention and opportunities, positioning the County for continued growth and influence at the federal level; and

WHEREAS, given the potential economic challenges that the County may face in the near future, it is critical to leverage every opportunity to ensure Miami-Dade County remains at the forefront of national dialogue and policy; and

WHEREAS, among other functions, the Office of Intergovernmental Affairs is responsible for:

- (1) coordinating the County's intergovernmental relations at the federal, state, and local levels;
 - (2) managing the County's federal and state governmental representation and consulting services contracts;
 - (3) preparing annual federal and state legislative packages;
 - (4) advising the Board, Mayor, and County departments of the filing, progress and amendments of bills, appropriations, and legislative reports and projects that may affect the County; and
 - (5) raising, discussing, and recommending any legislative action that may benefit the County;
- and

WHEREAS, the Office of Intergovernmental Affairs is well-suited to implement and coordinate a County policy of annual "Fly-Ins" to Washington, D.C., and to fund same; and

WHEREAS, the Board desires that the County commit to increasing engagement with the federal government,

**BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF
MIAMI-DADE COUNTY, FLORIDA:**

Section 1. Article CXVIII of the Code of Miami-Dade County, Florida, is hereby amended to read as follows:¹

**Article CXVIII. OFFICE OF INTERGOVERNMENTAL
AFFAIRS.**

* * *

Sec. 2-1787. - Functions.

The Office of the Intergovernmental Affairs shall perform the following functions within the scope of authority set forth in Section 2-1788 below:

1. Coordinate the County's intergovernmental relations at the federal, state, and local levels.
2. Manage the County's federal and state governmental representation and consulting services contracts and report issues relating to conflicts of interest as they pertain to contract lobbyists.
3. Prepare annual federal and state legislative packages pursuant to Section 2-1789 below.
4. Report to the Board on a timely basis and otherwise comply with the reporting requirements set forth in Section 2-1790 below.
5. Coordinate meetings and facilitate relationships between the Board and the Miami-Dade County state and federal legislative delegations no less than once each quarter pursuant to Resolution No. 1060-93.

¹ Words stricken through and/or [[double bracketed]] shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed. Remaining provisions are now in effect and remain unchanged.

>>6. Implement and coordinate Miami-Dade County’s annual Washington, D.C. “Fly-In” program, an intergovernmental affairs outreach initiative aimed at fostering improved County relations with the federal government and raising awareness of County priorities with federal lawmakers and decisionmakers. The Director or Director’s designee shall:

(a) Facilitate the County’s annual Washington, D.C. “Fly-In” days, including making all necessary transportation and lodging arrangements for County personnel participating in the initiative;

(b) Coordinate with the members of the Board of County Commissioners and federal officials with respect to the date and timing of the County’s Washington, D.C. “Fly-In” days; and

(c) Allocate appropriate and legally available funding from the Office’s budget to support this initiative.<<

[[6.]]>>7.<< On a continuing basis, advise the Board, Mayor, and County Departments of the filing, progress and amendment of bills, appropriations, and legislative reports and projects that may affect the County.

[[7.]]>>8.<< Raise, discuss, and recommend any legislative action that may benefit the County given the current legislative trends and dynamics, including actions related to both substantive legislation and appropriations.

* * *

Section 2. If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder of this ordinance shall not be affected by such invalidity.

Section 3. It is the intention of the Board of County Commissioners, and it is hereby ordained that the provisions of this ordinance, including any sunset provision, shall become and be made a part of the Code of Miami-Dade County, Florida. The sections of this ordinance may be renumbered or relettered to accomplish such intention, and the word “ordinance” may be changed to “section,” “article,” or other appropriate word.

Section 4. This ordinance shall become effective ten (10) days after the date of enactment unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board.

PASSED AND ADOPTED:

Approved by County Attorney as
to form and legal sufficiency:

MAG for GBK

Prepared by:

CJF

Christian J. Fernandez-Andes

Prime Sponsor: Chairman Anthony Rodriguez