

MEMORANDUM

Agenda Item No. 11(A)(5)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: December 16, 2025

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution establishing County policy that printed copies of the final adopted budget book be provided to each County Commissioner no later than 30 days after the County budget's adoption; directing the County Mayor to provide an annual report

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Senator René García.



Geri Bonzon-Keenan
County Attorney

GBK/uw

MDC001



MEMORANDUM
(Revised)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

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FROM: 
Gen Bonzon-Keenan
County Attorney

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Please note any items checked.

- _____ **“3-Day Rule” for committees applicable if raised**
- _____ **6 weeks required between first reading and public hearing**
- _____ **4 weeks notification to municipal officials required prior to public hearing**
- _____ **Decreases revenues or increases expenditures without balancing budget**
- _____ **Budget required**
- _____ **Statement of fiscal impact required**
- _____ **Statement of social equity required**
- _____ **Ordinance creating a new board requires detailed County Mayor’s report for public hearing**
- _____ **No committee review**
- _____ **Applicable legislation requires more than a majority vote (i.e., 2/3’s present ____, 2/3 membership ____, 3/5’s ____, unanimous ____, majority plus one ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) ____, CDMP 9 vote requirement per 2-116.1(4)(c) (2) ____)** to approve
- _____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(5)
12-16-25

RESOLUTION NO. _____

RESOLUTION ESTABLISHING COUNTY POLICY THAT PRINTED COPIES OF THE FINAL ADOPTED BUDGET BOOK BE PROVIDED TO EACH COUNTY COMMISSIONER NO LATER THAN 30 DAYS AFTER THE COUNTY BUDGET'S ADOPTION; DIRECTING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO PROVIDE AN ANNUAL REPORT

WHEREAS, chapter 129, Florida Statutes, provides that the County budget shall be prepared, summarized and approved by the Board and that it shall be balanced; and

WHEREAS, section 5.03(B) of the Miami-Dade County Home Rule Charter provides that, between June 1 and July 15, the Mayor shall prepare a proposed budget for Miami-Dade County, Florida, for the subsequent fiscal year, and the County Mayor or County Mayor's designee posts such proposed budget, which is a three-volume document ("proposed budget book"), on the County's website; and

WHEREAS, section 5.03(B) further provides that the Board shall hold hearings and adopt a budget on or before the dates required by law; and

WHEREAS, accordingly, each September, the County adopts its budget for the following fiscal year; and

WHEREAS, soon after the County adopts its annual budget, County staff completes and posts the final adopted budget book, which is a three-volume document ("adopted budget book"), on the County's website, which incorporates the changes that occur between the publishing of the proposed budget book and the adoption of the budget at the County's final budget hearing; and

WHEREAS, pursuant to Section 129.03(3)(c), Florida Statutes, and Section 218.35(4), Florida Statutes, within 30 days after the adoption of the County's budget ordinance(s), the County's adopted budget and the final approved budget of the clerk of the circuit court must be posted on the County's official website and must remain on the website for at least 2 years; and

WHEREAS, the Board desires to receive the County's adopted budget book as soon as possible; and

WHEREAS, accordingly, the Board directs County Mayor or County Mayor's designee to provide a printed copy of the final adopted budget book to each County Commissioner no later than 30 days after its adoption,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. The foregoing recitals are incorporated in this resolution and are approved.

Section 2. This Board establishes as County policy that a printed copy of the final adopted budget book shall be provided to each County Commissioner no later than 30 days after the County budget's adoption. This Board further directs the County Mayor or County Mayor's designee to provide a written annual report no later than 30 days after the County budget's adoption providing the dates when the adopted budget was posted on the County's website and when County Commissioners were provided with printed copies of the final adopted budget books. Pursuant to rule 5.06(j) of the Board's Rules of Procedure, each completed report shall be placed on an agenda of the full Board without committee review.

The Prime Sponsor of the foregoing resolution is Senator René García. It was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Anthony Rodriguez, Chairman	
Kionne L. McGhee, Vice Chairman	
Marleine Bastien	Juan Carlos Bermudez
Sen. René García	Oliver G. Gilbert, III
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Vicki L. Lopez
Natalie Milian Orbis	Raquel A. Regalado
Micky Steinberg	

The Chairperson thereupon declared this resolution duly passed and adopted this 16th day of December, 2025. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Richard Appleton