

# Memorandum



**Date:** March 3, 2026

**To:** Honorable Chairman Anthony Rodriguez  
and Members, Board of County Commissioners

**From:** Daniella Levine Cava *Daniella Levine Cava*  
Mayor

**Subject:** Resolution Ratifying the Award of a Non-Exclusive Professional Services Agreement for Engineering Services for Capacity Management, Operation, and Maintenance Services Related to the Consent Decree Projects with Brown and Caldwell Corporation, Agreement No. 24BRCA007 – Project No. E24WS03

Agenda Item No. 8(O)(2)

## **Executive Summary**

This item seeks ratification by the Board of County Commissioners (the Board) of the action of the County Mayor or County Mayor's designee approving Non-Exclusive Professional Services Agreement No. 24BRCA007 (the Agreement) competitively solicited under Project No. E24WS03 (the Project) between Miami-Dade County (the County) and Brown and Caldwell Corporation (the Consultant) for Engineering Services for Capacity Management, Operation, and Maintenance Services (CMOM) related to the Consent Decree Projects. The Agreement is for an amount not to exceed \$11,000,000.00, inclusive of a ten percent (10%) contingency allowance, for a contract term of five (5) years, and one (1) five (5) year option-to-renew.

On April 9, 2014, the County entered into a Consent Decree with the United States of America and the State of Florida Department of Environmental Protection, with a completion date of June 2028. To date, the County is 86% complete and on track to meet its project obligations. Additionally, the Consent Decree requires the County to develop nine (9) CMOM-related programs designed to strengthen management, operations, and maintenance practices across the wastewater system. The implementation of these programs has resulted in increased regulatory compliance, a substantial reduction in sanitary sewer overflows, and improved overall utility efficiency. CMOM provides a structured and systematic framework for evaluating and improving utility business practices. When implemented proactively, CMOM enhances operational efficiency while significantly reducing the risk of sanitary sewer overflows. Through this Agreement, the Consultant will update operations and maintenance manuals for all sewer operating divisions to address routine and emergency procedures, establish a change-management framework, deliver targeted staff training for sewer division personnel, and improve asset and inventory integration with WASD's Enterprise Asset Management System.

The Miami-Dade Water and Sewer Department (WASD) serves approximately 2.8 million residents and operates three regional wastewater treatment plants, more than 1,050 pump stations, and over 6,300 miles of sewer mains across the County. Given the scale and complexity of this system, proactive management, operations, and maintenance practices are essential to ensuring regulatory compliance, system reliability, and the protection of public health and the environment.

## **Recommendation**

It is recommended that the Board ratify the action of the County Mayor or County Mayor's designee, as authorized under Section 2-8.2.12 of the Miami-Dade County Code related to WASD's Consent Decree and Capital Improvement Programs Acceleration Ordinance (WASD's Acceleration Ordinance), for the funded project identified below and on Exhibit A, as attached.

## **Scope**

The Project will take place throughout the County; therefore, the impact of this item is countywide in nature.

**Delegation Of Authority**

The Agreement was awarded pursuant to Section 2-8.2.12 of the Miami-Dade County Code related to WASD's Acceleration Ordinance, which delegates authority to the County Mayor or County Mayor's designee to award certain projects, and, among other things, negotiate and settle claims, and execute change orders that do not exceed ten percent (10%) of the base contract amount, all subject to ratification by the Board.

**Fiscal Impact/Funding Source**

The fiscal impact to the County is \$11,000,000.00 and will be funded out of WASD Proprietary Revenues. The Project is in WASD's Fiscal Year 2025-2026 Adopted Budget and Multi-Year Capital Plan under Contractual Services, Volume #3, Page #98. There is no impact to the General Fund.

**Track Record/Monitoring**

WASD's Deputy Director of Planning, Regulatory Compliance and Capital Infrastructure, Marisela Aranguiz-Cueto, P.E., will oversee the implementation of this Agreement.

**Due Diligence/Safety Information**

Due diligence was conducted by WASD and the Strategic Procurement Department (SPD) in accordance with SPD's Procurement Guidelines to determine responsibility, including verifying corporate status; performance; compliance data. The lists that were reviewed include: convicted vendors, debarred vendors, delinquent Consultants, suspended vendors, and federally excluded parties. There were no adverse findings related to the Consultant's responsibility. There were no adverse findings related to the Consultant's responsibility. This information is being provided pursuant to Resolution No. R-187-12.

**Background**

On April 9, 2014, the United States District Court for the Southern District of Florida authorized a Consent Decree between the County, the USEPA, the State of Florida, and the Florida Department of Environmental Protection, for improvements to the County's wastewater collection and treatment system. The Consent Decree mandated activities to reduce Sanitary Sewer Overflows, meet treated effluent limits, and ensure proper CMOM practices. To comply, WASD continues to develop programs consistent with EPA guidance and requires a CMOM consultant to review, modify, and develop these programs as mandated by the Consent Decree.

The Consultant will support WASD in the enhancement and development of the CMOM Programs by identifying deficiencies in existing practices and implementing solutions. These efforts include, but are not limited to: 1) updating operations and maintenance manuals for all sewer operating divisions to cover routine and emergency procedures; 2) establishing a clear and standardized change-management framework; 3) delivering customized training for sewer division personnel; and 4) integrating inventory and asset management data into WASD's Enterprise Asset Management System to strengthen preventive and corrective maintenance capabilities across the system. These services conform to the requirements of the Consent Decree.

The Consultant will also ensure that the programs and plans are consistent with USEPA Region IV guidance and are completed and submitted within the specific deadlines of the Consent Decree. In addition, the Consultant will ensure that the programs and plans comply with the Code of Miami-Dade County and Implementing Order (10) 8-8, which established a County policy to incorporate, wherever practical, Green Building Practices into the planning, budgeting, design, construction, operations, management, renovation, maintenance and decommissioning of Public Projects.

On September 3, 2014, the Board approved Ordinance No. 14-77 authorizing the County Mayor or County Mayor's designee to award contracts for funded capital projects and related goods and services, and to accelerate the approval of WASD's: (1) Consent Decree projects, and (2) projects identified in WASD Multi-Year Capital Plan's Capital Improvements Program without the need for prior Board approval but subject to ratification by the Board.

The solicitation was issued on November 1, 2024, as a Notice to Professional Consultant under full and open competition. Five (5) proposals were received by the submittal deadline of December 23, 2024. All five (5) proposals received were found to be in compliance with the Small Business Development contract measures on January 28, 2025. Due diligence was conducted by WASD and the Strategic Procurement Department, which included reviewing lists for convicted, debarred, and suspended vendors, and no adverse findings were reported related to the Consultant's responsibility. The award of the Agreement was made to the Consultant (Agreement No. 24BRCA007).

Exhibit A includes the details of the competitively bid award for which ratification is being requested and contains the information bulleted below for the Agreement award:

- Item Number
- Department Name
- Type of Solicitation
- Contract Type
- Contract No. / Project No.
- Project Name
- Firm Awarded
- Commission District
- Original Contract Amount
- Funding Source(s)
- Estimated Start Date/Estimated End Date
- Contract Measures: SBE-A/E
- Brief Project Description

Attached as Exhibit B is the recommendation to award the Agreement referenced in this memorandum. The Agreement was fully executed and attested by the Clerk's Office on September 25, 2025. A copy of the Agreement is available upon request from WASD's Intergovernmental Affairs Division.



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Roy Coley  
Chief Utilities and Regulatory Services Officer

EXHIBIT A

Ratification of Professional Services Agreements Authorized by the WASD Accelerate Ordinance

Item Number	Dept. Name	Type of Solicitation		Contract No.		Project Name	Firm Awarded	Commission District	Change Order		Original Contract		Funding Source(s)	Operations and Maintenance Costs	Est. Start Date		Contract Measures				Brief Project Description
		Contract Type	Request for Qualifications/ Negotiations	Project No.	Agreement No.				Change Order Amount	Change Order Time	Adjusted Contract Amount	Original Contract Amount			Est. End Date	Agreement Effective Date	SBE Goods & Services	SBE A/E	SBE Construction	CWP Program	
1	WASD		Request for Qualifications/ Negotiations	Project No. E24WS03	Agreement No. 24BRC4007;	Engineering Services for Capacity Management, Operation, and Maintenance Services	Brown and Caldwell	Various Districts	N/A		Original Contract Amount \$11,000,000.00	WASD's Proprietary Revenues	N/A		Est. End Date	Agreement Effective Date September 25, 2025 /	SBE Goods & Services	SBE A/E	SBE Construction	CWP Program	Change Order Description
																September 25, 2030 /	N/A	20.00%	N/A	N/A	Brown and Caldwell will provide engineering services for WASD for capacity management, operations, and maintenance services.

MDC004

## Memorandum



**Date:** September 25, 2025

**To:** Jay J. Fink, P.E., Director  
Water and Sewer Department

**From:** Frances G. Morris  
Chief Financial Officer  
Water and Sewer Department

A handwritten signature in blue ink, appearing to read "Frances G. Morris", is written over the "From:" field.

**Subject:** Contract Award Recommendation for a Non-Exclusive Professional Services Agreement for Engineering Services for Capacity Management, Operation, and Maintenance (CMOM) Services Related to the Consent Decree Projects to Brown and Caldwell (Corporation), Agreement No. 24BRCA007 – Project No. E24WS03

**SUMMARY**

The Miami-Dade Water and Sewer Department (WASD) is the primary provider of water and wastewater services to Miami-Dade County (the County) serving a population of over 2.8 million, making it among the largest water/wastewater utilities in the United States. WASD has developed a Multi-Year Capital Improvement Program (CIP) to upgrade its infrastructure systems throughout the County in order to renew and replace existing deteriorated systems, and to ensure an efficient, reliable water and wastewater system that will accommodate future growth and development or redevelopment.

In order to carry out the many CIP projects it is undertaking, WASD requires engineering services for capacity management, operation, and maintenance services related to the consent decree projects. For Project No. E24WS03, after a competitive solicitation, the County intends to retain one (1) qualified firm under one (1) separate Non-Exclusive Professional Services Agreement No. 24BRCA007 between the County and Brown and Caldwell (Corporation) (the Agreement).

**RECOMMENDATION**

It is recommended that the County Mayor or County Mayor's designee approve the Agreement with Brown and Caldwell (Corporation) to provide engineering services for capacity management, operation, and maintenance services. The total compensation amount under the Agreement will not exceed \$11,000,000, which amount includes a ten percent (10%) contingency allowance, and the Agreement has a five (5) year term, with one (1) five (5) year option-to-renew.

**DELEGATED AUTHORITY**

Pursuant to the provisions of Section 2-8.2.12 of the County Code, the County Mayor or County Mayor's designee has the authority to execute, amend and terminate the Agreement, and to resolve disputes. Additionally, pursuant to the provisions of Sections 2-8.2.12 (4)(d) and (e) of the Code, the County Mayor or County Mayor's designee has the authority to amend and/or extend the Agreement to complete any unfinished work, waive liquidated damages, negotiate and settle claims, and execute change orders that do not exceed ten percent (10%) of the base/alternate Agreement amount. Pursuant to Section 2-8.2.12 (7), all actions taken pursuant to Section 2-8.2.12 are subject to ratification by the Board of County Commissioners.

**SCOPE**

Brown and Caldwell (Corporation) will assist WASD with the modification and development of the CMOM Programs identifying and providing solutions to deficiencies in the existing practices.

Examples of such solutions include:

- Up to date operations and maintenance manuals for all sewer operating divisions to cover routine and emergency procedures,
- A defined framework for change of management procedure, customize training for sewer division personnel, and
- Inventory or asset management into the WASD's Enterprise Asset Management System to properly equip the divisions with preventative and corrective maintenance.

Brown and Caldwell shall work closely with WASD to review, modify, and develop the following plans and programs as required by the CD:

- Information Management System Program
- Update the Geographic Information System (GIS)
- Sewer System Asset Management Program
- Gravity Sewer System Operation and Maintenance Program
- Pump Station Operations and Preventative Maintenance Program
- Force Main Operations, Preventative Maintenance and Assessment/Rehabilitation Program
- Wastewater Treatment Plant Assessment Program
- Force Main Rehabilitation and Replacement Program
- Wastewater Treatment Plant Operations and Maintenance Program
- Wastewater Facilities Industry Specifications and Assessments

Brown and Caldwell (Corporation) shall also assist WASD with the following pending new CD requirements:

1. Effluent Compliance Plan
2. Inflow Infiltration Plan
3. Spill Prevention Plan

Brown and Caldwell (Corporation) shall ensure that the programs and plans are consistent with EPA Region IV guidance and are completed and submitted within the specific deadlines of the CD. The Consultant shall ensure that the programs and plans comply with Chapter 2, Article I, Sec. 2-1, BCC Rule 5.10, and Chapter 9, Article 111, Sec. 9-71 through 9-75, of the Code of Miami-Dade County along with Implementing Order (10) 8-8, which established a County policy to incorporate, wherever practical, Green Building Practices into the planning, budgeting, design, construction, operations, management, renovation, maintenance and decommissioning of Public Projects. These sections of the code, together with the I.O. 8-8, are referred to as the "Sustainable Buildings Program."

**PRIMARY COMMISSION DISTRICT/PROJECT LOCATION**

Brown and Caldwell (Corporation) will be utilized throughout Miami-Dade County.

**SMALL BUSINESS ENTERPRISE (SBE) - CONTRACT MEASURES**

*(See Attachment A: Project Worksheet)*

**Review Date – 6/21/2024    Signoff Date – 8/08/2024**

Type	Goal	Comment
SBE – Architecture & Engineering	20%	Implementing Order 3-32
SBE – Goods & Services	N/A	Implementing Order 3-41

**SUBCONSULTANTS**

The chart below indicates the list of Subconsultants that will be utilized under this Agreement and which of those Subconsultants are being utilized to meet the SBD measures as indicated above on the contract measures. (See Attachment B: Certificate of Assurance and Utilization Plan)

Subconsultants	Goal	Services
305 Consulting Engineers, LLC	1.00%	Water and Sanitary Sewage Collection and Transmission & Water and Sanitary Sewage Pumping Facilities
CES Consultants, Inc.	N/A	
Delta Consultants, LLC	6.00%	Water and Sanitary Sewage Collection and Transmission & Water and Sanitary Sewage Pumping Facilities
F.R. Aleman and Associates, Inc.	5.00%	Water and Sanitary Sewage Collection and Transmission, Water and Sanitary Sewage Pumping Facilities, Water and Sanitary Sewage Treatment Plants, & Land Surveying
Media Relations Group, LLC	N/A	
Program Controls, Inc.	9.00%	Water and Sanitary Sewage Collection and Transmission, Water and Sanitary Sewage Pumping Facilities, & Water and Sanitary Sewage Treatment Plants

**FISCAL IMPACT/FUNDING SOURCE**

WASD Proprietary Revenues.

See table below for additional funding types reviewed, and whether they are applicable.

Base Contract Amount	Contingency Amount (Code Sec. 2-8.1)
\$10,000,000	\$1,000,000

Funding Type	Legislation	Applicable (Yes or No)	Notations
People's Transportation Plan (PTP)	County Code Section 29-124	No	N/A
General Obligation Bond (GOB)	Resolutions R-912-04, R-913-04, R-914-04, R-915-04, R-916-04, R-917-04, R-918-04, R-919-04	No	N/A
American Recovery and Reinvestment Act (ARRA-Economic Stimulus)	County Code Section 2-8.2.7	No	N/A

**TRACK RECORD/MONITOR**

The designated staff contact to track and monitor this Agreement is Contract Manager: Patty Palomo / 786-552-8040 / Patty.Palomo@miamidade.gov and Project Manager Robert Esperon / 786-268-5814 / Robert.Esperon@miamidade.gov.

All firms were evaluated in accordance with Section 2-10.4 of the County Code, Implementing Order 3-34 and Implementing Order 3-39.

**PROCUREMENT HISTORY**

On November 1, 2024, a Notice to Professional Consultant (NTPC) was issued under full and open competition. A total of five (5) proposals were received by the submittal deadline of December 23, 2024. (See Attachment C: List of Respondents)

SBD completed its review of the SBE contract measures on January 28, 2025, and confirmed that all five (5) firms were in compliance with the submittal requirements. (See Attachment D: SBD Compliance Review)

Pursuant to County Resolution No. R-62-22, which amended Implementing Order 3-34, and became effective on July 11, 2022, the Competitive Selection Committee (CSC) was provided with all reports and findings of the Office of the Inspector General on April 4, 2025, regarding any Proposer and their proposed subconsultants for consideration while scoring in accordance with the applicable criteria identified in the solicitation. No reports were located by the Commission on Ethics and Public Trust.

At the First Tier “Evaluation of Qualifications” meeting held on April 21, 2025, the CSC reviewed and ranked the five (5) proposals in accordance with evaluation criteria outlined in the solicitation. The CSC elected by majority of vote, to invite the five (5) highest ranked proposers to advance to the Second-Tier meeting (Oral Presentations). (See Attachment E: First Tier Tabulation Report)

Firm Name	Total & Adjusted Qualitative Scores	Total Adjusted Ordinal Scores	Ordinal Ranking	Final Ranking
Brown and Caldwell (Corporation)	453 368	5	1	1
HDR Engineering, Inc.	442 360	10	2	2
Woolpert, Inc.	434 355	10	2	3
Arcadis U.S., Inc.	434 355	11	4	4
Ardurra Group, Inc.	430 349	11	4	5

The Second-Tier “Oral Presentations” meeting was held on May 1, 2025. The CSC evaluated the five (5) firm’s proposals. All firms were evaluated in accordance with Section 2-10.4 of the County Code, Implementing Order 3-34 and Implementing Order 3-39. (See Attachment F: Second Tier Tabulation Report).

Firm Name	Total & Adjusted Qualitative Scores	Total Adjusted Ordinal Scores	Ordinal Ranking	Final Ranking
Brown and Caldwell (Corporation)	471 385	5	1	1
Ardurra Group, Inc.	473 382	7	2	2
HDR Engineering, Inc.	465 375	8	3	3
Arcadis U.S., Inc.	451 368	13	4	4
Woolpert, Inc.	433 353	18	5	5

The CSC recommended the highest ranked firm Brown and Caldwell (Corporation) to the County Mayor or the County Mayor’s designee for approval to negotiate an agreement.

The Negotiation Team was approved by the County Mayor’s designee on May 30, 2025. (See Attachment G: Report of Competitive Selection Committee). On June 24, 2025, the Negotiation Team held the first negotiation meeting with Brown and Caldwell (Corporation) and concluded negotiations on the same day.

**VENDOR(S) RECOMMENDED FOR AWARD**

The table below depicts a summary of the recommended prime consultant(s).

Vendor Name	Principal Address	Local Address	Number of Employee	Principal
			Residents*	
			1) County 2) Percentage (%)	
Brown and Caldwell (Corporation)	2333 Ponce De Leon Blvd., Suite R-205 Coral Gables, FL 33134	2333 Ponce De Leon Blvd., Suite R-205 Coral Gables, FL 33134	2,235	Albert L. Perez
			1) 12	
			2) 0.51%	

\*Pursuant to R-1011-15, the percentage of employee residents is the percentage of the vendor's employees who reside in the County as compared to the vendor's total workforce.

**DUE DILIGENCE**

Pursuant to R-187-12, the Strategic Procurement Department (SPD) conducted due diligence in accordance with SPD's Procurement Guidelines to determine vendor responsibility including verifying corporate status and that no performance or compliance issues exist. The lists referenced included: Capital Improvements Information System (CIIS), Office of Small Business Development's database, Sunbiz, Tax Collector's Office, convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties list. Also examined as part of this due diligence: Florida Division of Business and Professional Regulation. There were no adverse findings relating to vendor responsibility.

A review of the CIIS showed that Brown and Caldwell (Corporation) have 39 evaluations with an average evaluation score of 3.8 out of a possible maximum score of 4.0. (See Attachment H: Contractor Evaluation Report)

A review of CIIS, managed by the Office of Small Business Development (SBD), showed that Brown and Caldwell (Corporation) has not been awarded a contract with the County within the last three (3) years from the proposal submittal date. (See Attachment I: Firm Work History Report)

**APPLICABLE ORDINANCES AND MEASURES**

The table below depicts various legislative policies, and whether they are applicable to this item.

Title	Legislation	Applicable (Yes or No)	Notations
Small Business Enterprise - Architecture and Engineering	County Code Section 2-10.4.01	Yes	20% A&E
Small Business Enterprise -Services	County Code Section 2-8.1.1.1.1	No	N/A
Small Business Enterprise -Goods	County Code Section 2-8.1.1.1.2	No	N/A
In-house Capabilities	Resolution R-1204-05	Yes	These services will augment WASD in-house capabilities and assist in accelerating the Capital Improvement Plan.

Title	Legislation	Applicable (Yes or No)	Notations
Responsible Wages	County Code Section 2-11.16	No	N/A
Sea Level Rise	Ordinance 14-79	Yes	The impact of sea level rise will be considered as part of the design.
Sustainable Buildings Measure	Implementing Order 8-8	No	This project does not qualify for compliance with the Sustainable Buildings Ordinance.
Local Preference	County Code Section 2-8.5	Yes	N/A
Local Certified Veteran Business Enterprise Preference	Code County Section 2-8.5.1	Yes	N/A
Consultants' Competitive Negotiation Act	FL Stat. 287.055	Yes	N/A
Office of Inspector General Fee	County Code Section 2-1076	Yes	N/A

**SIGNATURE PAGE**  
**Agreement No. 24BRCA007**  
**Project No. E24WS03**


  
 \_\_\_\_\_  
 David Clodfelter, OMB Director

09/11/2025  
 \_\_\_\_\_  
 Date

Approved as to legal sufficiency:

  
 \_\_\_\_\_  
 Jose Ortega, Assistant County Attorney

9/5/25  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Jay J. Fink, P.E., WASD Director

  
 \_\_\_\_\_  
 Date

# ATTACHMENT A



## Office of Small Business Development

### Project Worksheet

**Project/Contract Title:** Engineering Services for Capacity Management, Operations, and Maintenance Services (CMOM)      **Received Date:** 6/21/2024  
**Project/Contract No:** E24WS03      **Funding Source:** Other  
**Department:** Water & Sewer  
**Estimated Cost of Project/Bid:** \$10,000,000.00  
**Description of Project/Bid:** WAsD is seeking one (1) A/E Consultant to provide engineering services for WAsD for capacity management , operations, and maintenance services. The term for the Non-Exclusive Professional Services Agreement (PSA) is five (5) years with one (1) option to renew for an additional five (5) years.

Contract Measures Recommendation		
Measure	Program	Goal Percent
Goal	SBE-A&E	20.00%
No Measure	SBE-G&S	
Reasons for Recommendation		
<p><b>SMALL BUSINESS ENTERPRISE - ARCHITECTURAL &amp; ENGINEERING (SBE-A&amp;E).</b>                      SBD reviewed this project pursuant to Implementing Order 3-32 for an SBE-A&amp;E measure. Project information analyzed included the project's scope of services, estimated project cost, minimum requirements/qualifications and funding source. An analysis of the factors contained in the project package, as well as the factors contained in Section V. B. 2. C. of Implementing Order 3-32 indicates a 20.00% SBE-A&amp;E Sub-Consultant Goal is appropriate for this contract in the following Technical Categories: TC 6.01 (Water And Sanitary Sewer Systems - Water Distribution And Sanitary Sewage Collection And Transmission Systems) – 5.00%, TC 6.02 (Water And Sanitary Sewer Systems - Major Water And Sanitary Sewage Pumping Facilities) - 5.00%, 6.03 (Water and Sanitary Sewer Systems - Water and Sanitary Sewage Treatment Plants) - 5.00% and TC 15.01 (Surveying and Mapping - Land Surveying) – 5.00%.</p> <p>Maximum compensation for this PSA is \$5,500,000.00 plus a ten percent (10%) (\$550,000.00) contingency allowance. The term for this Non-Exclusive Professional Services Agreement (PSA) is two (2) years with one (1) option-to-renew for an additional one (1) year with no minimum amount of work or compensation guaranteed to the retained consultant.</p> <p><b>SMALL BUSINESS ENTERPRISE - GOODS &amp; SERVICES (SBE-Goods &amp; SBE-Services)</b>                      An analysis of Implementing Order 3-41 &amp; Ordinance 16-109, as well as the project package indicates a No Measure is appropriate.</p> <p>MDC-TCC 06-01 WATER DISTRIBUTION AND SANITARY SEWAGE COLLECTION AND TRANSMISSION, MDC-TCC 06-02 WATER AND SANITARY SEWAGE PUMPING FACILITIES, MDC-TCC 06-03 WATER AND SANITARY SEWAGE TREATMENT PLANTS, MDC-TCC 15-01 Surveying and Mapping - Land Surveying</p>		
Small Business Contract Measure Recommendation		
Subtrade	Category	
Water Distribution & Transmission	SBE-A&E	
Water & Sanitary Pumping Facilities	SBE-A&E	
Water & Sanitary Sew. Treatment Plants	SBE-A&E	
Land Surveying	SBE-A&E	

**Living Wages:**      YES     NO       **Highway:**    YES     NO       **Heavy Construction:**    YES     NO

**Responsible Wages:**      YES     NO       **Building:**    YES     NO

\_\_\_\_\_  
 SBD Director

8-08-24  
 \_\_\_\_\_  
 Date

# ATTACHMENT B



## SMALL BUSINESS DEVELOPMENT CERTIFICATE OF ASSURANCE FORM

### SMALL BUSINESS PARTICIPATION ON COUNTY PROJECTS

(All bidders proposing on a County projects with SBE measure(s) must submit this form at the time of bid submission)

Project No.: E24WS03 Project Title: ENGINEERING SERVICES FOR CAPACITY MANAGEMENT, OPERATION, AND MAINTENANCE (CMOM) SERVICES RELATED TO THE CONSENT DECREE PROJECTS

Bidder/Proposer: Brown and Caldwell

Address: 2333 Ponce de Leon Blvd., Ste. R-205 City Coral Gables State FL ZIP 33134

Contact Number: 305.418.4090

The bidder is committed to meeting the established 20% SBE-A/E, SBE-G and      % SBE-S, measure(s) assigned to this project.

Albert L. Perez, PE | Vice President  
Prime Bidder's Name & Title

  
Prime Bidder's Signature

December 16, 2024  
Date

To satisfy the requirements for **Step 1 - Bid Submittal and compliance with the Small Business (s) Program** the following are required:

1. Acknowledgement of the SBE-A/E, and SBE-G/S goal(s) established for this project via the Certificate of Assurance Form;
2. Agree to engage in the solicitation of approved Miami-Dade County Small Business Enterprise firm(s) to achieve the established goal(s) as indicated in the Project Documents (specifications).
3. Agree to submit a list of SBEs to satisfy the measures via Miami-Dade County Contract Compliance Workforce Management System within seventy-two (72) hours once notified by email by Small Business Development Division.

To satisfy the requirements for **Step 2 - Bid Evaluation and Recommendation for Award**, note the following:

I understand that my company will be deemed non-compliant and not eligible for award if I fail to submit my company's Utilization Plan within seventy-two (72) hours of receiving an email notification from Small Business Development Division to list all certified Miami-Dade County Small Business Enterprise firms via Miami-Dade County's Contract Compliance Workforce Management System who will be subcontracted with to satisfy the contracts established SBE goal(s). Each SBE sub-consultant and or sub-vendor will be required to confirm the relationship for final approval.

STATE OF FLORIDA

COUNTY OF MIAMI-DADE

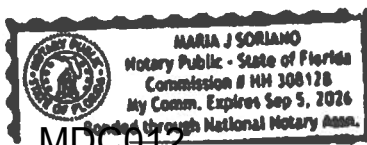
BEFORE ME, an officer duly authorized to administer oaths and take acknowledgement, personally appeared Albert L. Perez, PE, who being first sworn deposes and affirms that the provided information statements are true and correct to the best of his/her knowledge information and belief.

  
Signature of Owner

SWORN TO and subscribed before me this 16th day of December, 2024

  
Signature of Notary Public - State of Florida

My Commission Expires: September 5, 2026



# ATTACHMENT B

## Utilization Plan: View Plan

Generated by Caesar Suarez, Miami-Dade County on 7/18/2025

Help & Tools 

[Proposal Main](#) [View Proposal](#) [Settings](#) [Docs](#) [Goal Setting](#) [Bid List](#) [Utilization Plans](#) [Comments](#) [Linked Records](#) [Reports](#)



**E24WS03: Engineering Services for Capacity Management, Operations, and Maintenance Services (CMOM)**

Status: **Open**  
Estimated Cost: **\$10,000,000**

This Utilization Plan has been Approved. Scroll down to view the details of the plan. Click the button to transfer some or all of the subcontract records to an existing contract. Once a record is transferred it cannot be transferred again. However if any subcontractors are not included in the transfer they will remain available for transfer. After the transfer process is complete a Linked Contract field will appear to provide quick access to the contract. Use the Linked Contract field to access the contract that subs were previously transferred to.

[Refresh](#) [Actions & Notices](#)

### Utilization Plan Summary

PROPOSAL	<b>E24WS03: Engineering Services for Capacity Management, Operations, and Maintenance Services (CMOM)</b>
REFERENCE	<b>RE: Utilization Plan Request For Brown and Caldwell, 20% SBE-A&amp;E Sub-consultant Goal</b>
PHASE	<b>Original, version 0</b>
STATUS	 <b>Approved</b>
NOTIFICATION DATE	<b>1/6/2025 by Caesar Suarez</b>
DUE DATE	<b>1/13/2025 5:00 pm US/Eastern</b>
SUBMISSION DATE	<b>1/10/2025 by Albert Perez</b> 
REVIEW DATE	<b>1/14/2025 by Caesar Suarez</b>
REVIEWER PUBLIC COMMENTS	<b>Good Afternoon,</b>  <b>Thank you for submitting your firm's COA/UP plan--your plan is approved.</b>  <b>Regards,</b>  <b>Caesar</b>

Award To Contract

### Utilization Plan Information

ESTIMATED BID / TRANSACTION AMOUNT **\$10,000,000**

PUBLIC COMMENTS

**Please Note: In order for Miami-Dade County to process your firm's Utilization Plan (UP), please identify all SBE-A&E firms reflected in the Letter of Qualifications Form (LOQ) that will be utilized to meet the 20% SBE-A&E Sub-Consultant Goal and include all Technical Certification Categories (TC's) and percentages. PLEASE DO NOT INCLUDE "NAICS" or "NIGP" codes under the "WORK CODES" field as these do NOT APPLY TO THIS PROJECT.**

**This project has a 20% SBE-A&E Sub-Consultant Goal. As such, one (1) Utilization Plan (UP) must be submitted for this project for review.**

**Please be advised that in order for the County to receive a UP plan for review, all sub-consultants referenced must log on to the BMWS portal and "Confirm" the percentage and scope referenced.**

Please also ensure that you submit your utilization plan by the Due Date (Monday, JANUARY 13, 2025, 5:00 PM). Failure to submit the requested UP plan via the BMWS system by the Due Date will result in forfeiture of consideration for award.

Please call me if you have any questions at: 305-375-3141.

Thanks,





















Caesar

### Primary Bidder/Prime Contractor

Vendor Name	Cert	Inc In Goal	\$ Total	\$ Self Perf	\$ For Credit	Actions
 <b>Brown and Caldwell</b>	<a href="#">No</a>	No	\$10,000,000	\$7,900,000 79.00%	-	<a href="#">View</a>

Work Code Validation Symbol Legend:  All assigned work codes are valid;  Some assigned codes are not valid;  No assigned work codes are valid;  No work codes are assigned.

### Subcontractors

Subcontractor Name	Sub Tler	Cert	Inc In Goal	Type	Valid Work Code	\$ Commit	\$ Self Perf	\$ For Credit	Confirmed	Actions
 <b>305 Consulting Engineers, LLC</b> MDC-TCC 06-01: WATER DISTRIBUTION AND SANITARY SEWAGE COLLECTION AND TRANSMISSION MDC-TCC 06-02: WATER AND SANITARY SEWAGE PUMPING FACILITIES	1		 SBE - 100% A&E	Sub		\$100,000 1.00%	\$100,000 1.00%	\$100,000 1.00%		<a href="#">View</a>
 <b>Delta Consultants LLC</b> MDC-TCC 06-01: WATER DISTRIBUTION AND SANITARY SEWAGE COLLECTION AND TRANSMISSION MDC-TCC 06-02: WATER AND SANITARY SEWAGE PUMPING FACILITIES	1		 SBE - 100% A&E	Sub		\$600,000 6.00%	\$600,000 6.00%	\$600,000 6.00%		<a href="#">View</a>
 <b>F.R. Aleman &amp; Associates, Inc.</b> MDC-TCC 06-01: WATER DISTRIBUTION AND SANITARY SEWAGE COLLECTION AND TRANSMISSION MDC-TCC 06-02: WATER AND SANITARY SEWAGE PUMPING FACILITIES MDC-TCC 06-03: WATER AND SANITARY SEWAGE TREATMENT PLANTS MDC-TCC 15-01: Surveying and Mapping - Land Surveying	1		 SBE - 100% A&E	Sub		\$500,000 5.00%	\$500,000 5.00%	\$500,000 5.00%		<a href="#">View</a>
 <b>Program Controls, Inc.</b> MDC-TCC 06-01: WATER DISTRIBUTION AND SANITARY SEWAGE COLLECTION AND TRANSMISSION MDC-TCC 06-02: WATER AND SANITARY SEWAGE PUMPING FACILITIES MDC-TCC 06-03: WATER AND SANITARY SEWAGE TREATMENT PLANTS	1		 SBE - 100% A&E	Sub		\$900,000 9.00%	\$900,000 9.00%	\$900,000 9.00%		<a href="#">View</a>

### Goal & Waiver Summary

Goal Type	Goal	Plan	Status	\$ to Reach Goal	Waiver Status
<b>Overall Goal</b>	20.00%	21.00%	1.00% above goal		
<b>Bid Preference</b>	0.00%	0.00%	Met goal		
<b>DBE</b>	0.00%	0.00%	Met goal		
<b>SBD Goal</b>	0.00%	0.00%	Met goal		
<b>SBE - A&amp;E</b>	20.00%	21.00%	1.00% above goal		
<b>SBE - Con</b>	0.00%	0.00%	Met goal		
<b>SBE - Goods</b>	0.00%	0.00%	Met goal		
<b>SBE - Services</b>	0.00%	0.00%	Met goal		
<b>Selection Factor</b>	0.00%	0.00%	Met goal		
<b>Trade Set Aside</b>	0.00%	0.00%	Met goal		

### Signature

SIGNATURE	<b>Alberto L. Perez</b>
TITLE	<b>Vice President</b>
ORGANIZATION	<b>Brown and Caldwell</b>
SIGNATURE DATE	<b>1/10/2025</b>

### Additional Instructions

ADDITIONAL INSTRUCTIONS TO VENDOR  
SPECIAL INSTRUCTIONS TO VENDOR



**ATTACHMENT C**  
**MIAMI DADE COUNTY**  
**STRATEGIC PROCUREMENT DEPARTMENT**

**LIST OF RESPONDENTS**

**Project Name:** Engineering Services for Capacity Management, Operation, And Maintenance (CMOM) Services Related to The Consent Decree Projects

**Project No.:** E24WS03

**Measures:** 20% SBE - A/E

**No. of Agreements:** 1

**Contract Type:** PROFESSIONAL SERVICES AGREEMENT

**Submittal Date:** 12/23/2024

**Team No.:** 1

**Prime Local Preference:** Yes

**Prime Name:** WOOLPERT INC

**FEIN No.:** 201391406

**Trade Name:**

<b>Sub-Consultants Name</b>	<b>Trade Name</b>	<b>Subs FEIN No.</b>
a. BERMELO AJAMIL & PARTNERS LLC		591722486
b. BND ENGINEERS INC		650421519
c. GANNETT FLEMING INC		251613591
d. METCO SERVICES SOUTHEAST LLC		800203267
e. MILIAN SWAIN & ASSOCIATES INC		650094999
f. PREMIERE DESIGN SOLUTIONS INC		260571068

**Team No.:** 2

**Prime Local Preference:** Yes

**Prime Name:** ARCADIS US INC

**FEIN No.:** 570373224

**Trade Name:**

<b>Sub-Consultants Name</b>	<b>Trade Name</b>	<b>Subs FEIN No.</b>
a. KIMLEY-HORN & ASSOCIATES INC		560885615
b. HBC ENGINEERING COMPANY		223936061
c. LONGITUDE SURVEYORS LLC		364551726
d. Delta Consultants LLC		371999359
e. CORROSION PROBE, INC.		061123092
f. HYDROMAX USA LLC		200602448

**Team No.:** 3

**Prime Local Preference:** Yes

**Prime Name:** HDR ENGINEERING INC

**FEIN No.:** 470680568

**Trade Name:**

<b>Sub-Consultants Name</b>	<b>Trade Name</b>	<b>Subs FEIN No.</b>
a. JACOBS ENGINEERING GROUP INC		954081636
b. NOVA CONSULTING INC		650577672
c. LONGITUDE SURVEYORS LLC		364551726
d. Delta Consultants LLC		371999359



**MIAMI DADE COUNTY  
STRATEGIC PROCUREMENT DEPARTMENT**

**LIST OF RESPONDENTS**

**Project Name:** Engineering Services for Capacity Management, Operation, And Maintenance (CMOM) Services Related to The Consent Decree Projects

**Project No.:** E24WS03

**Measures:** 20% SBE - A/E

**No. of Agreements:** 1

**Contract Type:** PROFESSIONAL SERVICES AGREEMENT

**Submittal Date:** 12/23/2024

**Team No.:** 4

**Prime Local Preference:** Yes

**Prime Name:** ARDURRA GROUP INC

**FEIN No.:** 591782900

**Trade Name:** KING ENGINEERING ASSOCIATES

**Sub-Consultants Name**

**Trade Name**

**Subs FEIN No.**

- |   |  |           |
|---|--|-----------|
| a. 300 ENGINEERING GROUP LLC            |  | 562612529 |
| b. GLOBAL CONSTRUCTION ESTIMATING CORP. |  | 273130045 |
| c. Delta Consultants LLC                |  | 371999359 |
| d. BND ENGINEERS INC                    |  | 650421519 |
| e. CSA CENTRAL INC                      |  | 311446286 |
| f. BLACK & VEATCH CORPORATION           |  | 431833073 |
| g. Green Dade, Inc.                     |  | 872642433 |

**Team No.:** 5

**Prime Local Preference:** Yes

**Prime Name:** BROWN AND CALDWELL CORP

**FEIN No.:** 941446346

**Trade Name:**

**Sub-Consultants Name**

**Trade Name**

**Subs FEIN No.**

- |                                 |  |           |
|---------------------------------|--|-----------|
| a. CES CONSULTANTS INC          |  | 650792884 |
| b. Delta Consultants LLC        |  | 371999359 |
| c. F R ALEMAN & ASSOCIATES INC  |  | 592751524 |
| d. PROGRAM CONTROLS INC         |  | 043640855 |
| e. 305 CONSULTING ENGINEERS LLC |  | 462245961 |
| f. MEDIA RELATIONS GROUP LLC    |  | 200118620 |

ATTACHMENT D

Memorandum



DATE: January 28, 2025

TO: Namita Uppal, Director,  
Strategic Procurement Department

FROM: Gary Hartfield, Director  
The Office of Small Business Development

SUBJECT: Compliance Review  
Project No. E24WS03  
Engineering Services for Capacity Management, Operations, and Maintenance Services (CMOM)

The Office of Small Business Development (SBD), has completed its review of the subject project for compliance with the Small Business Enterprise (SBE-A&E) program for Architectural and Engineering Services. The contract measure established for this project is a 20% SBE-A&E sub-consultant goal.

The Strategic Procurement Department submitted proposals that included the Certificate of Assurance for the firm(s) listed below acknowledging the 20% SBE-A&E measure. The referenced firms also submitted the Utilization Plan (UP) identifying the SBE sub-consultants to fulfill the 20% SBE-A&E sub-consultant goal via the Business Management Workforce System (BMWS). Please find the results of SBD's compliance review below:

**STATUS:**

- |                          |           |
|--------------------------|-----------|
| 1. Arcadis U.S., Inc.    | Compliant |
| 2. Ardurra Group, Inc.   | Compliant |
| 3. Brown and Caldwell    | Compliant |
| 4. HDR Engineering, Inc. | Compliant |
| 5. Woolpert, Inc.        | Compliant |

**SUMMARY:**

**Arcadis U.S., Inc. (#1)**, a non-certified SBE-A&E firm, committed to utilize the following certified, SBE-A&E firms: Delta Consultants LLC to perform Technical Certification Categories (TC's) 6.01 (Water Distribution And Sanitary Sewage Collection And Transmission) and 6.02 (Water And Sanitary Sewage Pumping Facilities) at 3.00%; HBC Engineering Company to perform TC's 6.01 (Water Distribution And Sanitary Sewage Collection And Transmission), 6.02 (Water And Sanitary Sewage Pumping Facilities) and 6.03 (Water And Sanitary Sewage Treatment Plants) at 15.00% and Longitude Surveyors, LLC to perform TC 15.01 (Surveying And Mapping – Land Surveying) at 2.00% in satisfaction of the 20% SBE-A&E sub-consultant goal. The Utilization Plan (UP) was submitted by Arcadis U.S., Inc. and confirmed by the sub-consultants listed to achieve the 20% SBE-A&E goal. Arcadis U.S., Inc. is in compliance with the 20% SBE-A&E sub-consultant goal.

**Ardurra Group, Inc. (#2)**, a non-certified SBE-A&E firm, committed to utilize the following certified, SBE-A&E firms: BND Engineers, Inc. to perform TC's 6.01 (Water Distribution And Sanitary Sewage Collection And Transmission), 6.02 (Water And Sanitary Sewage Pumping Facilities) and 6.03 (Water And Sanitary Sewage Treatment Plants) at 15.00% and Delta Consultants LLC to perform TC's 6.01 (Water Distribution And Sanitary Sewage Collection And Transmission) and 6.02 (Water And Sanitary Sewage Pumping Facilities) at 5.00% in satisfaction of the 20% SBE-A&E sub-consultant goal. The Utilization Plan (UP) was submitted by Ardurra Group, Inc. was confirmed by the sub-consultants listed to achieve the 20% SBE-A&E goal. Ardurra Group, Inc. is in compliance with the 20% SBE-A&E sub-consultant goal.

**Brown & Caldwell (#3)**, a non-certified SBE-A&E firm, committed to utilize the following certified, SBE-A&E firms: 305 Consulting Engineers, LLC to perform TC's 6.01 (Water and Sanitary Sewage Collection and Transmission) and 6.02 (Water and Sanitary Sewage Pumping Facilities) at 1.00%; Delta Consultants LLC to perform TC's 6.01 (Water and Sanitary Sewage Collection and Transmission) and 6.02 (Water and Sanitary Sewage Pumping Facilities) at 6.00%; F.R. Aleman & Associates, Inc. to perform TC's 6.01 (Water and Sanitary Sewage Collection and Transmission), 6.02 (Water and Sanitary Sewage Pumping Facilities), 6.03 (Water and Sanitary Sewage Treatment Plants) and 15.01 (Surveying and Mapping – Land Surveying) at 5.00% and Program Controls, Inc. to perform TC's 6.01 (Water and Sanitary Sewage Collection and Transmission), 6.02 (Water and Sanitary Sewage Pumping Facilities) and 6.03 (Water and Sanitary Sewage Treatment Plants) at 9.00% in satisfaction of the 20% SBE-A&E sub-consultant goal. The Utilization Plan (UP) was submitted by Brown & Caldwell and confirmed by the sub-consultants listed to achieve the 20% SBE-A&E goal. Brown & Caldwell is in compliance with the 20% SBE-A&E sub-consultant goal.

**HDR Engineering, Inc. (#4), a non-certified SBE-A&E firm, committed to utilize the following certified, SBE-A&E firms: Delta Consultants LLC to perform TC's 6.01 (Water and Sanitary Sewage Collection and Transmission) and 6.02 (Water And Sanitary Sewage Pumping Facilities) at 10.00% and Longitude Surveyors, LLC to perform TC 15.01 (Surveying and Mapping – Land Surveying) at 10.00% in satisfaction of the 20% SBE-A&E sub-consultant goal. The Utilization Plan (UP) was submitted by HDR Engineering, Inc. and confirmed by the sub-consultants listed to achieve the 20% SBE-A&E goal. HDR Engineering, Inc. is in compliance with the 20% SBE-A&E sub-consultant goal.**

**Woolpert, Inc. (#5), a non-certified SBE-A&E firm, committed to utilize the following certified, SBE-A&E firms: BND Engineers, Inc. to perform TC's 6.01 (Water Distribution And Sanitary Sewage Collection And Transmission), 6.02 (Water And Sanitary Sewage Pumping Facilities) and 6.03 (Water And Sanitary Sewage Treatment Plants) at 15.00%; Metco Services Southeast, LLC. to perform TC's 6.01 (Water Distribution And Sanitary Sewage Collection And Transmission), 6.02 (Water And Sanitary Sewage Pumping Facilities) and 6.03 (Water And Sanitary Sewage Treatment Plants) at 2.00%; Millian, Swain & Associates, Inc. to perform TC's 6.01 (Water Distribution And Sanitary Sewage Collection And Transmission), 6.02 (Water And Sanitary Sewage Pumping Facilities) and 6.03 (Water And Sanitary Sewage Treatment Plants) at 2.00% and Premiere Design Solutions, Inc. to perform TC 15.01 (Surveying and Mapping – Land Surveying) at 1.00% in satisfaction of the 20% SBE-A&E sub-consultant goal. The Utilization Plan (UP) was submitted by Woolpert, Inc., and confirmed by the sub-consultants listed to achieve the 20% SBE-A&E goal. Woolpert, Inc. is in compliance with the 20% SBE-A&E sub-consultant goal.**

**SBD verified that none of the referenced firms has an open violation on the January 28, 2025 Compliance Report of Open and Closed Small Business, Wage and/or Workforce Violations.**

**Please be reminded that SBD's review is specific to the SBE-A&E program. The Strategic Procurement Department is responsible for any other issues that may exist during the selection process.**

**Should you have any questions or need any additional information, please do not hesitate to contact Mr. Caesar Suarez, Capital Improvement Project Analyst at [caesars@miamidadade.gov](mailto:caesars@miamidadade.gov) or (305) 375-3141.**

**C: Laurie Johnson, SBD  
Jorge Vital, SPD**

**ATTACHMENT E**

FIRST TIER MEETING April 21, 2025		COMPETITIVE SELECTION COMMITTEE					SUB-TOTAL	TOTAL & ADJ. QUALITATIVE SCORE	TOTAL ADJ. ORDINAL SCORES	ORDINAL RANKING	FINAL RANK
MIAMI DADE COUNTY WATER & SEWER DEPARTMENT Engineering Services for Capacity Management, Operation, and Maintenance Services Related to the Consent Decree Projects		Billie Jo McCarthy (WASD)	Juan Curiel (WASD)	Zahla Allen (WASD)	Tewari Edmonson (DTPW)	Richard King (DSWM)					
<b>TABULATION SHEET SPD PROJECT NO. E24WS03</b>											
NAME OF FIRM(S)											
1	<b>WOOLPERT INC</b>										
CRITERIA EVALUATED BY CSC											
1A - Qualification of the Team Members Assigned to the Project (Min. 1 / Max. 40 pts)		32	30	35	37	38	172				
2A - Past Experience of Similar Projects (Min. 1 / Max. 30 points)		22	24	28	28	29	131				
3A - Past Performance for the Firms (Min. 1 / Max. 15 points)		10	10	13	12	14	59				
4A - Firm's Project Staffing Availability and Ability to Meet Time and Budget (Min. 1 / Max. 5 points)		5	5	4	3	5	22				
CRITERIA ASSIGNED BY SPD STAFF											
5A - Amount of Work Awarded and Paid by The County (Min. 1 / Max. 5 points)		3	3	3	3	3	15				
6A - Use of Locally Headquartered Businesses (Min. 0 / Max. 5 points)		2	2	2	2	2	10				
7A - Local Preference (5 points)		5	5	5	5	5	25				
8A - Local Certified Veteran Business Enterprise Preference (5 points)		0	0	0	0	0	0				
		79	79	90	90	95		434			
Ordinal Scores		5	4	2	1	3					
Dropped Highest Ordinal Score		5						10	2	3	
Dropped Lowest Qualitative Score		79									
Tie-Breaker (Total Ord. Score)-Total Adjusted Qual. Points, then Total Qual. Points for 1A,2A,3A,4A								355			
2	<b>ARCADIS US INC</b>										
CRITERIA EVALUATED BY CSC											
1A - Qualification of the Team Members Assigned to the Project (Min. 1 / Max. 40 points)		31	29	35	36	38	169				
2A - Past Experience of Similar Projects (Min. 1 / Max. 30 points)		24	25	28	26	27	130				
3A - Past Performance for the Firms (Min. 1 / Max. 15 points)		13	10	14	13	14	64				
4A - Firm's Project Staffing Availability, and Ability to Meet Time and Budget (Min. 1 / Max. 5 points)		4	5	4	3	5	21				
CRITERIA ASSIGNED BY SPD STAFF											
5A - Amount of Work Awarded and Paid by The County (Min. 1 / Max. 5 points)		3	3	3	3	3	15				
6A - Use of Locally Headquartered Businesses (Min. 0 / Max. 5 points)		2	2	2	2	2	10				
7A - Local Preference (5 points)		5	5	5	5	5	25				
8A - Local Certified Veteran Business Enterprise Preference (5 points)		0	0	0	0	0	0				
		82	79	91	88	91		434			
Ordinal Scores		3	4	1	3	5					
Dropped Highest Ordinal Score						5		11	4	4	
Dropped Lowest Qualitative Score			79								
Tie-Breaker (Total Ord. Score)-Total Adjusted Qual. Points, then Total Qual. Points for 1A,2A,3A,4A								355			
3	<b>HDR ENGINEERING INC</b>										
CRITERIA EVALUATED BY CSC											
1A - Qualification of the Team Members Assigned to the Project (Min. 1 / Max. 40 points)		34	30	32	36	38	170				
2A - Past Experience of Similar Projects (Min. 1 / Max. 30 points)		26	24	28	25	28	131				
3A - Past Performance for the Firms (Min. 1 / Max. 15 points)		13	11	12	12	14	62				
4A - Firm's Project Staffing Availability, and Ability to Meet Time and Budget (Min. 1 / Max. 5 points)		3	5	3	3	5	18				
CRITERIA ASSIGNED BY SPD STAFF											
5A - Amount of Work Awarded and Paid by The County (Min. 1 / Max. 5 points)		3	3	3	3	3	15				
6A - Use of Locally Headquartered Businesses (Min. 0 / Max. 5 points)		4	4	4	4	4	20				
7A - Local Preference (5 points)		5	5	5	5	5	25				
8A - Local Certified Veteran Business Enterprise Preference (5 points)		0	0	0	0	0	0				
		85	82	87	82	97		442			
Ordinal Scores		2	3	4	3	2					
Dropped Highest Ordinal Score				4				10	2	2	
Dropped Lowest Qualitative Score			82								
Tie-Breaker (Total Ord. Score)-Total Adjusted Qual. Points, then Total Qual. Points for 1A,2A,3A,4A								360			
4	<b>ARDURRA GROUP INC</b>										
CRITERIA EVALUATED BY CSC											
1A - Qualification of the Team Members Assigned to the Project (Min. 1 / Max. 40 points)		33	30	35	36	38	172				
2A - Past Experience of Similar Projects (Min. 1 / Max. 30 points)		22	25	22	26	28	123				
3A - Past Performance for the Firms (Min. 1 / Max. 15 points)		11	12	10	12	14	59				
4A - Firm's Project Staffing Availability, and Ability to Meet Time and Budget (Min. 1 / Max. 5 points)		5	5	3	3	5	21				
CRITERIA ASSIGNED BY SPD STAFF											
5A - Amount of Work Awarded and Paid by The County (Min. 1 / Max. 5 points)		1	1	1	1	1	5				
6A - Use of Locally Headquartered Businesses (Min. 0 / Max. 5 points)		5	5	5	5	5	25				
7A - Local Preference (5 points)		5	5	5	5	5	25				
8A - Local Certified Veteran Business Enterprise Preference (5 points)		0	0	0	0	0	0				
		87	83	81	88	96		430			
Ordinal Scores		3	2	5	3	3					
Dropped Highest Ordinal Score				5				11	4	5	
Dropped Lowest Qualitative Score				81							
Tie-Breaker (Total Ord. Score)-Total Adjusted Qual. Points, then Total Qual. Points for 1A,2A,3A,4A								349			
5	<b>BROWN AND CALDWELL CORP</b>										
CRITERIA EVALUATED BY CSC											
1A - Qualification of the Team Members Assigned to the Project (Min. 1 / Max. 40 points)		35	30	34	35	38	172				
2A - Past Experience of Similar Projects (Min. 1 / Max. 30 points)		26	25	24	24	28	127				
3A - Past Performance for the Firms (Min. 1 / Max. 15 points)		12	11	14	13	14	64				
4A - Firm's Project Staffing Availability, and Ability to Meet Time and Budget (Min. 1 / Max. 5 points)		4	5	3	3	5	20				
CRITERIA ASSIGNED BY SPD STAFF											
5A - Amount of Work Awarded and Paid by The County (Min. 1 / Max. 5 points)		4	4	4	4	4	20				
6A - Use of Locally Headquartered Businesses (Min. 0 / Max. 5 points)		5	5	5	5	5	25				
7A - Local Preference (5 points)		5	5	5	5	5	25				
8A - Local Certified Veteran Business Enterprise Preference (5 points)		0	0	0	0	0	0				
		91	85	83	80	90		453			
Ordinal Scores		1	1	3	2	1					
Dropped Highest Ordinal Score				3				5	1	1	
Dropped Lowest Qualitative Score			85								
Tie-Breaker (Total Ord. Score)-Total Adjusted Qual. Points, then Total Qual. Points for 1A,2A,3A,4A								368			

Franklin Gutierrez, A/E Coordinator

# ATTACHMENT F

SECOND-TIER MEETING May 1, 2025 MIAMI DADE COUNTY WATER & SEWER DEPARTMENT Engineering Services for Capacity Management, Operation, and Maintenance Services Related to the Consent Decree Projects		COMPETITIVE SELECTION COMMITTEE					SUB-TOTAL	TOTAL & ADJ. QUALITATIVE SCORE	TOTAL ADJ. ORDINAL SCORES	ORDINAL RANKING	FINAL RANK
<b>TABULATION SHEET SPD PROJECT NO. E24WS03</b>		Billie Jo McCarley (WASD)	Juan Cortiel (WASD)	Zahkia Allen (WASD)	Tewari Edmonson (DTPW)	Richard King (DSWM)					
NAME OF FIRM(S)											
<b>1 ARDURRA GROUP INC</b>  CRITERIA EVALUATED BY CSC 1B - Qualifications of Professional Personnel and Team Members Assigned to the Project (Min. 1 / Max. 40 points) 2B - Knowledge of Project Scope and Project Approach (Min. 1 / Max. 40 points) 3B - Proposer's Project Management Methodology (Min. 1 / Max. 15 points)  CRITERIA ASSIGNED BY SPD STAFF 4B - Use of Locally Headquartered Businesses (LHB) (Min. 0 / Max. 5 points) 5B - Local Preference (5 points) 6B - Local Certified Veteran Business Enterprise Preference (5 points)	35	35	34	36	38	178	473				
	35	36	34	35	38	178					
	13	15	13	13	13	67					
	5	5	5	5	5	25					
	5	5	5	5	5	25					
	0	0	0	0	0	0					
93	96	91	94	99							
Ordinal Scores	2	1	3	3	1						
Dropped Highest Ordinal Score			3								
Dropped Lowest Qualitative Score			91								
Tie-Breaker (Total Adj. Ord. Score)-Total Adjusted Qual. Points, then Total Qual. Points for 1B,2B,3B						382		7	2	2	
<b>2 ARCADIS US INC</b>  CRITERIA EVALUATED BY CSC 1B - Qualifications of Professional Personnel and Team Members Assigned to the Project (Min. 1 / Max. 40 points) 2B - Knowledge of Project Scope and Project Approach (Min. 1 / Max. 40 points) 3B - Proposer's Project Management Methodology (Min. 1 / Max. 15 points)  CRITERIA ASSIGNED BY SPD STAFF 4B - Use of Locally Headquartered Businesses (LHB) (Min. 0 / Max. 5 points) 5B - Local Preference (5 points) 6B - Local Certified Veteran Business Enterprise Preference (5 points)	35	34	37	38	33	178	451				
	33	35	38	35	32	173					
	13	15	15	14	11	68					
	2	2	2	2	2	10					
	5	5	5	5	5	25					
	0	0	0	0	0	0					
88	91	97	92	93							
Ordinal Scores	4	4	1	4	5						
Dropped Highest Ordinal Score					5						
Dropped Lowest Qualitative Score					83						
Tie-Breaker (Total Adj. Ord. Score)-Total Adjusted Qual. Points, then Total Qual. Points for 1B,2B,3B						368		13	4	4	
<b>3 WOOLPERT INC</b>  CRITERIA EVALUATED BY CSC 1B - Qualifications of Professional Personnel and Team Members Assigned to the Project (Min. 1 / Max. 40 points) 2B - Knowledge of Project Scope and Project Approach (Min. 1 / Max. 40 points) 3B - Proposer's Project Management Methodology (Min. 1 / Max. 15 points)  CRITERIA ASSIGNED BY SPD STAFF 4B - Use of Locally Headquartered Businesses (LHB) (Min. 0 / Max. 5 points) 5B - Local Preference (5 points) 6B - Local Certified Veteran Business Enterprise Preference (5 points)	31	33	33	36	36	169	433				
	32	34	33	34	34	167					
	10	15	13	12	12	62					
	2	2	2	2	2	10					
	5	5	5	5	5	25					
	0	0	0	0	0	0					
80	89	86	89	89							
Ordinal Scores	5	5	4	5	4						
Dropped Highest Ordinal Score		5									
Dropped Lowest Qualitative Score	80										
Tie-Breaker (Total Adj. Ord. Score)-Total Adjusted Qual. Points, then Total Qual. Points for 1B,2B,3B						353		18	5	5	
<b>4 HDR ENGINEERING INC</b>  CRITERIA EVALUATED BY CSC 1B - Qualifications of Professional Personnel and Team Members Assigned to the Project (Min. 1 / Max. 40 points) 2B - Knowledge of Project Scope and Project Approach (Min. 1 / Max. 40 points) 3B - Proposer's Project Management Methodology (Min. 1 / Max. 15 points)  CRITERIA ASSIGNED BY SPD STAFF 4B - Use of Locally Headquartered Businesses (LHB) (Min. 0 / Max. 5 points) 5B - Local Preference (5 points) 6B - Local Certified Veteran Business Enterprise Preference (5 points)	36	35	35	37	34	177	465				
	35	35	35	37	35	177					
	13	15	13	13	12	66					
	4	4	4	4	4	20					
	5	5	5	5	5	25					
	0	0	0	0	0	0					
93	94	92	96	90							
Ordinal Scores	2	3	2	1	3						
Dropped Highest Ordinal Score					3						
Dropped Lowest Qualitative Score					80						
Tie-Breaker (Total Adj. Ord. Score)-Total Adjusted Qual. Points, then Total Qual. Points for 1B,2B,3B						375		8	3	3	
<b>5 BROWN AND CALDWELL CORP</b>  CRITERIA EVALUATED BY CSC 1B - Qualifications of Professional Personnel and Team Members Assigned to the Project (Min. 1 / Max. 40 points) 2B - Knowledge of Project Scope and Project Approach (Min. 1 / Max. 40 points) 3B - Proposer's Project Management Methodology (Min. 1 / Max. 15 points)  CRITERIA ASSIGNED BY SPD STAFF 4B - Use of Locally Headquartered Businesses (LHB) (Min. 0 / Max. 5 points) 5B - Local Preference (5 points) 6B - Local Certified Veteran Business Enterprise Preference (5 points)	36	36	32	36	37	177	471				
	35	35	32	38	37	175					
	14	15	12	14	14	69					
	5	5	5	5	5	25					
	5	5	5	5	5	25					
	0	0	0	0	0	0					
95	96	86	96	98							
Ordinal Scores	1	1	4	1	2						
Dropped Highest Ordinal Score			4								
Dropped Lowest Qualitative Score			86								
Tie-Breaker (Total Adj. Ord. Score)-Total Adjusted Qual. Points, then Total Qual. Points for 1B,2B,3B						385		5	1	1	

Franklin Gutierrez AE Coordinator

# ATTACHMENT G

## Memorandum



**Date:** May 27, 2025

**To:** Amanda Kinnick, Interim Director  
Water and Sewer Department

**Through:** Namita Uppal, C.P.M.  
Director and Chief procurement Officer  
Strategic Procurement Department

**From:** Franklin Gutierrez  
Competitive Selection Committee Coordinator

**Subject:** Report of Competitive Selection Committee  
Water and Sewer Department (WASD)  
Project Title: Engineering Services for Capacity Management, Operation, and  
Maintenance Services Related to the Consent Decree Projects  
SPD Project No. E24WS03

*Namita Uppal*

Digitally signed by Namita Uppal  
DN: cn=Namita Uppal,  
o=Miami Dade County,  
ou=Chief Procurement Officer,  
email=uppaln@miamidade.gov, c=US  
Date: 2025.05.28 12:39:17 -0400

The Competitive Selection Committee (CSC) has completed the evaluation of proposals submitted in response to the referenced Strategic Procurement Department (SPD) solicitation and consistent with the guidelines published in the Notice to Professional Consultants (NTPC).

**Scope of Services Summary:** On May 21, 2013, the Board of County Commissioners approved a resolution, detailing activities to reduce Sanitary Sewer Overflows (SSOs) and improve wastewater management in collaboration with the EPA, DOJ, and FDEP. All capital improvement projects must be completed within 15 years of the consent decree's effective date. WASD is developing programs aligned with EPA guidance and is seeking a Capacity Management, Operation, and Maintenance (CMOM) consultant to enhance current practices. The consultant will help update various plans, including the Information Management System and Asset Management Program, ensuring compliance with federal and local regulations. Additional plans required include an Effluent Compliance Plan and an Inflow Infiltration Plan. The consultant's work is aimed at establishing efficient and reliable wastewater systems while accommodating future growth.

**Preferred Experience and Qualifications:** Please refer to the attached Experience and Qualifications.

**Contract Terms:** The County intended to retain one (1) qualified consultants/team for one (1) non-exclusive Professional Services Agreement (PSA) with an effective term of (5) years, and one (1) five (5) year option to extend.

**Small Business Enterprise Measure:** On August 8, 2024, the Office of Small Business Development (SBD) established a 20.00% Small Business Enterprise - Architectural and Engineering Tier Goal for this project.

**Advertisement Date:** November 1, 2024

**Number of Proposals Received:** Five (5) proposals were received by the submittal deadline of December 23, 2024.

**Name of Proposers:** Please refer to the attached List of Respondents.



**Small Business Enterprise Compliance Review:** All proposals were submitted to SBD for review on January 3, 2025 and were deemed in compliance. Please refer to the attached Compliance Review Memorandum dated January 28, 2025.

**Office of the Commission Auditor (OCA) Background Checks:** SPD submitted Committee members' completed Neutrality Affidavits and resumes to OCA on January 16, 2025. A response was received on January 28, 2025. OCA submitted the results of the background checks to the Commission on Ethics and Public Trust (COE) for further review of findings. A response was received from COE on March 7, 2025, followed by an amended response on March 21, 2025.

**Office of the Inspector General (OIG) / Office of the Commission on Ethics and Public Trust (COE) Reports, Findings and/or Enforcement Documentation for Proposer and Subcontractor(s):** SPD submitted a request to OIG on January 3, 2025. A response was received on January 8, 2025. The information was disseminated to the CSC on April 4, 2025. SPD submitted a request to COE on January 3, 2025. A response was received on January 17, 2025, advising that no reports were located.

**Selection Process:** The Architectural and Engineering professional services solicitation process is a two-tiered selection process; First Tier is the Evaluation of Experience and Qualifications, and Second Tier is the Oral Presentations. The First Tier is the evaluation of the firms' current statements of experience, qualifications, and performance data. The Second Tier is the evaluation of the shortlisted firms' qualifications of professional personnel and team members assigned to the project, knowledge of project scope and project approach, and proposer's project management methodology, as demonstrated through requested additional information and/or an oral presentation from firms.

**Note:** The Competitive Selection Committee may waive the Second Tier selection process by a majority vote and base their selection on the results of the First Tier ranking only.

**First Tier Results:** The First Tier meeting was held on April 21, 2025. The CSC was tasked with evaluating the experience and qualifications of the Proposers, and scoring and ranking the proposals in accordance with the evaluation criteria outlined in the solicitation. The CSC scored all responsive proposals. During the evaluation process, all ties were broken using the standard tie-breaking procedure, as described in Section 3.3, Proposal Evaluation, of the Notice to Professional Consultants. Please refer to the attached First Tier Tabulation Sheet.

**Second Tier Results:** The Second Tier meeting was held on May 1, 2025. Brown and Caldwell Corp., the highest ranked firm, was recommended for negotiations by the CSC. Please refer to the attached Second Tier Tabulation Sheet.

**Special Circumstances:** This project experienced a 53-day delay as follows: The SBD Compliance Review resulted in a delay of 15 days; and COE memo resulted in a delay of 38 days.

**Administrative Leave Eligibility:** The following County employees served as scoring members of the CSC and timely completed all committee-related duties, including submittal of the Neutrality Affidavit within three business days from Selection Committee Coordinator's notification dated January 8, 2025; initial scoring within 30 days of Selection Committee Coordinator's completion of required reviews; and final scoring at any additional meetings required within 15 days of initial scoring meeting, and are hereby entitled to one (1) day of paid administrative leave pursuant to Implementing Order (I.O.) No. 3-34:

Employee's Name	Employee's Department
Billie Jo McCarley	WASD
Zahkia Allen	WASD
Richard King	Department of Solid Waste Management

**Request for Selection of Negotiation Team:** Pursuant to Section 2-10.4 (6) of the Code of Miami-Dade County and I.O. 3-39, SPD hereby requests the County Mayor or County Mayors' designee approve the following Negotiation Team:

Franklin Gutierrez, A&E Consultant Selection Coordinator, SPD, will be the Negotiation Team Coordinator.

**Negotiation Team:**

Billie Jo McCarley, Deputy Director of Operations, WASD  
 Li Gurau, Senior Program Manager, WASD

Technical and operational assistance and feedback will be requested from appropriate staff as needed during the negotiation process.

**Request for Authorization to Enter Negotiations:** Pursuant to Section 2-10.4 (6) of the Code of Miami-Dade County, it is hereby requested that the County Mayor or County Mayor's designee approve the selection of the following firm for the purpose of negotiating one (1) non-exclusive Professional Services Agreement for this solicitation, in accordance with the CSC's recommendation:

**RANKING OF SHORTLISTED FIRMS**

**BROWN AND CALDWELL CORP.**  
 Final Ranking – 1  
 Total Adjusted Ordinal Score – 5  
 Total Adjusted Qualitative Points – 385

The following firms will serve as alternates:

**ARDURRA GROUP, INC.**  
 Final Ranking – 2  
 Total Adjusted Ordinal Score – 7  
 Total Adjusted Qualitative Points – 382

**HDR ENGINEERING, INC.**  
 Final Ranking – 3  
 Total Adjusted Ordinal Score – 8  
 Total Adjusted Qualitative Points – 375

**ARCADIS US, INC.**  
 Final Ranking – 4  
 Total Adjusted Ordinal Score – 13  
 Total Adjusted Qualitative Points – 368

Report of Competitive Selection Committee  
Engineering Services for Capacity Management, Operations, and Maintenance Services Related  
to the Consent Decree Projects  
SPD Project No. E24WS03  
Page 4

**WOOLPERT, INC.**  
Final Ranking – 5  
Total Adjusted Ordinal Score – 18  
Total Adjusted Qualitative Points – 353

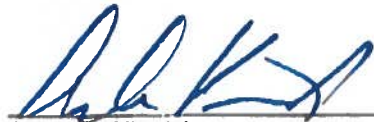
Pursuant to the Cone of Silence legislation included in the Conflict of Interest and Code of Ethics Ordinance, and Section 2-11.1 of the County Code, the County Mayor or County Mayor's designee will report to the Board of County Commissioners any of the following instances:

- When negotiations do not commence, or other affirmative action is not taken, within 30 days of the Competitive Selection Committee's recommendation.
- When the County Mayor's or County Mayor's designee's recommendation to award or reject is not made within 90 days from the date of the Competitive Selection Committee's recommendation.

If approved, the Negotiation Team will proceed with contract negotiations in accordance with Section 2-10.4(6) of the Code of Miami-Dade County, and submit the signed contract to be presented to the Board of County Commissioners for final approval, no later than 60 days from the date of this memorandum.

If a satisfactory agreement cannot be reached within the 60-day period, a report is required to be prepared explaining all issues resulting from the negotiations. If negotiations are proceeding within a reasonable timeframe, then negotiations will continue and the report will be submitted upon completion. The final contract and report should be sent to SPD, Architectural and Engineering Unit.

Approved:



Amanda Kinnick  
Interim Director  
Water and Sewer Department

5/30/25  
Date

**Attachments:**

1. Preferred Experience and Qualifications
  2. List of Respondents
  3. Compliance Review Memorandum
  4. First Tier Tabulation Sheet
  5. Second Tier Tabulation Sheet
- c: Competitive Selection Committee  
Clerk of the Board of County Commissioners

**Preferred Experience and Qualifications:**

The Prime Consultant should have engineering experience in all phases of wastewater engineering with expertise on the operation and maintenance of wastewater treatment plants and collection and transmission systems.

The Prime Consultant should provide a description of one (1) successfully completed CMOM project, asset management or comparable program which they planned, implemented, and managed for a major utility within the past ten (10) years from the date of solicitation. For projects which the Prime Consultant has served as the CMOM, asset management or comparable program consultant, the Consultant should provide the name and contact information for a Utility Executive with the Utility they served as the program management consultant who can confirm their role. The descriptions shall include the client (i.e., municipality or agency), key project staff, the project name, a summary of the work performed, the contract amount, the schedule (to include start and completion dates), the specific role of the prime firm, the achievements (e.g., programs delivered on schedule, innovative information management systems implemented, new technology utilized), and a client reference and contact information.

The Consultant's team should demonstrate their successful experience with assessment, implementation, and integration of information systems, with WASD's enterprise portfolio. The current WASD portfolio includes:

- Environmental Systems Research Institute (ESRI) ArcGIS Pro- Geographic Information Systems
- Informs
- e-Builder
- HxGN EAM

The Consultant's team should also be familiar with developing and implementing ESRI ArcGIS for water/wastewater utilities; be knowledgeable with ESRI geometric networks, and automatic GIS integration with hydraulic computer modeling software; and experience collecting utility asset information such as coordinate location (GPS), and other pertinent measurements.

The Prime Consultant should provide a list of members of the proposed CMOM Team, identifying the overall Program Manager(s), and the team leaders for key deliverables and the specific role each one of them will perform.

The Subconsultants should have one (1) program or project(s) that is relevant to this scope of work within the past ten (10) years from the date of this solicitation specific to their proposed responsibilities. The descriptions shall include the client (i.e., municipality or agency), key project staff, a summary of the work performed, the contract amount, the schedule (to include start and completion dates), the specific role of the subconsultant firm, the project's achievements, and client reference and contact information.

# ATTACHMENT H



## Capital Improvements Information System Contractor Evaluations Report (All Contracts)

### Brown and Caldwell

<u>Dept</u>	<u>Contract</u>	<u>Type</u>	<u>Contractor / Architect Name</u>	<u>Date</u>	<u>Rater</u>	<u>Period</u>	<u>Rate</u>
WS	<a href="#">E01-WASD-05, Project 3, EP 2</a> WO: <a href="#">Task 09</a>	PSA	<a href="#">Brown and Caldwell</a>	11/6/2006	Nzeribe Ihekwa	Completion of study or design	<a href="#">3.5</a>
WS	<a href="#">E01-WASD-05, Project 3, EP 2</a> WO: <a href="#">Task 07</a>	PSA	<a href="#">Brown and Caldwell</a>	2/5/2007	Peter M Jelonek	Completion of study or design	<a href="#">3.9</a>
WS	<a href="#">E01-WASD-05, Project 3, EP 2</a> WO: <a href="#">Task 08</a>	PSA	<a href="#">Brown and Caldwell</a>	6/20/2008	Peter M Jelonek	Project conclusion or closeout	<a href="#">3.8</a>
WS	<a href="#">E01-WASD-05, Project 3, EP 2</a> WO: <a href="#">Task 12</a>	PSA	<a href="#">Brown and Caldwell</a>	6/20/2008	Peter M Jelonek	Project conclusion or closeout	<a href="#">3.4</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">01</a>	PSA	<a href="#">Brown and Caldwell</a>	12/29/2008	Humberto Codispoti	Completion of study or design	<a href="#">4.0</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">3</a>	PSA	<a href="#">Brown and Caldwell</a>	11/16/2009	Humberto Codispoti	Completion of study or design	<a href="#">4.0</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">4</a>	PSA	<a href="#">Brown and Caldwell</a>	8/20/2010	Humberto Codispoti	Completion of study or design	<a href="#">4.0</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">2</a>	PSA	<a href="#">Brown and Caldwell</a>	8/20/2010	Humberto Codispoti	Completion of study or design	<a href="#">4.0</a>
WS	<a href="#">E01-WASD-05, Project 3, EP 2</a> WO: <a href="#">Task 14</a>	PSA	<a href="#">Brown and Caldwell</a>	9/12/2011	Larry Samuels	Project conclusion or closeout	<a href="#">4.0</a>
WS	<a href="#">E01-WASD-05, Project 3, EP 2</a> WO: <a href="#">Task 02</a>	PSA	<a href="#">Brown and Caldwell</a>	3/12/2012	Larry Samuels	Completion of study or design	<a href="#">4.0</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">9</a>	PSA	<a href="#">Brown and Caldwell</a>	8/16/2012	Humberto Codispoti	Completion of study or design	<a href="#">4.0</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">11</a>	PSA	<a href="#">Brown and Caldwell</a>	9/9/2013	Humberto Codispoti	Completion of study or design	<a href="#">4.0</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">16</a>	PSA	<a href="#">Brown and Caldwell</a>	3/11/2014	Humberto Codispoti	Completion of study or design	<a href="#">4.0</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">16</a>	PSA	<a href="#">Brown and Caldwell</a>	3/11/2014	Humberto Codispoti	Completion of study or design	<a href="#">4.0</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">11</a>	PSA	<a href="#">Brown and Caldwell</a>	6/3/2014	Humberto Codispoti	Completion of study or design	<a href="#">4.0</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">16</a>	PSA	<a href="#">Brown and Caldwell</a>	3/11/2015	Humberto Codispoti	Completion of study or design	<a href="#">4.0</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">21</a>	PSA	<a href="#">Brown and Caldwell</a>	9/24/2015	Eduardo M. Luis	Project conclusion or closeout	<a href="#">4.0</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">27</a>	PSA	<a href="#">Brown and Caldwell</a>	11/23/2015	Daniel Edwards	Completion of study or design	<a href="#">3.8</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">26</a>	PSA	<a href="#">Brown and Caldwell</a>	11/24/2015	Daniel Edwards	Completion of study or design	<a href="#">3.8</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">24</a>	PSA	<a href="#">Brown and Caldwell</a>	11/25/2015	Daniel Edwards	Completion of study or design	<a href="#">3.8</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">23</a>	PSA	<a href="#">Brown and Caldwell</a>	12/15/2015	Daniel Edwards	Completion of study or design	<a href="#">4.0</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">25</a>	PSA	<a href="#">Brown and Caldwell</a>	12/22/2015	Daniel Edwards	Completion of study or design	<a href="#">3.8</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">17</a>	PSA	<a href="#">Brown and Caldwell</a>	2/5/2016	Humberto Codispoti	Completion of study or design	<a href="#">4.0</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">15</a>	PSA	<a href="#">Brown and Caldwell</a>	3/4/2016	Humberto Codispoti	Completion of study or design	<a href="#">4.0</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">10</a>	PSA	<a href="#">Brown and Caldwell</a>	5/10/2016	Humberto Codispoti	Project conclusion or closeout	<a href="#">4.0</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">14</a>	PSA	<a href="#">Brown and Caldwell</a>	10/24/2016	Humberto Codispoti	Completion of study or design	<a href="#">4.0</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">8</a>	PSA	<a href="#">Brown and Caldwell</a>	7/17/2017	Humberto Codispoti	Project conclusion or closeout	<a href="#">4.0</a>
WS	<a href="#">E06-WASD-13</a> WO: <a href="#">19</a>	PSA	<a href="#">Brown and Caldwell</a>	11/2/2017	Humberto Codispoti	Completion of construction	<a href="#">4.0</a>
WS	<a href="#">E15-WASD-11</a> WO: <a href="#">1</a>	PSA	<a href="#">Brown and Caldwell</a>	9/16/2019	Humberto Codispoti	Completion of study or design	<a href="#">4.0</a>
WS	<a href="#">E15-WASD-11</a> WO: <a href="#">4</a>	PSA	<a href="#">Brown and Caldwell</a>	4/2/2020	Huren An (Jeff)	Completion of study or design	<a href="#">3.6</a>

WS	<a href="#">E15-WASD-11</a> WO: 6	PSA	<a href="#">Brown and Caldwell</a>	5/10/2021	Humberto Codispoti	Completion of study or design	<a href="#">4.0</a>
WS	<a href="#">E16-WASD-03 A1</a> WO: 2	PSA	<a href="#">Brown and Caldwell</a>	1/15/2022	James Ferguson	Completion of study or design	<a href="#">3.5</a>
WS	<a href="#">E15-WASD-11</a> WO: 08	PSA	<a href="#">Brown and Caldwell</a>	9/6/2022	Huren An (Jeff)	Completion of study or design	<a href="#">3.3</a>
WS	<a href="#">E15-WASD-11</a> WO: 5	PSA	<a href="#">Brown and Caldwell</a>	6/2/2023	CHRISTINE WARTMAN	Completion of study or design	<a href="#">3.7</a>
WS	<a href="#">E15-WASD-11</a> WO: 10	PSA	<a href="#">Brown and Caldwell</a>	7/26/2023	DANIEL LIZARAZO	Completion of study or design	<a href="#">3.8</a>
WS	<a href="#">E16-WASD-03 A1</a>	PSA	<a href="#">Brown and Caldwell</a>	9/21/2023	CHRISTINE WARTMAN	Completion of study or design	<a href="#">2.7</a>
WS	<a href="#">E16-WASD-03 A1</a> WO: 1	PSA	<a href="#">Brown and Caldwell</a>	12/16/2023	James Ferguson	Completion of study or design	<a href="#">3.8</a>
WS	<a href="#">E16-WASD-03 A1</a> WO: 008	PSA	<a href="#">Brown and Caldwell</a>	8/23/2024	Marcel Osorio	Project conclusion or closeout	<a href="#">2.7</a>
WS	<a href="#">E21-WASD-01</a>	PSA	<a href="#">Brown and Caldwell</a>	11/6/2024	Marcellino Torres	Completion of study or design	<a href="#">3.7</a>
WS	<a href="#">E21-WASD-01</a> WO: 001	PSA	<a href="#">Brown and Caldwell</a>	8/27/2025	Huren An (Jeff)	Completion of study or design	<a href="#">3.0</a>

Evaluation Count: 40 Contractors: 1 Average for all Evaluations: 3.8 Average for Completion Evaluations: 3.8

# ATTACHMENT I

Award Clerk Date Start:

End:

[Get Report](#)



## OFFICE OF SMALL BUSINESS DEVELOPMENT CAPITAL IMPROVEMENTS INFORMATION SYSTEM

Work History ( PSA Contract )

Monday, June 30, 2025

**Brown and Caldwell**

FEIN 941446346

( All PSA Contracts )

DST	DPT	Type	Contract	Name	Contractor	Award Clerk Date	Estimated Completion Date	Total Award	Last Status Date	% Complete / Status *
0	WS	PSA	<a href="#">E01-WASD-05-Project 3_EP 2</a>	Design of Treatment Facilities and Critical Wate	Brown and Caldwell	11/3/2001	11/28/2008	\$1,175,000	1/28/2021	84% / Work Order within Duration
0	PE	PSA	<a href="#">E01-DERM-04_EP-3B</a>	Consultants for Civil Engineering Consulting Ser	Brown and Caldwell	11/4/2001	12/18/2003	\$500,000	6/7/2005	100% / Complete
4	WS	PSA	<a href="#">E06-WASD-13</a>	Proposed Upgrades to MDWASD's NDWWTP and its app	Brown and Caldwell	10/2/2007	12/7/2014	\$8,000,000	9/9/2013	60% / Behind Schedule
4	WS	PSA	<a href="#">E15-WASD-11</a>	Engineering Services for Proposed Upgrades to th	Brown and Caldwell	6/21/2016	4/28/2022	\$8,000,000	9/13/2019	0% / N/A
30	WS	PSA	<a href="#">E16-WASD-03 A1</a>	Design Services for Wastewater Treatment Plants	Brown and Caldwell	7/18/2017	3/28/2022	\$30,000,000		0% / N/A
30	WS	PSA	<a href="#">E21-WASD-01</a>	Engineering Services for Proposed Upgrades to Mi	Brown and Caldwell	12/10/2021	N/A	\$10,000,000	10/4/2024	0% / On Schedule
						Totals:	6	\$57,675,000		

\* Inactive Contract



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Anthony Rodriguez  
and Members, Board of County Commissioners

**DATE:** March 3, 2026

**FROM:**   
Gen Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No. 8(O)(2)

Please note any items checked.

- “3-Day Rule” for committees applicable if raised**
- 6 weeks required between first reading and public hearing**
- 4 weeks notification to municipal officials required prior to public hearing**
- Decreases revenues or increases expenditures without balancing budget**
- Budget required**
- Statement of fiscal impact required**
- Statement of social equity required**
- Ordinance creating a new board requires detailed County Mayor’s report for public hearing**
- No committee review**
- Applicable legislation requires more than a majority vote (i.e., 2/3’s present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5’s \_\_\_\_, unanimous \_\_\_\_, majority plus one \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) \_\_\_\_, CDMP 9 vote requirement per 2-116.1(4)(c) (2) \_\_\_\_) to approve**
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(O)(2)  
3-3-26

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RATIFYING ACTION TAKEN BY THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE RELATED TO THE MIAMI-DADE WATER AND SEWER DEPARTMENT'S CONSENT DECREE AND CAPITAL IMPROVEMENT PROGRAMS ACCELERATION ORDINANCE PURSUANT TO SECTION 2-8.2.12 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA, SPECIFICALLY APPROVAL OF THE AWARD OF THE NON-EXCLUSIVE PROFESSIONAL SERVICES AGREEMENT FOR PROJECT NO. E24WS03 FOR ENGINEERING SERVICES FOR CAPACITY MANAGEMENT, OPERATION, AND MAINTENANCE SERVICES, TO BROWN AND CALDWELL, AGREEMENT NO. 24BRCA007, IN AN AMOUNT NOT TO EXCEED \$11,000,000.00; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE THE PROVISIONS CONTAINED THEREIN

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board: (1) ratifies the actions of the County Mayor or County Mayor's designee, as authorized by section 2-8.2.12 of the Code of Miami-Dade County, Florida, specifically approval of the award of the Non-Exclusive Professional Services Agreement, in an amount not to exceed \$11,000,000.00 to Brown and Caldwell, Agreement No. 24BRCA007, for Project No. E24WS03 for Engineering Services for Capacity Management, Operation, and Maintenance Services; and authorizes the County Mayor or County Mayor's designee to exercise the provisions in the agreement. The solicitation documents and resulting agreement are kept on file with and are available upon request from the Intergovernmental Affairs Division of the Miami-Dade Water and Sewer Department.

The foregoing resolution was offered by Commissioner ,  
who moved its adoption. The motion was seconded by Commissioner  
and upon being put to a vote, the vote was as follows:

Anthony Rodriguez, Chairman	
Kionne L. McGhee, Vice Chairman	
Marleine Bastien	Juan Carlos Bermudez
Sen. René García	Oliver G. Gilbert, III
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Vicki L. Lopez
Natalie Milian Orbis	Raquel A. Regalado
Micky Steinberg	

The Chairperson thereupon declared the resolution duly passed and adopted this 3<sup>rd</sup> day of March, 2026. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

  
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Jose I. Ortega