

# Memorandum



**Date:** June 10, 2026

**To:** Honorable Chairman Anthony Rodriguez  
and Members, Board of County Commissioners

**From:** Daniella Levine Cava *Daniella Levine Cava*  
Mayor

**Subject:** Request for Additional Expenditure Authority to Prequalification Pool for Petroleum Products

IITC  
Agenda Item No. 3(B)

## **Executive Summary**

This item is for additional expenditure authority for the purchase of petroleum products, including motor oils, coolants, automotive and industrial fluids, greases, diesel exhaust fluid, and lubricants, for multiple County departments. This pool supports continued operational readiness by enabling departments to maintain adequate inventory of products necessary for the ongoing maintenance and operation of automobiles, transit buses, trucks, heavy equipment, and industrial machinery that support County infrastructure and public-facing services. The pool provides access to more than 260 petroleum-related products through spot market competitions. Continued access to these products is essential to prevent service disruptions, ensure proper maintenance of County assets, and sustain the delivery of critical services to residents.

## **Recommendation**

It is recommended that the Board of County Commissioners (Board) approve additional expenditure authority in the amount of \$4,343,737 for *Prequalification Pool No. RTQ-02111, Petroleum Products*, for multiple County departments.

## **Background**

This pool was approved on March 1, 2023, by the Board through Resolution No. R-805-22 for a five-year term and is currently valued at \$13,111,200. County departments utilize this pool to purchase petroleum-related products required for the maintenance and repair of County vehicles and machinery. These products are essential to supporting the operation and maintenance of County-owned automobiles, transit buses, trucks, heavy equipment, and industrial machinery used for daily operations and service delivery.

Additional expenditure authority is being requested to meet departmental needs as more specifically stated below:

1. Department of Transportation and Public Works (DTPW) is requesting an additional allocation of \$2,269,024 to continue purchasing motor oils, transmission fluids, anti-freeze and coolants, lubricating fluids and greases, and specialty petroleum products that are critical to fleet maintenance operations and preventative maintenance programs that operate 24/7 daily. The allocation request is based on historical utilization, burn rate analysis, and projected operational needs through the remainder of the pool. Since the pool's inception, DTPW has expended approximately \$1,996,116.68, with an average monthly burn rate of approximately \$124,757. These purchases support fleet reliability, transit vehicle readiness, and public works equipment functionality, all of which directly impact public service delivery.
2. People and Internal Operations Department (PIOD) is requesting an additional allocation of \$1,620,000 to sustain fleet and facility operations that rely on petroleum-related products. Increased usage and inflationary pressures have accelerated the depletion of the original allocation beyond

initial projections. The allocation will support continued adherence to preventative maintenance schedules, preserve fleet reliability, and uninterrupted operation of County facilities.

- Water and Sewer Department (WASD) is requesting an additional allocation of \$454,713 to maintain inventory levels and ensure continuity of critical water and wastewater infrastructure. Maintaining adequate on-site reserves of petroleum-related products supports uninterrupted operation of pumps, generators, emergency response vehicles, maintenance fleet vehicles, and industrial equipment, particularly during emergencies. These products are vital to preventative maintenance efforts and emergency-response readiness, helping to minimize downtime and safeguard the County’s ability to deliver essential services when external supply chains are disrupted.

**Scope**

The impact of this item is countywide in nature.

**Delegated Authority**

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established. Any contract award under the prequalification pool exceeding \$5,000,000 is subject to ratification by the Board.

**Fiscal Impact/Funding Source**

The pool expires on February 29, 2028, and has a current cumulative allocation of \$13,111,200. If this request is approved, the pool will have a modified cumulative allocation of \$17,454,937. The requested increase in expenditure authority is based on anticipated operational needs throughout the remainder of the pool’s term, including the need for additional petroleum-related products that were not anticipated at the time of pool establishment. Approval of this request is necessary to prevent depletion of available allocation and to ensure uninterrupted public transportation and critical infrastructure services.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Budgeted	Pool Manager
DTPW	\$3,985,200	\$2,269,024	\$6,254,224	DTPW Operating	FY 2025-26 Adopted Budget, Volume 2, Page 132, Other Operating	Alonzo Joseph
PIOD	\$3,132,000	\$1,620,000	\$4,752,000	Internal Service Funds	FY 2025-26 Adopted Budget, Volume 3, Page 339, Operating Expenditures, Contractual Services	Fernando Robreño
WASD	\$4,759,000	\$454,713	\$5,213,713	Proprietary Funds	FY 2025-26 Adopted Budget, Volume 3, Page 100, Other Operating	Frederick Taylor
Multiple	\$1,235,000	\$0	\$1,235,000	Multiple		Multiple
<b>Total</b>	<b>\$13,111,200</b>	<b>\$4,343,737</b>	<b>\$17,454,937</b>			

**Track Record/Monitor**

Robert Mendoza of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

**Prequalified Vendors**

Vendor	Principal Address	Local Address	Principal
Burck Oil Company, Inc.	1401 53 St West Palm Beach, FL	None	Jeffrey L. Burck
Cummins Inc. dba Cummins Sales and Service	500 Jackson Street Columbus, IN	6350 NW 167 St Miami Lakes, FL	Michael Erlick
Genuine Parts Company	2999 Wildwood Pkwy Atlanta, GA	9250 NW 58 St Doral, FL	Jean-Jacques Lafont
Inforca International, LLC	1862 NW 82 Ave Doral, FL	Same	Yohana Robles
M & J Sunshine, Corp. (SBE)	3200 NW 119 St Miami, FL	Same	Jose Ochoa
Reladyne Florida, LLC	8280 Montgomery Rd Suite 101 Cincinnati, OH	205 NE 179 St Miami, FL	Larry Stoddard

**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There are three vendors that have issues with their vendor affidavits; they will not be able to participate until they are fully updated. There were no adverse findings relating to vendor responsibility for the remaining vendors.

**Applicability of Ordinances and Contract Measures**

- The two percent User Access Program applies where permitted by funding source.
- Small Business Enterprise measures and Local Preference will be applied at time of spot market competition where permitted by funding source.
- The Living Wage Ordinance does not apply.



Jimmy Morales  
 Chief Operating Officer



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Anthony Rodriguez  
and Members, Board of County Commissioners

**DATE:** July 21, 2026

**FROM:**   
Gen Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No.

Please note any items checked.

- “3-Day Rule” for committees applicable if raised**
- 6 weeks required between first reading and public hearing**
- 4 weeks notification to municipal officials required prior to public hearing**
- Decreases revenues or increases expenditures without balancing budget**
- Budget required**
- Statement of fiscal impact required**
- Statement of social equity required**
- Ordinance creating a new board requires detailed County Mayor’s report for public hearing**
- No committee review**
- Requires more than a majority vote (i.e., 2/3’s present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5’s \_\_\_\_, unanimous \_\_\_\_, majority plus one \_\_\_\_, CDMP 7 votes (majority of membership) \_\_\_\_, CDMP 2/3 members present but not less than 7 votes (majority of membership) \_\_\_\_, CDMP 9 votes (2/3 membership) \_\_\_\_\_) to approve**
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY UP TO \$4,343,737.00 FOR A TOTAL MODIFIED CUMULATIVE POOL AMOUNT OF \$17,454,937.00 FOR PREQUALIFICATION POOL NO. RTQ-02111, PETROLEUM PRODUCTS, FOR MULTIPLE COUNTY DEPARTMENTS; PROVIDED THAT ANY CONTRACT AWARD UNDER THE POOL EXCEEDING \$5,000,000.00 IS RATIFIED BY THE BOARD

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes additional expenditure authority up to \$4,343,737.00 for a total modified cumulative pool amount of \$17,454,937.00 for Prequalification Pool No. RTQ-02111, Petroleum Products, for multiple County departments; provided that any contract award under the pool exceeding \$5,000,000.00 is ratified by the Board. A copy of the pool documents is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Anthony Rodriguez, Chairman	
Kionne L. McGhee, Vice Chairman	
Marleine Bastien	Juan Carlos Bermudez
Sen. René García	Oliver G. Gilbert, III
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Vicki L. Lopez
Natalie Milian Orbis	Raquel A. Regalado
Micky Steinberg	

The Chairperson thereupon declared this resolution duly passed and adopted this 21<sup>st</sup> day of July, 2026. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Eduardo W. Gonzalez