



MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: February 20, 2007

FROM: Murray A. Greenberg
County Attorney

SUBJECT: Agenda Item No. 8(O)(1)(D)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

The Chairperson thereupon declared the resolution duly passed and adopted this 20th day of February, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board with the exception of those items which the attached list specifically describes as funded or potentially funded by proceeds from the Charter County Transit System Surtax. The effectiveness of those is subject to the provisions of subsection (e) of section 29-124 of the County Code which specifies "no award shall be effective and no contractual relationship shall arise with the County unless and until approved by the [Citizens' Independent Transportation] Trust or re-affirmed by the County Commission."

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS



HARVEY RUVIN, CLERK

By: KAY SULLIVAN
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Hugo Benitez

SECTION #1
AWARD OF COMPETITIVE BIDS

It is recommended that the Board of County Commissioners award Items 1.1, 1.2, 1.3 and 1.4, to the extent it may be funded by People's Transportation Plan (PTP) funds/proceeds from the Charter County Transit System Sales Surtax, and award items 1.5 and 1.6 to the bidder(s) meeting specifications. All items listed in this section were solicited through formal competitive bidding procedures.

Item 1.1

RECOMMENDATION

It is recommended that the Board of County Commissioners award an allocation for the Miami-Dade Transit (MDT) Department to the extent justified by the allocation model that will charge the Surtax for the cost of any additional services implemented as a result of the approval of the sales tax. The total cost of the contract will be distributed through the allocation model. As a result of the People's Transportation Plan (PTP), MDT has extended miles and service hours, and developed new routes due to the purchase of more buses to better service the needs of the community and attract new riders. Refrigerant gases are replenished on all Transit revenue vehicles as a part of proper maintenance to the air conditioning system to ensure passenger comfort.

Contract No: 1046-3/11

Contract Title: Refrigerant Gases, Pre-qualification of Vendors

Description: This contract establishes a pool of pre-qualified vendors who are invited to quote on an as-needed basis for the purchase of refrigerant gases for various County departments.

Term: Two years, with three, 1-year options-to-renew

Contract Amount: \$938,300 for the initial two-year term

Using/Managing Agencies and Funding Sources:

<u>Department</u>	<u>Using PTP</u>	<u>Allocation</u>	<u>Funding Source</u>
<u>Funds</u>			
Transit		\$470,900	Operating Revenue and PTP
<u>Other Departments</u>			
Aviation		\$200,000	Revenue
Corrections		\$ 30,000	General
Fire Rescue		\$ 20,000	District
GSA		\$ 70,000	General
Housing		\$ 6,000	Federal
Park and Recreation		\$ 12,000	General
Police		\$ 3,400	General
Seaport		\$ 10,000	Operating Revenue
Water & Sewer		\$116,000	Operating Revenue
	Sub-total:	\$467,400	

Previous Contract Allocation: \$69,350 for a six-month period

Memorandum



Date: February 20, 2007

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Resolution Authorizing Award of Competitive Contracts

Agenda Item No. 8(O)(1)(D)

RECOMMENDATION

It is recommended that the Board of County Commissioners (Board) approve the attached award of competitive contracts, with authority to exercise future options-to-renew, a bid rejection, contract modifications, award of a contract of another governmental entity and authority to exercise options-to-renew for contracts awarded under the County Manager's delegated authority. Contract allocations represent the maximum spending authority based on estimated quantities, and do not constitute a guarantee of the total value of orders to be placed.

BACKGROUND

Section 1 AWARD OF COMPETITIVE BIDS

The contracts listed in this section, sub items [1.1, 1.2, 1.3 and 1.4], were awarded under the County Manager's delegated authority to the lowest priced, responsive, responsible bidder(s) who met the bid specifications in accordance with established policies and procedures. Department allocations for People's Transportation Plan (PTP) funding were not awarded since PTP legislation requires the use of Surtax funds to be approved by the Board of County Commissioners (BCC) and the Citizens' Independent Transit Trust (CITT). Approval to award these contract allocations is now requested.

Item 1.1: Refrigerant Gases provides for award of an allocation for the Miami-Dade Transit Department (MDT) that may be funded with proceeds from the Charter County Transit System Sales Surtax. As a result of the People's Transportation Plan (PTP), MDT has extended miles and service hours, and developed new routes due to the purchase of more buses to better service the needs of the community and attract new riders. Refrigerant gases are replenished on all Transit revenue vehicles to ensure passenger comfort.

Item 1.2: First Aid Supplies provides for award of an allocation for the Miami-Dade Transit Department (MDT) that may be funded with proceeds from the Charter County Transit System Sales Surtax. As a result of the People's Transportation Plan (PTP), drivers were hired to facilitate the new routes. As a result of expanded service miles for Bus, Rail and Mover vehicle mechanics were hired to provide repairs at frequent

intervals due to the additional hours of operation. Due to the increase in personnel, the demand for first aid supplies has increased. Adequate first aid supplies are required to insure the prompt response to basic injuries.

Item 1.3: Collection and Recycling of Used Oil Filters is the award of an allocation for the Miami-Dade Transit Department (MDT) that may be funded with proceeds from the Charter County Transit System Sales Surtax. As a direct result of the passing of the People's Transportation Plan (PTP), MDT has purchased new coaches which require frequent oil and filter changes every 3,000 miles as part of the warranty requirements. Additionally, PTP funding has generated more service miles, expanded the fleet and hours of operation which affects the oil change intervals.

Item 1.4: Trophies, Plaques and Award Ribbons, Pre-qualification of Vendors is the award of an allocation for the Miami-Dade Transit Department (MDT) that may be funded with proceeds from the Charter County Transit System Sales Surtax. As a result of the People's Transportation Plan (PTP), MDT has extended miles and service hours, and developed new routes due to the purchase of more buses to better service the needs of the community and attract new riders. This has resulted in the hiring of additional drivers and support personnel and an increased number of recognition awards.

The remaining contracts in this section [1.5, 1.6, 1.7 and 1.8] are recommended for award to the lowest priced, responsive, responsible bidder(s) who met the bid specifications in accordance with established policies and procedures.

Item 1.5: Fire Rescue Replacement Equipment, Pre-qualification of Vendors is to award this contract to establish a pool of pre-qualified vendors who are invited to quote on an as-needed basis for the purchase of replacement fire rescue equipment for the Miami-Dade Aviation and Miami-Dade Fire Rescue departments.

Item 1.6: Electrical Power Systems, Pre-qualification of Vendors is to award this contract to establish a pool of pre-qualified vendors who are invited to quote on an as-needed basis to provide electrical engineering and design services, electrical parts, electrical analysis studies, and electrical testing and preventative maintenance for various County departments.

Section 2 REJECTED BIDS

A bid may be rejected when adverse conditions exist such as the proposal not conforming to the specifications and/or solicitation documents, insufficient financial resources, technical ability, physical capacity and/or skill of the vendor, unfair and unreasonable pricing, insufficient competition and for any other cause in the best interest of the County.

There are no items for this section.

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Section 3 COMPETITIVE CONTRACT MODIFICATIONS

A competitive contract modification is an action where the requested supplemental allocation for goods or services is within the scope of the original contract award and allocation.

Item 3.1: Framing of Protocol Documents is for additional spending authority to allow the Office of the Citizen's Independent Transportation Trust (OCITT) to access this contract to purchase framing services to support the community outreach and education objectives of the CITT. This allocation will be 100% funded with proceeds from the Charter County Transit System Sales Surtax, as OCITT's operating budget is wholly funded by the surtax.

Item 3.2: Courier Services (Pick-up and Delivery) is for additional spending authority and to allow the Office of the Citizen's Independent Transportation Trust (OCITT) to access this contract for courier services to deliver agenda packages to CITT and nominating committee members. This allocation will be completely funded with proceeds from the Charter County Transit System Sales Surtax, as OCITT's operating budget is wholly funded by the surtax.

Item 3.3: Refuse Carts is for additional spending authority to allow the Department of Solid Waste Management to purchase refuse carts in support of the Automated Garbage Collection Program.

Item 3.4: Temporary Clerical Personnel Services is for additional spending authority to allow the Clerk of Courts to increase temporary clerical staffing to support increased projects and operational requirements due to a higher volume of case filings and the addition of three court divisions during the past year.

Item 3.5: Medical Supplies is for additional spending authority to allow Miami-Dade Fire Rescue Department to purchase medical supplies due to increased activity in the field, as well as, the addition of Digitcare latex gloves to this contract.

Item 3.6: Audio Visual Equipment and Accessories, Pre-qualification of Vendors is for additional spending authority to allow the Office of the Citizen's Independent Transportation Trust (OCITT) to access this contract to purchase audio-visual equipment and accessories to support the community outreach and education objectives of the CITT. This allocation will be completely funded with proceeds from the Charter County Transit System Sales Surtax, as OCITT's operating budget is wholly funded by the surtax.

Section 4 PURCHASES MADE UNDER COMPETITIVELY AWARDED CONTRACTS OF OTHER GOVERNMENTAL ENTITIES

The County occasionally accesses contracts competed and awarded by federal, state and local governments, and by not-for-profit organizations, when it is legally permissible, it is determined to be in the best interest of the County, and the item is not available through an existing County contract.

Item 4.1: Symantec Computer Software and Support Services is for approval to allow access to a contract awarded under the Federal GSA Schedule 70 to a pool of authorized Symantec resellers for the Enterprises Technology Services, the Environmental Resource Management, Miami-Dade Fire Rescue, and the Miami-Dade Transit departments.

Section 5 REQUESTS FOR AUTHORITY TO EXERCISE "OPTIONS-TO-RENEW" (OTR's) UNDER EXISTING COMPETITIVE CONTRACTS THAT WOULD BRING THE CUMULATIVE CONTRACT VALUE TO MORE THAN \$1 MILLION

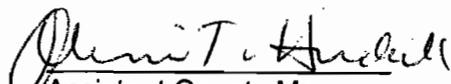
The contracts listed in this section require approval to exercise future "Options-to-Renew" that would, if exercised, bring the cumulative value of the contract over \$1 million. Each of the contracts were awarded using full and open competition under the County Manager's delegated authority pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38, and each contains an OTR provision that would, in the future, if exercised, bring the cumulative value of the contract above \$1 million.

Prior to exercising any option to renew, market research is conducted to ensure that continued purchase from the awarded vendors is in the best interest of the County. The market research includes competitive factors such as pricing, quality, product features, technology, and lead time. It may also include commercial factors such as environmental issues, other government entity practices, industry trends, support and capabilities. Execution of the option-to-renew period(s) on the contracts in this section has been determined to be in the best interest of the County.

Item 5.1: Metal Waste Containers is a contract established for the purchase of various sizes of metal refuse containers and lids for the Miami-Dade Aviation and Solid Waste Management departments.

Section 6 REQUESTS FOR RETROACTIVE APPROVAL FOR THE EXECUTION OF THE OPTION-TO-RENEW (OTR) PERIODS UNDER EXISTING COMPETITIVE CONTRACTS AWARDED UNDER THE COUNTY MANAGER'S DELEGATED AUTHORITY

There are no items for this section.


Assistant County Manager

Method of Award: To the responsive, responsible bidders who meet the qualifications specified in the bid document. Additional qualified vendors may be added at any time during the contract term.

Vendors:	Address	Principal
• American Standard Inc. (Local vendor)	7415 N.W. 19 Street #C Miami, FL 33126	Mary E. Gustafsson
• Coolgas LTD (Non-local vendor)	30045 FM 2978 Road Magnolia, TX 77354	Jesse Combs
• Golden Refrigerant (Non-local vendor)	6292 Tower Lane, Unit 5 Sarasota, FL 34240-7853	Julie M. Olsen
• REFRON Inc. (Non-local vendor)	38-18 33rd Street Long Island City, NY 11101	Jay J. Kestenbaum
• W.W. Grainger Inc. (Local vendor)	2255 NW 89 Place Miami, FL 33172	Wilbur H. Gantz

Contract Measure: Small Business Enterprise (SBE) Bid Preference

Review Committee Date: April 12, 2006; Item #6-06

Local Preference: Will be applied in accordance with the Local Preference Ordinance at the time of spot market quotes.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program (UAP): This contract includes the User Access Program (UAP) provision. The 2% discount will be collected on all purchases that are not federally funded.

Contract Managers: Basia Pruna, Department of Procurement Management

Pelayo Cuervo, Miami-Dade Transit Department

This contract includes allocations for ten departments. Each department has designated a Contract Manager.

Contract Effective Date: The contract is currently in effect. The purchase order formally adding the MDT allocation will become effective only after approval by the Board and Citizens' Independent Transportation Trust (CITT).

COMMENTS

Proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami Dade County may be used to fund a part of the costs of this contract for the Miami-Dade Transit Department. Consequently, Board of County Commissioners' and Citizens' Independent Transportation Trust approvals are required prior to contract execution.

The bid was advertised on the DPM website and in four local newspapers: Diario Las Americas; Miami Times; Daily Business Review; and Haiti En Marche. Fifty-six vendors were notified. Seventeen packages were downloaded and none were sold. Six proposals were received.

Item 1.2

RECOMMENDATION

It is recommended that the Board of County Commissioners award an allocation for the Miami-Dade Transit (MDT) Department to the extent justified by the allocation model that will charge the Surtax for the cost of any additional services implemented as a result of the approval of the sales tax. The total cost of the contract will be distributed through the allocation model. As a result of the People's Transportation Plan (PTP), drivers were hired to facilitate the new routes. As a result of expanded service miles for Bus, Rail and Mover vehicle mechanics were hired to provide repairs at frequent intervals due to additional hours of operation. Due to the increase in personnel, the demand for first aid supplies has increased. Adequate first aid supplies are required to insure prompt response to basic injuries.

Contract No: EPP8109-4/11-OTR

Contract Title: First Aid Supplies

Description: This contract is established for the purchase of first aid supplies for various County departments.

Term: One year, with four, 1-year options-to-renew

Contract Amount: \$176,700 for the initial one-year term

Using/Managing Agencies and Funding Sources:

<u>Department</u>	<u>Using PTP</u>	<u>Allocation</u>	<u>Funding Source</u>
<u>Funds</u>			
Transit		\$ 5,000	Operating and PTP
<u>Other Department</u>			
Animal Services		\$ 1,000	General
Aviation		\$ 5,000	Revenue
Building		\$ 700	Revenue
Community Action Agency		\$ 7,500	Federal
GSA		\$ 10,000	General
Housing		\$ 1,500	Federal
Human Services		\$ 2,000	General/Federal
Park and Recreation		\$115,000	General
Police		\$ 10,000	General
Public Works		\$ 5,000	General
Seaport		\$ 1,000	Operating Revenue
Solid Waste		\$ 1,000	Operating Revenue
Water and Sewer		\$ 12,000	Operating Revenue
	Sub-total:	\$171,700	

Previous Contract

Allocation: \$114,900 for a one-year period

Method of Award: To the responsive, responsible vendor who submits the lowest aggregate price by group.

Vendors:	Address	Principal
• A.M.F.A.F Inc. (Local vendor)	555 NW 95 Street Miami, FL 33150-1957	Edward Caron
• District Healthcare Inc. (Local vendor)	10125 NW 116 Way, Suite 16 Medley, FL 33178	Pernell J. Williams
• Prime Medical Care Inc. (Local vendor)	232 SW 8 Street Miami, FL 33130	Cesar J. Valdesuso
• Wenoc Enterprises (Local vendor)	20022 NW 62 Place Miami, FL 33015	Willie J. Cone, Jr.

Contract Measure: Small Business Enterprise (SBE) Set Aside

Review Committee Date: July 12, 2006; Item #2-02

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program (UAP): This contract includes the User Access Program (UAP) provision. The 2% discount will be collected on all purchases that are not federally funded.

Contract Managers: Theresa Wilson, Department of Procurement Management
Pelayo Cuervo, Miami-Dade Transit Department

This contract includes allocations for fourteen departments. Each department has designated a Contract Manager.

Contract Effective Date: The contract is currently in effect. The purchase order formally adding the MDT allocation will become effective only after approval by the Board and Citizens' Independent Transportation Trust (CITT).

COMMENTS

Proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami Dade County may be used to fund a part of the costs of this contract for the Miami-Dade Transit Department. Consequently, Board of County Commissioners' and Citizens' Independent Transportation Trust approvals are required prior to contract execution.

The bid was advertised on the DPM website and in four local newspapers: Diario Las Americas; Miami Times; Daily Business Review; and Haiti En Marche. One hundred and forty vendors were notified. Forty-nine packages were downloaded and one was sold. Thirteen proposals were received.

Item 1.3

RECOMMENDATION

It is recommended that the Board of County Commissioners award an allocation for the Miami-Dade Transit (MDT) Department to the extent justified by the allocation model that will charge the Surtax for the cost of any additional services implemented as a result of the approval of the sales tax. The total cost of the contract will be distributed through the allocation model. As a direct result of the passing of the People's Transportation Plan (PTP), MDT has purchased new coaches which require frequent oil and filter changes every 3,000 miles as part of the warranty requirements. Additionally the (PTP) funding has generated more service miles, expanded the fleet and hours of operation which affects the oil change intervals. The oil filters are required to be collected and recycled in a timely manner due to, Occupation Safety and Health Administration (OSHA), National Institute for Occupational Safety and Health (NIOSH), National Fire Protection Association (NFPA) and County pollution control regulations.

Contract No: IB7832-3/11-OTR
Contract Title: **Collection and Recycling of Used Oil Filters**
Description: This contract is established to provide collection services and recycling of used oil filters for various County departments.
Term: One year, with three, 1-year options-to-renew
Contract Amount: \$10,530 for the initial one-year term

Using/Managing Agencies and Funding Sources:

<u>Department</u>	<u>Using PTP</u>	<u>Allocation</u>	<u>Funding Source</u>
Transit		\$ 7,761	Operating Revenue and PTP
<u>Other Department</u>			
Aviation		\$ 467	Revenue
Fire Rescue		\$ 187	District
GSA		\$ 621	General
Park and Recreation		\$ 312	General
Police		\$ 249	General
Water and Sewer		\$ 933	Operating Revenue
		\$ 2,769	

Previous Contract Allocation: \$11,250 for a six-month period
Method of Award: To the responsive, responsible vendor who submits the lowest price per item.

Vendors:	Address	Principal
• Environmental Management Conservation Oil Corp. (Local vendor)	8470 NW 68 Street Miami, FL 33166	Maria Elena Leon

Contract Measure: Micro Enterprise (MBE) Bid Preference

Review Committee Date: Contracts valued at \$50,000 and under are not reviewed by the Review Committee as they are covered under the Micro Enterprise (MBE) Bid Preference.

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program (UAP): This contract includes the User Access Program (UAP) provision. The 2% discount will be collected.

Contract Managers: Lourdes Farley, Department of Procurement Management
Pelayo Cuervo, Miami-Dade Transit Department

This contract includes allocations for seven departments. Each department has designated a Contract Manager.

Contract Effective Date: The contract is currently in effect. The purchase order formally adding the MDT allocation will become effective only after approval by the Board and Citizens' Independent Transportation Trust (CITT).

COMMENTS

Proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami Dade County may be used to fund a part of the costs of this contract for the Miami-Dade Transit Department. Consequently, Board of County Commissioners' and Citizens' Independent Transportation Trust approvals are required prior to contract execution.

The bid was advertised on the DPM website and in four local newspapers: Diario Las Americas; Miami Times; Daily Business Review; and Haiti En Marche. Two hundred and nine vendors were notified. Forty-five packages were downloaded and none were sold. Four proposals were received.

Item 1.4

RECOMMENDATION

It is recommended that the Board of County Commissioners award an allocation for the Miami-Dade Transit (MDT) Department to the extent justified by the allocation model that will charge the Surtax for the cost of any additional services implemented as a result of the approval of the sales tax. The total cost of the contract will be distributed through the allocation model. As a result of the People's Transportation Plan PTP, MDT has extended miles and service hours, and developed new routes due to the purchase of more buses to better service the needs of the community and attract new riders. This has resulted in the hiring of additional drivers and support personnel and an increased number of recognition awards. Employee recognition is a critical component of staff retention and morale.

Contract No: IB8065-0/06

Contract Title: **Trophies, Plaques and Award Ribbons, Pre-qualification of Vendors**

Description: This contract establishes a pool of pre-qualified vendors who are invited to quote on an as-needed basis for the purchase of trophies, plaques and award ribbons for various County departments.

Term: Six months

Contract Amount: \$50,000 for the six-month term

Using/Managing Agencies and Funding Sources:

<u>Department</u>	<u>Using PTP</u>	<u>Allocation</u>	<u>Funding Source</u>
<u>Funds</u>			
Transit		\$ 1,664	Operating and PTP
<u>Other Departments</u>		<u>Allocation</u>	<u>Funding Source</u>
Aviation		\$ 2,150	Revenue
Building		\$ 2,315	Revenue
Community Action Agency		\$ 1,733	Federal
Clerk of Courts		\$ 1,128	General
Corrections		\$ 2,590	General
DERM		\$ 1,555	Proprietary
Employee Relations		\$ 555	General
Fire Rescue		\$ 2,405	District
GSA		\$ 1,853	General
Housing		\$ 4,500	Federal
Human Services		\$ 2,575	General
Judicial Administration		\$ 500	General
Library		\$ 1,114	Library Operating
Metro Miami Action Plan		\$ 1,000	General
Park and Recreation		\$ 12,000	General
Police		\$ 3,507	General
Procurement Management		\$ 391	General
Seaport		\$ 2,500	Operating Revenue
Water and Sewer		\$ 3,465	Operating Revenue
Sub-total:		\$ 48,336	

Previous Contract

Allocation: \$473,000 for a two-year period

Method of Award: To all responsive, responsible bidders by manufacturer's product line who meet or exceed the minimum qualifications established in the solicitation.

Vendors:	Address	Principal
◦ Awards Inc. (Local vendor)	6400 NW 77 Court Miami, FL 33166	Larry Cravez
◦ Michelson's Trophy Inc. (Local vendor)	657 NW 157 Street Miami, FL 33169	Keith Stunson

Contract Measure: Micro Enterprise (MBE) Bid Preference will be applied at the time of spot market quotes.

Review Committee Date: Contracts valued at \$50,000 and under are not reviewed by the Review Committee as they are covered under the Micro Enterprise (MBE) Bid Preference.

Local Preference: Will be applied in accordance with the Local Preference Ordinance at the time of spot market quotes.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program (UAP): This contract includes the User Access Program (UAP) provision. The 2% discount will be collected on all purchases that are not federally funded.

Contract Managers: Herman Ramsey, Department of Procurement Management
Pelayo Cuervo, Miami-Dade Transit Department
This contract includes allocations for twenty departments. Each department has designated a Contract Manager.

Contract Effective Date: The contract is currently in effect. The purchase order formally adding the MDT allocation will become effective only after approval by the Board and Citizens' Independent Transportation Trust (CITT).

COMMENTS

Proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami Dade County may be used to fund a part of the costs of this contract for the Miami-Dade Transit Department. Consequently, Board of County Commissioners' and Citizens' Independent Transportation Trust approvals are required prior to contract execution.

The bid was advertised on the DPM website and in four local newspapers: Diario Las Americas; Miami Times; Daily Business Review; and Haiti En Marche. One hundred and forty vendors were notified. Forty-nine packages were downloaded and one was sold. Thirteen proposals were received.

Memorandum



Item 1.5

Date: December 21, 2006

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Award of Contract No. 2121-2/13-OTR: Fire Rescue Replacement Equipment -
Pre-qualification of Bidders

RECOMMENDATION:

It is recommended that the County Manager award this contract to W.W. Grainger Inc., Team Equipment Inc., Emergency Vehicle Supply, Municipal Equipment Co., Bennett Fire Products Co., Inc., Axis Fire Supply Inc., and Elite Fire & Safety Equipment Inc., to supply replacement fire rescue equipment to the Miami Dade Aviation Department (MDAD) and Miami Dade Fire Rescue (MDFR) Department.

CONTRACT NO: 2121-2/13-OTR

CONTRACT TITLE: Fire Rescue Replacement Equipment

DESCRIPTION: To establish a replacement contract to furnish and deliver replacement fire rescue equipment for MDAD and MDFR as required under the terms and conditions of this solicitation and in conjunction with the County's needs.

PROJECT MANAGER: Maria Hevia, Department of Procurement Management

Neivy Garcia, Miami-Dade Aviation Department

Nirhmala Lucas, Miami-Dade Fire Rescue

APPROVAL TO ADVERTISE: August 9, 2006

TERM: Five years with two one-year options-to-renew

CONTRACT AMOUNT: \$7,750,000 for the initial five year term

FUNDING SOURCE:

Department	Allocation	Funding Source
Miami-Dade Aviation	250,000	Revenue Funds
Miami Dade Fire Rescue	7,500,000	Federal, Fire District and General Funds
TOTAL	\$ 7,750,000	

METHOD OF AWARD: To all bidders who met the qualifications specified in the bid document.

Item 1.5

Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners
Award of Contract No. 2121-2/13-OTR: Pre-Qualification of Bidders for the Purchase of Fire
Rescue Replacement Equipment
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**VENDOR(S) RECOMMENDED
FOR AWARD:**

Unless otherwise noted, all vendors are non-local:

1. W.W. Grainger Inc. (Local vendor)
2. Team Equipment Inc.
3. Emergency Vehicle Supply (Local vendor)
4. Municipal Equipment Co.
5. Bennett Fire Products Co., Inc.
6. Axis Fire Supply Inc.
7. Elite Fire & Safety Equipment Inc.

Additional qualified vendors may be added at any time during the contract term.

**VENDOR(S) NOT
RECOMMENDED
FOR AWARD:**

The following firms are not recommended because they failed to comply with the following requirement of the solicitation, per Section 3, paragraph 3.4:

"The County will require the bidder to show evidence that they have been designated as an authorized representative of a manufacturer, supplier and/or distributor".

Walker Miller Equipment Co., Inc.
Magaldi & Magaldi Inc.
W.S. Darley

The following firm was not recommended because the vendor took exceptions to the technical specifications of this contract:

Fisher Scientific Company L.L.C.

CONTRACT MEASURES:

Small Business Enterprise (SBE) Bid Preference will be applied at the time of spot market purchases.

LIVING WAGE:

Not applicable

USER ACCESS PROGRAM:

The contract includes the User Access Program provision. The 2% program discount will be collected on all purchases that are not federally funded.

LOCAL PREFERENCE:

In accordance with the ordinance, If, at the time of spot market purchase, any local vendor submits a price that is within 10% of a non-local vendor's price, the local vendor and the non-local vendor will have the opportunity to submit a best and final bid equal to or

Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners
Award of Contract No. 2121-2/13-OTR: Pre-Qualification of Bidders for the Purchase of Fire
Rescue Replacement Equipment
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lower than the low bid previously submitted by the non-local
business.

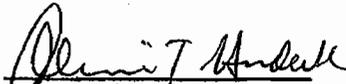
**ESTIMATED CONTRACT
COMMENCEMENT DATE:**

After approval by the Board and expiration of the ten-day Mayoral
veto period.

BACKGROUND

The bid was advertised on the County's website and in four local newspapers: Diario Las Americas, Miami Times, Daily Business Review, and Haiti En Marche. Six hundred eighteen announcements were issued, including electronic messages. Fifty-five solicitations were downloaded from the Internet, and one package was sold.

Awards are being recommended to all responsive and responsible bidders who meet the minimum qualifications specified in the solicitation. Twelve bids were received and seven bidders are recommended for award.

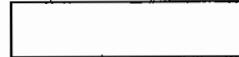

Assistant County Manager

Memorandum



Item 1.6

Date: December 21, 2006



To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Award of Contract No. 6443-0/11-OTR Electrical Power Systems - Pre-qualification

RECOMMENDATION

It is recommended that the Board of County Commissioners (BCC) approve the award of this contract to the pre-qualified vendors stated below to provide electrical engineering and design services, electrical parts, electrical analysis studies, and electrical testing and preventative maintenance for various County departments.

CONTRACT NUMBER: 6443-0/11-OTR

CONTRACT TITLE: Electrical Power Systems - Pre-qualification

DESCRIPTION: To establish a pool of vendors to provide electrical engineering and design services, electrical parts, electrical analysis studies, and electrical testing and preventative maintenance for various County departments.

TERM: Five years

APPROVAL TO ADVERTISE: May 8, 2006

CONTRACT AMOUNT: \$16,550,000 for the five year term

USING/MANAGING
AGENCY(S) AND
FUNDING
SOURCE(S):

Department	Allocation	Funding Source
Miami-Dade Aviation	1,250,000	Operating Revenue
Miami-Dade Fire Rescue	250,000	General Funds
General Services Administration	300,000	General Funds
Miami-Dade Transit	3,750,000	General & PTP Funds
Miami-Dade Water & Sewer	11,000,000	Operating Revenue
Total	\$16,550,000	

PREVIOUS CONTRACT
AMOUNT: \$16,550,000 for five years

METHOD OF AWARD: All vendors who meet the pre-qualification criteria specified in the solicitation will be included in the pool. As the need for services arises, vendors will be asked to submit price quotation for the specific work required. Additional qualified vendors may be added to the pool at any time during the contract term.

Item 1.6

14

Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners
Award of Contract No. 6443-0/11: Electrical Power Systems - Pre-qualification
Page 2

**VENDOR(S) RECOMMENDED
FOR AWARD:**

The following bidders are recommended for award:

Siemens Energy & Automation, Inc. (Non-local vendor)
Eaton Electrical, Inc. (Local vendor)

**VENDOR(S) NOT
RECOMMENDED
FOR AWARD:**

None

CONTRACT MEASURES:

The Review Committee recommended no measures due to insufficient availability of certified Small Business Enterprise firms in this commodity.

LIVING WAGE:

The services being provided are not covered under the Ordinance.

USER ACCESS PROGRAM:

The contract includes the 2% User Access Program Provision. The program discount will be collected on all purchases.

LOCAL PREFERENCE:

The Local Preference will be applied in accordance with the Ordinance at the time of quotation submittals.

PROJECT MANAGER:

Basia Pruna, Department of Procurement Management

This contract includes allocations for five departments. Each department will designate a Project Manager.

ESTIMATED BID ISSUE DATE:

After approval by the Board and expiration of the Mayoral veto period. The allocation for Miami-Dade Transit to be funded by Citizens' Independent Transportation Trust (CITT) funds will be added after subsequent approval by the CITT.

BACKGROUND

This contract will be utilized by various County departments to purchase electrical parts, electrical analysis studies, testing, preventative maintenance and repairs of existing electrical systems. The contract may also be used to purchase electrical engineering and design services related to the replacement of existing electrical power systems. Vendors who have been pre-qualified will be invited to submit pricing for specific work as defined by user departments. Additional qualified vendors may be added at any time during the contract term.

This contract will replace Contract No. 6443-0/05 which expires December 31, 2006. Contract No. IB6443-0/07 which opens on December 15, 2006, will serve as a three-month bridge contract to provide continuity of services until this replacement contract becomes effective.


Assistant County Manager

Item 1.6

SECTION #2
REJECTED BIDS

There are no items for this section.

SECTION #3
CONTRACT MODIFICATIONS

Item 3.1

RECOMMENDATION

It is recommended that the Board of County Commissioners approve a contract modification to allow the Office of the Citizen's Independent Transportation Trust (OCITT) to access this contract to purchase framing services to support the community outreach and education objectives of the CITT. This allocation will be completely funded with proceeds from the Charter County Transit System Sales Surtax, as OCITT's operating budget is wholly funded by the surtax.

Contract No.: 6152-3/08-1

Contract Title: Framing of Protocol Documents

Description: This contract is established for the purchase of framing services for various County departments.

Type of Change: Additional spending authority

Existing Allocation: \$152,160

Increase By: \$ 500

Modified Allocation: \$152,660

Using/Managing Agencies and Funding Sources:

<u>Department</u> <u>Funds</u>	<u>Using</u>	<u>PTP</u>	<u>Existing</u> <u>Allocation</u>	<u>Additional</u> <u>Allocation</u>	<u>Modified</u> <u>Allocation</u>	<u>Funding</u> <u>Source</u>
Office of CITT			\$ 0	\$ 500	\$ 500	PTP
<u>Department</u>			<u>Existing</u> <u>Allocation</u>	<u>Additional</u> <u>Allocation</u>	<u>Modified</u> <u>Allocation</u>	<u>Funding</u> <u>Source</u>
Aviation			\$ 7,000	\$ 0	\$ 7,000	Revenue
Clerk of Courts			\$ 1,000	\$ 0	\$ 1,000	General
Corrections			\$ 3,650	\$ 0	\$ 3,650	General
Communications			\$ 7,500	\$ 0	\$ 7,500	General
Cultural Affairs			\$ 3,200	\$ 0	\$ 3,200	Revenue
DERM			\$ 4,000	\$ 0	\$ 4,000	General
Fire Rescue			\$ 9,000	\$ 0	\$ 9,000	District
GSA			\$ 18,416	\$ 0	\$ 18,416	General
Housing			\$ 15,000	\$ 0	\$ 15,000	Federal
Human Services			\$ 4,000	\$ 0	\$ 4,000	Federal Grants
Judicial Administration			\$ 1,431	\$ 0	\$ 1,431	General
Juvenile Services			\$ 500	\$ 0	\$ 500	General
Library			\$ 10,000	\$ 0	\$ 10,000	Library Operating
Park and Recreation			\$ 14,713	\$ 0	\$ 14,713	General
Planning and Zoning			\$ 3,000	\$ 0	\$ 3,000	Operating Revenue
Police			\$ 27,500	\$ 0	\$ 27,500	General
Procurement Management			\$ 400	\$ 0	\$ 400	General
Public Works			\$ 1,000	\$ 0	\$ 1,000	General

Seaport	\$ 6,250	\$ 0	\$ 6,250	Operating Revenue
Strategic Business Mgmt	\$ 2,750	\$ 0	\$ 2,750	General
Team Metro	\$ 100	\$ 0	\$ 100	General
Transit	\$ 6,500	\$ 0	\$ 6,500	Operating Revenue
Water and Sewer	<u>\$ 5,250</u>	<u>\$ 0</u>	<u>\$ 5,250</u>	Operating Revenue
Total:	\$152,160	\$ 0	\$152,160	

Current Expiration: March 31, 2007

Modified Expiration: Unchanged

Vendors:	Address	Principal
• Custom Quality Framing Inc. (Local vendor)	6011 SW 8 Street Miami, FL 33144-5039	Jesus Mesa

Contract Measure: None. This contract opened prior to the implementation of the Small Business Enterprise (SBE) Program.

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program (UAP): This contract includes the User Access Program (UAP) provision. The 2% discount will be collected on all purchases that are not federally funded.

Contract Managers: Thelma Rodriguez, Department of Procurement Management
Marlene Amaro, Office of the Citizen's Independent Transportation Trust

This contract includes allocation for twenty-four departments. Each department has designated a Contract Manager.

Contract Modification Effective Date: The effective date of this contract modification will be 10 days after its adoption by the Board and expiration of the Mayoral veto period and subsequent approval by the Citizen's Independent Transportation Trust (CITT).

REASON FOR CHANGE

Authorization is necessary for additional spending authority to allow the Office of the Citizen's Independent Transportation Trust (OCITT) to access this contract.

This additional allocation will be used to purchase framing services to enable OCITT to preserve and display documents and images related to PTP and CITT activities. The CITT objectives are to educate the public on transportation alternatives using comprehensive information published on the CITT website and disseminated at community meetings and events.

Item 3.2

RECOMMENDATION

It is recommended that the Board of County Commissioners approve a contract modification to allow the Office of the Citizen's Independent Transportation Trust (OCITT) to access this contract for courier services to deliver agenda packages to CITT and nominating committee members. This allocation will be completely funded with proceeds from the Charter County Transit System Sales Surtax, as OCITT's operating budget is wholly funded by the surtax.

Contract No.: 7487-4/11

Contract Title: **Courier Services (Pick-up and Delivery)**

Description: This contract is established for the purchase of courier services for various County departments.

Type of Change: Additional spending authority

Existing Allocation: \$209,500

Increase By: \$ 10,000

Modified Allocation: \$219,500

Using/Managing Agencies and Funding Sources:

<u>Department</u>	<u>Using</u>	<u>PTP</u>	<u>Existing Allocation</u>	<u>Additional Allocation</u>	<u>Modified Allocation</u>	<u>Funding Source</u>
Office of CITT			\$ 0	\$ 10,000	\$ 10,000	PTP
			<u>Existing Allocation</u>	<u>Additional Allocation</u>	<u>Modified Allocation</u>	<u>Funding Source</u>
Building			\$ 14,000	\$ 0	\$ 14,000	Revenue
Communications			\$ 5,000	\$ 0	\$ 5,000	Revenue
DERM			\$ 13,000	\$ 0	\$ 13,000	Proprietary
Fire Rescue			\$ 1,000	\$ 0	\$ 1,000	General
Housing			\$ 50,000	\$ 0	\$ 50,000	Federal
Human Services			\$ 5,000	\$ 0	\$ 5,000	Federal Grants
Metro Miami Action Plan			\$ 6,000	\$ 0	\$ 6,000	General
Planning and Zoning			\$ 10,000	\$ 0	\$ 10,000	Operating Revenue
Police			\$ 84,000	\$ 0	\$ 84,000	General
Team Metro			\$ 21,000	\$ 0	\$ 21,000	General
Vizcaya			\$ 500	\$ 0	\$ 500	Proprietary
		Total:	\$209,500	\$ 0	\$209,500	

Current Expiration: May 31, 2007

Modified Expiration: Unchanged

Vendors:	Address	Principal
• DotExpress Corp. (Local vendor)	13205 SW 137 Avenue Suite 225 Miami, FL 33186	Boris Preside Gonzalez

- Comet Courier Corp. (Local vendor) 8600 NW 72 Street Steven A. Seltzer
Miami, FL 33166
- Roy's Delivery Service Inc. (Local vendor) 10689 SW 88 Street Suite 304 Hada Grullon
Miami, FL 33176

Contract Measure: The Small Business Enterprise (SBE) bid preference was applied in accordance with the ordinance.

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program (UAP): This contract includes the User Access Program (UAP) provision. The 2% discount is being collected on all purchases that are not federally funded.

Contract Managers: Martha Perez-Garviso, Department of Procurement Management
Marlene Amaro, Office of the Citizen's Independent Transportation Trust

This contract currently includes allocation for twelve departments. Each department has designated a Project Manager.

Contract Modification Effective Date: The effective date of this contract modification will be 10 days after its adoption by the Board and expiration of the Mayoral veto period and subsequent approval by the Citizen's Independent Transportation Trust (CITT).

REASON FOR CHANGE

Authorization is necessary for additional spending authority to allow the Office of the Citizen's Independent Transportation Trust (OCITT) to access this contract.

The OCITT used courier services to deliver packages to members from 2004 through June of 2006. There are approximately thirty (30) meetings annually. The CITT mirrors the BCC wherein the 3-day and 4-day rule applies for committee and trust meetings. CITT members live throughout Miami-Dade County. There are currently fourteen (14) members with one vacancy. The amount needed to ensure the timely receipt of packages is approximately \$8,000 for the year.

Item 3.3

RECOMMENDATION

It is recommended that the Board of County Commissioners approve a modification of this contract to purchase additional refuse carts for the Department of Solid Waste Management (DSWM).

Contract No.: 7652-2/08

Contract Title: Refuse Carts

Description: This contract is established for the purchase of refuse carts for DSWM in support of the Automated Garbage Collection Program.

Type of Change: Additional spending authority

Existing Allocation: \$ 9,784,111

Increase By: \$ 6,423,750

Modified Allocation: \$16,207,861

Using/Managing Agencies and Funding Sources:

<u>Department</u>	<u>Existing Allocation</u>	<u>Additional Allocation</u>	<u>Modified Allocation</u>	<u>Funding Source</u>
Solid Waste	\$9,784,111	\$6,423,750	\$16,207,861	Operating Revenue

Current Expiration: April 4, 2007

Modified Expiration: Same

Vendors:

- Rehrig Pacific Company (Non-local vendor)

Address

1000 Raco Court
Lawrenceville, GA 30045

Principal

Brad J Rehrig

Contract Measure: None

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program (UAP): This contract includes the User Access Program (UAP) provision. The 2% discount is being collected.

Contract Managers: Herman Ramsey, Department of Procurement Management
Ermine Brooks, Department of Solid Waste Management

Contract Modification Effective Date: The effective date of this contract modification will be 10 days after its adoption by the Board and expiration of the Mayoral veto period.

REASON FOR CHANGE

Authorization is necessary for additional spending authority to purchase refuse carts for the Department of Solid Waste Management in support of the Automated Garbage Collection

program.

This Program was initiated to reduce worker injuries, improve overall public health and protect the environment. Implementation began in FY2002-03 as a cost savings to the department and must be accelerated in order to achieve the project goals for worker safety, public health improvement and environmental protection.

The delivery of ninety-six (96) automated garbage trucks in December 2006, in conjunction with the delivery of 153,581 refuse carts, will allow the department to achieve its goal of fully automating garbage service in the entire collection area. The new automated collection trucks require that all waste be placed inside refuse carts that are designed to be emptied into the trucks by an automated loading arm.

A previous modification in the amount of \$1,249,561 was approved under the County Manager's delegated authority. That modification provided for the purchase of the 28,581 carts at the original contract price needed to fulfill the contractual obligation to deliver 220,000 carts at that price. This recommended modification will allow DSWM to purchase the final 125,000 refuse carts needed to complete the final phase of automation throughout the County.

This modification also provides funding to allow for the Producer Price Increase Index (PPI) after delivery of 220,000 carts at the original contract price. The PPI will increase the unit price from \$43.72 to \$51.39 per cart for the final 125,000 refuse carts. This increase is based on the Department of Labor Bureau of Statistic September 2006 index for commodity code 07-2 (Plastic Products), which represents an 18% increase from the September 2005 index.

This modification exceeds the County Manager's delegated authority and requires approval by the Board of County Commissioners.

Item 3.4

RECOMMENDATION

It is recommended that the Board of County Commissioners approve a contract modification to allow the Clerk of Courts (COC) to increase temporary clerical staffing to support increased projects and operational requirements due to a higher volume of case filings and the addition of three court divisions during the past year.

Contract No.: M1099-1/07-1

Contract Title: **Temporary Clerical Personnel Services**

Description: This contract is established for the purchase of temporary clerical personnel services for various County departments.

Type of Change: Additional spending authority

Existing Allocation: \$10,091,580

Increase By: \$ 1,700,000

Modified Allocation: \$11,791,580

Using/Managing Agencies and Funding Sources:

<u>Department</u>	<u>Existing Allocation</u>	<u>Additional Allocation</u>	<u>Modified Allocation</u>	<u>Funding Source</u>
Clerk of Courts	\$ 800,000	\$1,700,000	\$ 2,500,000	General
Other Departments (see attached table)	<u>\$ 9,291,580</u>	<u>\$ 0</u>	<u>\$ 9,291,580</u>	See matrix
Total:	\$10,091,580	\$1,700,000	\$11,791,580	

Current Expiration: October 31, 2007

Modified Expiration: Unchanged

Vendors:	Address	Principal
• Career Exchange Inc. (Local vendor)	10689 N Kendall Drive Suite 209 Miami, FL 33176	Suzanne S. Romanos
• Deanna Enterprises Inc. (Local vendor)	3050 Biscayne Blvd Suite 100 Miami, FL 33137	Veldrin Freeman
• Tri-State Employment Services Inc. (Non-local vendor)	160 Broadway 15 th Floor New York, NY 10038	Robert Cassera

Contract Measure: The Small Business Enterprise (SBE) bid preference was applied in accordance with the ordinance.

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does apply.

User Access Program This contract includes the User Access Program (UAP) provision.

(UAP): The 2% discount is being collected on all purchases that are not federally funded.

Contract Managers: Martha Perez-Garviso, Department of Procurement Management
Francis Ladwig, Clerk of Courts

This contract includes allocation for forty-seven departments. Each department has designated a Contract Manager.

Contract Modification Effective Date: The effective date of this contract modification will be 10 days after its adoption by the Board and expiration of the Mayoral veto period.

REASON FOR CHANGE

Authorization is necessary for additional spending authority to allow the Clerk of Courts to hire additional temporary clerical personnel.

This allocation will be used to hire additional temporary clerical staffing for the COC to complete projects and meet operational requirements due to increased case filings and the addition of three court divisions during the past year. The additional projects and operational requirements include, but are not limited to; scanning of felony dismissal files and bonds, file purging, prepping and scanning projects, assisting with critical work processes and backlogs due to vacancies within the department.

The COC currently employs 74 temporary clerical personnel under this contract. They anticipate requiring an additional 11 to 15 temporary employees during this contract period to provide adequate operating support.

A review of departmental allocations was conducted to find out if the additional allocation of \$1,700,000 could be reduced. This review revealed that funds are not available to cover the amount required by the COC.

The following chart identifies the current allocations of all other departments on this contract.

Departments	Allocation 1st OTR Year	Funding Source
Animal Services (AD)	\$40,000	General
Art in Public Places (CU03)	\$10,000	Surcharge per Ord. 94-12
Audit and Management (AU)	\$26,750	General
Aviation (AV)	\$292,000	Operating Revenue
Building (BL)	\$400,000	Revenue
Building Code Compliance (BC)	\$122,000	Proprietary/Revenue
Business Development (BD)	\$100,000	General/Proprietary
Capital Improvement (CQ1)	\$25,000	General
CITT Funds (TT)	\$23,000	PTP
Clerk of Courts (CL)	\$800,000	General
Community Action Agency (CA)	\$1,380,000	Federal
Community and Economic Dev. (CD)	\$27,000	Federal
Community Relations (RB)	\$7,500	General
Consumer Services (CS)	\$25,000	Regulatory/Proprietary
Corrections and Rehabilitation (CR)	\$119,000	General
Environmental Resources Mgt (DERM)	\$100,000	Proprietary
Elections (EL)	\$50,000	General
Employee Relations (ER)	\$60,000	General
Empowerment Trust (EZ)	\$32,000	General
Ethics Commission (GG09CE)	\$4,500	General
ETSD (ET)	\$175,000	General
Finance (FN)	\$395,330	General
Fire Rescue (FR)	\$487,000	District
General Services Administration (GS)	\$436,000	General
Government Information (GI)	\$265,000	General
Homeless Trust (HT)	\$60,000	Tax Proceeds/State Grant
Human Services (HS)	\$825,000	General
Independent Review Panel (GG09IRP)	\$6,000	General
International Trade Consortium	\$10,000	General
Libraries (LB)	\$6,000	Library Operating
Management and Budget (BU)	\$5,000	General
Medical Examiner (ME)	\$40,000	General
Miami-Dade Housing Agency (HD)	\$500,000	Federal
Miami-Dade Police (PD)	\$200,000	General
Miami-Dade Transit (MT)	\$918,500	Operating Revenue & PTP
Metro Miami Action Plan (MM)	\$20,000	General
Parks and Recreation (PR)	\$170,000	General
Planning and Zoning (PZ)	\$220,000	Operating Revenue
Procurement Management (PM)	\$220,000	General
Property Appraisal (PA)	\$90,000	General
Public Works (PW)	\$600,000	General
Seaport (SP)	\$150,000	Operating Revenue
SFETC (SF)	\$5,000	Federal
Solid Waste Management (SW)	\$381,000	Operating Revenue
Team Metro (TM)	\$245,000	General
Urban Economic Revitalization (UE)	\$8,000	General
Vizcaya (VZ)	\$10,000	Proprietary
TOTAL	\$10,091,580	

**Contract Allocation TableM1099-1/07-1
11/1/2006 – 10/31/2007**

Item 3.5

RECOMMENDATION

It is recommended that the Board of County Commissioners approve a modification to this contract to purchase additional medical supplies for the Miami-Dade Fire Rescue (MDFR) Department.

Contract No.: M5143-1/06

Contract Title: **Medical Supplies**

Description: This contract is established for the purchase of medical supplies for various County departments.

Type of Change: Additional spending authority

Existing Allocation: \$1,000,000

Increase By: \$ 400,000

Modified Allocation: \$1,400,000

Using/Managing Agencies and Funding Sources:

<u>Department</u>	<u>Existing Allocation</u>	<u>Additional Allocation</u>	<u>Modified Allocation</u>	<u>Funding Source</u>
Fire Rescue	\$ 960,000	\$400,000	\$1,360,000	District
Human Services	\$ 6,750	\$ 0	\$ 6,750	General
Medical Examiner	\$ 20,000	\$ 0	\$ 20,000	General
Park and Recreation	\$ 2,500	\$ 0	\$ 2,500	General
Police	\$ 10,000	\$ 0	\$ 10,000	General
Vizcaya	\$ 750	\$ 0	\$ 750	Proprietary
Total:	\$1,000,000	\$400,000	\$1,400,000	

Current Expiration: February 28, 2007

Modified Expiration: Same

Vendors:	Address	Principal
• Bound Tree Medical LLC (Non-local vendor)	5200 Rings Rd, Suite A Dublin, OH 43017-3447	Mathew D. Walter
• Emergency Medical Supply Inc. (Non-local vendor)	238 Saltwell Road Shepherdsville, KY 40165	William A. Martin Sr.
• Henry Schein Inc. (Non-local vendor)	135 Duryea Road Melville, NY 11747	Stanley M. Bergman
• Kentron Healthcare Inc. (Non-local vendor)	P.O. Box 120 Springfield, TN 37172-0120	Nari Sadarangani
• Quadmed Inc. (Non-local vendor)	6684-5 Columbia Park Dr. S. Jacksonville, FL 32258	Mable Potts

- Reynolds Medical Inc. (Non-local vendor) 7855 Hobgood Road Fairburn, GA 30213 Lisa M. Price
- Southeastern Emergency Equipment Inc. (Non-local vendor) Hwy 1-A North Youngsville, NC 27596 Connell Reynolds
- Supreme Medical Fulfillment System (Non-local vendor) 4497 Dawes Road Theodore, AL 36582 Donald O. Pleasants
- SZY Holdings LLC (Non-local vendor) 101-01 Foster Avenue Brooklyn, NY 11236 Tony Mason
- Tri Anim Health Services Inc. (Non-local vendor) 13170 Telfair Avenue Sylmar, CA 91342 Joseph Sternberg
- Potts Distributing Co. (Non-local vendor) 129 Ball Park Road Columbia, LA 71418 Robert A Byers, Jr.

Contract Measure: None

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program (UAP): This contract includes the User Access Program (UAP) provision. The 2% discount will be collected on all purchases that are not federally funded.

Contract Managers: Theresa Wilson, Department of Procurement Management
 Nirmala Lucas, Miami-Dade Fire Rescue Department
 This contract includes allocation for six departments. Each department has designated a Contract Manager.

Contract Modification Effective Date: The effective date of this contract modification will be 10 days after its adoption by the Board and expiration of the Mayoral veto period.

REASON FOR CHANGE

Authorization is necessary for additional spending authority to allow Miami-Dade Fire Rescue to purchase medical supplies due to increased activity in the field, as well as, the inclusion of Digitcare latex gloves in the contract. Fire Rescue needs these gloves in order to comply with union requirements.

MDFR closely monitors inventory levels of medical supplies and has identified several areas where stock levels are insufficient to meet operational needs. This additional allocation will allow the department to bring inventory to required levels.

This modification exceeds the County Manager's delegated authority and therefore requires approval by the Board of County Commissioners.

Item 3.6

RECOMMENDATION

It is recommended that the Board of County Commissioners approve a contract modification to allow the Office of the Citizen's Independent Transportation Trust (OCITT) to access this contract to purchase audio-visual equipment and accessories to support the community outreach and education objectives of the CITT. This allocation will be completely funded with proceeds from the Charter County Transit System Sales Surtax, as OCITT's operating budget is wholly funded by the surtax.

Contract No.: M7359-1/06-1

Contract Title: **Audio Visual Equipment and Accessories, Pre-qualification of Vendors**

Description: This contract is established for the purchase of audio visual equipment and accessories for various County departments.

Type of Change: Additional spending authority

Existing Allocation: \$523,500

Increase By: \$ 2,000

Modified Allocation: \$525,500

Using/Managing Agencies and Funding Sources:

<u>Department</u>	<u>Using</u>	<u>PTP</u>	<u>Existing Allocation</u>	<u>Additional Allocation</u>	<u>Modified Allocation</u>	<u>Funding Source</u>
Office of CITT			\$ 0	\$ 2,000	\$ 2,000	PTP
<u>Department</u>			<u>Existing Allocation</u>	<u>Additional Allocation</u>	<u>Modified Allocation</u>	<u>Funding Source</u>
Aviation			\$ 24,000	\$ 0	\$ 24,000	Revenue
Community Economic Dev.			\$ 5,000	\$ 0	\$ 5,000	Federal/Community
Corrections			\$ 37,500	\$ 0	\$ 37,500	General
Communications			\$ 7,500	\$ 0	\$ 7,500	General
DERM			\$ 12,500	\$ 0	\$ 12,500	Proprietary
Employee Relations			\$ 15,000	\$ 0	\$ 15,000	General
Fire Rescue			\$ 72,000	\$ 0	\$ 72,000	Revenue
GSA			\$ 30,000	\$ 0	\$ 30,000	General
Human Services			\$ 7,500	\$ 0	\$ 7,500	General
Metro Miami Action Plan			\$ 750	\$ 0	\$ 750	General
Medical Examiner			\$ 68,000	\$ 0	\$ 68,000	General
Park and Recreation			\$ 25,000	\$ 0	\$ 25,000	General
Planning & Zoning			\$ 3,000	\$ 0	\$ 3,000	Operating Revenue
Police			\$ 87,500	\$ 0	\$ 87,500	General
Procurement Management			\$ 2,500	\$ 0	\$ 2,500	General
Property Appraiser			\$ 5,000	\$ 0	\$ 5,000	Operating Revenue
Public Works			\$ 15,000	\$ 0	\$ 15,000	General

Transit	\$ 70,000	\$ 0	\$ 70,000	Operating Revenue
Vizcaya	\$ 22,500	\$ 0	\$ 22,500	Proprietary
Water and Sewer	\$ 13,750	\$ 0	\$ 13,750	Operating Revenue
Total:	\$523,500	\$ 0	\$525,500	

Current Expiration: April 30, 2007

Modified Expiration: Unchanged

Vendors:	Address	Principal
• Anixter Inc. (Local vendor)	1255 NW 17 Avenue Suite 4 Delray Beach, FL 33445	Robert Grubbs
• B & H Electronics Corp. (Non-local vendor)	420 Ninth Avenue New York, NY 10001	Herman Schreiber
• Divine Visual and System Corp. (Local vendor)	1331 NE 147 Street Miami, FL 33161	Suzette A. Kelly
• Electric Image of South Florida Inc. (Local vendor)	3223 NW 10 Terrace Suite 607 Miami, FL	Ronald J. Weber
• Keyboard World and Pianos Inc. (Non-local vendor)	Ft. Lauderdale, FL 33309 P.O. Box 709 Holicong, PA 18928	Marlene Repka
• Mavco Inc. (Local vendor)	555 NW 95 Street Miami, FL 33150	John E. Timinsky
• Munway Technology Inc. (Local vendor)	7214 NW 56 Street Miami, FL 33166	Miguel A Mundarian
• Newark Corporation (Local vendor)	3230 W Comercial Blvd #3 Ft. Lauderdale, FL 33309	Bruce W. Johnson
• Pro Sound Inc. (Local vendor)	1375 NE 123 Street Miami, FL 33161-6525	J. Fagaro
• Specialized Communications Inc. (Non-local vendor)	20940 Twin Springs Drive Smithsburg, MD 21783	David Y. Linetsky
• Unilux Ltd. (Non-local vendor)	7845 D Airpark Road Gaithersburg, MD 20879	Nancy I. Capps

Contract Measure: None. This contract opened prior to the implementation of the Small Business Enterprise (SBE) Program.

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program (UAP):

This contract includes the User Access Program (UAP) provision. The 2% discount will be collected on all purchases that are not federally funded.

Contract Managers:

Herman Ramsey, Department of Procurement Management

Marlene Amaro, Office of the Citizen's Independent Transportation Trust

This contract includes allocation for twenty other departments. Each department has designated a Contract Manager.

Contract Modification Effective Date:

The effective date of this contract modification will be 10 days after its adoption by the Board and expiration of the Mayoral veto period and subsequent approval by the Citizen's Independent Transportation Trust (CITT).

REASON FOR CHANGE

Authorization is necessary for additional spending authority to allow the Office of the Citizen's Independent Transportation Trust (OCITT) to access this contract.

This additional allocation will be used to purchase audio visual equipment to enable the CITT to replace and/or upgrade the equipment in the CITT 10th floor conference room used for CITT committee meetings. The CITT objectives are to educate the public on transportation alternatives using comprehensive information published on the CITT website and disseminated at community meetings and events.

SECTION #4
PURCHASES MADE UNDER COMPETITIVELY AWARDED CONTRACTS OF OTHER
GOVERNMENTAL ENTITIES

Item 4.1

RECOMMENDATION

It is recommended that the Board of County Commissioners approve access to Contract GS-35F-0131R awarded under Federal GSA Schedule 70 contract providing the County access to a pool of authorized Symantec resellers. This contract will provide the County with ongoing licensing, support, and maintenance services required for essential software data backup and disaster recovery systems utilized by the Departments of Enterprise Technology Services (ETSD), Environmental Resources Management (DERM), Miami-Dade Fire Rescue (MDFR), and Miami-Dade Transit (MDT).

Contract No.: GS-35F-0131R

Contract Title: **Symantec Computer Software and Support Services**

Description: This contract is for the purchase of ongoing licensing, support, and maintenance services required for the existing Symantec software systems utilized by the County for back-up software and disaster recovery products.

Term: Effective date through November 19, 2009 with three, 5-year options-to-renew

Contract Amount: \$2,085,000 for a period of 33 months

Using/Managing Agencies and Funding Sources:

<u>Department</u>	<u>Allocation</u>	<u>Funding Source</u>
ETSD	\$1,950,000	Revenue and General
DERM	\$ 45,000	Proprietary
Fire Rescue	\$ 45,000	District
Transit	\$ 45,000	Operating Revenue
Total:	\$2,085,000	

Previous Contract

Allocation: \$490,000 for a period of 9 months

Method of Award: To the responsive, responsible bidders who meet the qualifications specified in the bid document. Additional qualified vendors may be added at any time during the contract term.

Vendors:	Address	Principal
• Carahsoft Technology Corp. (Non-Local vendor)	12030 Sunrise Valley Drive Reston, VA 20191	Craig P. Abod
• Dyntek Services, Inc. (Non-local vendor)	2671 Executive Center Circle W, Suite 102 Tallahassee, FL 32301	Steven J. Ross

◦ Accris Corporation (Non-local) 1900 NW Corporate Blvd Suite 400E Jeff Kline
Boca Raton, FL 33431

Contract Measure: None

Review Committee Date: December 6, 2006; Item #2-03

Local Preference: Not applicable

Living Wage: The Living Wage Ordinance does not apply.

User Access Program (UAP): This contract includes the User Access Program (UAP) provision. The 2% program discount will be collected on all purchases that do not have a federal funding source.

Contract Managers: James D. Munn, Department of Procurement Management
Mirta Lopez-Cardoso, Enterprise Technology Services Department
Tania Gundin, Department of Environmental Resources Management
Nirhmala Lucas, Miami-Dade Fire Rescue Department
Vincent Solomon, Miami-Dade Transit Department

Contract Modification Effective Date: The effective date of this contract modification will be 10 days after its adoption by the Board of County Commissioners (BCC) and expiration of the Mayoral veto period.

JUSTIFICATION

The Federal GSA Schedule 70 Contract No. GS-35F-0131R, provides the County access to a pool of authorized Symantec resellers. This contract will provide the County with ongoing licensing, support, and maintenance services required for essential software data backup and disaster recovery systems utilized by the Departments of Enterprise Technology Services, Environmental Resources Management, Miami-Dade Fire Rescue, and Miami-Dade Transit. This Federal contract provides the County with the ability to purchase additional software and related support services at a competitive rate through authorized resellers. The County has been using this software, formerly known as Veritas, to backup and restore data and information systems to and from the distributed data environment, allowing recovery in cases of data loss or natural disaster. ETSD, DERM, MDRF and MDT have standardized their data backup and disaster recovery plans around the Symantec platform.

This replacement contract will provide the County with a sustainable long term contract solution for all Symantec software licensing, support, and maintenance services. The initial term of this contract expires on November 19, 2009, and contains the provision for three (3) additional five (5) year renewal options. Accessing contract GS-35F-0131R will also provide the County with online access to review and evaluate the complete range of Symantec products and support services which have become a standard information technology tool utilized in many County departments.

The Department of Procurement Management will issue instructions to authorized users in the form of a "Roadmap". This Roadmap will include the list of authorized resellers eligible for competition under this contract once all County requirements have been fulfilled. All participating departments will receive instructions on the process and procedures that are to be followed under this pool contract to ensure fair and open competition. It is anticipated that additional resellers will be added to this competitive vendor pool once they have complied with the standard County contract requirements after the initial award.

Authorization is also requested to include contract extensions should renewals of this or a functionally equivalent contract be exercised by the federal government. This authorization will also include permission to add vendors as they are approved by federal GSA and comply with County requirements.

SECTION #5
REQUESTS FOR AUTHORITY TO EXERCISE "OPTIONS-TO-RENEW" (OTR's)
UNDER EXISTING COMPETITIVE CONTRACTS THAT WOULD BRING THE
CUMULATIVE CONTRACT VALUE TO MORE THAN \$1 MILLION

Item 5.1

RECOMMENDATION

It is recommended that the Board of County Commissioners authorize the Option-to-Renew (OTR) periods for this competitively bid contract to purchase various sizes of metal refuse containers and lids for the Departments of Miami-Dade Aviation and Solid Waste Management. The current contract term expires on November 30, 2007. Exercising the final option-to-renew period will bring the cumulative value of the contract over \$1 million to a total of \$1,228,000.

Contract No.: 6483-3/08-2

Contract Title: **Metal Waste Containers**

Description: This contract is for the purchase of various sizes of metal refuse containers and lids.

Initial Contract Term and Estimated Usage: December 1, 2004 through November 30, 2005
 \$275,000 for one year, with three, 1-year options-to-renew
\$ 27,000 modification approved by DPM, March 24, 2005
 \$302,000/yr.

Option-to-Renew and Estimated Usage: Three, 1-year options-to-renew through November 30, 2008
 \$916,000 over the three-year period

Using/Managing Agencies and Funding Sources:

<u>Department</u>	<u>Allocation</u>	<u>Funding Source</u>
Aviation	\$ 52,000	Revenue
Solid Waste	\$250,000	Operating Revenue
Park and Recreation	<u>\$ 10,000</u>	General
Total:	\$312,000/yr.	

Contract Measure: None

Review Committee Date: July 28, 2004; Item #2-14

Local Preference: Applied in accordance with the Local Preference Ordinance.

User Access Program (UAP): This contract includes the User Access Program (UAP) provision. The 2% discount is being collected.

Living Wage: The Living Wage Ordinance does not apply.

Vendors:	Address	Principal
• Waste Quip Manufacturing Company (Non-local vendor)	2604 Mine and Mill lane Lakeland, FL 33801	Robert C. Rasmussen

Contract Managers:

Doris Smith, Department of Procurement Management

Neivy Garcia, Miami-Dade Aviation Department

Ermine Brooks, Department of Solid Waste Management

SECTION #6
REQUESTS FOR RETROACTIVE APPROVAL FOR THE EXECUTION OF THE OPTION-
TO-RENEW (OTR) PERIODS UNDER EXISTING COMPETITIVE CONTRACTS
AWARDED UNDER THE COUNTY MANAGER'S DELEGATED AUTHORITY

There are no items for this section.

