OFFICIAL FILE COPY
CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(J)(1)(A)

05-08-07

RESOLUTION NO. R-509-07

RESOLUTION RATIFYING THE COUNTY MANAGER'S ACTION IN APPLYING FOR UP TO $25,000 IN GRANT FUNDS FROM THE FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES 2007 URBAN AND COMMUNITY FORESTRY GRANT PROGRAM AND FURTHER AUTHORIZING THE COUNTY MAYOR OR HIS DESIGNEE TO ACCEPT, EXPEND FUNDS, AND EXECUTE AMENDMENTS AS REQUIRED

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board ratifies the County Manager's action in applying for up to $25,000 in grant funds from the Florida Department of Agriculture and Consumer Services 2007 Urban and Community Forestry Grant Program; and authorizes the County Mayor or his designee to execute such contracts and amendments as are required by this governmental body following approval by the County Attorney's Office; to accept, expend all monies for the purposes described in the funding request; and to file and execute any necessary amendments to the agreement for and on behalf of Miami-Dade County, Florida; to expedite the necessary construction contracts and professional services agreements under Section 2-8.2.7 of the Code of Miami-Dade County; and to waive the requirements of Resolution No. R-130-06 to expedite the execution of the grant award agreement.

The foregoing resolution was offered by Commissioner Joe A. Martinez, who moved its adoption. The motion was seconded by Commissioner Rebeca Sosa and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman	aye		
Barbara J. Jordan, Vice-Chairwoman	aye		
Jose "Pepe" Diaz	absent	Audrey M. Edmonson	aye
Carlos A. Gimenez	aye	Sally A. Heyman	aye
Joe A. Martinez	aye	Dennis C. Moss	aye
Dorrin D. Rolle	aye	Natacha Seijas	aye
Katy Sorenson	aye	Rebeca Sosa	aye
Sen. Javier D. Souto	absent		

The Chairperson thereupon declared the resolution duly passed and adopted this 8th day of May, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

COUNTY COMMISSIONERS DADE COUNTY FLORIDA

By: KAY SULLIVAN
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. DDC

Diamela del Castillo

Memorandum

MIAMI-DADE COUNTY

Date:	May 8, 2007
To:	Honorable Chairman Bruno A. Barreiro and Members, Board of County Commissioners
From:	George M. Burgess County Manager
Subject:	Ratification of Proposal to the Florida Department of Agriculture and Consumer Services 2007 Urban and Community Forestry Grant Program

Agenda Item No. 3(J)(1)(A)

Recommendation

It is recommended that the Board ratify the County Manager's action in applying for up to $25,000 in grant funds from the Florida Department of Agriculture and Consumer Services 2007 Urban and Community Forestry Grant Program for equipment exclusively for the purpose of corrective tree pruning work.

Scope

This item has a countywide impact because the pruning equipment will assist in the maintenance of all County parks.

Fiscal Impact/Funding Source

The grant application is for up to $25,000. The cost of the equipment is $58,902. The remaining $33,902 will come from the Miami-Dade County Park and Recreation Department (MPRD) operating budget.

Track Record/Monitor

The purpose of Florida Urban and Community Forestry Grant Program is to provide financial assistance to local governments, Native American Tribal Governments, volunteer groups, nonprofit organizations and educational institutions to initiate or enhance local urban and community forestry programs and improve the urban environment within the State of Florida. If awarded, Anthony Fouche, Grants Administrator in the MPRD will monitor the grant.

Background

The trees in our community are not just aesthetic; they also function to clean the air. Fifteen thousand trees, 30% of the canopy in Miami-Dade County Parks, were lost to the 2005 hurricanes, Katrina and Wilma. While the County will be planting many new trees, there is a dire need to make sure that surviving trees are rid of safety hazards and are correctly pruned to improve the structure and wind resistance to mitigate losses in future storms.

The MDPR did not receive the notice about this funding opportunity until March 1, 2007. A draft of the proposal is attached. The grant application including a draft of the ratification resolution was due to the granting agency by March 30, 2007. The adopted resolution must be submitted by May 15, 2007. If the application is successful funds will become available in June 2007.

Attachment

Alex Muñoz, Assistant County Manager

MEMORANDUM
(Revised)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: May 8, 2007

FROM: Murray A. Greenberg
County Attorney

SUBJECT: Agenda Item No. 3(J)(1)(A)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Manager's written recommendation**

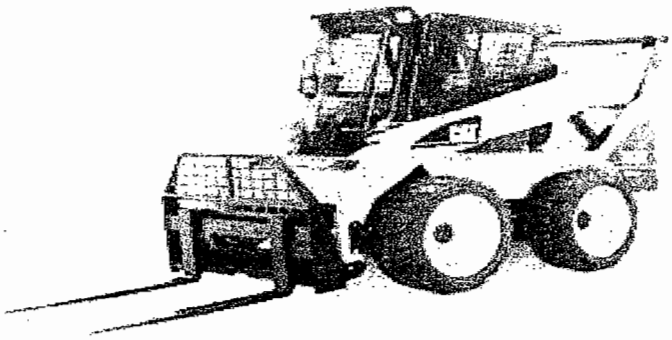
_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

✓ **No committee review**

2

Tree Pruning Project



Submitted to the:
Florida Department of Agriculture and Consumer Services

By the:
Miami-Dade County Park and Recreation Department
275 N.W. 2nd Street
Miami, Florida 33128

March 30, 2007

Contact: Anthony Fouche
305-755-7941

CHARLES H. BRONSON
COMMISSIONER

Submit Bids to:
Florida Department of Agriculture and Consumer Services
407 South Calhoun Street - Mayo Building, Room SB-8
Tallahassee, FL 32399-0800

Telephone: (850) 487-3727

Page 1 of 65 Pages

BIDS NO. **RFP/DF-06/07-72**

WILL BE OPENED **MARCH 30, 2007 @ 2:00 P.M.**
and may not be withdrawn within 90 days after such date and time

AGENCY MAILING DATE:
January 22, 2007

NOTICE OF INTENDED AWARD POSTING WILL BE ON OR ABOUT **MAY 4, 2007**

BID TITLE: **2007 URBAN AND COMMUNITY FORESTRY GRANT PROGRAM**

VENDOR NAME Miami-Dade County Park and Recreation Department	AUTHORIZED SIGNATURE (MANUAL)
VENDOR MAILING ADDRESS 275 NW 2nd Street	
CITY - STATE - ZIP Miami, Florida 33128	AUTHORIZED SIGNATURE (TYPED) TITLE Vivian Donnell Rodriguez Director
TELEPHONE: (305) 755-7941	

I certify that this Proposal is made without prior understanding, agreement, or connection with any corporation firm, or person submitting a proposal for the same materials, supplies or equipment, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this Proposal and certify that I am authorized to sign this Proposal for the Proposer and that the Proposer is in compliance with all requirements of the Request for Proposal including but not limited to, certification requirements. In submitting a Proposal to an agency for the State of Florida, the Proposer offers and agrees that if the Proposal is accepted, the Proposer will convey, sell, assign or transfer to the State of Florida all rights, title and interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of Florida for price fixing relating to the particular commodities or services purchased or acquired by the State of Florida. At the State's discretion, such assignment shall be made and become effective at the time the purchasing agency tenders final payment to the Proposer.

GENERAL INSTRUCTIONS TO RESPONDENTS

1. **Definitions.** The definitions found in s. 60A-1.001, F.A.C. shall apply to this agreement. The following additional terms are also defined:
   (a) "Buyer" means the entity that has released the solicitation. The "Buyer" may also be the "Customer" as defined in the PUR 1000 if that entity meets the definition of both terms.
   (b) "Procurement Officer" means the Buyer's contracting personnel, as identified in the Introductory Materials.
   (c) "Respondent" means the entity that submits materials to the Buyer in accordance with these Instructions.
   (d) "Response" means the material submitted by the respondent in answering the solicitation.
   (e) "Timeline" means the list of critical dates and actions included in the Introductory Materials.

2. **General Instructions.** Potential respondents to the solicitation are encouraged to carefully review all the materials contained herein and prepare responses accordingly.

*3. **Electronic Submission of Responses.** Respondents are required to submit responses electronically. For this purpose, all references herein to signatures, signing requirements, or other required acknowledgments hereby include electronic signature by means of clicking the "Submit Response" button (or other similar symbol or process) attached to or logically associated with the response created by the respondent within MyFloridaMarketPlace. The respondent agrees that the action of electronically submitting its response constitutes:
   - an electronic signature on the response, generally,
   - an electronic signature on any form or section specifically calling for a signature, and
   - an affirmative agreement to any statement contained in the solicitation that requires a definite confirmation or acknowledgement.

4. **Terms and Conditions.** All responses are subject to the terms of the following sections of this solicitation, which, in case of conflict, shall have the order of precedence listed:
   - Technical Specifications,
   - Special Conditions and Instructions,
   - Instructions to Respondents (PUR 1001),
   - General Conditions (PUR 1000), and
   - Introductory Materials.

   The Buyer objects to and shall not consider any additional terms or conditions submitted by a respondent, including any appearing in documents attached as part of a respondent's response. In submitting its response, a respondent agrees that any additional terms or conditions, whether submitted intentionally or inadvertently, shall have no force or effect. Failure to comply with terms and conditions, including those specifying information that must be submitted with a response, shall be grounds for rejecting a response.

*5. **Questions.** Respondents shall address all questions regarding this solicitation to the Procurement Officer. Questions must be submitted via the Q&A Board within MyFloridaMarketPlace and must be RECEIVED NO LATER THAN the time and date reflected on the Timeline. Questions shall be answered in accordance with the Timeline. All questions submitted shall be published and answered in a manner that all respondents will be able to view. Respondents shall not contact any other employee of the Buyer or the State for information with respect to this solicitation. Each respondent is responsible for monitoring the MyFloridaMarketPlace site for new or changing information. The Buyer shall not be bound by any verbal information or by any written information that is not contained within the solicitation documents or formally noticed and issued by the Buyer's contracting personnel. Questions to the Procurement Officer or to any Buyer personnel shall not constitute formal protest of the

Request for Funding
From the Miami-Dade County Park and Recreation Department
For Tree Pruning

Table of Contents

Cover Letter

Form 1001/1000 General Instructions to Respondents and General Contract Conditions

Attachments

1. **Attachment B – Conflict of Interest Statement**
2. **Attachment C – Certifications Regarding Lobbying; Debarment; Suspension and Other Responsibility Matters; and Drug-free Workplace Requirements**
3. **Attachment D – Florida Urban and Community Forestry Grant Proposal Form 2005**
4. **Attachment D (Continued) – Project Description**
5. **Attachment E – Budget**
6. **Documentation to Support Costs**
7. **Attachment G – Resolution**
8. **Checklist**

MIAMI-DADE COUNTY

ATTACHMENT B

Conflict of Interest Statement

BID NUMBER: RFP/DF-06/07-72 **OPENING DATE: MARCH 30, 2007 @ 2:00 P.M.**

ATTACHMENT B

STATE OF FLORIDA

DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES

CONFLICT OF INTEREST STATEMENT

I, Vivian Donnell Rodriguez, as authorized representative of

Miami-Dade County Park and Recreation Department

certify that no member of this firm nor any person having interest in this firm has been awarded a contract by the Department of Agriculture and Consumer Services on a non-competitive basis to:

(1) develop this Invitation to Bid (ITB) or Request for Proposal (RFP);

(2) perform a feasibility study concerning the scope of work contained in this ITB/RFP;

(3) develop a program similar to what is contained in this ITB/RFP.

Authorized Representative

3-28-07
Date

RFP/DF-06/07-72
Proposal Number

ATTACHMENT C

Certifications Regarding Lobbying

ATTACHMENT C

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over $100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transaction (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610 -

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

11

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants Policy and Oversight Staff, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code). 275 NW 2nd Street

Miami, Florida 33128

Check [ ] if there are workplaces on file that are not identified here.

DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610-

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants Policy and Oversight Staff, Department of Education, 400 Maryland Avenue, S.W. (Room 3652, GSA Regional Office Building No. 3), Washington, DC 20202-4248. Notice shall include the identification number(s) of each affected grant.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

NAME OF APPLICANT	PR/AWARD NUMBER AND / OR PROJECT NAME
Miami-Dade County Park and Recreation Department	Tree Pruning
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Vivian Donnell Rodriguez, Director	
SIGNATURE	DATE 3-28-07

ED 80-0013 12/98

ATTACHMENT D

Urban and Community Forestry Grant Proposal Form
Project Description

BID NUMBER: RFP/DF-06/07-72 OPENING DATE: MARCH 30, 2007 @ 2:00 P.M.

ATTACHMENT D
FLORIDA URBAN AND COMMUNITY FORESTRY GRANT PROPOSAL FORM

GENERAL INSTRUCTIONS: Please complete all items pertaining to the Category Grant for which you are applying. The proposal packet must not exceed thirty (30) one-sided pages, including attachments. All attachments must be 8 1/2" X 11", except any attached sketches, plans and maps which must be no larger than 2' X 3' and folded into 8 1/2" X 11". **Six (6) copies (one copy with original signatures and five copies) of the proposal packet including the proposal form, the project description and all attachments must be received no later than 2:00 p.m., March 30, 2007 at:**

Department of Agriculture and Consumer Services
Purchasing Office -U&CF - 2007 PROPOSAL
Mayo Building - Room SB-8
Tallahassee, FL 32399-0800
Telephone (850) 487-3727

If you have any questions, please see **ATTACHMENT K**, "Division of Forestry District/Center Contacts."

PROPOSER INFORMATION (Please Print or Type)

Project Title: Tree Pruning

Proposer Name: Miami-Dade County Park and Recreation Department

Name and Title of Contact Person: Anthony Fouche, Grants Administrator

Address: 275 NW 2nd Street, 5th Floor Miami, Florida

Zip: 33128 Phone: (305) 755-7941

FEID Number 596000573 US Congressional District Number 17, 21, 25

Is your organization a Nonprofit corporation pursuant to Chapter 617, Florida Statutes?

Yes No **X**

If the applicant is a city or county government, does your urban forestry program have the following:
Professional Staff, in-house or contracted. List qualifications such as ISA certification, forestry degree, etc.
Joe Maguire (ISA Certified), Biologist.

Citizen Tree Advisory Board or Tree Advocacy Group, describe:
Miami-Dade County's Adopt –A-Tree works with TREEmendous Miami to provide trees to Miami-Dade County residents with special needs.

Urban Tree Inventory or Management Plan, how current?
N/A

Tree Ordinance covering either public or private lands, describe:
Yes, Section 24-49 of the Miami-Dade County Code addresses tree removal, and relocation, improperly issued permits, violation of permit conditions, exemptions from tree removal permits; and mortgagee exemption from liability.

As the duly authorized representative of the Proposer named above, I hereby certify that all parts of the proposal and required grant information have been read and understood and that all information submitted herein is true and correct.

Authorized Executive Officer: Vivian Donnell Rodriguez

Title: Director

Signature: _____ Date: 3-28-07

MIAMI-DADE COUNTY

ATTACHMENT D (Continued)

Project Description

BID NUMBER: RFP/DF-06/07-72 OPENING DATE: MARCH 30, 2007 @ 2:00 P.M.

ATTACHMENT D (CONTINUED)

PROJECT DESCRIPTION
(Two page limit, #12 font, single-space)
Urban and Community Forestry Grant Proposal

Describe the local community and current urban forestry program, and role of applicant in that program if a non-profit group:
Miami-Dade County was impacted by two hurricanes in 2005: Hurricane Katrina (a Category 1 storm) in August and Hurricane Wilma (a category 2 storm) in October. The storms did significant damage to the County's urban tree canopy. The Park and Recreation Department was hit especially hard. Certified arborists from the Department estimated that approximately 15,000 trees or an equivalent of 30% of its tree canopy were lost due to damage inflicted by those hurricanes.
Miami-Dade County has experienced dramatic population growth and an associated growth in buildings and other infrastructure within the past 20 years. At the same time, the county has faced explosive invasive plant growth and natural disasters including hurricanes that have decimated its tree canopy. A 1996 study conducted by American Forests in Miami-Dade County found that the county only had a 10% tree cover, a percentage well below the national average of 30%. Since that time Hurricanes Katrina and Wilma have further reduced the tree canopy. Miami-Dade County understands the importance of trees and their role in increasing the quality of air in cities and their surrounding areas, and is more than ever committed to rebuild its tree canopy through planting new trees, pruning existing ones and other tree restoration initiatives.

Previous U&CF Grants received by the applicant. When were they implemented and what did they accomplish?
The Miami-Dade County Park and Recreation Department has not received a U&CF grant.

Describe the goals and objectives of this project:
The Miami-Dade Park and Recreation Department is seeking funds from the Florida Urban and Community Forestry Grant Proposal, under the category 1: Local Government Program Development or Improvement. Funding will be used toward the purchase of a bobcat exclusively for the purpose of corrective tree pruning work. The equipment will help the Department maintain trees within the Department's parks. The bobcat will be used as a loader when pruning large trees that are too large to go through a chipper (equipment used to turn branches into mulch). The Department had tree crews to maintain trees throughout all its parks, but they have not been able to keep up with all the work. An additional crew consisting of a Landscape Supervisor and three Tree Trimmers was recently hired this year to help maintain trees throughout the Department's parks. This new crew will receive training on the latest pruning standards established by the International Society of Arboriculture and will work at all parks as time permits.

Describe how this project will help to develop and improve this program in the long-term:
A bobcat is essential in helping the tree crews accomplish their task of maintaining the trees. Corrective pruning will help improve the structure of the trees canopies, increase their wind resistance, and thereby prepare them for future storms. This work will be performed on trees that were damaged from the hurricane(s) and require corrective pruning, and trees that were not damaged, but need to be pruned to prevent future damage. Priority will be given to those trees planted within the last 10 years. By improving their structure and growth characteristics and placing them on a regular pruning schedule for the future, the Department hopes to greatly improve the trees' chances for surviving future storms, and make them safer to park patrons as well. The Department manages more than 250 parks throughout the area and has seven ISA certified arborists on board to oversee its tree pruning practice.

Describe why these funds are needed to complete this project:
An unusually high workload created by hurricane damages. Pruning will prevent further storm damage to new symmetrical tree growth to preserve these existing trees. This will help avoid possible damage to people and property from hanging limbs.

For a tree planting project: Describe what species are being planted and why. How will they be installed and maintained (be brief and concise, but complete): N/A

What environmental or educational value will the community derive from this project?
Environmental benefits include (a) improving the health of the Department's damaged and undamaged trees, (b) corrective pruning to improve the structure of the trees, (c) ensuring that surviving trees are free of existing hazards, such as hanging branches.

What steps have been taken to carry out this project in a cost effective manner?
The Department uses both Federal and State competitive bidding contracts to obtain volume discounts on list prices, enabling the Department to purchase equipment at a very competitive price. The Department will commit both staff and funds toward the successful completion of this project. Funds from the granting agency and the Department's match will be used toward the purchase of a bobcat with trailer. The bobcat will increase the efficiency and speed of workers. It will also provide crew quicker and safer access to high limbs, and allow them to pile debris on the trailer as they work.

How will this project increase citizen involvement and support for the community's urban forestry program in the long-term? What evidence of community support for this project can be produced?
The Department regularly communicates with neighbors, and endeavors to handle tree complaints quickly and efficiently, especially when there are safety issues involved. Through this project, citizens will be able to see the Department taking a proactive approach to tree maintenance. By the Department taking steps to ensure better preparation for possible hurricane impacts, citizens can expect fewer safety hazards, and more surviving trees.

How will this project be publicized in the local community?
Funding for the bobcat and this project will be publicized in the Department's quarterly newspaper "Eco Adventure Tours."

Tree City USA certification and growth award, last year current:
Current as of 2004.

Will a Certified Arborist(s) or a graduate forester from an accredited four-year Bachelor of Science in Forestry program oversee this project? If not, who will provide oversight and what are their credentials?
Joe Maguire who holds a degree in Biology and is an ISA Certified Arborist will oversee this project.

What new partnerships will the project create or encourage?
Our program partners with the University of Florida's Institute for Food and Agricultural Sciences (IFAS) Extension to train employees in work-related topics such as tree management and tree biology. This partnership will continue and grow in association with this project.

MIAMI-DADE COUNTY

ATTACHMENT E

Budget

BID NUMBER: RFP/DF-06/07-72 **OPENING DATE: MARCH 30, 2007 @ 2:00 P.M.**

ATTACHMENT E
BUDGET

Specify Category 1, 2, 3, or 4 and designate the applicable subcategory.

Category 1: Local Government Program Development or Improvement

Sub-Category: Equipment

SUMMARY OF COSTS (A 50/50 match on behalf of the proposer is required).

	Requested Grant $ I	Local Match $ II
Contractual costs		
Personnel costs		
Travel costs		
Equipment costs	$25,000	$33,902
Supplies costs		
Operating costs		
Tree costs		
Overhead costs		
Total Requested Grant (I) $	25,000	
Total Matching Costs (II) $		33,902
Total Program Costs (III) $	58,902	
	100%	

Add columns I and II for total III (100%)

42% Grant request 58%Local match
(50% Min. Required)

A budget, detailing all costs identified above must be attached.

PROJECT LOCATION INFORMATION (Please Print or Type – Complete where applicable)

This project is for Population Zone 1, 2, 3, or statewide (circle one). Please see ATTACHMENT K to determine the applicable region.

County Everglades District (Dade)

Describe the Specific Location of the Project: This project will take place throughout Miami-Dade County Department's 5,650 acres (spread over approximately 250 parks) of recreational lands

Who has Maintenance Responsibility for the Property (Category 2 Grants)? N/A

Is the Land Ownership Public or Private? Public

Name of Landowner: Miami-Dade County Park and Recreation Department

Project Title: Tree Pruning

Proposer Name: Miami-Dade County Park and Recreation Department

BID NUMBER: RFP/DF-06/07-72 **OPENING DATE: MARCH 30, 2006 @ 2:00 P.M.**

ATTACHMENT E (CONTINUED)
BUDGET

Please note: All proposals must include a detailed itemized budget summary which lists all anticipated expenditures and explains all project costs. Proposals for site specific demonstration tree planting projects (Category 2A and 2B) must list the quantity, species, and approximate size (container size, or caliper and height) of trees to be planted.

IMPORTANT: THIS FORM MUST BE USED. PROPOSERS NOT USING THIS FROM WILL BE RULED INELIGIBLE.

Cost Items	Quantity (#)	Rate or Price ($)	Grant Cost ($)	Match Cost ($)
Contractual (Description)				
Personnel (list titles or positions)				
Travel				

BID NUMBER: RFP/DF-06/07-72 **OPENING DATE: MARCH 30, 2007 @ 2:00 P.M.**

Cost Items	Quantity (#)	Rate or Price ($)	Grant Cost ($)	Match Cost ($)
Equipment (list items)				
Bobcat with Trailer	**1**	**$58,902**	**$25,000**	**$33,902**

BID NUMBER: RFP/DF-06/07-72 **OPENING DATE: MARCH 30, 2007 @ 2:00 P.M.**

Cost Items	Quantity (#)	Rate or Price ($)	Grant Cost ($)	Match Cost ($)
Supplies* (list items)				

BID NUMBER: RFP/DF-06/07-72 **OPENING DATE: MARCH 30, 2007 @ 2:00 P.M.**

Cost Items	Quantity (#)	Rate or Price ($)	Grant Cost ($)	Match Cost ($)
Operating Costs (list)				
Trees (list species and size)				
Overhead**			*	
Total			**$25,000**	**$33,902**

* Grant dollars may not be used to purchase food as supplies.

** Overhead costs up to 5% of total project cost may only be used as a matching cost, grant funds may not be used for overhead costs.

MIAMI-DADE COUNTY

Documentation to Support Cost

KELLY TRACTOR CAT

Kelly Tractor Co.
Serving the Industry Since 1933

ktcat@kellytractor.com
www.kellytractor.com

March 14, 2007

Miami-Dade County Parks
275 NW 2 Street FL3
Miami, FL 33128
ATTN: Bill Solomon

REF: Quoted as per D.S.C.P. Contract # SP00500-01-D-0059

One new Caterpillar 262B Skid Steer Loader equipped with all standard equipment, plus the following options:

261-6337	262B Skid Steer Loader MA11	$42,860.00
MA includes:		
278-1262	262B Skid Steer Loader	
261-6170	Conversion Arrangement	
218-6850	Engine, Tier II Compliant	
	DELUXE CAB PACKAGE	
225-7969	Alarm, Back-Up	
216-4746	Lights, Rear Working	
142-9305	Seat, Vinyl, Suspension	
142-9311	Headliner	
229-8752	Floormat	
245-6811	Cup Holder	
	ALL WEATHER PACKAGE	
218-6050	Air Conditioning (HTR/Defrost)	
218-6411	Windows, Side, Sliding, L & R	
225-7952	Battery, Heavy Duty, 880 CCA	
218-6406	Barrier, Debris	
218-0942	Heater, Engine Coolant, 120V	
218-5609	Control, 1-Spd,Horn,WT,Deluxe	$459.00
218-5618	Hydraulics, Proportional	$138.00
218-6440	Door, Cab, Polycarbonate	$850.00
218-6521	Quick Coupler, Manual	N/C
218-5710	Hydraulics, Self Leveling	$525.00
252-0377	Tires, 33 X 6 X 11 CAT, FLXPRT	$2,725.00
142-8653	Light, Beacon	$188.00

List Price	$47,745.00
DSCP Disc. (28%)	($13,368.60)
SUBTOTAL	$34,376.40

Miami
8255 NW 58 St
Miami, FL 33166
(305) 592-5360
FAX (305) 477-2024

Davie
2801 Reese Rd
Davie, FL 33314
(954) 581-8181
FAX (954) 581-6464

West Palm Beach
5460 Okeechobee Blvd
West Palm Beach, FL 33417
(561) 683-1231
FAX (561) 683-4591

Clewiston
801 E Sugarland Hwy
Clewiston, FL 33440
(863) 983-8177
FAX (863) 902-1000

Naples
3636 Prospect Ave
Naples FL 34104
(239) 403-3636
FAX (239) 403-7510

Ft Myers
9651 Kelly Tractor Dr
Ft Myers, FL 33905
(239) 693-9233
FAX (239) 693-8876

Orlando (Cranes Only)
17300 E Colonial Dr
Orlando, FL 32820
(407) 568-8055
FAX (407) 568-7701

KELLY TRACTOR CAT

Kelly Tractor Co.
Serving the Industry Since 1933

ktccat@kellytractor.com
www.kellytractor.com

Quote Subtotal (Base machine)	$34,376.40	A
ATTACHMENTS:		
Bucket-GP, W/BO Cutting Edge 72"	$1,300.00	
Bucket, Industrial Grapple 72"	$4,552.00	
Arm, Material Handling	$1,304.00	
Trailer, Trail King TK20, 20,000lbs cap.	$12,835.00	
Total Options	$19,991.00	B
36 month/3000 hour Total Plus Warranty	$2,730.00	
Freight and Prep	$1,800.00	
Total Freight/Prep/Warranty	$4,535.00	C
Grand Total FOB Miami	**$58,902.00**	**A+B+C**

Thank you for your consideration of our product. Quote is valid for thirty days.

Greg Bennett
Governmental Sales
305-592-5374 ext 1121
Fax 305-477-2024
Cell 786-229-7037

ATTACHMENT G

Resolution

The attached Resolution will be approved by the Board of County Commissioner on May 14, 2007. The signed document will be forwarded when it is available.

MIAMI-DADE COUNTY

Checklist

CHECKLIST

✓ 1. The entire Request for Proposal (RFP) has been read.

✓ 2. The PUR Form 1001/1000 Instructions to Respondent's and General Contract Conditions (Page 1 of 8) is completed and signed. Do not submit pages 2-8 of RFP document (PUR Form 1001/1000).

✓ 3. A complete address for the Proposer in the space provided (include street address or post office box, city, zip code and telephone number.) Please note: All future correspondence will be sent to the contact person listed on your proposal.

✓ 4. Conflict of Interest Statement (Attachment B) is completed and signed.

✓ 5. Certifications Regarding Lobbying; Debarment; Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements (Attachment C) is completed and signed.

✓ 6. Urban and Community Forestry Proposal form (Attachment D) is completed and signed). Please note: All future correspondence will be sent to the contact person listed on your proposal.

✓ 7. Detailed itemized budget summary (Attachment E) is completed.

✓ 8. In all instances where a local government's jurisdiction is impacted by the grant project, a resolution (by the local government) indicating support for the project must be submitted with the Grant Proposal Packet (Attachment G).

____ 9. For Demonstration or Site Specific Projects, this resolution (Attachment G) must also state that they will execute a Maintenance Memorandum of Agreement with the Department of Agriculture.

____ 10. For Demonstration or Site Specific Projects along roadways, a map must be included showing both the U.S. Highway and S.R. (State Road) numbers separated by a slash (/), if both exist. If only one exists, please circle either "U.S." or "S.R." to indicate which numbers you are giving. At least three photos of the site should also be included.

____ 11. In conformance with Section 481.329(7), Florida Statutes, "Persons who perform landscape architectural services not for compensation, or in their capacity as employees of municipal or county governments, shall not be required to be licensed...." This means that if the required design is completed by an unpaid volunteer or an employee of municipal or county government, a Florida registered architect does not have to sign and seal the drawings.

✓ 12. One (1) original with blue ink signature and five (5) copies of the proposal package have been submitted.