

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(13)
07-10-07

**OFFICIAL FILE COPY
CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA**

RESOLUTION NO. R-837-07

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE POLICE DEPARTMENT AND THE MIAMI-DADE FIRE RESCUE DEPARTMENT FOR THE JUNE 30, 2007 AND JULY 1, 2007 CHILDREN'S TRUST 2007 FAMILY EXPO SPONSORED BY THE CHILDREN'S TRUST, A NOT-FOR-PROFIT ORGANIZATION, IN AN AMOUNT NOT TO EXCEED \$5,152.00 TO BE FUNDED IN PART FROM THE COUNTYWIDE IN-KIND RESERVE FUND AND IN PART FROM THE NON-AD VALOREM PORTION OF THE FIRE RESCUE IN-KIND RESERVE FUND

WHEREAS, The Children's Trust has requested in-kind services from the Miami-Dade Police Department and the Miami-Dade Fire Rescue Department for the June 30, 2007 and July 1, 2007 Children's Trust 2007 Family Expo in an amount not to exceed \$5,152.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the Children's Trust 2007 Family Expo is a free event aimed to connect the community with key social and health services, while offering educational and cultural awareness; and

WHEREAS, The Children's Trust, is a not-for-profit organization; and

WHEREAS, Children's Trust 2007 Family Expo is a major event, as that term is defined on the attached Fee Waiver/In-kind Service Application, and \$3,312.00 of the in-kind services shall be funded from the Countywide In-kind Reserve Fund and \$1,840.00 of the in-kind services shall be funded from the non-ad valorem portion of the Fire Rescue In-kind Reserve Fund,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Miami-Dade Police Department and the Miami-Dade Fire Rescue Department for the June 30, 2007 and July 1, 2007 Children's Trust 2007 Family Expo in an amount not to exceed \$5,152.00 to be funded in part from the Countywide In-kind Reserve Fund and in part from the non-ad valorem portion of the Fire Rescue In-kind Reserve Fund.

The foregoing resolution was sponsored by Commissioner Joe A. Martinez and offered by Commissioner Joe A. Martinez, who moved its adoption. The motion was seconded by Commissioner Barbara J. Jordan and upon being put to a vote, the vote was as follows:

	Bruno A. Barreiro, Chairman	aye	
	Barbara J. Jordan, Vice-Chairwoman	aye	
Jose "Pepe" Diaz	aye	Audrey M. Edmonson	aye
Carlos A. Gimenez	aye	Sally A. Heyman	absent
Joe A. Martinez	aye	Dennis C. Moss	aye
Dorrrin D. Rolle	aye	Natacha Seijas	nay
Katy Sorenson	absent	Rebeca Sosa	aye
Sen. Javier D. Souto	absent		

The Chairperson thereupon declared the resolution duly passed and adopted this 10th day of July, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **KAY SULLIVAN**
Deputy Clerk



Approved by County Attorney as
to form and legal sufficiency.

MR

Monica Rizo

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Dolores Green
Office of Strategic Business Management
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-6143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
 - Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
 - Special Event - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
 - Major Event - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)
- Note: Event budget must be included for "Special" and "Major" event types.

1. Full legal name of the requesting organization: The Children's Trust

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- Local Government or Public Entity
- Other (specify): Special Taxing District in Miami-Dade County

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Bristol Public Relations, Inc.
Eloise J. Rodriguez, Cell. 786.326.2221, Off. 305.447.6300, Fax 306.447.6599
eloise@bristolpr.com

4. Specify fee waiver or in-kind service requested (quantify, if applicable): County services, such as Police,
Fire Rescue and Fire Department.

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): The Children's Trust
2007 Family Expo, Sat., June 30 & Sun., July 1, 2007. This free community event will feature
approximately 150 providers, health & social service organizations offering Pre-K registration,
KidCare Outreach, Injury Prevention, After School & Summer Programs, Parenting Classes, Workshops,
Programs for Kids w/special needs, clowns, facepainters, storytellers, bounce houses, rock climbing
walls, musical and dance performances, arts & craft exhibits and mobile units like HealthConnect
on Wheels, Gov. on the Go Bus, Justice in Motion, Injury Free Mobile Unit and PIAG Museum.
This is a free event for participants and for the public aimed to connect the public with key social
and health services, while offering educational & cultural elements for the entire family.

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

MEMORANDUM

Agenda Item No. 11(A)(13)

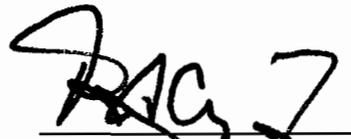
TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: July 10, 2007

FROM: R. A. Cuevas, Jr.
Acting County Attorney

SUBJECT: Resolution retroactively
authorizing in-kind services
for the Children's Trust
2007 Family Expo

The accompanying resolution was prepared and placed on the agenda at the request of Commissioner Joe A. Martinez.



R. A. Cuevas, Jr.
Acting County Attorney

RAC/dcp

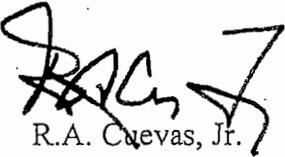


MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: July 10, 2007

FROM: 
R.A. Cuevas, Jr.
Acting County Attorney

SUBJECT: Agenda Item No. 11(A)(13)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

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MIAMI-DADE COUNTY
FEE WAIVER/KIND SERVICES APPLICATION

7. Physical address of event venues (please specify Commission District(s)): Commission District 11
Miami-Dade County Fair & Exposition, 10901 Coral Way (SW 24 Street) Miami, FL 33165
Event will take place at Arnold Hall.
8. Description of regional or local impact: Individuals and organizations from all throughout Miami-Dade
County are expected to attend this free community event.
9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable):
Event: Saturday, June 30, 2007, 10 a.m. - 6 p.m. & Sunday, July 1, 2007, 10 a.m. - 6 p.m.
Set up all day: Friday, June 29, 2007 & Breakdown: Monday, July 2, 2007, before 3 p.m.
10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Floor plans of Arnold Hall and aerial map attached.
11. Expected number of participants and estimated attendance (per day, if applicable): Approximately 150-200 organizations
will be participating & approximately 7,500 people are expected each day.
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): Special Event Budget attached.

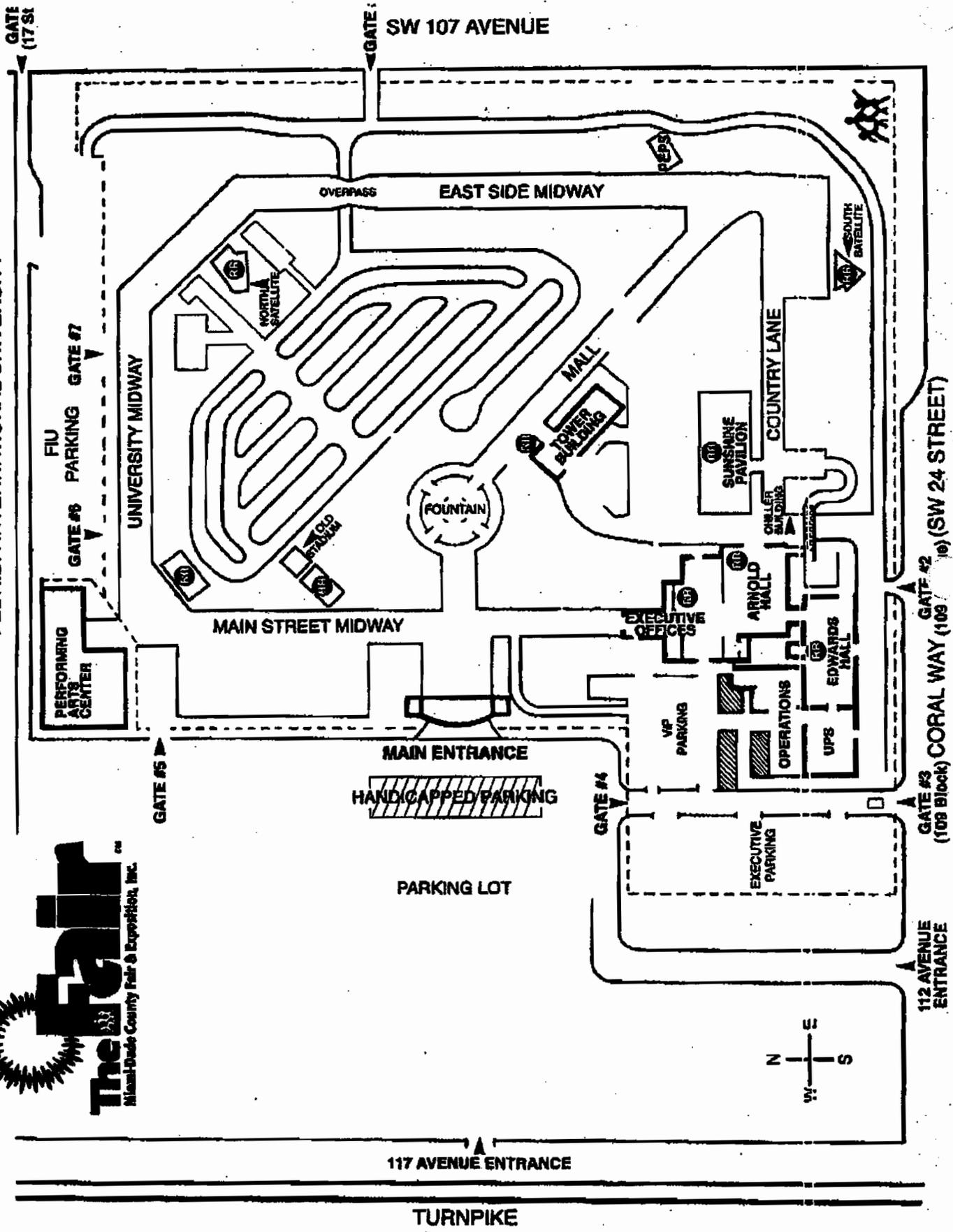
I hereby certify that all the statements made in this application are true and correct.

Glenn E. Rodey
Signature of Authorized Representative

5/9/07
Date



FLORIDA INTERNATIONAL UNIVERSITY



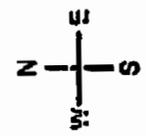
GATE: SW 107 AVENUE

GATE (17 St)

EAST SIDE MIDWAY

UNIVERSITY MIDWAY

MAIN STREET MIDWAY



117 AVENUE ENTRANCE

TURNPIKE

GATE #2 (109 Block) CORAL WAY (SW 24 STREET)

112 AVENUE ENTRANCE

HANDICAPPED PARKING

PARKING LOT

GATE #4

GATE #5

GATE #6 PARKING GATE #7

FOUNTAIN

MALL

TOWER BUILDING

SUNSHRINE PAVILION

COUNTRY LANE

ARNOLD HALL

EDWARDS HALL

OPERATIONS

UPS

EXECUTIVE OFFICES

VP PARKING

EXECUTIVE PARKING

OVERPASS

OLD STADIUM

NORTHERN SATELLITE

SOUTH SATELLITE

8

Farnily Festival Budget	Description & Company	Cost
Venue & Event Requirements		
Arnold Hall at The Miami-Dade County Fair & Expo Center	Facility Rental - Two days \$4,000 Move in and Move out days - \$2,000 Grounds in front of Arnold Hall - \$2,000	\$ 8,000.00
Insurance		
Police Dept.		
Fire Rescue: Paramedics/Watch		
Miami-Dade Fire Rescue & Miami-Dade Fire Dept.		
Day & Overnight Security (private security company) and Gate Guard	\$19.75 per hour - regular security \$23.00 per hr. supervisor	\$ 6,000.00
Occupational License	\$75.00 fee	\$ 75.00
Hamison Electric, Inc.	9 hrs. @ \$85 per hour = \$585.00 per day	\$ 1,170.00
Electrician's Contractors Fee	Flat fee	\$ 150.00
4 Cleaning Attendants	18 hrs. @ \$16 per hour = \$576 each per day (for two days \$1,152)	\$ 1,152.00
4 Restroom Attendants	18 hrs. @ \$16 per hour = \$576 each per day (for two days \$1,152)	\$ 1,152.00
After Cleaning	Flat fee	\$ 1,500.00
Restroom Supplies & Trash Liners	\$100 per day	\$ 200.00
Dumpsters/2 yards	10 Dumpsters @ \$22 per dumpster = \$220 per day	\$ 440.00
Webpage	Set \$25 fee	\$ 25.00
8 - Parking Attendants	18 hrs. @ \$16 per hour = \$1,152 each per day (for two days \$2,304)	\$ 2,304.00
Barricades	\$8 per barricade (25 estimated)	\$ 200.00
Building Scrubber	Labor & Equipment	\$ 250.00
Cones	\$1 each per event - (25 estimated)	\$ 25.00
Electric Drops	30 Drops (\$15 each per event)	\$ 450.00
Forklift & Operator	3 hrs. @ \$50 per hour = \$150 per day. Needed for set-up and breakdown.	\$ 300.00
Lattice Panels	\$10 per panel/per event (20)	\$ 200.00
Marquees (107th & 109th Ave.)	\$100 for 3 days/per side * look into additional days	\$ 400.00
PA System w/one microphone	\$75 per event	\$ 75.00
Pedestals for banners	8' x 16' or less - \$250.00 flat fee	\$ 250.00
Pedestals for banners	8' x 17' or above - \$350.00 flat fee	\$ 350.00
Signs on Pedestals	6 Signs - \$80 each per event	\$ 480.00
Stacion & rope	\$3each/per event (10)	\$ 30.00
Trash Barrels	30 Barrels @ \$5 each per event	\$ 150.00
Air conditioning for Arnold Hall (all day)	\$550 per day (\$80 @extra hour)	\$ 1,100.00
Lights	All Days - 48 hrs. @ \$17 per hour	\$ 815.00

20/30 Amps	\$5 per day	\$	10.00
50/60 Amps	\$12 per day	\$	24.00
Generator	2 @ \$325 each	\$	650.00
Set-Up & Equipment Rentals			
Tents/Booths (pipe & drape - if needed)	8' Drape @ \$2.50 lineal ft. 3' Drape @ \$1.50 lineal ft.	\$	10,000.00
Tables (200)	\$18 each	\$	3,600.00
Chairs (600)	\$4 each	\$	2,400.00
Table Skirts (200)	Installed - \$12 each	\$	2,400.00
Walkies/Two-way Radios	12 @ \$15 each	\$	180.00
A/V & Lighting Equipment & Film Screens		\$	20,000.00
Photography & Videography		\$	750.00
Phonelines			
Staging (4 small stages/risers)	24' w x 16' d x 2' h w/skirting & 2 sets of steps w/a basic PA system w/microphones & playback, a mixing board and a technician - \$2,000 per stage & backdrop	\$	10,000.00
Signage/Hanging Banners with Images		\$	10,000.00
Stages	TBD		
Booths	TBD		
Entrance	TBD		
Displays	TBD		
Barricades	\$8 each (20)	\$	160.00
Entertainment			
Clowns for making balloon animals, facepainting & storytelling	\$575 each clown per day (4 clowns to be used per day) = \$2,300 per day (10 a.m. - 6 p.m.)	\$	4,600.00
Jugglers/Magicians/Stilt Walkers & Unicyclist or Combo	\$850 each per day - 10 a.m. - 6 p.m. (estimated per day) = \$2,550	\$	5,100.00
Petting Zoo	\$850 per day (10 a.m. - 6 p.m.)	\$	1,700.00
Bands/Music	Group TBD	\$	7,500.00
DJ/MC	\$800 per day (10 a.m. - 6 p.m.)	\$	1,600.00
Additional Musical Entertainment	TBD	\$	5,000.00
Marial Arts Demonstration	Rod's Tae-Kwon-Do - Community service	\$	-
Rock Climbing Wall w/Attendant	\$875 per day	\$	1,750.00
Inflatables/Bounce Houses			
Bungee Attraction	With Attendants - 4 station - \$1,395 per day	\$	2,790.00
Robo Surfer	\$850 each per day (10 a.m. - 6 p.m.)	\$	1,700.00
Castle Moonwalk	\$475 per day w/attendant	\$	950.00
Baby Magic	\$695 per day (10 a.m. - 6 p.m.)	\$	1,390.00
Adrenaline 360	\$795 per day (10 a.m. - 6 p.m.)	\$	1,590.00

	\$575 w/attendant and no prizes - per day (10 a.m. - 6 p.m.) \$1,000 estimated for prices.	\$	2,150.00
Hole in One Carnival Game			
Basketball & Quarterback Toss	\$850 each per day (10 a.m.- 6 p.m.)	\$	1,700.00
24' Inflatable Slide	\$725 w/attendant (10 a.m. - 6 p.m.)	\$	1,450.00
Decorations	Misc. decorations	\$	1,000.00
Balloon Arch	20ft -high - \$250 each (2)	\$	500.00
Balloon Bunches	\$20 each (30)	\$	600.00
Flowers	Assorted Arrangements	\$	1,000.00
Foliage	TBD	\$	1,000.00
Robotics Display			
Children's Film Area			
Parrot Jungle Island Show			
Miami Metro Zoo Show			
Fairchild Tropical Garden Display			
Miami Heat Show/Bernie			
Florida Marlins Show/Billy the Marlin			
Misc. Cartoon Characters			
Playground Theater			
Food & Beverage			
Fair Café In-house catering	no cost - they will sell the food	\$	-
Food			
	Pizza, hot dogs, popcorn, cotton candy, etc.		
Water / soda company			
Food for staff & volunteers	to be sponsored	\$	-
Permits			
Miami-Dade County Permits			
Health Permit (Miami-Dade Health Dept.)			
Short Term Permit			
Temporary Food Permit			
Blueprints		\$	4,500.00
Merchandise			
TCT Giveaways		\$	10,000.00
Mobile Unit Area			
HealthConnect Mobile Unit			
Injury Free Mobile Clinic			
Mom Bus			
Heiken Fund Mobile			
Radio Remotes	Part of media buy	\$	-

Production Staff		
Bristol Public Relations	Event planning/production	\$ 20,000.00
Labor for Event Production & Support Staff	Event production	\$ 30,000.00
Volunteers for Event	Misc. costs	\$ 500.00
Printing, Advertising & Additional Costs		
Media Buy		\$ 80,000.00
Disney, Nickelodeon & Cartoon Network Characters	Part of media buy	\$ -
Radio Remotes	Part of media buy	\$ -
Event ID Badges		\$ 750.00
Courier & Shipping Costs		\$ 750.00
Miscellaneous Printing/Copies		\$ 250.00
		\$ 258,237.00

Memorandum



Date: July 10, 2007

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

A handwritten signature in black ink, appearing to read "G. Burgess". The signature is written in a cursive, flowing style.

Subject: Countywide In-Kind Request Recommendation

The Office of Strategic Business Management (OSBM) has reviewed the attached in-kind request and recommends for the item to move forward to the Board of County Commissioners for consideration. The countywide specific in-kind reserve balance allows for the funding of this request.

Background

A retroactive waiver for in-kind services has been requested by a not-for-profit organization The Children's Trust for their 2007 Family Expo event held on June 30, 2007.

In-kind services have been requested in an amount not to exceed \$3,312 from the Miami-Dade Police Department for police services and \$1,840 from Miami Dade County Fire Department for fire rescue and paramedic services for a total in-kind amount of \$5,152. This event will be funded in part from the countywide in-kind reserve fund and in part from the non-ad valorem portion of the Fire Rescue District Budget.

In FY 2006-07, the Children's Trust has not received any County funding for this event.

Inkind09107