

Approved _____ Mayor

Agenda Item No. 12(A)(1)

Veto _____

07-10-07

Override _____

RESOLUTION NO. R-843-07

RESOLUTION RATIFYING THE COUNTY
MANAGER'S ACTIONS, AS AUTHORIZED BY
SECTION 2-10.4 OF THE CODE OF MIAMI-DADE
COUNTY IN APPROVING AGREEMENTS FOR
CONTINUING SERVICES UNDER THE COUNTY'S
EQUITABLE DISTRIBUTION PROGRAM

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board ratifies the actions of the County Manager, as authorized by Section 2-10.4 of the Code of Miami-Dade County, in approving the recommendations listed on Exhibit "A" attached hereto and made a part hereof.



MEMORANDUM

(Revised)

TO: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: July 10, 2007

FROM: R.A. Cuevas, Jr.
Acting County Attorney

SUBJECT: Agenda Item No. 12(A)(1)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

The foregoing resolution was offered by Commissioner Natacha Seijas who moved its adoption. The motion was seconded by Commissioner Joe A. Martinez and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman	aye		
Barbara J. Jordan, Vice-Chairwoman	aye		
Jose "Pepe" Diaz	aye	Audrey M. Edmonson	aye
Carlos A. Gimenez	aye	Sally A. Heyman	absent
Joe A. Martinez	aye	Dennis C. Moss	aye
Dorrin D. Rolle	aye	Natacha Seijas	aye
Katy Sorenson	absent	Rebeca Sosa	aye
Sen. Javier D. Souto	aye		

The Chairperson thereupon declared the resolution duly passed and adopted this 10th day of July, 2007. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS



HARVEY RUVIN, CLERK

By: **KAY SULLIVAN**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. 

Hugo Benitez

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Office of Capital Improvements

Equitable Distribution Program (EDP) Continuous Professional Services Agreements

EDP PSA Ratification Report First Quarter 2007

EXHIBIT A
Page 1 of 2

NOTE: Department work assignments are issued on an as needed basis based on the firms previous award and paid history on County projects.

EDP PSA 2011 A Expires 1/31/2011	Manager Approval	Clerk Approval	Certifications
A.D.A. ENGINEERING, INC.	09/29/06	10/04/06	CBE*DBE*SBE
ALLEGUEZ ARCHITECTURE, INC.	12/04/06	12/05/06	CBE*DBE
ALPHA ENGINEERS CORP.	10/06/06	10/16/06	CSBE*DBE*MICRO/SBE
ANGEL C. SAQUI, FAIA, ARCHITECTS, PLANNERS, INTERIORS, LTD.	10/24/06	10/26/06	CBE*DBE*MICRO/SBE
ANTHONY C. BAKER, ARCHITECT & PLANNERS, P.C. INC.	10/12/06	10/16/06	DBE*MICRO/SBE
ARVELO & ASSOCIATES., INC.	10/24/06	10/26/06	CBE
AXIS ENGINEERING CONSULTANTS, INC.	12/12/06	12/15/06	DBE*MICRO/SBE
BASULTO & ASSOCIATES, INC.	10/12/06	10/16/06	CBE*DBE*MICRO/SBE
BEN LOPEZ & ASSOCIATES, INC.	10/06/06	10/16/06	DBE
BISCAYNE ENGINEERING COMPANY, INC.	10/24/06	10/26/06	
BROWN AND CALDWELL (CORPORATION)	10/24/06	10/26/06	
CAZO, JARRO ARCHITECTS, P.A.	11/28/06	11/30/06	
CHEROKEE ENTERPRISES, INC.	10/24/06	10/26/06	CBE*CSBE*DBE*SBE
CIVIL WORKS, INC.	10/24/06	10/26/06	CBE*DBE*MICRO/SBE
CRJ & ASSOCIATES, INC.	10/06/06	10/16/06	CBE*DBE*MICRO/SBE
EAC CONSULTING, INC.	10/06/06	10/16/06	CBE*DBE*SBE
EDWARD LEWIS ARCHITECTS, INC.	10/26/06	10/26/06	CBE
EDWARDS AND KELCEY, INC.	10/24/06	10/26/06	
ES CONSULTANTS, INC.	11/08/06	11/10/06	CBE*DBE*MICRO/SBE
EVANS ENVIRONMENTAL AND GEOLOGICAL SCIENCE AND MANAGEMENT, LLC	10/12/06	10/16/06	

EDP PSA 2011 B Expires 5/31/2011	Manager Approval	Clerk Approval	Certifications
FERGUSON GLASGOW SCHUSTER SOTO, INC.	11/08/06	11/10/06	CBE*MICRO/SBE
FORD ENGINEERS, INC.	11/08/06	11/10/06	
G.M. SELBY & ASSOCIATES, INC.	10/24/06	10/25/06	
GARTEK ENGINEERING CORPORATION	10/24/06	10/26/06	DBE*MICRO/SBE
GLE ASSOCIATES, INC.	11/08/06	11/10/06	
GURRI MATUTE, P.A.	10/12/06	10/16/06	CBE*DBE*MICRO/SBE
HDR ENGINEERING, INC.	11/16/06	11/17/06	
H.J. ROSS ASSOCIATES, INC.	10/24/06	10/26/06	
HNTB CORPORATION	10/24/06	10/25/06	
HP CONSULTANTS INC.	10/26/06	11/06/06	CBE*DBE
INDIGO SERVICE CORP.	11/09/06	11/14/06	CBE
INSIGHT DESIGN, INC.	11/08/06	11/10/06	MICRO/SBE
J.H. MANUCY, INC.	10/24/06	10/25/06	
JOHNSON ASSOCIATES ARCHITECTS, INC.	10/24/06	10/26/06	
ENGINEERING GROUP, INC.	10/26/06	11/06/06	CBE
KHULY ARCHITECTS ASSOCIATES, INC.	11/28/06	11/30/06	MICRO/SBE
LOCUS ARCHITECTURE, INC.	11/08/06	11/10/06	
LUIS NAYA DBA NAYA ARCHITECTS	10/24/06	10/26/06	CBE*DBE*MICRO/SBE
M. E. P. ENGINEERING, CORP.	10/24/06	10/26/06	CBE*DBE*MICRO/SBE
M. HAJJAR & ASSOCIATES, INC.	11/08/06	11/10/06	
MARTIN-VILATO ASSOCIATES, INC.	11/08/06	11/10/06	MICRO/SBE
MGE ARCHITECTS	11/28/06	11/30/06	
NEVILLE/STEFFENS ARCHITECTS, LLP	11/08/06	11/10/06	
NUTTING ENGINEERING OF FLORIDA	11/08/06	11/10/06	
NYARKO ARCHITECTURAL GROUP, INC.	10/24/06	10/26/06	CBE*DBE*MICRO/SBE

Memorandum



Date: July 10, 2007

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

Agenda Item No. 12(A)(1)

From: George M. Burgess
County Manager

A handwritten signature in black ink, appearing to read "Burgess", written over the printed name of the County Manager.

Subject: Equitable Distribution Program Professional Services Agreements First Quarter 2007
Ratification Report

Recommendation

It is recommended that the Board of County Commissioners adopt the attached resolution ratifying the County Manager's execution of the Equitable Distribution Program (EDP) Professional Services Agreements (PSA) for the first quarter of 2007 as identified on the attached EDP PSA Ratification Report. (Exhibit "A"). The EDP was created to provide a process to equitably distribute architectural, engineering and landscape architectural (A&E) assignments for projects with an estimated construction cost of less than \$1 million. Assignments are issued on a rotational basis to eligible firms. Each firm's position in the EDP Pool is based on each of the firm's approved County technical categories and the rotational value of total County dollars awarded and/or paid over the last three years for County projects. Eighty-five percent of the County's certified Community Business Enterprise (CBE) firms are EDP participants.

Scope

EDP professional service orders impact the capital improvement plans throughout the entire County and all commission districts.

Fiscal Impact/Funding

Funding for the professional services ordered under the EDP is identified at the time of issuance of the service order and is consistent with each department's capital project budgets.

Tracking/Monitor

Each EDP service order specifies the department's contact person responsible for the project. The "EDP Department Project Reports" are available in the Capital Improvements Information System (CIIS). The EDP project is managed by the Office of Capital Improvements (OCI), Roger T. Hernstadt, Director.

Background

The EDP was established by the Board in June 2001. The program is currently administered by OCI. The EDP is a pre-qualified pool of eligible A&E firms designed to increase opportunities for locally based businesses. The objectives of this program are to equitably and expeditiously distribute small capital improvement design projects within the thresholds established in Florida State Statute 287.055 for continuous contracts as well as to reduce contracting barriers for many architectural and engineering firms. The EDP also affords County departments access to qualified professionals for smaller projects without necessitating a formal solicitation process. The program is structured to distribute projects to participants through a centralized rotational system based on each firm's prior contracting opportunities with the County. The intent of the legislation adopting the EDP was for all architectural and engineering firms meeting the program's eligibility requirements to receive an EDP professional services agreement.

The EDP has achieved its objective by providing opportunities to qualified local firms and thereby reducing previous barriers. As a result, many new local consultants have been able to foster a successful business relationship with the County. Since the implementation of the EDP, OCI has processed more than 745 EDP architectural and engineering work assignments. To date, 695 EDP assignments have been distributed to 220 of the program participants. As of December 31, 2006, there were 221 active EDP firms in the rotational pool. Through the introduction of this program, 85 percent of the A&E firms that previously did not have a County award, have subsequently received an EDP project assignment; 80 percent of the firms with assignments have principal addresses in Miami-Dade County; and as previously stated, 85 percent of the County's certified Community Business Enterprise (CBE) firms are EDP participants.

Through interest in this program, the County has been able to increase its pool of qualified firms, thereby increasing competition and the ability to obtain more responsive firms. The program has provided an efficient mechanism for capital departments to access qualified consultants. The County has also benefited from the implementation of this program by providing A&E professional services in a more expeditious manner. Historically, the solicitation process for procuring miscellaneous contracts took approximately nine months. The average EDP project award takes approximately 30 days.

In October 2006, many of the original EDP contracts began to expire. Consequently, OCI provided new contracts to the firms in good standing. The attached First Quarter 2007 Equitable Distribution Program Professional Services Agreements Ratification Report lists all of the firms that have executed a new contract. In the future, OCI will continue to submit to the Board a quarterly EDP PSA Ratification Report.



Assistant County Manager

Office of Capital Improvements

Equitable Distribution Program (EDP) Continuous Professional Services Agreements

EXHIBIT A

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EDP PSA Ratification Report First Quarter 2007

NOTE: Department work assignments are issued on an as needed basis based on the firms previous award and paid history on County projects.

EDP PSA 2011 C	Expires 9/31/2011	Manager Approval	Clerk Approval	Certifications
PARSONS WATER & INFRASTRUCTURE INC.		10/24/06	10/26/06	
PEDRAZA ARCHITECTS INC.		10/27/06	11/06/06	
PEREZ & PEREZ ARCHITECTS PLANNERS, INC.		10/24/06	10/26/06	
PISTORINO & ALAM CONSULTING ENGINEERS, INC.		10/24/06	10/26/06	
PMM CONSULTING ENGINEERS, CORP.		11/28/06	11/28/06	
POST, BUCKLEY, SCHUH & JERNIGAN		12/11/06	12/11/06	
PROCON ENGINEERING, INC.		10/24/06	10/25/06	
R.J. BEHAR & COMPANY, INC.		10/24/06	10/25/06	CBE*DBE
RIZO CARRENO & PARTNERS INC.		10/24/06	10/26/06	CBE*DBE*SBE
ROSENBERG DESIGN GROUP, INC.		10/24/06	10/25/06	
SANCHEZ-ZEINALI & ASSOCIATES, INC.		10/06/06	10/16/06	CBE*DBE*MICRO/SBE
SANTOS/RAIMUNDEZ ARCHITECTS, P.A.		10/24/06	10/26/06	
SDM CONSULTING ENGINEERS, INC.		10/24/06	10/26/06	CBE*DBE*MICRO/SBE
SIXTO ARCHITECT, INC.		10/24/06	10/26/06	CBE*DBE*MICRO/SBE
SOUTHEAST DESIGN ASSOCIATES, INC.		11/08/06	11/10/06	
SOUTHERN RESOURCE MAPPING OF MIAMI, INC.		11/08/06	11/10/06	CBE*MICRO/SBE
SUZANNE MARTINSON ARCHITECTS, INC.		10/27/06	11/06/06	MICRO/SBE
THE CORRADINO GROUP, INC.		11/08/06	11/10/06	
TOMAS C. ARMSTRONG, P.A. dba TCAPA CONSULTING ENGINEERS, INC.		11/08/06	11/10/06	CBE
VITAL ENGINEERING, INC.		12/19/06	12/21/06	CBE*MICRO/SBE
WOLFBERG ALVAREZ AND PARTNERS		11/08/06	11/10/06	

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